

**THE CORPORATION OF THE  
CITY OF WHITE ROCK  
BYLAW 2230**

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A Bylaw to impose fees and charges for various services offered by the City that are not included in any other City Bylaw.

The Council of the City of White Rock, in open meeting assembled, enacts as follows:

**1. Definition**

1.1 In this bylaw, the following definition applies:

**City** means the City of White Rock

**2. Bylaw Duration**

2.1 The fees and charges are set out in this bylaw for the year 2018.

2.2 "2018 Fees and Charges Bylaw, 2017, No. 2230" will take effect January 1, 2018. If a new bylaw regarding Fees and Charges has not been adopted by January 1, 2019, the fees and charges contained in this bylaw will continue to remain in effect until a new bylaw on this matter has been adopted by City Council.

**3. Fees and Charges Schedules**

3.1 A person will pay the specified fees / charges for services set out in the following schedules which are attached to and form part of this bylaw:

Schedule A	Planning and Development Services
Schedule B	Engineering and Municipal Operations
Schedule C	RCMP
Schedule D	Centennial Park Leisure Centre - Arena Facility Rental
Schedule E	Centennial Park Leisure Centre – Hall / Lounge / Boardroom / Recreation Room Facility Rentals
Schedule F	Centre for Active Living - Facility Rental
Schedule G	Kent Street Activity Centre - Facility Rental
Schedule H	White Rock Community Centre - Facility Rental
Schedule I	Centennial Park Leisure Centre - Outdoor
Schedule J	Recreation and Culture - Miscellaneous
Schedule K	Financial Services
Schedule L	Photocopies, Mapping and Computer Information
Schedule M	Fire Rescue

4. **Tax**

4.1 Unless specifically indicated otherwise, the fees and charges in this bylaw are subject to applicable taxes.

5. **Further Fees / Charges Considerations**

5.1 In addition to paying the facility rental fee or filming fee, a person must also provide liability insurance to rent a facility listed in **Schedules D – J** or film on City property as in **Schedule J** by:

- (a) paying the City an insurance liability premium according to the User Group Rating Schedule provided by the City's insurance provider; or
- (b) naming the City as a co-insured on the liability insurance policy, valued at least \$5 million, and providing the City with proof of coverage.

6. **Refunds (when applicable) and Cancellations**

6.1 For a facility rental fee in Schedules D – J the City may issue a refund of 100% if the refund is requested at least 14 days before the actual booked date.

6.2 For a facility rental fee in Schedules D – J the City will not issue a refund, if:

- a) the refund is requested less than 14 days before the actual booked date; and/or;
- b) there is inclement weather that affects the booking for outdoor special events.

In these circumstance only the damage deposit is refundable.

6.3 Three months advance notice is required to cancel an ongoing facility user contract.

6.4 White Rock Recreation and Culture reserves the right to cancel bookings at any time, with a full refund of funds paid.

7. **Repeal of Bylaws**

7.1 City of White Rock "*Fees and Charges Bylaw, 2016, No. 2172*" and all its amending bylaws are repealed as of December 31, 2017.

8. **Severability**

8.1 If a portion of the bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

9. **Citing**

9.1 This Bylaw may be cited as the “*2018 Fees and Charges Bylaw, 2017, No. 2230*”.

RECEIVED FIRST READING on the	20 <sup>th</sup> day of	November, 2017
RECEIVED SECOND READING on the	20 <sup>th</sup> day of	November, 2017
RECEIVED THIRD READING on the	20 <sup>th</sup> day of	November, 2017
ADOPTED on the	11 <sup>th</sup> day of	December, 2017

  
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MAYOR

  
\_\_\_\_\_  
DIRECTOR OF CORPORATE ADMINISTRATION

**Schedule 'A'**  
**PLANNING and DEVELOPMENT SERVICES**

ITEM	2018	
Building Code Alternative Solution/Equivalency	\$624	
Change of Address	\$552	
<b>Letter of Enquiry</b>		
• Residential	\$156	
• Multi-family or commercial	612	
Noise Bylaw Extension of Hours – Admin Fee	\$255	
<b>Property File Research and Copies</b>		
• Research and first printed copy	\$15	
• Each additional copy	5	
• Copies on disc or flash drive (excluding print cost)	20	
<b>Building Permit Plans (Architectural Drawing Size)</b>		
• First Print	\$48	
• Each additional print	24	
Property Site Survey Certificate	\$20	
Sidewalk Use License	\$15 per sq ft	
Sidewalk Use Agreement Application	\$165	
<b>Other Fees</b>		
• Accessory registered secondary suite in conjunction with a new house building permit registration	\$235	
• All other secondary suite registrations	310	
• Underground Oil Storage Tank Removal documentation	215	
<b>Building Permit Fees:</b>		
<b>Range of “Construction Value”</b>	<b>Initial Fee</b>	<b>Additional fee per \$1,000 or part thereof</b>
\$0 to \$1,000	\$200	
\$1,001 to \$100,000	200	\$17
\$100,001 to \$250,000	1,833	13
\$250,000 and over	3,833	10
<b>NOTES:</b>		
<p>The current edition of the Marshal Valuation Service or the Marshall and Swift Residential Cost Handbook may be used by the Building Official to determine the “Construction Value” of the work for the purpose of assessing permit fees.</p> <p>Any Building Permit fee payable shall be reduced by 2.5% to a maximum reduction of \$500.00 where any aspect of the construction of the proposed building or alteration is under the review and Letters of Assurance of a CRP – Coordinating Registered Professional.</p>		

**Schedule 'A'**  
**PLANNING and DEVELOPMENT SERVICES - Continued**

<b>Other Building Permit Related Fees</b>	
• Extension of Building Permit	\$204
• Creation of New Civic Address	553
• Building Permit Transfer	357
• Re-review of Plans Fee	255/hour
• Building Move Fee	204
• Digital Archive Fee	5/page
• Re-Inspection Fee	255
<b>Demolition Permit</b>	
• Accessory Building	\$82
• SFD/Duplex	1,071
• Commercial/Multi-Family	1,275
<b>Plumbing Permit Fees</b>	
• First Fixture	\$77
• Each Additional Fixture	41
• First Sprinkler Head	77
• Each Additional Sprinkler Head to 100	5
• Each Additional Sprinkler Head over 100	3
• Each Fire Hydrant	46
• Each Standpipe	46
• Each Hose Valve	46
• Fire Department Connection	46
• SFD/Duplex Sanitary Sewer	77
• SFD/Duplex Storm Sewer	77
• SFD/Duplex Water Service	77
• MFD/Commercial Sanitary Sewer first 30m	133
• MFD/Commercial Storm Sewer first 30m	133
• MFD/Commercial Water Service first 30m	133
• Each Additional 30m of Commercial Sanitary Sewer, Storm Sewer, or Water Service or part thereof	66
• Each Sump, Manhole, or Catch Basin	66
• Re-Inspection Fee	255
• Non-compliance Inspection Fee	255
• Special or Other Inspection Fee	255
<b>Signage</b>	
• 'No Smoking' signs	\$5

\* Pro-rated based on license coverage dates for seasonal licenses.

**Schedule 'B'**  
**ENGINEERING and MUNICIPAL OPERATIONS**

ITEM	2018	
<b>Waste Bags</b>		
• Kitchen – large (lined)		\$6.00 per 5 pack
• Kitchen – small (lined)		\$4.70 per 10 pack
• Yard		\$3.80 per 5 pack
Roll Outs (for eligible locations of 6 or less units)		\$153
Curbside Blue or Red Recycling Boxes		\$5
Surplus Household Waste Decals		\$5
<b>Parks Dedication Program</b>	<b>Initial</b>	<b>Renewal</b>
• Bench	\$3,175	\$1,590
• Drinking Fountain	4,450	2,230
• Light Standard	2,950	1,480
• Picnic Table	3,400	1,700
<b>Parks Dedication Program – Replacement Plaques</b>		\$220
<b>Road and Right of Way Fees</b>		
• Road and ROW Alteration Permit Fee		\$530
• Road and ROW Use Application Fee		53
• Road and ROW Use Permit Fee		210
• Road and ROW Re-inspection Fee		250
<b>Servicing Agreement Fees</b>		
• Application fee		\$1,590
• Extension fee		318
• Latecomer Agreement Application Fee		\$1,590
<b>Engineering Administration Fees on Service Agreements</b>		
• First \$250,000 of estimated construction cost		4.0%
• Next \$250,000 of estimated construction cost		2.5%
• Remaining estimated cost exceeding \$500,000		1.5%

**Schedule 'C'**  
**RCMP**

<b>ITEM</b>	<b>2018</b>
Accident Reports (MV6020's) copies for ICBC	\$65
Request for information relating to Thefts/B & E's etc. received from insurance companies	\$65
Police Certificates (Form 1868)	\$65
Court Ordered File Disclosure Copy of File (Notice of Motion)	\$65 flat fee \$0.50/page \$10 Shipping
Police Information Checks <ul style="list-style-type: none"> <li>• Volunteers – live in White Rock and volunteer in either White Rock or South Surrey (requires letter from agency)</li> <li>• Students – for school or training program (requires letter from the agency/school)</li> </ul>	\$65 n/c n/c
Checks for Driver Training Instructors	\$65
Photographs	\$2
CD of Photographs	5
Fingerprints	\$65
Traffic Analyst Report	\$175
Field Drawing Reproduction	65
Mechanical Inspection Reproduction	65
Crash Data Retrieval Report – Black Box <ul style="list-style-type: none"> <li>• (Non ICBC request)</li> <li>• (ICBC request)</li> </ul>	\$175 65
Field Drawing Reproduction	65
Scale Drawing Reproduction	65
Measurements – Provided by Member	65
Work Save BC Injury Section requests for copy of file	n/c

**Schedule 'D'**  
**CENTENNIAL PARK LEISURE CENTRE**  
**ARENA**  
**Facility Rental**

<b>ITEM</b>	<b>Aug 2017 to April 2018 Per Hour unless otherwise stated</b>	<b>Aug 2018 to April 2019 Per Hour unless otherwise stated</b>
<b>Ice Rentals (Non-Subsidized)</b>		
• Prime Rate	\$297	\$304
• Non-Prime Rate	225	232
• Statutory Holiday Rate	339	349
<b>Ice Rentals (Partially Subsidized)</b>		
• Prime Rate	\$142	\$145
• Non-Prime Rate	80	82
• Statutory Holiday Rate	209	215
<b>Ice Rentals (Bonus Days)</b>		
• Minor Hockey Tournament (all hours)	\$209	\$215
• Minor Hockey Bonus Days & Ringette Tournament (all hours)	80	82
• Hockey School (non-profit society or WR Leisure Services - all hours)	143	146
• Skills Academy (school hours)	69	71
• School/Family Skates (all hours)	111	116
• Figure Skating (three Special Event/Test Days)	80	83
• Carnival (total of 4 days once every 2 years)	3,565	3,661
	<b>April 2017 to August 2018 Per Hour unless otherwise stated</b>	<b>April 2018 to August 2019 Per Hour unless otherwise stated</b>
<b>ITEM</b>		
<b>Dry Floor</b>		
• Minor Lacrosse, Ball Hockey, Roller Hockey (includes non-profit)	\$66	\$68
• Adult Lacrosse, Ball Hockey, Roller Hockey (includes non-profit)		98
• Special Event Days (one Tournament – 3 days max)	66	68
• Dances/Major Events (8 hours)	929	957
• Commercial Dry Floor (not-subsidized)	95	150
• Statutory Holiday	98	101



**Schedule 'E'**  
**CENTENNIAL PARK LEISURE CENTRE**  
**HALL/LOUNGE/BOARDROOM/RECREATION ROOM**  
**Facility Rentals**

<b>ITEM</b>	<b>2018 Per Hour unless otherwise stated</b>
<b>Hall</b>	
• Commercial Rate	\$53
• Not for Profit Rate	35
• Wedding Parties (1:30 pm – 1:00 am)	479
• Private Rental	45
• Deposit for Key/Access	35
• Statutory Holiday (min 2 hours)	63
<b>Lounge</b>	
• Commercial Rate	\$41
• Not for Profit Rate	24
• Wedding Parties (with Hall rental (1:30 pm – 1:00 am)	95
• Private Rental	36
• Deposit for Key/Access	35
• Statutory Holiday (min 2 hours)	51
<b>Boardroom</b>	
• Commercial Rate	\$30
• Not for Profit Rate	18
• Private Rental	26
• Deposit for Key/Access	35
• Statutory Holiday (min 2 hours)	40
<b>Recreation Room</b>	
• Commercial Rate	\$41
• Not for Profit Rate	28
• Private Rental	36
• Deposit for Key/Access	35
• Statutory Holiday (min 2 hours)	51
Contract Amendment Fee Per Occurrence	\$25

**Schedule 'F'**  
**CENTRE FOR ACTIVE LIVING**  
**Facility Rental**

<b>ITEM</b>	<b>2018 Per Hour</b>
<b>Cardio Gym 1</b>	
• Commercial Rate	\$88
• Not for Profit Rate	55
• Private Rental Rate	73
• Statutory Holiday (min 2 hours)	98
<b>Cardio Gym 2</b>	
• Commercial Rate	\$88
• Not for Profit Rate	55
• Private Rental Rate	73
• Statutory Holiday (min 2 hours)	98
<b>Fitness Studio 1</b>	
• Commercial Rate	\$54
• Not for Profit Rate	35
• Private Rental Rate	47
• Statutory Holiday (min 2 hours)	64
<b>Fitness Studio 2</b>	
• Commercial Rate	\$54
• Not for Profit Rate	35
• Private Rental Rate	47
• Statutory Holiday (min 2 hours)	64
<b>Education Room</b>	
• Commercial Rate	\$45
• Not for Profit Rate	30
• Private Rental Rate	39
• Statutory Holiday (min 2 hours)	55

**Schedule 'G'**  
**KENT STREET ACTIVITY CENTRE**  
**Facility Rental**

<b>ITEM</b>	<b>2018 Per Hour</b>
<b>Auditorium</b>	
• Commercial Rate	\$92
• Not for Profit Rate	60
• Private Rental Rate	77
• Statutory Holiday (min 2 hours)	102
<b>Classroom</b>	
• Commercial Rate	\$62
• Not for Profit Rate	49
• Private Rental Rate	53
• Statutory Holiday (min 2 hours)	72
<b>ITEM</b>	<b>2018 Per Year</b>
<b>WRLS Membership Fees</b>	
• Adult	\$39
• Youth	28

**Schedule 'H'**  
**WHITE ROCK COMMUNITY CENTRE**  
**Facility Rental**

<b>ITEM</b>	<b>2018 Per Hour unless otherwise stated</b>
<b>Presentation Room ABC with Lobby</b>	
• Commercial Rate	\$209
• Not for Profit Rate	128
• Wedding Parties (11:30am – 11:00pm)	2,077
• Private Rental Rate	176
• Statutory Holiday (min 2 hours)	219
<b>Presentation Room ABC</b>	
• Commercial Rate	\$179
• Not for Profit Rate	108
• Private Rental Rate	155
• Statutory Holiday (min 2 hours)	189
<b>Hall A, B, or C</b>	
• Commercial Rate	\$62
• Not for Profit Rate	39
• Private Rental Rate	53
• Statutory Holiday (min 2 hours)	72
<b>Art Room</b>	
• Commercial Rate	\$46
• Not for Profit Rate	29
• Private Rental Rate	40
• Statutory Holiday (min 2 hours)	56
<b>Gallery</b>	
• Commercial Rate	\$56
• Not for Profit Rate	35
• Private Rental Rate	49
• Statutory Holiday (min 2 hours)	66
<b>Studio</b>	
• Commercial Rate	\$56
• Not for Profit Rate	35
• Private Rental Rate	49
• Statutory Holiday (min 2 hours)	66
<b>Kitchen</b>	
• Commercial Rate / hour	\$62
• Damage Deposit	540
• Statutory Holiday / hour (min 2 hours)	72

**Schedule 'I'**  
**CENTENNIAL PARK LEISURE CENTRE**  
**Outdoor**

<b>ITEM</b>	<b>2018 Per Hour</b>
<b>Lacrosse Box</b>	
• Youth – non-profit	n/c
• Adult – non-profit	\$7.50
• Private	12.50
• Commercial – adult or youth	18
<b>ITEM</b>	<b>2018 Per Hour</b>
<b>Sports Fields &amp; Ball Diamond Rentals</b>	
• Youth – non-profit	n/c
• Adult – non-profit	\$15
• Commercial – adult or youth	23
<b>ITEM</b>	<b>2018 Per Season</b>
<b>Advertising Boards</b>	
• Taylor Box, per season (Mar-Feb)	\$550
• Centennial Park Ball Diamond, per season (Apr-Mar)	275

**Schedule 'J'**  
**RECREATION AND CULTURE - MISCELLANEOUS**

ITEM	2018
<b>Installation Services</b>	
• Uptown Banner	\$348
• Uptown Banner – multiple installation for the same banner	522
• Pier Banner	275
Bayview Park Plaza Rental (per 3 hour time slot)	\$249
<b>Filming Fees</b>	
• Filming Application Fee (includes one day of filming)	\$300
• Filming Fee - Additional Days	100 /day
• Operations Site Supervisor, RCMP or Fire Personnel	Cost recovery
• Pay Parking stalls	Current hourly rate
• Other Street Parking	12.50 /space/day
• Street Use Fee	54.50 /(30m or 100ft) /day
• Pier	1,100 /day
• Location on Promenade	795 /day
• Sidewalk Site – per location	445 /day
• Other City Park or Land Site	550 /day
• City Building Site	425 unless hourly rate applies

**Schedule 'K'**  
**FINANCIAL SERVICES**

<b>ITEM</b>	<b>2018</b>
<b>Property Tax information (Tax Certificate)</b>	
• property owners	n/c
• requested online	\$37
• requested at City Hall	53
Property Tax information to Mortgage Companies (per property tax roll)	\$38
Returned Payment fee	\$32
Refund Fee	\$25
Transfer between accounts fee (Property Tax & Utility)	\$10
Apportionments (per roll)	\$38
Electronic copy of annual property tax information for Fraser Valley Real Estate Board	\$0.04 per property
Accounts receivable administration fee on billable services	15% (minimum \$15, maximum \$200)
<b>Pay Parking</b>	
• Waterfront	
10:00 am - 12:00 midnight (April 1 - September 30)	\$3.25 /hr
10:00 am - 12:00 midnight (October 1 – March 31)	1.50 /hr
4 hr maximum stay applies to prime parking area (Oxford to Hump)	
• Centennial Arena (in effect 24 hrs per day)	2.00 /day
• Peace Arch Hospital (in effect 24 hrs per day)	2.50 /hr
Note: all pay parking rates (meters & dispensers) are inclusive of applicable taxes	
<b>Parking Decals (4 hours maximum at metered stalls)</b>	
• Centennial Park/Arena	\$16
• Resident	46
• Non - Resident Commercial Property**	143
• Merchant Decals (on Marine Dr & Vidal St)**	341
• Residential Decals (specific properties on Marine Dr)**	303
• Replacement Decal	5
**These decals pertain to specific properties - see staff for guidelines	
Reserve Parking Rate (decals are sold annually)	\$138 /month
Reserved Stall Additional Decals	27

**Schedule 'L'**  
**PHOTOCOPIES, MAPPING AND COMPUTER INFORMATION**

ITEM	2018
<b>Mapping Data</b>	
• Zoning Maps set	\$118
• large	62
• small	30
• sheet	24
• menu size drawing (11" x 17") B&W	30
• City contour map (24" x 68")	17
• small street map (11" x 34")	12
• standard (24" x 36") engineering drawing B&W	6
<b>Photocopies and Prints</b>	
Black & White	
• 8½" x 11" or 8½" x 14" single-sided	\$0.30
• 8½" x 11" or 8½" x 14" double-sided	0.60
• 11" x 17" single-sided	1.15
• 11" x 17" double-sided	2.25
Colour	
• 8½" x 11" or 8½" x 14" single-sided	\$1.15
• 8½" x 11" or 8½" x 14" double-sided	2.25
• 11" x 17" single-sided	2.25
• 11" x 17" double-sided	4.50



**Schedule 'M'**  
**FIRE RESCUE**

<b>ITEM</b>	<b>2018</b>
<b>Burning</b>	
Outdoor burning violation	
• first offence	\$106
• each offence thereafter	212
Non-compliance of residential fireplace/woodstove burning	
• first offence	106
• each offence thereafter	212
<b>Fire Prevention</b>	
Fire Safety Plan Review	
• first 2 hours	\$160
• per hour thereafter	80
Re-Inspection of outstanding violations (each occurrence)	106
Requested Inspection	106
<b>Contact</b>	
Failure to comply with requirement for contact person	
• first non-compliance	\$106
• second non-compliance	212
• per hour standby charge	265
Fire Investigation of incident over \$5,000 in damage	\$530
Comfort Letter	\$160