
PRESENT: Councillor G. Meyer, Chairperson
Councillor M. Knight, Vice Chairperson
Councillor L. Sinclair

GUESTS: Richard Findlay, Landscape Architect
2

STAFF: G. St. Louis, Director, Engineering and Municipal Operations
F. Keating, Project Engineer, Engineering and Municipal Operations
L. Sym, Committee and FOI Clerk

1. CALL TO ORDER

The meeting was called to order at 11:02 a.m.

2. ADOPTION OF AGENDA

It was MOVED and SECONDED

THAT the Memorial Park Committee adopts the agenda for the August 3, 2016 meeting as circulated.

CARRIED

3. ADOPTION OF MINUTES

a) July 19, 2016

It was MOVED and SECONDED

THAT the Memorial Park Committee adopts the minutes from the July 19, 2016 meeting as circulated.

CARRIED

4. RESOLUTIONS FROM COUNCIL

Note: The following recommendations were approved by Council on July 25, 2016

THAT Council endorse Council Policy No. 152 – Memorial Park Committee Terms of Reference, as circulated.

THAT Council direct staff to eliminate the angle parking spaces between Martin Street and the White Rock Museum on the south side of Marine Drive.

THAT Council direct staff to:

- 1. Install a sidewalk on the north side of Memorial Park; and*
- 2. Widen the promenade to 12' on the south side of Memorial Park.*

THAT Council direct staff to ascertain costs of moving the cross hatches / lamp standards at the pier railway crossing.

THAT Council direct staff to single source the design professionals required for the memorial park project in order to meet the project target completion date of Canada Day 2017.

THAT Council direct staff to include the following recommendation from the Memorial Park Committee:

- *In conjunction with the washrooms being moved underneath the parking lot to the east of the existing washrooms, that amphitheater seating be created in wavelike design using existing stairs at east side of park and extend towards the west side of the park.*

All recommendations from the Memorial Park Committee were approved by Council except for one referring to including the washroom relocation into the Memorial Park project (the washroom is already included in the project).

5. REPORT FROM RICHARD FINDLAY, LANDSCAPE ARCHITECT

The Landscape Architect gave a PowerPoint presentation offering drawings from 2008 and including all additional options discussed to date.

Discussion ensued regarding the project;

- schedule – in order to complete and open the park for Canada Day 2017, there is a tight timeline, and potential weather issues to consider
- an approved concept plan should be completed mid to late September
- publicly engage stakeholders by end of August/early September
- will have feedback plus an initial concept plan late September
- approximate timeline for period of tender, three week bid closing, one week to award a contract, mid February to break ground
- anticipate four (4) month construction to mid June, July 1st opening for Canada Day
- the proposed amphitheater seating can be concrete steps mixed with tiered grass for multi-purpose use
- it was suggested that the Cultural Advisory Committee be consulted regarding furniture
- the oval area depicted in the PowerPoint will feature a stage, and committee members recommended a flexible stage in order for the area to be multi-use
- water squirt holes on one of the patios can be incorporated, they can be turned on when the weather is hot

-
- review if the sidewalk along Marine Drive were narrower and if something can be done to help eliminate jaywalking in that location
 - a three (3) meter sidewalk is proposed, which can accommodate a drop off area on Marine Drive
 - move or expand washrooms towards the east parking lot embankment retaining wall – staff advised that a geotechnical investigation will need to be done to ensure this is feasible
 - all plans are to be submitted for review by Burlington Northern Santa Fe Railway (BNSF)
 - washrooms may take longer than the park, could install temporary washroom trailer for July 1st park opening – no funds should be spent on maintaining current washroom infrastructure. The Landscape Architect explained that the existing shell of the building still has value and that consultants will review if the building can still be utilized
 - can washroom and tourism kiosk be located in the same building?
 - siting of the washrooms and view corridor is important, Architect is aware of the importance
 - tourism kiosk could be re-located as part of the washroom re-design or combine with future restaurant on the pier
 - staff agreed to confirm with White Rock Museum the status of their washroom facility (not available for public use)
 - stairs from the east parking lot to the beach, will be removed in order to accommodate the widening of the promenade
 - it was agreed that the park oval should be pedestrian access only, and have a flexible stage
 - street will have a dual purpose treatment to allow for police vehicles

It was MOVED and SECONDED

THAT the Memorial Park Committee recommend to Council that Memorial Park not accommodate any parking or vehicle access.

CARRIED

6. OTHER BUSINESS

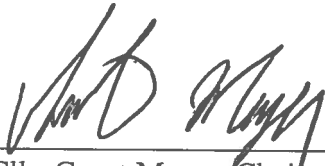
It was suggested that the Memorial Park concept drawings be presented to the Economic Investment Committee and Public Art Advisory Committee for their input.

7. NEXT MEETING

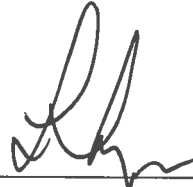
The next meeting will be scheduled for mid September 2016.

8. **CONCLUSION OF THE MEETING**

The Chairperson declared the meeting concluded at 12:35 p.m.



Cllr. Grant Meyer, Chairperson



L. Sym, Committee & FOI Clerk