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- PRESENT:** Councillor G. Meyer, Chairperson
Councillor L. Sinclair
- ABSENT:** Councillor M. Knight, Vice Chairperson
- PUBLIC:** Richard Findlay, Landscape Architect
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- STAFF:** D. Bottrill, CAO
B. Ambardar, Director Engineering, Engineering and Municipal
Operations
F. Keating, Project Engineer, Engineering and Municipal Operations
S. Watson, Manager, Parks, Engineering and Municipal Operations
E. Stepura, Director, Recreation and Culture
L. Sym, Committee and FOI Clerk
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1. CALL TO ORDER

The Chairperson called the meeting to order at 9:30 a.m.

2. ADOPTION OF AGENDA

It was MOVED and SECONDED

THAT the Memorial Park Committee adopts the agenda for the October 14, 2016 meeting as circulated.

3. ADOPTION OF MINUTES

a) October 4, 2016

It was MOVED and SECONDED

THAT the Memorial Park Committee adopts the minutes from the October 4, 2016 meeting as circulated.

CARRIED

4. FINAL CONCEPT PLAN – RICHARD FINDLAY

The updated concept plan was reviewed by committee members, and further discussion was held regarding the grand staircase and the ramp depicted through the staircase. Discussion of alternatives for the ramp included the possibility of relocating the existing washroom towards the east side of the park. It was noted that this could push back the timing of the project, and members were asked if it was imperative that the park be completed by July 1, 2017. Staff advised that an alternate location could be used for Canada Day celebrations in 2017, alternatively temporary washrooms could be placed near the park.

Staff advised that the finalized concept design and estimated project costs should be presented to the Finance and Audit Committee meeting being held on October 31, 2016.

Members recommended including a viewing platform on the washroom re-design.

It was confirmed that lighting according to CPTED (Crime prevention Through Environmental Design) be included in walkways. Staff requested additional power locations be explored for smaller events throughout the park.

It was requested that the south “wave wall” be moved two (2) feet to the north to accommodate crowds on the walkway and more area be included at the base of the grand staircase.

It was also requested that the west entrance of the east parking lot be widened to accommodate turning vehicle traffic during a Marine Drive shut down.

5. NEXT STEPS – FIONA KEATING

It was MOVED and SECONDED

THAT the Memorial Park Upgrade Committee requests to Council that:

- 1) a redesign of Memorial Park be presented to the Finance and Audit committee on October 31, 2016 with a new accessible ramp and washroom design; and
- 2) a contingency plan be established for Canada Day celebrations in the event that the park upgrade is not completed by July 1, 2017.

CARRIED

6. OTHER BUSINESS

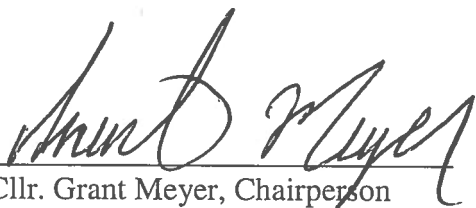
None.

7. NEXT MEETING

The next meeting of the Memorial Park Upgrade Committee be held on October 28, 2016 at 9:30 a.m.

8. **CONCLUSION OF THE MEETING**

The Chairperson declared the meeting concluded at 10:45 a.m.



Cllr. Grant Meyer, Chairperson



L. Sym, Committee & FOI Clerk