



THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

AUGUST CONTRACT COMMITTEE

August 17, 2018

An **AUGUST CONTRACT COMMITTEE MEETING** will be held in the **CITY HALL COUNCIL CHAMBERS, 15322 Buena Vista Avenue, White Rock, BC**, on **MONDAY, AUGUST 20, 2018 at 2:30 p.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

A G E N D A

Deputy Mayor Meyer, Chairperson

1. AGENDA APPROVAL

RECOMMENDATION

THAT the August Contract Committee adopt the agenda for the meeting scheduled for August 20, 2018 as circulated.

2. PREVIOUS MINUTES

a) August Contract Committee Meeting – August 31, 2016

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RECOMMENDATION

THAT the August Contract Committee adopt the minutes of the August 31, 2016 meeting as circulated.

3. CONTRACT CHANGE ORDERS FOR PARKADE CONSTRUCTION AT VICTORIA AVENUE AND VIDAL STREET

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Corporate report dated August 20, 2018 from the Director of Engineering and Municipal Operations titled “Contract Change Orders for Parkade Construction at Victoria Avenue and Vidal Street”.

RECOMMENDATION

THAT the August Contract Committee:

1. Receive for information the corporate report dated August 20, 2018 from the Director of Engineering and Municipal Operations, titled “Contract Change Orders for Parkade Construction at Victoria Avenue and Vidal Street;” and
2. Approve the additional works of \$207,300 (excluding GST) for inclusion in the Contract previously awarded to Musson Cattell Mackey Partnership (MCMP).

4. CONCLUSION OF THE AUGUST 20, 2018 AUGUST CONTRACT COMMITTEE MEETING

PRESENT: Deputy Mayor Lawrence, Chairperson
Councillor Fathers
Councillor Sinclair

STAFF: D. Bottrill, Chief Administrative Officer
G. St. Louis, Director of Engineering and Municipal Operations
S. Lam, Deputy City Clerk

Public: 0

The meeting was called to order at 2:03 p.m.

1. AGENDA APPROVAL

It was MOVED and SECONDED

THAT the August Contract Committee adopt the agenda for the meeting scheduled for August 31, 2016 as circulated.

CARRIED

2. PREVIOUS MINUTES

a) August Contract Committee Meeting – August 8, 2014

It was MOVED and SECONDED

THAT the August Contract Committee adopt the minutes of the August 8, 2014 meeting as circulated.

CARRIED

3. REPORTS

3.1 MARINE DRIVE AND PROMENADE STREET LIGHTING REPLACEMENT

G. St. Louis, Director of Engineering and Municipal Operations, summarized the corporate report dated August 31, 2016 titled “Marine Drive and Promenade Street Lighting Replacement.” Mr. St. Louis advised that staff will be bringing forward a Dedication Plaque Policy to Council in the fall for consideration. At that time, Council may discuss issues pertaining to dedication plaques (as there currently are plaques mounted on lamp posts along the promenade), acknowledging that Council has received concerns from residents regarding this matter.

Discussion continued and staff provided the following points in response to the Committee’s comments:

- The Request for Proposal (RFP) requested a specified pole, noting that all submissions bid to provide the same product;
- The variance of cost estimates between the proponents could vary based on how the companies operate (staffing requirements and availability, etc.);

- The pole that has been requested in the RFP has been tested in other municipalities;
- The White Rock BIA was advised of the work that will ensue during the installation of the poles. The BIA then contacted local businesses so that they are aware that this will be taking place;
- The fall season was selected as the best time to conduct the work as the parking lots will be less busy;
- The poles are constructed from aluminium and will have a special coating to provide protection from the salt water and marine air.

It was MOVED and SECONDED

THAT the August Contract Committee:

1. Receives for information the corporate report dated August 31, 2016 from the Director of Engineering and Municipal Operations titled, "Marine Drive and Promenade Street Lighting Replacement"; and
2. Approves the award of a contract for the Marine Drive and Promenade Street Lighting Replacement and related construction in the amount of \$510,000 (excluding GST) to Bay Hill Contracting Ltd.

CARRIED

4.

CONCLUSION OF THE AUGUST 31, 2016 AUGUST CONTRACT COMMITTEE MEETING

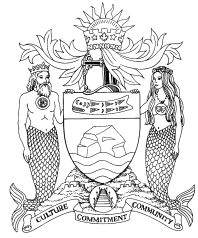
The Chairperson declared the meeting concluded at 2:10 p.m.

S. Alam

Deputy Mayor Lawrence
Chairperson

Stephanie Lam
Deputy City Clerk

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: August 20, 2018

TO: August 2018 Contract Committee

FROM: Jim Gordon P.Eng., Director of Engineering and Municipal Operations

SUBJECT: Contract Change Orders for Parkade Construction at Victoria Avenue and Vidal Street

RECOMMENDATIONS

THAT the August Contract Committee:

1. Receive for information the corporate report dated August 20, 2018 from the Director of Engineering and Municipal Operations, titled “Contract Change Orders for Parkade Construction at Victoria Avenue and Vidal Street;” and
 2. Approve the additional works of \$207,300 (excluding GST) for inclusion in the Contract previously awarded to Musson Cattell Mackey Partnership (MCMP).
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INTRODUCTION

The purpose of this report is to obtain August Contract Committee’s approval for additional works (change order) in the amount of \$207,300 for MCMP Architects. On April 24, 2017, Council recommended the award of a contract for the design of the Waterfront Parkade for the City of White Rock and related tendering and contract administration in the amount of \$565,110 (excluding GST) to Musson Cattell Mackey Partnership (MCMP).

PAST PRACTICE / POLICY / LEGISLATION

Policy #301 requires Council approval for contracts with a value exceeding \$250,000 and requires contract changes greater than 15% of the contract value to be approved by the next level of approving authority in the City.

Policy #301 requires that during Council recess, the August Contract Committee, give approval for contracts with a value exceeding \$250,000.

ANALYSIS

Subsequent to contract award in April 2017, increased design, tendering and contract administration costs were incurred, or are expected to be incurred. These include:

- the project was changed from a six level to a four level Parkade from a point of 90% design completion. This necessitated design changes by MCMP and the structural, electrical, mechanical and other sub contract designers billed to the City through MCMP;

- there were additional design and construction review inputs needed for the water line relocation and sewer line relocation;
- an option for an alternate precast structure was designed and prepared for tender;
- the project was tendered in two independent packages, in an effort to mitigate some schedule loss, capture base prices at an opportune time, and reduce the inherent risk of a larger overall tender; and
- the overall design, tendering and construction timeline was increased resulting in increased administration costs.

These additional contract costs, including forecasted amendments, were closely reviewed by the Project Manager and total \$207,300. The new contract total of \$772,400, is 37% over the original design, tendering and administration contract award.

These costs were mostly known, but not finalized, when Council awarded Contract II for the Parkade Construction to Jacob Bros. on April 23, 2018 and are included in the \$10.4M budget identified in the April 2018 report.

CONCLUSION

Change order costs have accumulated since Council recommended the award of the design of the Waterfront Parkade for the City of White Rock and related tendering and contract administration in the amount of \$565,110 (excluding GST) to Musson Cattell Mackey Partnership (MCMP). These change orders bring the new contract total for MCMP to \$772,400 and are included in the \$10.4M project budget.

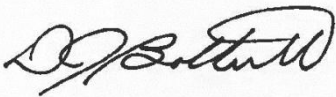
Respectfully submitted,



Jim Gordon, P.Eng.,
Director of Engineering and Municipal Operations

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer