

# WHITE ROCK

*City by the Sea!*

## 2018 ANNUAL REPORT

for the fiscal year ending December 31, 2018





The 2018 Annual Report was prepared by the Communications and Government Relations Department and the Financial Services Department of the City of White Rock in cooperation with all civic departments and agencies.

The City would like to thank the following photographers for the use of their images in the 2018 Annual Report: Joel Baziuk, Jeff Browne, Johnathan Evans, Oleksander Smirnov, Brian Strilesky, and The Glass Eye.



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# WHITE ROCK AT A GLANCE - 2018

As a beautiful seaside community, White Rock surrounds a sandy beach and the warm shallow waters of the Semiahmoo Bay on the unceded territory of the Semiahmoo First Nations and Coast Salish people. With one of Canada's warmest climates, White Rock enjoys a moderate climate with an average summer temperature of 23° C, and an average winter temperature of 6° C.

The City's Waterfront includes the Promenade, approximately two and a half kilometres long, which is used all year long. Along with the Promenade, White Rock's heritage Pier, historic Train Station, and the iconic "White Rock" (referred to by the Semiahmoo First

Nation as P'Quals), and the unique character and vibrancy of the Waterfront Village along Marine Drive create a special ambience that defines our community.

Our base of local businesses that serve White Rock residents, along with a variety of parks and other community services, makes White Rock a popular regional destination. Attracting a diverse demographic, spanning from young families to retirees, the City of White Rock boasts the friendliness of a small coastal town with the amenities and economic opportunities of a modern urban centre.





**19,952**  
residents



**9,521**  
registrations into recreation  
classes and programs



**2,092**  
Business Licences issued



**5.12 sq km**  
city area



**30**  
community and charitable  
events facilitated & supported



**2,163,749**  
total post reach on  
Facebook



**2.19 km**  
promenade length



**706**  
participants in Fire Rescue  
education programs and talks



**\$41,958**  
total Civic Grants-in-Aid  
awarded by the City



## MESSAGE FROM THE MAYOR



On behalf of White Rock City Council, it is my pleasure to present the 2018 Annual Report highlighting many key initiatives, accomplishments and events in our community.

It is gratifying to be serving alongside my new and renewed Council colleagues in visioning and shaping opportunities that lie ahead. Our commitment to our residents, and our City, is second to none. We are ready to move forward with citizens, the business community and staff to define and create a thriving and connected City. Following the election, our newly appointed Council was well supported by City staff, and on behalf of all of Council, I would like to thank staff for their hard work and responsiveness to our priorities and directives.

While a number of initiatives and projects were already underway to support growth across our community, we collectively felt a key priority for Council this term was to include rebuilding a positive relationship with the Semiahmoo First Nation. Our relationship is essential to the well being of our community and I believe we can achieve much more together. I am pleased to say that progress is taking place toward a more positive, stronger partnership with the Semiahmoo First Nation. The first Council-to-Council meeting took place in January and further Council-to-Council meetings are in the works where we will respectfully hear from each other as we rebuild the relationship.

Our seaside community experienced a devastating windstorm at the close of 2018. We witnessed a storm, which the City has never seen in its history, destroy our iconic Pier and waterfront shores. I am grateful to our fast-acting firefighters, the White Rock RCMP, and our City staff, who worked above and beyond to implement safety measures and assess the waterfront throughout the night and continued through the Christmas period to attend to the needs of our City and residents. Your willingness to help and aid the City is recognized and appreciated. I would also like to thank our residents and businesses for their understanding and patience while the City restores the waterfront. The Pier and waterfront restoration are currently underway and is part of the City's Five-Year Financial Plan. When the Pier is repaired and reopened, it will closely match the existing appearance and maintain its charming character, while conforming to today's building code. The newly constructed Pier will be a more resilient structure for any future storms or natural disasters.

On behalf of Council, we are honoured to work together and deliver a long-term vision and plan for our City. Our new Council comes from an array of backgrounds and differing experiences, but we do however have one thing in common - our commitment to White Rock and the citizens of our community and their well being. Together we can succeed.

A handwritten signature in cursive script that reads "D Walker".

Darryl Walker,  
Mayor

# MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER

In 2018, the City initiated several large-scale infrastructure projects including the Water Treatment Plant, West Beach Parkade, Memorial Park Revitalization, and Pedestrian Railway Crossings. These projects will be completed by the summer of 2019. The Johnston Road Streetscape Revitalization capital project was completed in November 2018. In addition, the City completed the installation of “Generations Playground,” an all abilities all ages interactive park located in Ruth Johnson Park in July 2018.

The above noted capital projects represent an unprecedented level of infrastructure improvements and replacement in recent years. These capital projects would not have been able to proceed without provincial and federal government grant funding as well as the use of community amenity contributions and development cost charges.

The City also witnessed the most devastating occurrence when, on December 20, 2018, a massive storm and loose vessels battered the White Rock Pier and shoreline and completely obliterated the centre section of the Pier. Recognizing the significant social and economic value of the Pier and waterfront to the community, the reconstruction of the East Beach and promenade area commenced immediately with an estimated cost of \$1.2 million. The engineering design for the reconstruction of the White Rock Pier was completed in early 2019 with an estimated date for first phase of reconstruction to be completed in August 2019.

In a continuing effort to enhance city services and engagement, the City redesigned our web site and improved its functionality allowing for additional eGovernment services. The City implemented MyWhiteRock, an on-line portal to access your property and utility account information. Additional modules to our Tempest property system included Property Tax and Utility eBilling which provides an on-line alternative to mailing documents. Calls for Service eApply was also launched giving the community an opportunity to provide electronic requests for non-emergency services. Calls for Service Mobile also allows our City staff to assess and manage service calls remotely.

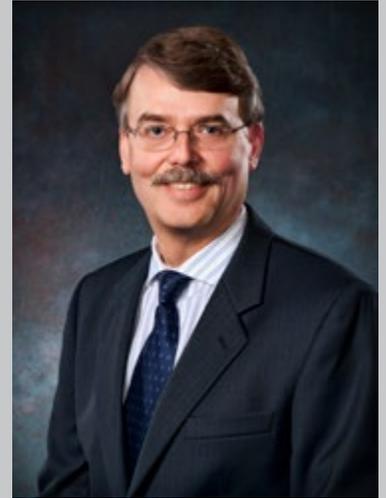
The City continues to celebrate arts and culture. An Inaugural Buskers Festival took place in the Uptown area with a variety of diverse buskers performing. The City’s commission of RAINWORKS’ 60 Years of Rain, a temporary public art installation revealing images on the sidewalk after it rained, was recognized nationally in November 2018, at the Creative City Network’s annual conference in Mississauga, Ontario. The Public Art Year in review recognizes and celebrates outstanding public art projects from across Canada.

In honour of the longstanding and valuable contributions made by the Peace Arch Hospital Auxiliary, and in celebration of the Auxiliary’s 70th Anniversary, the City, in partnership with Fraser Health and the Peace Arch Hospital, selected a public art piece “Strande” by Artist, Illarion Gallant. This public art piece was selected with the belief it represented the community as well as the strength and determination of the Peace Arch Hospital Auxiliary over the many years of dedication and service. Installation of the public art piece on the Peace Arch Hospital site is to take place in June 2019.

Following the October municipal election, City staff have been working with the new Council and supporting their vision and direction for the City of White Rock. I look forward to serving our City under the leadership of this Council and achieving the new corporate strategic priorities they have set out. I also wish to thank our residents and businesses for their continued engagement and participation in civic initiatives as well as our dedicated City staff for their tireless work and commitment to our community.



Dan Bottrill  
Chief Administrative Officer



# VALUES AND VISION

## MISSION

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**BUILDING COMMUNITY EXCELLENCE THROUGH EFFECTIVE STEWARDSHIP OF ALL COMMUNITY RESOURCES.**

## CORPORATE VALUES

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**Excellence** - always striving for improvement.

**Respect** - building trust and respect within our sphere of influence.

**Integrity** - honestly striving for equity and fairness in all that we do.

**Responsibility** - always mindful of our responsibility to current and future generations and our environment.

**Accountability** - taking seriously the stewardship role our electors have bestowed on us, and communicating why we are doing what we are doing so that transparency of decision making is maximized.

**Value** - adopting innovative approaches to service delivery that assure the most value (return) for the least (investment) net cost to taxpayers (note: this is not the same as always picking the least expensive approach).

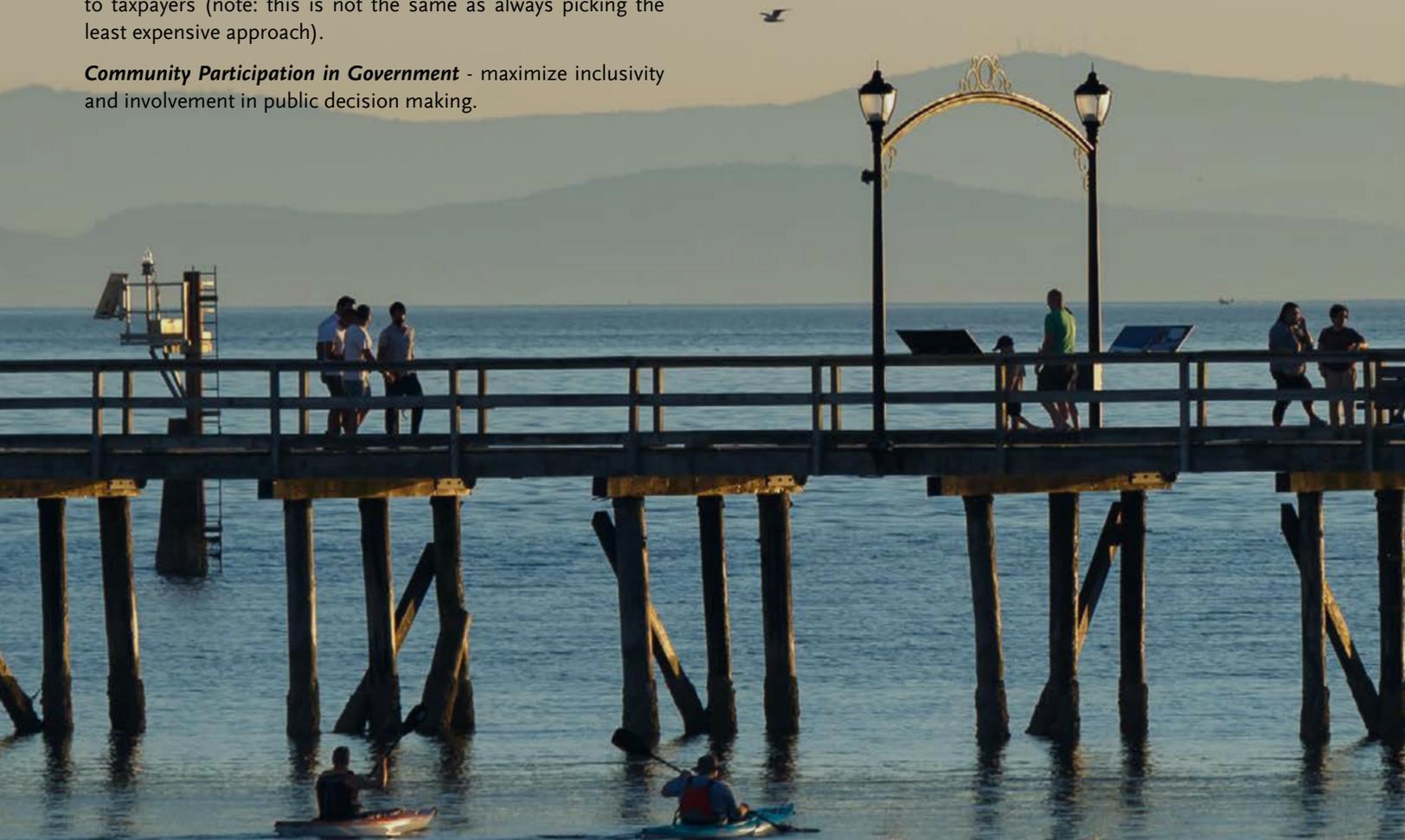
**Community Participation in Government** - maximize inclusivity and involvement in public decision making.

## CORPORATE VISION

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White Rock will provide for all its citizens a high quality of life where:

- Our high-quality environment is protected and nurtured for current and future generations.
- The community feels safe, secure and friendly.
- Opportunities exist for our businesses to prosper.
- Arts and culture flourish and our heritage is celebrated.
- Municipal boundaries are less important than a strong sense of pride in and connectedness to our community.
- We all can live, work and play in an enjoyable atmosphere.



# A YEAR OF TRANSITION

2018 was the year of the Local General Elections, which meant that it was a year of transition for the City of White Rock and its elected officials.

Wayne Baldwin retired from public life, in 2018, and said goodbye to White Rock City Hall after serving as Mayor for two-terms (2011 to 2014; 2014 to 2018). In October of 2018, White Rock residents elected a new Mayor and four new Councillors. They also re-elected two members of Council.

We wish to thank the 2014 to 2018 White Rock City Council for the contributions they made to our community during their term in office.



BACK ROW: Councillor Bill Lawrence, Councillor Grant Meyer, Councillor David Chesney, Councillor Helen Fathers

FRONT ROW: Councillor Lynne Sinclair, Mayor Wayne Baldwin, Councillor Megan Knight

*Declarations of Disqualification in 2018, there were no applications for the declaration of disqualification of a Council member made pursuant to Section 111 of the Community Charter in 2018 pertaining to the City of White Rock.*



**LOCAL GOVERNMENT IN THE CITY OF WHITE ROCK IS PROVIDED BY A MAYOR AND SIX COUNCILORS FOR A FOUR-YEAR TERM. THE NEW COUNCIL WAS SWORN IN ON NOVEMBER 5, 2018.**

The main functions of a municipal council are to look after the current and future economic, social and environmental well being of its community. Council's primary duties are to create administrative policy, adopt bylaws on matters delegated to local government through the *Local Government Act* and other Provincial statutes to protect the public, and to collect taxes for those purposes. Council also acquires, manages, and disposes of the City's assets. Council's vision sets a court of action and charts goals.

[whiterockcity.ca/citycouncil](http://whiterockcity.ca/citycouncil)

*Back Row*

Councillor David Chesney  
Councillor Erika Johanson  
Councillor Helen Fathers  
Councillor Christopher Trevelyan

*Front Row*

Councillor Anthony Manning  
Mayor Darryl Walker  
Councillor Scott Kristjanson



**MAYOR  
DARRYL WALKER**

Mayor Walker was elected to office as Mayor for the City of White Rock on October 20, 2018. Mayor Walker's public service career began over 40 years ago when he first joined the BC Public Service, in 1973, as a Health Care Worker at the Riverview Hospital/Forensic Institute, until his retirement in 2014. Throughout his career, Mayor Walker was also active with the BC Government and Service Employees Union, where he served as Provincial Vice President (1999 to 2008) and President (2008 to 2014), prior to his retirement.

Mayor Walker is involved in the following committees:

- Finance & Audit Committee
- Governance and Legislation Committee
- Marine Drive Task Force
- Land Use and Planning Committee



**COUNCILLOR  
DAVID  
CHESNEY**

Councillor Chesney was elected to White Rock City Council for a second term, in 2018. He has three decades of experience in the arts, media and entertainment. Councillor Chesney is involved in the following committees:

- Arts & Culture Advisory Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Grants-In-Aid Committee
- History & Heritage Advisory Committee
- Land Use and Planning Committee
- Public Art Advisory Committee
- Tour de White Rock Committee



**COUNCILLOR  
HELEN  
FATHERS**

Councillor Fathers is a fourth term White Rock City Councillor having first been elected in 2008. She is an award-winning marketer who has lived in White Rock for 28 years. Councillor Fathers is involved in the following committees:

- Economic Investment Committee
- Finance & Audit Committee
- Dogs on the Promenade Task Force
- Governance and Legislation Committee
- Grants-In-Aid Committee
- Land Use and Planning Committee
- Marine Drive Task Force
- Water Community Advisory Panel
- White Rock Sea Festival Committee



**COUNCILLOR  
ERIKA  
JOHANSON**

Councillor Johanson was elected to office in 2018, and has been living in White Rock since 2007 after leaving Silicon Valley. She is an active volunteer in our beautiful seaside community. Councillor Johanson is involved in the following committees:

- August Contract Committee
- Environmental Advisory Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Land Use and Planning Committee
- Parking Task Force
- Seniors Advisory Committee



**COUNCILLOR  
SCOTT  
KRISTJANSON**

Councillor Kristjanson has over 30 years of experience in the telecom and big data sectors. He is an active community member and volunteer and was elected as a White Rock City Councillor in 2018. Councillor Kristjanson is involved in the following committees:

- Arts & Culture Advisory Committee
- August Contract Committee
- Dogs on the Promenade Task Force
- Environmental Advisory Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Land Use and Planning Committee



**COUNCILLOR  
ANTHONY  
MANNING**

Councillor Manning has three decades of experience with commercial airlines spending most of that time ensuring safety and regulatory compliance. He was elected as a White Rock City Councillor in 2018. Councillor Manning is involved in the following committees:

- August Contract Committee
- Economic Investment Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Grants-In-Aid Committee
- History & Heritage Advisory Committee
- Land Use and Planning Committee
- Seniors Advisory Committee
- Public Art Advisory Committee



**COUNCILLOR  
CHRISTOPHER  
TREVELYAN**

Councillor Trevelyan has lived in White Rock for 25 years and is a teacher at Earl Marriott Secondary School. He was elected to White Rock City Council in 2018. Councillor Trevelyan is involved in the following committees:

- August Contract Committee
- Finance & Audit Committee
- Governance and Legislation Committee
- Land Use and Planning Committee
- Marine Drive Task Force
- Parking Task Force
- Tour de White Rock Committee
- Water Community Advisory Panel
- White Rock Sea Festival Committee

## A YEAR OF TRANSITION

The *Community Charter* requires that all BC municipalities include a statement in the Annual Report of their objectives for the current and future years, along with measures to track success towards these objectives. The City of White Rock's objectives and success indicators are expressed through the Council Strategic Priorities.

Each term, the Council Strategic Priorities are set by White Rock City Council. They identify the priorities of the City of White Rock, which in turn, lays the foundation for the development of work plans. This section provides a summary of the Council Strategic Priorities that were completed, in progress, and to be addressed by the 2014-2018 term of Council.

Within this section, a green circle (●) in a table indicated the completion of a task or priority, an orange circle (●) indicates the task or priority is in progress during that year, and a black circle (●) indicates the year the task or priority will be addressed.

## WATER TREATMENT PLANT

The City is committed to providing safe and clean water to its water users, adhering to mandates issued by Fraser Health, and meeting the requirements of Health Canada's Guidelines for Canadian Drinking Water Quality. In 2017, the City was awarded nearly \$12 million, in government grant funds, through the Clean Water and WasteWater Fund (CWWF). The CWWF covers 83% of the total project costs for the City's first water treatment plant.

To ensure the City implemented the right technologies to reach its water quality goals, in 2016, the City partnered with water quality research group, RES'EAU-WaterNET. RES'EAU-WaterNET created a custom fit mobile research lab that helped reflect the City's specific water-related needs, which in turn helped identify the best technologies and solutions to address the naturally occurring arsenic and manganese in the City's water. These technologies will be implemented in the water treatment plant, which is scheduled to be completed in Spring 2019.

KEY PRIORITIES	2018
Build treatment plant	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## ALL ABILITIES & ALL AGES PLAYGROUND

The City of White Rock has partnered with the Peace Arch Hospital Foundation and White Rock Firefighters Charity Association to bring the fun and health benefits of playing outside back into our community by building a \$900,000 welcoming outdoor green space designed for people of all ages and abilities.

The redevelopment of the park into an accessible playground will establish barrier free access to this beautiful green space. People of all abilities, from small children, youth, adults, seniors and those using personal assistive devices such as walkers and wheelchairs, will have the freedom to use this pristine outdoor area, scheduled to open in 2018.

The City of White Rock is proud to have provided the land for the playground, a \$225,000 donation towards the All Abilities & All Ages Playground, and the ongoing maintenance of the park and playground equipment.

KEY PRIORITIES	2018
Construction of the All Abilities & All Ages Playground	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## HABGOOD PUMP STATION

For decades, the City of White Rock has owned and operated the Habgood Pump Station, which is on Semiahmoo First Nation land and located at the intersection of Marine Drive and Habgood Street.

The Habgood Pump Station and its two 250mm diameter forcemains discharging south to the Little Campbell River are located on Semiahmoo First Nation's land. The pump station requires upgrading due to the size of the pumps and wet well capacity.

The City is taking steps to remove the pump station from Semiahmoo First Nation's land and relocate it within the City's municipal boundary.

KEY PRIORITIES	2018
Complete engineering and design services	●
Begin capital construction towards relocating Habgood Pump Station within City's municipal boundary	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## JOHNSTON ROAD REVITALIZATION

The City is committed to supporting businesses in White Rock by creating opportunities through investments in capital projects that will continue to attract visitors and residents to the heart of our Town Centre.

As part of the City of White Rock's Town Centre Urban Design Plan, completed in 2011, the Johnston Road Revitalization Project started in Spring of 2018.

This project will ultimately improve accessibility, safety and ease of use along Johnston Road and re-establish White Rock's commercial and cultural 'high street' as the gateway into our beautiful City by the Sea. It will also provide a beautiful canopy of trees along the corridor, create areas for seating, including outdoor Café seating along the new widened sidewalks, and revitalize the Town Centre.

KEY PRIORITIES	2018
Construct Phase I of the Johnston Road Revitalization	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

# COUNCIL STRATEGIC PRIORITIES

## MEMORIAL PARK AND PIER WASHROOMS

Memorial Park is a major attraction drawing thousands of people to our waterfront area. To help address the changing needs of our community, and enhance the visitor experience, the City is upgrading Memorial Park and replacing the pier washrooms. Once completed, residents and visitors alike will be able to take advantage of the wider promenade at the Pier entrance, improved accessibility, a splash zone water feature for little ones to enjoy during those hot days, a sloped green lawn to relax on, more lighting for added safety during the night, and amphitheater seating so the panoramic oceans view can be enjoyed during the day or night.

KEY PRIORITIES	2018
Engage and consult with the First Nations regarding archaeological concerns in relation to Memorial Park	●
Construction of Memorial Park	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## TOWN SQUARE

In 2011, residents, stakeholders, and the City came together to create a vision for a walkable, vibrant and amenity-rich Town Centre in White Rock. Based on community input, stakeholder engagement, and a three-day Design Charette (design workshop), a vision was created for the bustling heart of the City by the Sea through the Town Centre Urban Design Plan. The plan includes a network of public parks and plazas, open spaces and a Town Square for gathering and creating a pleasant, 'main street' environment.

To fulfill objectives set out by the Town Centre Urban Design Plan, White Rock City Council moved forward with the expropriation of land at 1510 Johnston Road in White Rock's Town Centre, in April of 2018. Once completed, the Town Square will include tables and chairs, shade trees, and other pedestrian-friendly features, and the square will become a place where friends gather for coffee, lunch, or to catch a special event celebrating White Rock's vibrant arts and culture scene.

KEY PRIORITIES	2018
Negotiate acquisition of property in order to develop a Town Square in the City's Town Centre	●
Expropriate land at 1510 Johnston Road (Johnston Road and Russell Avenue)	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## RAIL & PEDESTRIAN SAFETY IMPROVEMENTS

On November 27, 2014, Transport Canada introduced Grade Crossing Regulations. There are several requirements in the regulations, however, one of importance to the City of White Rock is that by November 27, 2021, railway companies and road authorities must meet all requirements to upgrade existing grade crossings, including signage, crossing surface specifications, sight lines, and warning systems.

Transport Canada identified pedestrian safety concerns with the City's existing six (6) grade crossings at Finlay Street, Ash Street, Balsam Street, Cypress Street, the Pier, and Bay Street. In addition, the two new crossings at Oxford Street and Anderson Street require flashing lights and bells to meet Grade Crossing Regulations.

In 2016, and 2017, staff submitted grant applications to the Rail Safety Improvement Program (RSIP) and successfully secured grant funding for a number of crossings, warning devices, the extension of the Promenade, and the overhead walkway at Coldcut Ravine. Once complete, these pedestrian safety improvements to the grade crossings will allow the City to be in compliance with the regulations and to apply for whistle cessation.

KEY PRIORITIES	2018
Coordinate construction plans with Transport Canada and BNSF Railway	●
Construction of pedestrian rail safety improvements	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## WATERFRONT PARKING

One of the ways the City of White Rock supports businesses is by investing in capital projects. These projects also make it easier for businesses to attract customers and for residents and visitors to get to their destination and enjoy our beautiful seaside community.

Many people are not aware that the City does not own the parking lots along the waterfront. The City leases them from Burlington Northern Santa Fe (BNSF) Railway to address the limited parking options in the City's waterfront, a concern raised by businesses and some members of the community, especially during festivals, events, and our peak seasons. The City is building a four-level parkade at Victoria Avenue and Vidal Street on City owned land to provide more parking options near the waterfront for White Rock residents and visitors to take advantage of.

KEY PRIORITIES	2018
Construction of the Waterfront Parkade	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## ZONING BYLAW UPDATE

The City's Zoning Bylaw shapes many aspects of everyday life and puts the Official Community Plan (OCP) into effect. It also provides for day-to-day administration on:

- how land may be used;
- where buildings and other structures can be located;
- the types of buildings that are permitted and how they may be used; and,
- the lots sizes and dimensions, parking requirements, building heights and setbacks from the street.

Many municipalities have a comprehensive zoning bylaw that divides the municipality into different land use zones, with detailed maps. The by-law specifies the permitted uses (e.g. commercial or residential) and the required standards (e.g. building size and location) in each zone. As a result, a comprehensive Zoning Bylaw Update will assist in the implementation of the new OCP, follow best practices, and address issues within the Zoning Bylaw.

KEY PRIORITIES	2018
Bring forward phase (1) Zoning Bylaw amendments for approval	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## WATERFRONT PROJECTS - Shoreline & Promenade Protection Plan, Pier Restaurant, Marina Expansion

The City's waterfront is truly cherished by residents and identified as the primary opportunity to drive the local economy and support community initiatives. There is a focus to develop a multi-faceted waterfront that offers recreational and cultural opportunities to an array of residents and tourists. The City, through direction from Council, has done research on the following waterfront priorities as identified by Council: Marina Expansion, Pier Restaurant, and Shoreline & Promenade Protection Plan.

KEY PRIORITIES	2018
Address the repair shoreline erosion at East Beach (Phase 1)	●
Prepare feasibility study for waterfront improvements	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

## RAIL RELOCATION

White Rock's waterfront is a busy area with residents and tourists enjoying many things our seaside community offers. As this area gets busier, the safety and well-being of residents, visitors, and the natural environment becomes even more of a priority for the City. The City is concerned about dangerous goods being transported by rail at our waterfront. As railway infrastructure is federal jurisdiction, the City of White Rock will continue advocating for the relocation of the railway with stakeholders such as the Semiahmoo First Nation, Government of Canada, Province of British Columbia, City of Surrey, and the Burlington Northern Santa Fe (BNSF) Railway.

KEY PRIORITIES	2018
Continue to work with the City of Surrey to agree on a process of moving forward	●
Build consensus and support from all relevant parties, such as the Semiahmoo First Nation, the cities of White Rock and Surrey, the Province of British Columbia, the Federal Government and the Burlington Northern Santa Fe (BNSF) Railway	●
In collaboration with parties involved, pursue urban development and transportation plans as the <i>Railway Relocation and Crossing Act</i> requires	●
Explore funding options as described in section 3 (3) of the <i>Railway Relocation and Crossings Act</i>	●
Schedule a partners' meeting to develop a shared view of the project and to co-operate on research and best practices	●
LEGEND: ● COMPLETED ● IN PROGRESS ● TO BE ADDRESSED	

# COUNCIL STRATEGIC PRIORITIES

## COUNCIL'S VISION FOR 2018 - 2022

At the beginning of each Term in Office, White Rock City Council establishes a long-term vision and strategic plan for the duration of their term, through the Council Strategic Priorities Plan. This term, however, a different approach was taken. The newly elected City Council hosted two public consultation sessions for residents and business owners to share their priorities, issues, and ideas with Council. An online survey was also conducted so that those who could not attend, would be able to share their input as well.

Thanks to public feedback, Council's Strategic Priorities Plan, for this term, has been created with aligned priorities from White Rock City Council, residents and businesses.

These priorities also lay the foundation for the development of work plans for City employees. They are re-evaluated regularly during Council's four year term to monitor and assess results and performance. The Council Strategic Priorities are divided into three categories: Immediate Priorities, Next and Advocacy. As some of the strategic priorities move to an operational level, Council will direct new priorities from the "Next" items.

For more information on the public consultation sessions, visit [whiterockcity.ca/priorities](http://whiterockcity.ca/priorities)

The storm that occurred on December 20, 2018 devastated the City of White Rock and in particular, the waterfront. The Pier and waterfront restoration is currently underway and is part of the City's Five-Year Financial Plan.

## OFFICIAL COMMUNITY PLAN REVIEW

An Official Community Plan (OCP) is a community's statement of its long term vision. The City of White Rock will be working with the public to obtain feedback and make sure the community's aspirations and concerns are understood and shared with Council before making decisions on changing the OCP. The OCP provides a policy framework for Council by addressing issues such as housing, transportation, enhancing the waterfront, economic development, building heights and density, and the natural and social environment. The OCP also guides future land uses and development potential of properties within the City.

Council has expressed their desire for re-engagement with the public and consultation on certain aspects of the current OCP which was adopted in October 2017, to ensure that it reflects the community's values and to provide additional support to the City's efforts.

DIRECTION	TIMELINE
Develop and recommend a Waterfront Enhancement Strategy (WES) for Council's consideration	December 2019
Review the Official Community Plan (OCP) including Greening the City, Town Centre Review, City-Wide Height Review, Affordable Housing, Strengthening Transit, Peace Arch Hospital Update, and OCP Scorecard	December 2020

## SEMAIHMUO FIRST NATION

City Council has made it an immediate priority to reach out and work with the Semiahmoo First Nation. It is essential to the well-being of the community that this relationship be rebuilt positively and there be an established partnership with each other.

The City of White Rock and Semiahmoo First Nation / Indigenous People each are governed in different ways through culture and legislation. A Communications Protocol will be an important tool for understanding and will give a clear path to move forward and remain working together on many matters including various services.

DIRECTION	TIMELINE
Communication Protocol - Memorandum of Understanding	2019
Drainage Service <ul style="list-style-type: none"> <li>Initiate discussions</li> <li>Resolution</li> </ul>	2019 Ongoing
Water Service Agreement	2019
Sanitary Sewer Service Agreement	2019

# COUNCIL STRATEGIC PRIORITIES

## WATER COMMUNITY ADVISORY PANEL

The City remains committed to improving the water quality for White Rock residents and will continue to take proactive steps to accomplish its operational and water quality goals.

Water services in White Rock had been owned and operated by private owners until the City acquired the utility in October of 2015. Since taking over the operations, the City has taken many steps to improve the water quality. In 2019, the City's Water Treatment Plant became fully operational to address the naturally occurring arsenic and manganese in the City's water.

DIRECTION	TIMELINE
Examine water quality results from Water Treatment Plant	June 2019
Review water supply business case prepared by City staff and provide recommendations to Council	September 2019

## MULTI-FAMILY AND COMMERCIAL WASTE PICK UP

In mid-2015 the City made significant changes to its delivery of solid waste services, in line with recommendations of a solid waste study on best practices. The changes included the privatization of multi-family and commercial solid waste pickup, as well as a transition from cost recovery through property taxes to a user fee model for single family homes.

Council has directed that the decision to privatize multi-family and commercial waste pickup be reviewed. Also, feedback through the community strategic priority consultation process indicated a desire to resume these services.

DIRECTION	TIMELINE
Hire consultant to conduct multi-family and commercial waste pick up review and analysis	September 2019
Consultant to prepare a report providing implications of waste pick up resulting from the analysis	March 2020



# IMMEDIATE PRIORITY

## ECONOMIC DEVELOPMENT STRATEGIES

To grow a sustainable, livable and prosperous community, the City of White Rock is making purposeful efforts to foster an environment that supports business, draws employment, and encourages improved living standards. Through the development of an updated Economic Development Strategy, the City is taking a long term approach to economic development by establishing targets and possible new policies.

The particular needs of each commercial area of White Rock will be considered, including the Waterfront, Town Centre and Lower Town Centre.

DIRECTION	TIMELINE
Hire a temporary Economic Development Officer or Consultant to update Economic Development Plan	October 2019
Review and update Economic Development work plan (including consultation)	June 2020
Implement current and subsequent revised Economic Strategy	Ongoing

## PARKING TASK FORCE

The Parking Task Force will review and potentially revise parking programs in White Rock, including rates, parking permits, pay parking decals and the integration of the new parkade. The Task Force mandate is to ensure rates are competitive with neighboring jurisdictions while not impacting property taxes, White Rock businesses are supported, and White Rock residents receive the best possible value in our City.

DIRECTION	TIMELINE
Establish Terms of Reference for Parking Task Force	Completed
Appointment of Task Force members	Completed
Task Force to review and recommend waterfront parking rates	May 2019
Task Force to review permit parking and pay parking decal programs	July 2019
Task Force to review other remaining items in the Terms of Reference	December 2019



# COUNCIL STRATEGIC PRIORITIES

## MARINE DRIVE TASK FORCE

The Marine Drive Task Force will advise Council on Marine Drive issues such as: business viability, economic development, tourism, redevelopment, building/ public realm design and character, signage, sidewalk use and programming, beautification, events and Marine Drive business areas relationship to the Promenade/Pier, Beach and parking.

The main channel for the Marine Drive Task Force's advice will be through providing input on the development and implementation of a 'Marine Drive / Waterfront Enhancement Strategy'. This would include a review of the Waterfront Enhancement Plan, Economic Strategic Plan, business bylaws, the White Rock Sign Bylaw and other related materials deemed relevant. The Task Force will provide feedback and recommendations to Council.

DIRECTION	TIMELINE
Establish Terms of Reference for Marine Drive Task Force	Completed
Appointment of Task Force members	Completed
Task Force to review Marine Drive noted issues and provide recommendations to Council:	
<ul style="list-style-type: none"> <li>Waterfront Enhancement Strategy (WES) and Official Community Plan (OCP)</li> <li>Other items</li> </ul>	December 2019 March 2020

## ZONING BYLAW REVIEW

The City's Zoning Bylaw shapes many aspects of everyday life and puts the Official Community Plan (OCP) in-to effect. It also provides for day-to-day administration on:

- how land may be utilized;
- where buildings and other structures can be located;
- the types of buildings that are permitted and how they may be used; and
- the lots sizes and dimensions, parking requirements, building heights and setbacks from the street.

DIRECTION	TIMELINE
Accessory Vacation Rentals (i.e. AirBnB) regulation	October 2019
Waterfront Commercial Zones (CR-3, CR-4)	September 2020
Coach House/ Secondary Suites in duplexes/ triplexes	September 2020
Single Family Home zones	December 2021



## COUNCIL POLICY AND BYLAW REVIEW

Good governance is critical to provide for a high quality of life, responsible development and thriving businesses. Effective policies, key bylaws and transparency are essential elements to achieve this.

DIRECTION	TIMELINE
Governance and Legislative Committee to continue to review all Council policies	December 2019
<p>Staff to provide proposed priority listing of City bylaws and topics requiring amendments including but not limited to:</p> <ul style="list-style-type: none"> <li>• Business Licensing Fees and Fines</li> <li>• Development Cost Charges</li> <li>• Encroachment on City Lands</li> <li>• Massage-based Business Regulation</li> <li>• Parks Bylaw</li> <li>• Renoviction Policy</li> <li>• Reserve Fund Bylaws</li> <li>• Respectful Workplace</li> <li>• Sidewalk Use</li> <li>• Sign Bylaw</li> <li>• Step Code</li> <li>• Street and Traffic Bylaw</li> <li>• Tree Bylaw</li> </ul>	July 2019
Staff to provide recommendations to Council regarding amendments to be made	To be completed on a phased approach

# COUNCIL STRATEGIC PRIORITIES

## NEXT

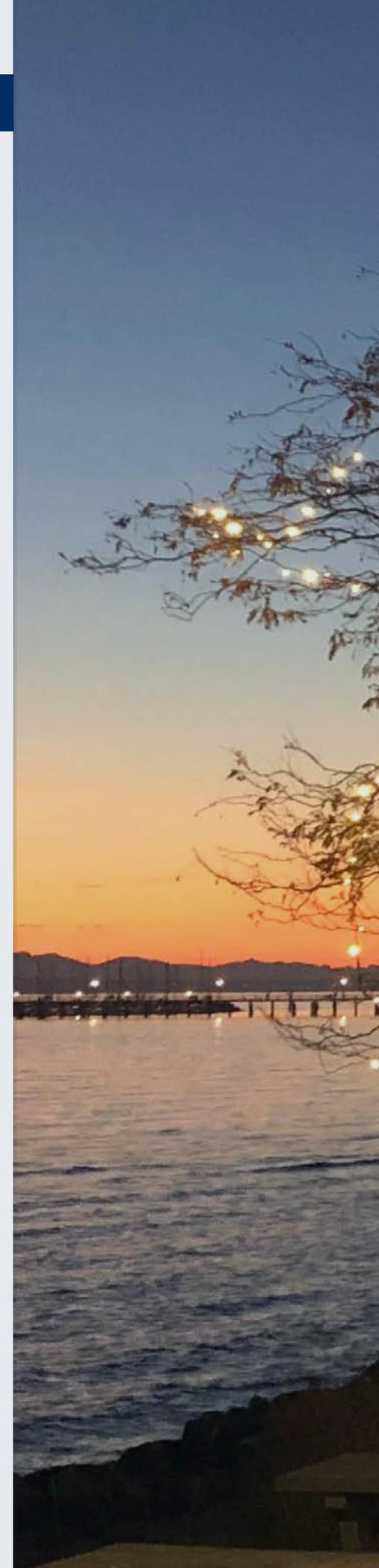
The current focus of the Council Strategic Priorities are listed under the Immediate Priorities. Once an Immediate Priority is completed, it will be replaced with a Next item. Below are the five (5) Next priorities as determined by Council.

Sign Bylaw Review
Policing Service Review
Funicular Feasibility
Community Amenity Contributions Review
City Hall and Civic Precinct

## ADVOCACY

Mayor and Council will champion a variety of priorities to regional, provincial and federal authorities along with community stakeholders. At this time, Council will focus their outreach on the following causes or policies:

Vacant Property Tax	Ministry of Finance
Totem Pole Restoration	School District 36
Peace Arch Hospital Expansion	Fraser Health Authority BC Ministry of Health
Rail Safety/ Whistle Cessation/ Passenger Train Stop	Transport Canada BC Ministry of Transportation Burlington Northern Sante Fe (BNSF) Railway Amtrak
Homeless Reduction Strategy	Ministry of Municipal Affairs and Housing
Protection of Semiahmoo Bay	Semiahmoo First Nation Department of Fisheries and Oceans BC Ministry of Environment





# WHITE ROCK PIER AND WATERFRONT RESTORATION

On Thursday, December 20, 2018, a devastating windstorm swept through the City of White Rock that resulted in extensive damage to the Pier and waterfront. We understand the significant value that the Promenade, waterfront and Pier bring to our community.

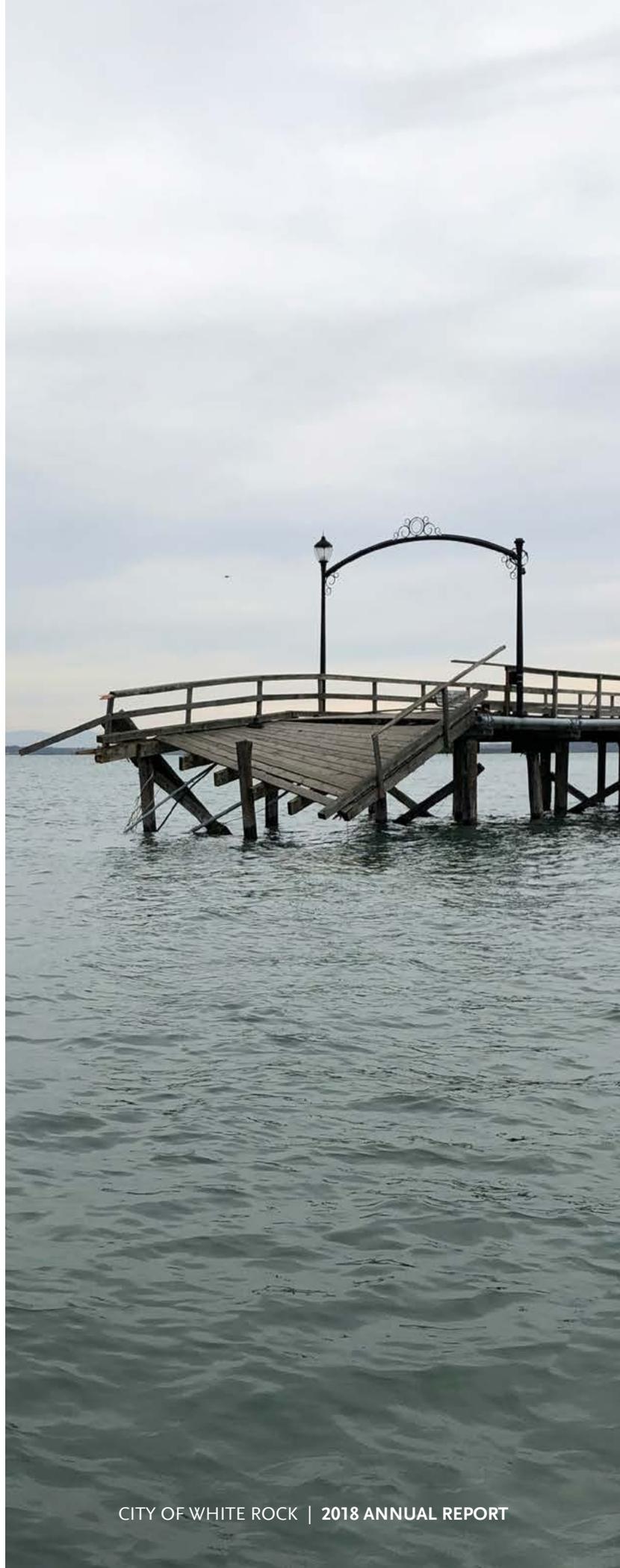
The Pier is insured, and we are working with our insurance broker to confirm coverage under the circumstances. The City is in continued talks with both the federal and provincial governments regarding funding options. An application has been submitted to the “Investing in Canada Infrastructure Program – British Columbia” grant program to help with the Pier reconstruction. The City is also seeking funding assistance through the “Disaster Financial Assistance Fund”.

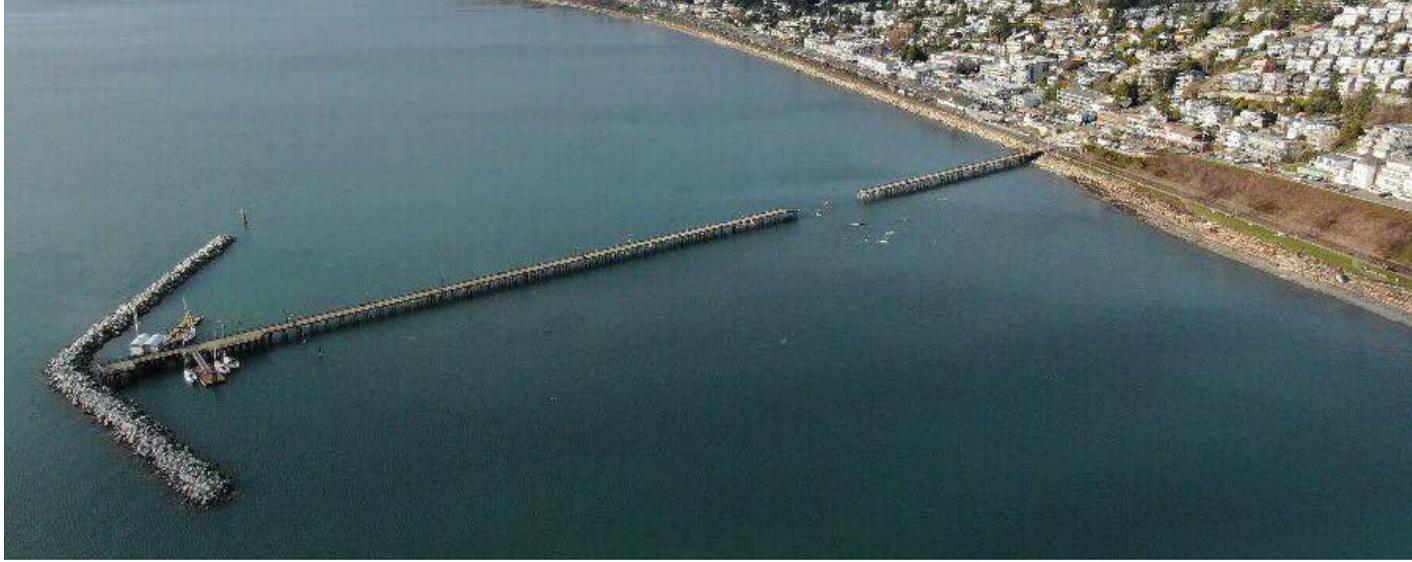
When the iconic White Rock Pier is repaired and reopened, it will closely match the existing appearance while conforming to today's building code. The new section will be a deck made of concrete, overlaid with wooden planks to closely match the existing pier in appearance.

The rebuilt section of the pier will have steel piles for strength that will make it a more resilient structure for any future storms or natural disasters. It will also meet earthquake standards and is adjustable for sea-level rise.

The target completion date of the Pier reconstruction is August 31, 2019.

For more information, please visit [whiterockcity.ca/storm2018](http://whiterockcity.ca/storm2018)





## ●... **STORM RESTORATION TIMELINE**

### ●... **DECEMBER 20, 2018**

Windstorm Hits White Rock

### ●... **DECEMBER 21, 2018**

News Conference Held with Mayor Walker and Fire Chief Phil Lemire

### ●... **JANUARY 17, 2019**

Mayor Walker Meets with Federal and Provincial Government Representatives

### ●... **JANUARY 28, 2019**

Council Endorses Corporate report titled, "Pier and East Beach Storm Repair Schedule and Repair Strategies"

### ●... **FEBRUARY 07, 2019**

Promenade West of the White Rock (P'Quals) Re-Opened

### ●... **MARCH 01, 2019**

White Rock Issues RFP for Reconstruction of Pier

### ●... **APRIL 08, 2019**

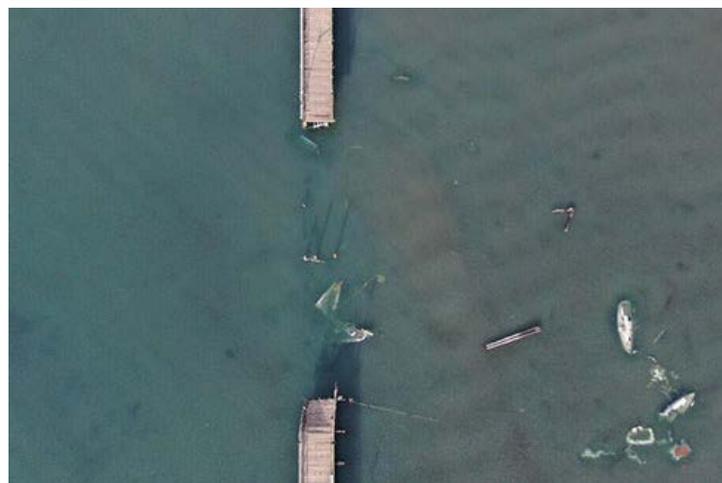
Council approves Corporate Report "Contract Award for White Rock Pier Repairs"

### ●... **MAY 06, 2019**

Reconstruction of the Pier begins

### ●... **AUGUST 31, 2019**

Pier scheduled to be re-opened



# RECOGNIZED BY COUNCIL



Throughout the year, City Council invited and recognized local groups and individuals with a connection to White Rock that have contributed to society, shown leadership, and been an inspiration to others. In 2018, the following were recognized at Regular Council Meetings.

## **EMILY AN**

Emily An, a grade 11 student at Earl Marriot Secondary, was recognized for her artistic talent.

## **FIONN - ALANNA AND BRIANNE FINN-MORRIS**

Twin sisters, Alanna and Brianne, are musician duo, Fionn, and were recognized for their contributions and commitment to the performing arts through music.

## **MARK DONNELLY**

Mark Donnelly, known as Mr. “O Canada”, was recognized for his singing talent and contribution of patriotic pride to millions of Canadians.

## **CHRISTINE GIRARD**

Christine Girard is a Gold Medal winner, 2012 Olympics, and Bronze in 2008 and was recognized for her athletic achievements.

## **SEMAIHMOO SECONDARY TOTEMS ATHLETICS - SENIOR GIRLS AND BOYS BASKETBALL**

The senior boys and girls basketball teams from Semiahmoo Secondary were recognized for their successful year in athletic achievements.

## **ANDY ANDERSON**

Award-winning Skateboarding Champion, Andy Anderson, was recognized for his athletic accomplishments and achievements through the sport of skateboarding.

## **CHARLES LEFAIVE**

Charles “Chuck” Lefaive was recognized for his outstanding contribution to the community through the sport of Pickleball.

## **GREG TIMM**

Greg Timm, President of the White Rock Renegades Sports Association and Chair of the Canada Cup Organizing Committee, was recognized for his Community contributions through the sport of Fastpitch Softball.

## **OUTSTANDING CANADIANS ON THE PENINSULA**

White Rock Outstanding Canadians on the Peninsula Legacy Program recognizing the contributions of citizens in making White Rock a successful, vibrant and harmonious community.

- **CLIFF ANNABLE**

recognized as a “Community Builder” due to his long-standing and significant contributions in support of local business, youth, sport, health and culture.

- **MOTI BALI**

recognized for his contributions in support of cultural diversity, social acceptance, arts and culture, and sport.

- **MICHAEL MACKAY-DUNN**

recognized for his leadership as a First Nations advocate at Earl Marriot Secondary.

- **WILLIAM (BILL) WALLACE**

recognized for his significant contribution of volunteer hours in support of festivals, fundraisers, service clubs, sport and culture.

# 2018 COMMITTEES

## SELECT COMMITTEES:

- All Abilities-All Ages Playground Committee
- Cultural Advisory Committee
- Economic Investment Committee
- Environmental Advisory Committee
- Outstanding Canadians on the Peninsula
- Public Art Advisory Committee
- Tour de White Rock Committee
- White Rock Sea Festival Committee

## OTHER ADVISORY COMMITTEES

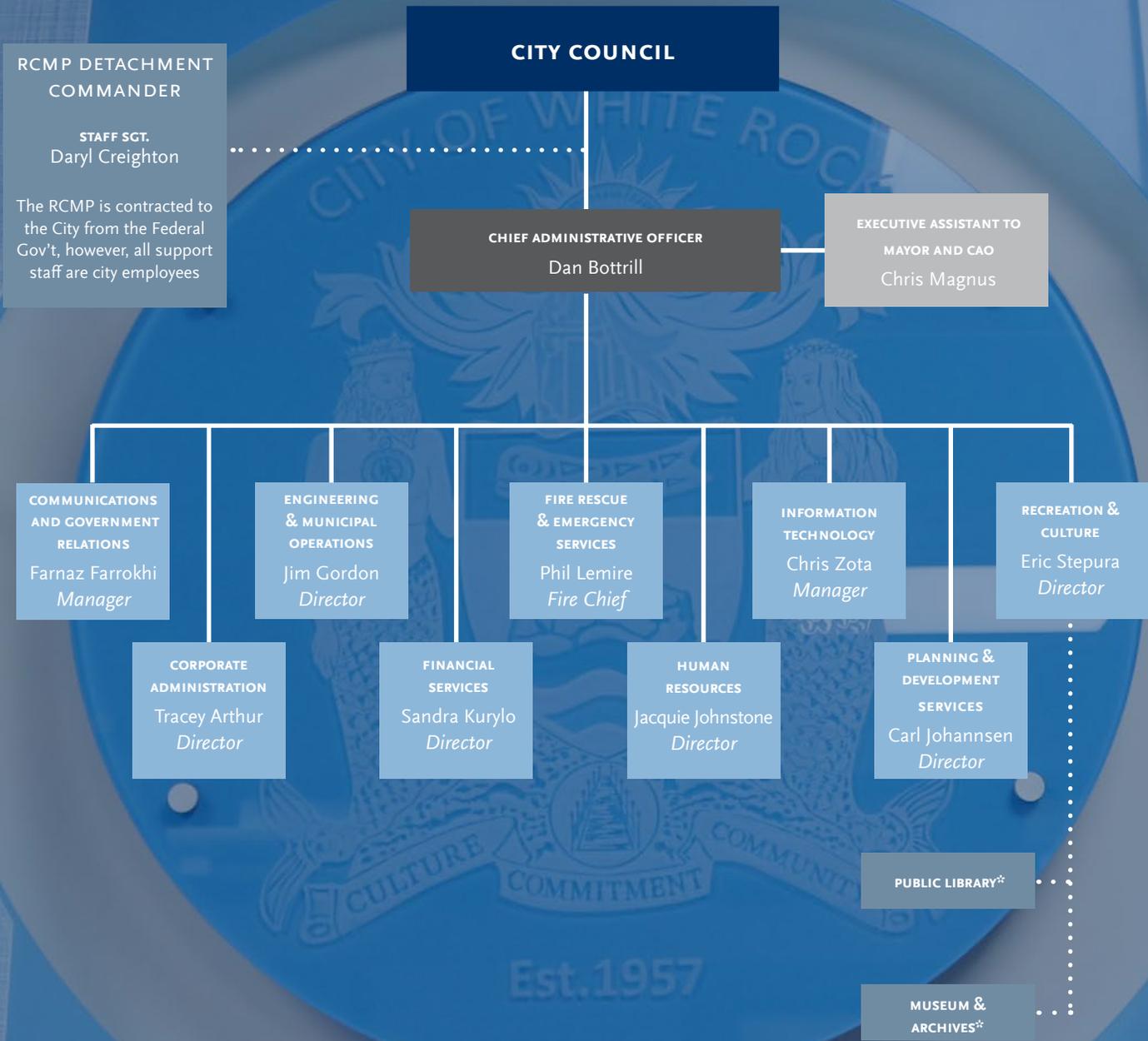
- Advisory Design Panel
- Board of Variance

## STANDING COMMITTEES

- August Contract Committee
- Finance and Audit
- Gateway Selection Committee
- Governance and Legislation
- Grants-in-aid
- Intergovernmental and Indigenous Affairs
- Land Use and Planning

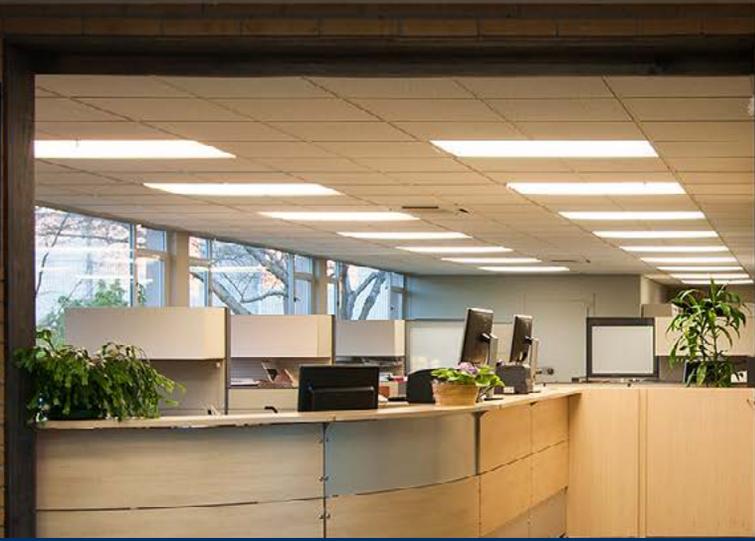


# ORGANIZATIONAL CHART



The City departments are listed in alphabetical order on the organizational chart and in the following pages.

\* The Library and Museum are owned and maintained by the City. The Library staff are Regional Library employees. The Director of Recreation and Culture is the City Liaison for the Library and the Museum.



## DEPARTMENT LISTINGS

### **BYLAW & ANIMAL CONTROL**

bylaw@whiterockcity.ca  
604-541-2146

### **CITY ADMINISTRATION**

clerksoffice@whiterockcity.ca  
604-541-2212

### **ENGINEERING AND MUNICIPAL OPERATIONS**

operations@whiterockcity.ca  
604-541-2181

### **FINANCE**

finance@whiterockcity.ca  
604-541-2100

### **HUMAN RESOURCES**

hr@whiterockcity.ca  
604-541-2158

### **MAYOR'S OFFICE**

whiterockcouncil@whiterockcity.ca

### **PARKING SERVICES**

finance@whiterockcity.ca  
604-541-2148

### **PLANNING & DEVELOPMENT**

planning@whiterockcity.ca  
604-541-2108

### **RECREATION & CULTURE**

recreation@whiterockcity.ca  
604-541-2199

### **WHITE ROCK FIRE SERVICES**

604-541-2121 (non-emergency)

### **WHITE ROCK ROYAL CANADIAN MOUNTED POLICE**

policing@whiterockcity.ca  
778-593-3600 (non-emergency)

### **CITY WEBSITE**

www.whiterockcity.ca





DEPARTMENT  
OVERVIEWS



# ADMINISTRATION



## OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

The Chief Administrative Officer (CAO) of the City of White Rock, as described in the Community Charter, is appointed by Council to manage and direct all City employees. The CAO is responsible for the implementation of Council policies and directives, provides input and advice to Council on policy-related issues, and assists Council in setting corporate goals.

During an election year, the CAO is responsible for orienting the newly elected City Council on local government governance

as well as the authority and responsibilities municipalities have under the *Community Charter*, *Local Government Act*, *Freedom of Information and Protection of Privacy Act (FIPPA)*, and *Municipal Finance Authority Act*.

The CAO is also responsible for the overall administration of the City's departments and provides leadership as well as direction for the Senior Management Team.



## CORPORATE ADMINISTRATION

The Director of Corporate Administration (Corporate Officer for the City) is responsible for legislative and municipal government administrative duties, such as:

- Providing legislative support and recommendations to Council and Committees, including Sub-Committees and Volunteer Committees that report to Council, on policies, procedures and various Acts
- Recording Council and Committee proceedings and maintaining the official records of the City of White Rock (i.e. by-laws, agendas, and minutes)
- Managing all requests received under the *Freedom of Information and Protection of Privacy Act*
- Coordinating the conduct of municipal elections for the positions of Mayor, Council, and School Trustee every four years
- Processing official correspondence to and from Council
- This office also oversees risk management claims, *Freedom of Information and Protection of Privacy Act* requests, City property negotiations, and land registration.



## COMMUNICATIONS AND GOVERNMENT RELATIONS

The Communications and Government Relations Office works with all departments on the development of internal and external communications. This office advises on effective publicity, government relations, media relations, and marketing approaches, and coordinates the implementation of communication plans and strategies. Additionally, this office coordinates and facilitates relationships and partnerships with other orders of government, municipalities, and municipal organizations, and key external stakeholders and supports efforts to address intergovernmental, regional, inter-municipal and other external stakeholder priorities and issues.

## 2018 DEPARTMENT HIGHLIGHTS

### CORPORATE ADMINISTRATION

- Council Meetings – Regular/Special Called: 23
- Council / Committee Meetings – Closed: 10
- Public Hearings: 15
- Committee Meetings Select/Task Forces: 46
- Committee Meetings Standing: 26
- Freedom of Information Requests: 78
- Risk Management Claims: 14 claims started in 2018, In addition, there are also ongoing claims being processed
- Coordination of the 2018 Local Government Election and Council Inaugural Meeting
- Coordination and execution of Council recognition events including the City of White Rock Volunteer Reception and nine Council acknowledgements which can be found on page 23.

### COMMUNICATIONS AND GOVERNMENT RELATIONS

- Maintained the City's digital communication channels: City Website, Facebook, Twitter, Instagram, and e-newsletter

- Redesigned the format of the City Connects E-Newsletter and published 25 editions.
- Launched the City's website in collaboration with the I.T. department.
- Designed and published the 2017 Annual Report in cooperation with all civic departments and agencies
- Published, designed, and updated the Council Strategic Priorities document
- Consulted on and created content and awareness for major City projects and events, such as the Official Community Plan Review, City Water projects, Memorial Park Upgrade, Buskers Festival, Canada Day by the Bay, Sea Festival, Fall Festival of the Arts and Christmas on the Peninsula events
- Assisted with the design and promotion of the 2018 Local Government Election
- Organized a news conference to announce the devastation from the windstorm of 2018 that destroyed the historic and monumental Pier.



# ENGINEERING AND MUNICIPAL OPERATIONS

The Engineering & Municipal Operations Department strategically plans and maintains municipal infrastructure assets with an emphasis on the environment, sustainability, and future vision. The department delivers essential municipal services to sustain and enhance the quality and livability of the community while being fiscally responsible.



## ADMINISTRATION

The department administers the implementation and construction of ongoing and new projects including budget, prioritization, and long-range planning through the City's Financial Plan and Capital Works Program.



## ENGINEERING

The department regulates and ensures compliance of engineering related approvals of development and building permits for City property, and guides tree management on City lands.



## OPERATIONS

The department ensures proactive operations and maintenance of City infrastructure including water services, drainage and sanitary systems, roads, sidewalks, boulevards, walkways, equipment, fleet vehicles, parks, and facilities.

## 2018 DEPARTMENT HIGHLIGHTS

### ADMINISTRATION

- Reported on the City's plan and progress towards meeting their climate action goals
- Staff participated in City open houses and Public Information Meetings, including:
  - Aquifer Protection Plan
  - Water Research Open House
  - Water System Master Plan Open House

### ENGINEERING

- Permits Issued: 120
- Completed:
  - Johnston Road Revitalization Phase 1
  - East Beach Roadworks Upgrades
- Ongoing
  - Memorial Park
  - West Beach Parkade
  - Railway Pedestrian Crossings
  - Water Treatment Plant

### FACILITIES PROJECTS - COMPLETED

- City Hall received upgrades including new carpet tiles & entrance flooring downstairs, new furniture in the Finance department, electrical upgrades, a heat pump enclosure, and stucco and paint on south exterior wall
- The Centre of Active Living upgrades include the Installation of Handicap Door Openers and a reception desk in the lobby
- The Kent Street Activity Centre's auditorium floor was refinished
- White Rock Community Centre had flooring replaced in Halls A, B and C
- Renovated new leased space for the Landmark Pop-Uptown Gallery
- The Centennial Park Ball Diamond received a washroom renovation and Centennial Arena had a new deck installed

### PARKS

- Opening of the very popular Generations playground
- Installation of the tree lights along the promenade
- Added colourful planters at Marine Drive
- Hanging baskets were installed along the major routes
- Removal of hazardous trees in Ruth Johnson Park

### PUBLIC WORKS

#### Projects:

- 2018 Paving Program – 5 roads repaved
- Rainbow Crosswalk installed at 5 Corners
- Pop Up Seating installed on Marine Drive

- Convert parking lot on Johnston Road to free Public Parking Lot
- TRIPP Program, Wheelchair Accessibility Bus Stops
- Sidewalk Extension at Foster walkway and Marine Dr.
- New traffic island installed at Buena Vista and Oxford
- North Bluff Line Painting and Reflective Markers Installation
- December 20 Storm clean-up – 720 Metric Tons of logs/trees removed, Pier debris clean-up, boat salvage operation of 12 sunken vessels

#### Vehicle & Equipment Purchases:

- Pavement Line Marking Machine
- Parks Supervisor Pickup
- Water Single Axle Dump Truck
- Parking Enforcement Utility Van

#### Residential Sewer Connection Installs:

- 37 out of 39

#### Street Inspections:

- Completed our 2-year cycle, reset for 2019
- Repainted all City owned railings
- Repainted stop bars throughout the City and painted parking lines in Uptown District
- Reviewed and streamlined pothole management program

#### Solid Waste Collection:

- Residential Garbage = 1182 Metric Tonnes
- Residential Organics = 1645 Metric Tonnes
- Residential Recycle = 799 Metric Tonnes
- Total Solid Waste = 3626 Metric Tonnes

### WATER

- Constructed 200mm watermain on Saturna Drive and Archibald Road
- Started construction on the Water Treatment Plant and completion will be in 2019
- Completed fencing of the Roper Reservoir
- Installed pressure monitors throughout the water distribution system
- Tendered and awarded engineering services for design and construction management to modify the inlet for Roper Reservoir and construction will begin in 2019
- Upgrade well 4 to prevent sand intrusion being pumped up with the water and is now operational and supplying water to the treatment plant
- Well #5 was decommissioned



# FINANCIAL SERVICES

The Financial Services Department provides financial expertise, advice, and administration to support City operations.

Main functions include:

- Coordinate the development of Five Year Financial Plans and the processes required to obtain adoption by mandated deadlines
- Prepare various legislated financial reports including the Annual Financial Statements, Statement of Financial Information and the Local Government Data and Statistics input
- Property tax and utility fee collection and administration
- City Hall customer service, accounts payable, city banking and investments, and employee payroll
- Operations and maintenance of pay parking systems and equipment, parking customer service, enforcement, and ticket collections

The Financial Services Department is comprised of two areas:



## FINANCE

Many finance functions are necessary to meet statutory requirements as set out in the Community Charter. These statutory requirements focus on the accounting, reporting and safeguarding of taxpayers' money and other assets. Finance ensures that all requirements are met. In addition, ongoing support is provided to City Council and staff, and customer service is provided to the public.



## PARKING

The Financial Services Department also deals with most aspects of parking. Emphasis is placed on technology, customer service, and cost-effective revenue generation.

## 2018 DEPARTMENT HIGHLIGHTS

### ACCOUNTING AND REPORTING

- Completed 2017 year-end financial statements and related statutory processes
- Completed research and accounting for tangible capital assets, which involved tracking more than 10,000 assets and accounting for more than \$21.9M in new assets put into service
- Issued numerous statutory financial reports and tax remittances
- Processed 7,964 accounts payable invoices to 2,608 suppliers
- Issued 5,084 payroll advices to employees and 176 remittances to employee benefit providers, unions and savings plans

### FINANCIAL PLANS

- Completed 2018 to 2022 Financial Plan, and substantially completed 2019 to 2023 Financial Plan

### PROPERTY TAXES

- Completed 2018 property tax and utility fee bylaws
- Issued 2018 property tax notices
- Processed 5,560 Home Owner Grant applications (of which 38% were submitted online) and 792 Property Tax Deferments
- Administered property tax prepayment plan for 1,745 participants
- Completed "2019" Permissive Tax Exemption process and bylaws
- Registered 334 accounts for e-billing of Property Taxes

### PARKING

- Expanded Permit Parking Only areas to assist nearby residents in finding street parking
- Added time-restricted parking in the new Town Centre parking lot

- Completed integration of Tempest Calls for Service to better respond and track customer complaints
- Coordinated provision of Waterfront Shuttle and Trolley Services
- Upgraded parking technology at Centennial Park to customer friendly pay-by-plate parking with the ability to pay by phone
- Installed "Tap" function and keypad lights on parking dispensers to improve customer service
- Made improvements to Resident Parking Permit program

### WATER UTILITY

- Issued quarterly water bills and administered ongoing water account changes, and 174 special water meter readings/bills
- Registered 318 accounts for e-billing of water bills
- Calculated and analyzed options for 2019 water rates
- Finalized financing with respect to the new water treatment plant

### OTHER

- In conjunction with Information Technology department, implemented "MyWhiteRock", an online service to view property tax, water, and certain licence account information.
- Provided ongoing financial accounting and support to departments regarding the City's significant capital program
- Participated in preparing Investing in Canada Infrastructure Program grant application for the Habgood Pump Station
- Administered 2018 Grant-In-Aid process
- Completed annual renewals of City insurance policies



## EMERGENCY PROGRAM

The importance of personal preparedness continues to be a primary focus of the City's Emergency Program. As part of fire safety talks or preparedness discussions, an emphasis is placed on the importance of this topic.

In October, City Staff participated along with 910,000 other British Columbians in the Great British Columbia Shakeout Earthquake

Drill. The intent of the drill is to promote awareness of how to prepare and protect yourself when an earthquake occurs.

In response to a request for assistance for the extreme wildfire season in 2018 White Rock Fire crews and one apparatus were deployed for 22 days to the Takysie Lake area south of Burns Lake.

# FIRE RESCUE

The primary mandate of White Rock Fire Rescue is to protect life, property and the environment, from fire and natural or man-made emergencies. The department strives to achieve this through a variety of services and programs.

The department quickly responds to a wide variety of emergency incidents with well-trained staff and is comprised of six key areas:



## FIRE SUPPRESSION

The department responds to incidents involving or potentially involving fire. They assess the problem, protect lives and property, and minimize damage to the environment.



## FIRE PREVENTION

In order to minimize the occurrence and the potential consequences of fires, the department has a proactive prevention program. Regular inspections are carried out in all assembly, commercial, institutional, and multi-residential buildings. The department works closely with Planning and Development Services reviewing building plans, development proposals, and completing license inspections or pre-occupancy inspections when required.



## MEDICAL CALLS

Firefighters are trained as First Responders for medical emergencies. This "First Responder" service is a part of the pre-hospital medical care system in the Province of British Columbia.



## MOTOR VEHICLE INCIDENTS

The department is equipped with rescue equipment that can be used for auto extrication. Fire crews also attend MVIs for a variety of reasons including fire suppression, medical assistance, fuel leak control, environmental protection, and to secure the scene for the safety of other emergency responders.



## PUBLIC EDUCATION

The department provides fire safety and emergency preparedness training, information, and programs.



## RESCUE AND SAFETY

The department responds to a wide range of miscellaneous incidents. Some examples are people trapped in elevators, oil/fuel spills, electrical problems, damage to gas lines and complaints of various types.

## 2018 DEPARTMENT HIGHLIGHTS

- The Fire Rescue Department responded to 1825 incidents in 2018. This is down 9.4% from 2017, and is an increase of 2.3% in relation to the 5 year average of 1785. Of the 1825 incidents, 296 were related to fire and alarm type calls and 63 involved a rescue or motor vehicle incident. There were 954 responses to medical incidents in 2018, which equates to 52% of the total call volume. The number of medical responses saw a 15% decrease from 2017, and this decrease is related primarily to changes made in dispatch protocols by BC Emergency Health Services.
- The department completed 651 inspections during 2018. Inspections occurred primarily in multi-family, business and institutional occupancies. Reviews of development applications and various plans submitted for permits continued to be very active.
- Public education continues to be a focus with programs delivered to 706 participants last year. This includes school/preschool programs, fire safety talks and emergency preparedness presentations.
- Crews completed 727 training sessions in 2018. Some of the highlights included programs related to response to structural collapse, hazmat operations and Low to Steep Angle Technical Rescue.
- During 2018 the Fire Rescue Department completed and initiated a number of projects which included:
  - In March, a new Engine arrived replacing a 1997 unit. Staff worked on completing an orientation, equipping and training on the new vehicle prior to it going into service. This unit provides increased room and safety features within the cab as well as increased pumping capacity and operational features.
  - Completed the purchase and acquisition of a new aerial apparatus to replace a 1995 unit. The new aerial arrived in November and training and orientation started at that time. The new unit is scheduled to be in service in early 2019.
  - The building of pre-incident response plans continued to be a focus as well in 2018. The plans will allow responding crews to have building information readily available to them including life safety systems, photos and floor plans.



# HUMAN RESOURCES

The Human Resources Department supports and enhances the City's vision through the establishment of employee programs and policies that assist and guide employees in reaching and accomplishing their goals and objectives.

Human Resources partners with other City departments to attract, retain and motivate a qualified and inclusive workforce.

Core business areas include:



## EMPLOYEE HEALTH AND SAFETY

Human Resources supports the creation and maintenance of a safe, respectful and healthy workplace for all employees. It is committed to the prevention of injuries and optimizing the health and well-being of staff.



## ORGANIZATIONAL PLANNING

The department creates and implements strategies in partnership with other City departments to align organizational objectives and available resources. Human Resources provides strategic expertise in the City's human capital business decisions and actively participates in regional municipal human resources and labour relations matters.



## LABOUR RELATIONS

Human Resources fosters effective partnerships with our unions and employees and provides expertise and guidance to staff on matters pertaining to collective agreement and staff policy interpretation and administration.



## RECRUITMENT, EMPLOYEE DEVELOPMENT AND RETENTION

The recruitment, training, and retention of staff is a key role of Human Resources. Through training programs, the department supports the continued development of staff.



## SALARY AND BENEFIT ADMINISTRATION

Human Resources identifies and promotes industry best practices and is a strategic partner in achieving workforce excellence and organizational capacity resulting in the delivery of valued services.

## 2018 DEPARTMENT HIGHLIGHTS

- Implemented an on-line employment application system easing application process for potential employees and providing greater efficiencies for managers to assess candidates
- Audited and updated the City's Confined Space safety program
- Audited and updated the City's Workplace Hazardous Materials Information System
- Executed RCMP administrative changes subsequent to the Province of BC's new bail reform which had significant impact on administrative processes
- Incorporated Provincial leave and benefit changes into the City's procedures and processes
- Completed 69 job recruitments
- Consolidated and enhanced the City's employee benefit program
- Enhanced and implemented City leadership development training program
- Streamlined employee administration processes
- Bio-hazardous Materials Program updated



# INFORMATION TECHNOLOGY

The Information Technology (IT) department provides for the sustained, efficient, and effective delivery of IT services, infrastructure, and telecommunications to enhance service delivery to the City's residents, businesses, employees, and visitors.

As the City's technology leader, the IT department is responsible for maintaining the core IT infrastructure and systems that touch

every aspect of city life—from public safety to water delivery—crossing the full spectrum of municipal operations.

Information Technology's strategy is to embrace the very best of technology innovation with the vision of becoming a digital city.



## INFORMATION TECHNOLOGY SERVICES

Digital Service and Products

- Network, CCTV and Telecommunication Infrastructure
- Server maintenance and System Integration
- Database and Website Administration
- Project Management
- Planning and Standards
- Application Support
- Audio Video



## GEOGRAPHIC INFORMATION SYSTEMS (GIS)

GIS is an innovative computer-based mapping tool that takes information from a database about a location – such as streets, buildings, water features, vegetation, and terrain – and turns it into visual layers. The ability to view these features on a map gives users a better understanding of a particular location, enabling planners, analysts, and others to make informed decisions about their communities.

## 2018 DEPARTMENT HIGHLIGHTS

### NEW CITY WEBSITE

- The city's website is the primary and predominant internet presence, and it has been redesigned to feature an improved, responsive design that is easily accessible from all kinds of mobile devices and simplified content for effective visitor access.
- In a digital era, people have an expectation to interact with the government via digital tools from anywhere and at any time.

### PIER LIGHTS

- The main driver for this project was to create a unique city identity that promotes tourism and instill pride in residents by illuminating an important landmark. Cities naturally transmit their individual identities through their visual topography.
- Architecturally, LED lights can significantly change a building's nighttime character, transforming shadowy forms into immaculate performances of infinite color and vivacity.
- LED lighting is transforming skylines all over the world—and architects, city governments, and urban denizens are taking note.
- The pier is a heritage structure and the main tourism attraction on the West Beach. The coordinated LEDs add a new layer of aesthetic appeal to an existing iconic view.

### TEMPEST IMPLEMENTATION:

- Part of our strategy to enhance our portfolio of eGovernment services, we have implemented the following modules: MyWhiteRock an online portal which will make accessing your account information easy, Utility and Property Tax eBilling, Calls for Service Mobile – used by city staff to manage service calls and Calls for Service eApply – a public portal for non-emergency requests.

### FIBER OPTICS CABLE INFRASTRUCTURE:

- To support the new Water Treatment Plant facility a new fiber optics link has been added. This also allowed the City to lease some of its fiber optics capacity to a national wireless carrier as a means to cost recovery.

### INTERACTIVE ROADWORK AND CONSTRUCTION MAP:

- To provide timely and accurate information about road work and construction activity a new geospatial powered interactive map is now available on the city's website.

### INTERACTIVE INFO-KIOSKS:

- Part of a proof of concept initiative to enable quick and seamless access to online city services for visitors and patrons at the City Hall and White Rock Community Centre, two touchscreen interactive computers have been placed at these two sites.



# PLANNING AND DEVELOPMENT SERVICES

Planning and Development Services is responsible for planning and managing the growth and development of the City. The department provides the following services:



## BYLAW ENFORCEMENT AND ANIMAL CONTROL

This division provides education and enforcement on a wide variety of bylaws to uphold community standards, undertakes Secondary Suite Inspections, assists in finding lost bikes and lost dogs, and patrols the pier and promenade. This division is also tasked with ensuring that construction activity on private property is undertaken in an orderly and respectful manner which minimizes impacts to residents and businesses.



## ECONOMIC DEVELOPMENT

Economic Development focuses on supporting investment strategies, supplies data and information to support new or expanding business development, issues business licences and commercial patio licences, and provides support for the City's Economic Investment Committee. The department also assists businesses who are relocating to or within White Rock, with finding suitable spaces. The Official Community Plan also helps in identifying new economic investment opportunities in the City. Economic Development has also assisted in the planning and design of key capital works projects that are aimed at making White Rock a more attractive and amenity-rich destination to visit and invest in.



## BUILDING

The Building Division performs permit reviews and approvals, Alternative Solution reviews, and inspects new construction and renovations to ensure they are built in conformity with plans, zoning regulations, and the BC Building Code.



## CUSTOMER SERVICE

This division provides a broad range of information to residents, businesses, the public, realtors, developers, agencies, and other levels of government, while also respecting the privacy of residents and businesses. The team supports the Advisory Design Panel and the Board of Variance, issues sign permits and dog licenses, and administers municipal addressing.



## PLANNING

The Planning Division is responsible for providing advice to City Council on growth management, development review, and a variety of strategic planning projects, as well as processing development applications and representing the City on regional planning and development initiatives.

## 2018 DEPARTMENT HIGHLIGHTS

### ECONOMIC DEVELOPMENT

- 2092 Business Licences issued

### DEVELOPMENT APPLICATIONS INCLUDED:

- 2 OCP amendment and 3 zoning amendments
- 3 major and 2 minor development permits
- 3 subdivisions
- 3 development variance permits
- 127 tree management permit applications
- 2 liquor license applications
- 1 temporary use permit application

### BUILDING

- 239 building permit applications received
- 514 new housing units; 56 demolitions
- Received building permit applications for construction value of \$381,516,412
- Received \$3,747,719 in building permit application fees
- To accommodate a continued high level of permit activity, to ensure timely and efficient permit processing, the Building Division added new staff resources, software upgrades and mobile inspection devices

### CUSTOMER SERVICE

- 3 Advisory Design Panel Meetings
- 3 Board of Variance Meetings (3 applications)
- 29 sign permit applications; 13 issued
- 716 dog licenses issued
- Expanded the capability of Prospero permit management software to continue to enhance customer service levels.

### PLANNING

- Completed Phase 1 of the Zoning Bylaw Update, including updates on policies supporting new child care centres in commercial areas, requiring electric vehicle charging stations in new multi-unit residential developments, and enabling more community gardens
- Following the federal legalization of non-medical cannabis, a framework for allowing a single cannabis retail store in the Town Centre area was incorporated into the Zoning Bylaw
- In partnership with the BIA, staff supported the design and implementation of a pop-up park in front of two vacant storefronts on Marine Drive, with landscaped seating areas and window graphics of the Pier and White Rock



# RECREATION AND CULTURE

White Rock Recreation and Culture Department fosters a healthy community through programs, activities, and events aimed at improving fitness and wellness levels of its residents and creating a sense of community identity, belonging, pride, and spirit.

This active department plays an important role in building a healthy and vibrant community. We work with a variety of community partners to provide access to excellent recreation, sport, arts and cultural activities and events. We are staffed by 13 full-time employees and up to 18 seasonal workers, employ over 100 qualified instructors and manage the work of almost 500 volunteers.

## OUR COMMITMENT

“White Rock Recreation and Culture is committed to providing citizens with a wide range of high-quality sport, recreation, and arts and cultural programs and services.”

Management and staff are dedicated to ensuring Recreation and Culture customers receive exceptional service, high quality qualified instruction, and clean facilities.

## WHAT WE DO

- Provide quality community recreation programs for children, youth, adults, and seniors who live in the White Rock/ South Surrey community
- Operate Centennial Park Leisure Centre and Arena, Kent Street Activity Centre, White Rock Community Centre, the Horst & Emmy Werner Centre for Active Living, and the Landmark Pop-Uptown Gallery
- Produce seasonal Recreation Guides and other marketing and communication tools for all Recreation and Culture programs and events
- Manage the use of outdoor sports venues and parks, rental of meeting rooms, and special event facilities for the community of White Rock
- Serve as liaison to assist those wishing to do commercial filming in the City
- Liaise with the White Rock Museum and Archives for heritage programs, events, and services
- Liaise with Fraser Valley Regional Library for library services provided at the White Rock Library
- Oversee the management and approval process for all community special events held on City property, and ensure that public safety and quality programming is maintained in the delivery of community festivals and events

## 2018 DEPARTMENT HIGHLIGHTS

### COMMUNITY RECREATION

- In 2018, Recreation and Culture processed 9521 program registrations into over 1000 classes offered in arts/culture, sport/fitness, health/ wellness, lifelong learning and social opportunities
- Offered 60 opportunities for discovery and exploration with seniors day excursions
- Secured \$3,424 in Canadian Tire Jumpstart funding to help remove financial barriers for child and youth participation in recreation and sports programs
- Provided \$8,536 in financial subsidies for all age groups through the City's Leisure Access Program
- Allocated meeting space for 328 community group rentals and processed 3215 bookings
- Represented the City at various multi-disciplinary community committees for sport, health, arts and culture, heritage, tourism, filming, children, youth, adults and seniors

### CULTURAL DEVELOPMENT

- The City's commission of RAINWORKS' 60 Years of Rain, a temporary public art installation revealing images on the sidewalk after it rained, was recognized nationally in November at the Creative City Network's annual conference in Mississauga, Ontario. The Public Art Year in review recognizes and celebrates outstanding public art projects from across Canada.
- The City signed an agreement with Fraser Health and the Peace Arch Hospital to install public art honouring over 70 years of service by the Peace Arch Hospital Auxiliary. Stände, by artist Illarion Gallant, was chosen to represent community and the strength and determination of the members of the auxiliary in service to our hospital. Installation is planned for 2019 at Peace Arch Hospital
- The Inaugural Buskers Festival took place in the Uptown area
- The City signed a lease agreement with Landmark Properties to create the Landmark Pop-Uptown Gallery and studio space. By making it accessible to the artistic community, the space is supporting the growth of the creative sector in White Rock. Along with the Buskers Festival, it is helping to position uptown as a visitor destination and a cultural district.





## RECREATION AND CULTURE

# WHITE ROCK SPECIAL EVENTS



Community special events greatly enrich the quality of life and enjoyment for residents and visitors. In 2018, Recreation and Culture facilitated and supported 30 community and charitable events along with major City special events including Canada Day by the Bay, White Rock Sea Festival, and Tour de White Rock. New in 2018, the uptown streets came alive with the inaugural White Rock Busker's Festival. Over a dozen acts including both local and international performers entertained thousands of residents and visitors. The local businesses also enjoyed the added business activity and vibrancy the festival created.

In 2018, the City of White Rock and the White Rock Business Improvement Association (BIA) co-presented the TD Concerts at the Pier: an outdoor concert series featuring local and regional talent. The 2018 concert series took place at East Beach and Five Corners due to the construction at Memorial Park. These locations provided hundreds of local residents and visitors the opportunity to explore local restaurants and experience live music.



The City helped coordinate and provide resources and other support for annual community events including the Polar Bear Swim, Coldest Night of the Year, Relay for Life, White Rock Farmers Market, Culture Days with the Peninsula Arts and Culture Alliance (PACA), Pride Flag Raising Ceremony, TEDX White Rock, Canada Day 10K Run, Peace Arch Hospital Foundation Gala, National Kids Cancer Ride, National Seniors Day, Fall Festival of the Arts, Peace Arch Hospital Great Pumpkin Run/Walk, Remembrance Day Ceremony, and Christmas on the Peninsula.



# WHITE ROCK RCMP

Staff Sergeant Daryl Creighton is the Detachment Commander and has occupied this role since October of 2016. The White Rock RCMP is committed to being transparent and accessible while identifying the needs and expectations of the community. The citizens of White Rock play an integral role in identifying issues of concern.

The White Rock Royal Canadian Mounted Police Detachment consists of 25 regular members as well as 10 full-time and 14 casual Support Services, employed by the City of White Rock. The General Duty complement is divided into four watches, each with a Corporal in charge. General Duty takes the majority of the calls for service and is supported by a two-member General Investigations Section (GIS).

Additionally, there is a two-member Community Response Team (CRT) which provides a broad mandate of policing services. This includes School Liaison, Traffic Enforcement, Community Events and a variety of youth-based initiatives such as anti-bullying and social media awareness. Additionally, CRT investigates matters that are the subject of repeated calls for service, ongoing offences or issues requiring a focused approach with a view to identifying contributing factors which can be addressed through education

and Crime Prevention techniques. CRT is also responsible for implementing and sustaining various successful Crime Reduction initiatives related to drug trafficking and property crime offences.

The Detachment is a fully equipped police station with front counter staff during business hours and with facilities to house prisoners (cells). Complaint taking and dispatching services are provided off-site by the City of Surrey RCMP Operational Communications Centre.

The Detachment's Community Policing section is responsible for providing the citizens of White Rock numerous crime prevention programs. The Crime Prevention Coordinator is responsible for the Community Policing programs such as Speed Watch, Block Watch, fraud awareness, and lock out auto crime. The Detachment has a very active group of approximately 30 community policing volunteers that help administer and promote these programs.

The Victims Assistance Coordinator is responsible for providing support to victims and witnesses of crime during their dealings with the criminal justice system. Staff provides valuable guidance and proper referrals to these people during a very stressful time in their lives.

## 2018 DEPARTMENT HIGHLIGHTS

### STAFFING INCREASE

- In 2018 an increase to establishment of 2 additional police officers were approved by the City of White Rock. This now brings our detachment complement to 25 members. Our detachment has 4 General Duty watches consisting of 3 watches with 1 Corporal and 4 Constables, 1 watch with 1 Corporal and 3 Constables, a General Investigation Section comprised of a Corporal and a Constable, and a Community Response team consisting of 2 Constables.
- Members of the White Rock RCMP dealt with 6,789 calls for service in 2018. The majority of calls for service in the community are dealt with, at least initially, by General Duty as first responders.

### COMMUNITY RESPONSE TEAM

- The community response team focusses on issues in the community such as property crime, traffic enforcement and drug investigations, as well as on community engagement and school liaison programs with both White Rock and Peace Arch Elementary.
- Much of the enforcement done by the Community Response Team is literally in response to issues that the community has brought forward. As a result, this past year the Community Response team focussed heavily on traffic enforcement initiatives in the City of White Rock, including Speed enforcement, excessive noise, distracted driver enforcement, impaired driving enforcement and several mini projects such as back to school blitzes in the school zones. Through these initiatives, as well as through the

Traffic enforcement done day to day by General duty, a total of 1,172 Violation tickets were written in 2018 and a total of 17 roadside prohibitions were served.

- Drug enforcement and property crime continue to remain a priority of the White Rock RCMP Detachment. The Community Response Team continues to work with our partners in other agencies such as Postal Inspection, Civil Forfeiture and Provincial Enforcement Sections of the RCMP to combat these issues in the City of White Rock. These partnerships have resulted in numerous arrests and charges being forwarded which are currently before the courts.

### COMMUNITY EVENTS AND PROGRAMS

- Both members of the White Rock RCMP and volunteers with the White Rock RCMP continue to be engaged in the community in a series of Community events and programs. Some of the highlights of this past year included:
  - Constable Carly Godlien participated in the Cops for Cancer Bike tour, raising money and awareness for children with Cancer in BC.
  - Law enforcement Torch run raising money and awareness for the Special Olympics.
  - Christmas Clothing drive for families in need in the community.
  - Senior talks and programs aimed at providing information to White Rock citizens in relation to fraud prevention, senior driving, crime prevention, and elder abuse to name a few.



## CONNECT WITH US

The City of White Rock's outreach includes a variety of online and offline tools. As new technology emerges, the City is committed to finding ways to connect and engage with citizens in conversations that matter and are meaningful. Communication tools the City uses on a regular basis include:

### CITY WEBSITE

Your guide to City services, recreation programs, live streaming of Council meetings, corporate reports, strategic priorities, City events and more. [whiterockcity.ca](http://whiterockcity.ca)

### CITY SOCIAL MEDIA

-  [facebook.com/whiterockcity](https://facebook.com/whiterockcity)
-  [twitter.com/whiterockcity](https://twitter.com/whiterockcity)
-  [instagram.com/cityofwhiterock](https://instagram.com/cityofwhiterock)

### CITY CONNECTS E-NEWSLETTER

The e-newsletter is published the week of each Council Meeting and features information about upcoming events, city news, City Council updates and important seasonal reminders. [whiterockcity.com/newsletter](http://whiterockcity.com/newsletter)

### COMMITTEES

The City of White Rock Council has Committees, Task Forces, and other advisory bodies to ensure opportunities for input from specified groups or members of the general public.

### COMMUNITY NEWSPAPERS

The City places a City News ad each Friday in the local paper to advise of upcoming Council and committee meetings and news from the City.

### COMMUNITY EVENTS

See what's going on in the City on our events calendar. Find Council meetings, public hearings, City festivals, art openings & more! [whiterockcity.ca/events](http://whiterockcity.ca/events)

### EMAIL AND PHONE

General Inquiries: 604.541.2100  
Questions for Mayor and Council:  
Email Council [whiterockcouncil@whiterockcity.ca](mailto:whiterockcouncil@whiterockcity.ca)

### PARTNERSHIPS

The City also partners with a variety of community partners, such as Explore White Rock, the White Rock Business Improvement Association, the South Surrey White Rock Chamber of Commerce, and the White Rock Museum and Archives.

### REGULAR COUNCIL MEETINGS

The City of White Rock Council meetings are held twice a month on Monday nights at 7:00 p.m. in Council Chambers, except for August, when no meetings are scheduled. Council meetings is an excellent way to learn more about what's happening in your community. You can also watch the meeting live on our website streaming service. [whiterockcity.ca/councilmeetings](http://whiterockcity.ca/councilmeetings)

### TALK WHITE ROCK

The City's online engagement platform houses surveys, discussion boards, and project pages to review or participate in at your convenience. [talkwhiterock.ca](http://talkwhiterock.ca)



## CITY FACILITIES

### **CITY HALL**

15322 Buena Vista Avenue  
White Rock, BC V4B 1Y6  
*Contact:* 604.541.2100  
*Customer Service Hours:*  
Monday to Friday 8:30 a.m.- 4:30 p.m.

### **ENGINEERING AND MUNICIPAL OPERATIONS**

877 Keil Street  
White Rock, BC V4B 4V6  
*Contact:* 604.541.2181  
*Customer Service Hours:*  
Monday to Friday 8:00 a.m.- 4:30 p.m.

### **RCMP**

15299 Pacific Avenue  
White Rock, BC V4B 1R1  
*Contact:* 778.593.3600  
*Customer Service Hours:*  
Monday to Friday 8:30 a.m. - 4:30 p.m.

### **WHITE ROCK FIRE HALL**

15315 Pacific Avenue  
White Rock, BC V4B 1R1  
*Contact:* 604.541.2121  
*Customer Service Hours:*  
Monday to Friday 8:30 a.m.- 4:30 p.m.

### **CENTENNIAL PARK LEISURE CENTRE**

14600 North Bluff Road  
White Rock, BC V4B 3C9  
*Contact:* 604.541.2161  
*Customer Service Hours:*  
Monday to Friday 8:30 a.m.- 4:30 p.m.

### **HORST & EMMY WERNER CENTRE FOR ACTIVE LIVING**

1475 Anderson Street  
White Rock, BC V4B 1Y6  
*Contact:* 604.541.2199  
*Customer Service Hours:*  
Monday to Friday 8:30 a.m.- 4:30 p.m.

### **KENT STREET ACTIVITY CENTRE**

1475 Kent Street  
White Rock, BC V4B 5A2  
*Contact:* 604.541.2231  
*Customer Service Hours:*  
Monday to Friday 8:30 a.m. - 4:30 p.m.  
Saturday 9:00 a.m. – 1:00 p.m.

### **WHITE ROCK COMMUNITY CENTRE**

15154 Russell Avenue  
White Rock, BC V4B 0A6  
*Contact:* 604.541.2199  
*Customer Service Hours:*  
Monday to Thursday 8:30 a.m. - 6:00 p.m.  
Friday 8:30 a.m. - 4:30 p.m.  
Saturday 9:00 a.m. - 1:00 p.m.

### **WHITE ROCK LIBRARY**

15342 Buena Vista Avenue  
White Rock, BC V4B 1Y6  
*Contact:* 604.541.2201  
*Customer Service Hours:*  
Monday to Wednesday 10:00 a.m. - 9:00 p.m.  
Thursday to Saturday 10:00 a.m. - 5:00 p.m.  
Sunday 1:00 - 5:00 p.m.

### **WHITE ROCK MUSEUM AND ARCHIVES**

14970 Marine Drive  
White Rock, BC V4B 1C4  
*Contact:* 604.541.2222  
*Customer Service Hours:*  
Monday to Friday 10:30 a.m. - 4:30 p.m.  
*(Gallery / Gift Shop)*  
Saturday and Sunday 11:00 a.m. – 4:30 p.m.  
*(Gallery / Gift Shop)*  
Monday to Friday 10:00 a.m. – 5:00 p.m.  
*(Office)*



HEALTHY WA...

ROMA CENTRE 1485

HSBC

HSBC

FINANCIAL  
SECTION



# MESSAGE FROM THE DIRECTOR OF FINANCIAL SERVICES



## MAYOR AND COUNCIL

It is my pleasure to present The Corporation of the City of White Rock's financial statements for the fiscal year ended December 31, 2018 pursuant to Section 167 of the *Community Charter*. The statements have been prepared in accordance with the Canadian Public Sector Accounting Standards established by the Chartered Professional Accountants of Canada.

The preparation and presentation of the financial statements and related information are the responsibility of management of The Corporation of the City of White Rock. This involves the use of management's best estimates and careful judgement. The City maintains a system of internal accounting controls designed to provide reasonable assurances for the safeguarding of assets and the reliability of financial records.

The City's auditors, KPMG LLP, have given the City an unqualified audit opinion on the City's financial statements, stating in their opinion, that the statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, the results of its operations, changes in net financial assets and its cash flows for the year then ended.

## FINANCIAL SUMMARY

Operating activities during the year contributed a surplus of \$33,674,502. This is mainly comprised of an increase in the City's investment in tangible capital assets and of planned contributions to reserves. The total accumulated surplus was \$183,052,246 as of December 31, 2018. Like most local governments, the largest component of accumulated surplus is the City's investment in tangible capital assets, which amounted to \$120,319,270 at the end of 2018. The remainder of accumulated surplus includes reserves and other surplus funds.

Net financial assets decreased by \$2,169,217 to \$38,756,911 as of December 31, 2018. This is due to a significant amount of expenditures incurred on major capital projects, such as a new water treatment plant and a new waterfront parkade, as well as the renovation of Memorial Park and the pier washroom. Most of these expenditures were funded from reserves and a federal/provincial grant.

Debt, net of sinking funds, outstanding as of December 31, 2018 was \$24,008,890, compared to \$22,346,427 on December 31, 2017. It is comprised of long-term debenture debt mainly attributed to the purchase of property and assets of the local water utility and subsequent water system infrastructure improvements.

The City ended the year 2018 in a sound financial position.

A handwritten signature in black ink, appearing to read 'Sandra Kurylo', written in a cursive style.

Sandra Kurylo, B.Comm., CPA, CMA  
DIRECTOR OF FINANCIAL SERVICES

Financial Statements of  
***THE CORPORATION OF  
THE CITY OF WHITE ROCK***  
Year Ended December 31, 2018



KPMG LLP  
PO Box 10426 777 Dunsmuir Street  
Vancouver, BC V7Y 1K3  
Canada  
Telephone (604) 691-3000  
Fax (604) 691-3031

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Corporation of the City of White Rock

### OPINION

We have audited the financial statements of The Corporation of the City of White Rock (the "City"), which comprise:

- the statement of financial position as at December 31, 2018
- the statement of operations for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### BASIS FOR OPINION

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### OTHER INFORMATION

Management is responsible for the other information. Other information comprises the information, other than the financial statements and the auditors' report thereon, included in the 2018 Annual Financial Report.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit and remain alert for indications that the other information appears to be materially misstated.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent Member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.



We obtained the information, other than the financial statements and the auditors' report thereon, included in the 2018 Annual Financial Report as at the date of this auditors' report.

If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

### ***RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL STATEMENTS***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

### ***AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*KPMG LLP*

Chartered Professional Accountants

Vancouver, Canada

May 13, 2019

THE CORPORATION OF THE CITY OF WHITE ROCK  
**Statement of Financial Position**  
 December 31, 2018, with comparative information for 2017

	2018	2017
<b>FINANCIAL ASSETS</b>		
Cash and cash equivalents (note 2)	\$ 99,870,023	\$ 89,501,440
Temporary investments (note 2)	–	7,472,842
Accounts receivable (note 3)	13,455,091	6,001,646
Loans receivable (note 4)	14,000	17,500
	113,339,114	102,993,428
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities (note 5)	13,080,920	8,533,568
Refundable performance deposits (note 2(b))	13,220,076	11,288,606
Capital lease obligation (note 7)	4,478	20,182
Debt (note 8)	24,008,890	22,346,427
Deferred revenue (note 9)	24,267,839	19,878,517
	74,582,203	62,067,300
<b>NET FINANCIAL ASSETS</b>	38,756,911	40,926,128
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 10)	143,474,439	107,674,895
Prepaid expenses	609,061	584,347
Inventories of supplies	211,835	192,374
	144,295,335	108,451,616
<b>ACCUMULATED SURPLUS (NOTE 11)</b>	\$ 183,052,246	\$ 149,377,744

Commitments and contingencies (note 14)

See accompanying notes to financial statements.



Sandra Kurylo, B.Comm., CPA, CMA  
 DIRECTOR OF FINANCIAL SERVICES

## Statement of Operations

Year ended December 31, 2018, with comparative information for 2017

	2018 BUDGET (Note 1(b))	2018	2017
<b>REVENUE:</b>			
Property taxes:			
General purposes	\$ 21,647,900	\$ 21,638,551	\$ 20,446,775
Regional library levy	934,584	934,205	897,392
Business improvement levy	347,700	346,379	270,575
	22,930,184	22,919,135	21,614,742
Receipts in lieu of taxes	27,600	27,551	18,886
Development cost charges (note 9(a))	4,030,700	3,014,745	87,274
Sanitary sewer fees and parcel tax	3,496,906	3,523,309	3,590,860
Drainage user fees	2,410,700	2,413,036	2,150,175
Water user fees	4,744,000	4,635,515	4,302,249
Sales of services and other revenue (note 17)	27,476,280	27,315,659	17,120,957
Government grants (note 18)	16,360,100	9,786,203	1,768,102
Developers' contributions of tangible capital assets (note 10(b))	–	933,635	764,587
	81,476,470	74,568,788	51,417,832
<b>EXPENSES:</b>			
General government	7,651,375	6,931,555	6,851,759
Protection services	11,817,590	10,959,542	11,180,436
Transportation, engineering and operations	6,718,913	6,676,647	6,155,764
Parks, recreation and cultural services	9,511,506	8,677,384	8,605,535
Solid waste services	1,088,900	874,855	822,498
Sanitary sewer system	2,797,304	2,507,967	2,438,697
Drainage system	964,900	991,529	1,025,233
Water system	4,063,200	3,274,807	3,818,550
	44,613,688	40,894,286	40,898,472
<b>ANNUAL SURPLUS</b>	36,862,782	33,674,502	10,519,360
Accumulated surplus, beginning of year	149,377,744	149,377,744	138,858,384
<b>ACCUMULATED SURPLUS, end of year</b>	<b>\$ 186,240,526</b>	<b>\$ 183,052,246</b>	<b>\$ 149,377,744</b>

See accompanying notes to financial statements.

## Statement of Changes in Net Financial Assets

Year ended December 31, 2018, with comparative information for 2017

	<b>2018 BUDGET</b>	<b>2018</b>	<b>2017</b>
	(Note 1(b))		
Annual surplus	\$ 36,862,782	\$ 33,674,502	\$ 10,519,360
Acquisition of tangible capital assets	(75,063,500)	(40,110,852)	(10,040,502)
Contribution of tangible capital assets	–	(933,635)	(764,587)
Amortization of tangible capital assets	6,217,900	4,644,186	4,453,875
Loss on disposal of tangible capital assets	–	526,121	646,159
Proceeds on disposal of tangible capital assets	–	74,636	59,774
	(31,982,818)	(2,125,042)	4,874,079
Acquisition of prepaid expenses	–	(609,061)	(584,347)
Acquisition of inventories of supplies	–	(211,835)	(192,374)
Use of prepaid expenses	–	584,347	581,847
Consumption of inventories of supplies	–	192,374	228,209
Change in net financial assets	(31,982,818)	(2,169,217)	4,907,414
Net financial assets, beginning of year	40,926,128	40,926,128	36,018,714
Net financial assets, end of year	\$ 8,943,310	\$ 38,756,911	\$ 40,926,128

See accompanying notes to financial statements.

## Statement of Cash Flows

Year ended December 31, 2018, with comparative information for 2017

	2018	2017
<b>CASH PROVIDED BY (USED IN):</b>		
<b>OPERATING:</b>		
Annual surplus	\$ 33,674,502	\$ 10,519,360
Items not involving cash:		
Amortization	4,644,186	4,453,875
Loss on disposal of tangible capital assets	526,121	646,159
Developers' contributions of tangible capital assets	(933,635)	(764,587)
Changes in non-cash operating working capital:		
Increase in accounts receivable	(7,453,445)	(2,861,157)
Increase in prepaid expenses	(24,714)	(2,500)
Decrease (increase) in inventories of supplies	(19,461)	35,835
Decrease in loans receivable	3,500	3,500
Increase in accounts payable and accrued liabilities	4,547,352	2,395,448
Increase in refundable performance deposits	1,931,470	2,719,433
Increase in deferred revenue	4,389,322	7,475,955
Net change in cash from operating activities	41,285,198	24,621,321
<b>CAPITAL ACTIVITIES:</b>		
Cash recovery for water utility acquisition	–	600,000
Cash used to acquire tangible capital assets	(40,110,852)	(10,640,502)
Proceeds on disposal of tangible capital assets	74,636	59,774
Net change in cash from capital activities	(40,036,216)	(9,980,728)
<b>FINANCING ACTIVITIES:</b>		
New debt issued (note 8)	2,274,850	8,281,000
Principal payments on debt	(612,387)	(6,507,849)
Principal payments on capital leases	(15,704)	(21,884)
Net change in cash from financing activities	1,646,759	1,751,267
<b>INVESTING ACTIVITIES:</b>		
Change in temporary investments	7,472,842	(2,564,144)
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>10,368,583</b>	<b>13,827,716</b>
Cash and cash equivalents, beginning of year	89,501,440	75,673,724
<b>CASH AND CASH EQUIVALENTS, end of year</b>	<b>\$ 99,870,023</b>	<b>\$ 89,501,440</b>

See accompanying notes to financial statements.

## Notes to Financial Statements

Year ended December 31, 2018

The Corporation of the City of White Rock (the “City”) is incorporated under the Local Government Act of British Columbia. The City’s principal activities include the provision of local government services to residents, businesses and visitors of the incorporated area.

### 1. SIGNIFICANT ACCOUNTING POLICIES:

The City follows Canadian Public Sector Accounting Standards as prescribed by the Public Sector Accounting Board (“PSAB”) of the Chartered Professional Accountants of Canada, including the following significant policies:

**(a) Basis of presentation:**

The financial statements present the resources and operations including all accounts and funds of the City. All inter-fund transactions, assets and liabilities have been eliminated.

**(b) Budget reporting:**

The budget figures reported in the statement of operations represent the 2018 component of White Rock Financial Plan Bylaw (2018-2022), 2018, No. 2239, Amendment No. 1, 2018, No. 2256 adopted by the City Council on May 7, 2018.

**(c) Cash and cash equivalents:**

Cash and cash equivalents include short-term highly liquid investments with maturity dates within three months of acquisition that are readily convertible to known amounts of cash and that are subject to an insignificant risk of changes in value.

**(d) Temporary investments:**

Temporary investments are recorded at cost which approximates market value and are comprised of term deposits and bankers’ acceptances.

**(e) Revenue:**

Revenue is recorded on the accrual basis and is recognized when it is earned and measurable. Revenue relating to future periods, including prepaid property taxes, government grants and certain facility upgrade contributions, are reported as deferred revenue and recognized as revenue when earned.

**(f) Development cost charges (“DCCs”):**

DCCs collected under the City’s Development Cost Charge Bylaw, plus interest earned thereon, are recorded as deferred revenue. DCCs are recognized as revenue when related tangible capital assets are acquired.

**(g) Expenses:**

Expenses are recorded on the accrual basis and are recognized as they are incurred. This is upon the receipt of goods or services and/or the creation of a legal obligation. Interest expense on debt and capital lease obligations is accrued to December 31, 2018.

**(h) Government transfers:**

Restricted transfers from governments are deferred and recognized as revenue as the related expenditures are incurred or the stipulations in the related agreements are met. Unrestricted transfers are recognized as revenue when received or if the amount to be received can be reasonably estimated and collection is reasonably assured.

**(i) Debt:**

Debt is recorded net of repayments and actuarial adjustments.

**(j) Non-financial assets:**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

*(i) Tangible capital assets:*

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful Life
Land improvements	10 to 100 Years
Buildings and facilities	2 to 50 Years
Machinery and equipment	2 to 25 Years
Roads and sidewalks	10 to 50 Years
Sanitary sewer infrastructure	10 to 80 Years
Storm sewer infrastructure	30 to 80 Years
Water system infrastructure	5 to 80 Years

Leasehold improvements are amortized using the lesser of the remaining term of the lease, including all renewal terms, or the life of the asset.

Annual amortization is charged commencing when the asset is available for use. Assets under construction are not amortized until the asset is put into productive use.

## 1. SIGNIFICANT ACCOUNTING POLICIES (continued):

### (j) Non-financial assets (continued):

#### (ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair market value at the date of receipt and also are recorded as revenue.

#### (iii) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

#### (iv) Interest capitalization:

The City does not capitalize interest costs associated with the acquisition or construction of tangible capital assets.

#### (v) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

#### (vi) Inventories of supplies:

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.

### (k) Employee future benefits:

(i) The City and its employees make contributions to the Municipal Pension Plan. The Municipal Pension Plan is a multi-employer defined benefit pension plan. The City's contributions are expensed as incurred.

(ii) Sick leave and post-employment benefits also accrue to the City's employees. The liability relating to these benefits is actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The liabilities under these benefit plans are accrued based on projected benefits prorated as employees render services necessary to earn the future benefits.

### (l) Use of accounting estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and

expenses during the reporting period. Actual results could differ from those estimates. Significant areas requiring the use of management estimates relate to the determination of the value of developer contributed assets, useful lives of tangible capital assets for amortization, valuation of receivables, accrued sick and other post-employment benefits and provision for contingencies. Adjustments, if any, will be reflected in the financial statements in the period of settlement or change in the amount of the estimate.

### (m) Segment disclosures:

A segment is defined as a distinguishable activity or group of activities of government for which it is appropriate to separately report financial information. The City has provided definitions of segments used by the City as well as presented financial information in segmented format (note 20).

### (n) Contaminated sites:

Contaminated sites are a result of contamination being introduced into air, soil, water, or sediment of a chemical, organic or radioactive material, or live organism that exceeds an environmental standard. Liabilities are recorded net of any expected recoveries.

A liability for remediation of contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standards;
- (iii) The City is directly responsible or accepts responsibility;
- (iv) It is expected that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

**2. CASH AND CASH EQUIVALENTS AND TEMPORARY INVESTMENTS:**

	<b>2018</b>	<b>2017</b>
<b>CASH BALANCES</b>	\$ 81,814,315	\$ 71,490,793
<b>CASH EQUIVALENTS:</b>		
Money market securities and term deposits maturing within 90 days of inception	13,923,750	13,945,749
MFA Money Market Fund	4,131,958	4,064,898
	99,870,023	89,501,440
Temporary investments maturing within 365 days of inception	–	7,472,842
	<b>\$ 99,870,023</b>	<b>\$ 96,974,282</b>

Cash equivalents and temporary investments, including the MFA Money Market Fund, have annual yields that range from 1.64% to 2.40% (2017 – 0.97% to 1.90%).

- (a) Included in cash and cash equivalents is an amount of \$4,859,325 (2017 - \$4,718,780) that can only be used for the acquisition of tangible capital assets as provided for by the DCC Bylaw (note 9(a)).
- (b) Included in cash and cash equivalents is an amount of \$13,220,076 (2017 - \$11,288,606) which consists of refundable performance deposits.

**3. ACCOUNTS RECEIVABLE:**

	<b>2018</b>	<b>2017</b>
Property taxes	\$ 2,278,679	\$ 1,777,113
Water user fees	1,233,318	1,125,370
Government grants	2,965,408	770,021
Amounts secured by letters of credit (a)	4,674,175	1,054,093
Other	2,303,511	1,275,049
	<b>\$ 13,455,091</b>	<b>\$ 6,001,646</b>

- (a) Included in accounts receivable are letters of credit of \$4,674,175 (2017 - \$854,093) that can only be used for the acquisition of tangible capital assets as provided for by the DCC Bylaw (note 9(a)).

#### 4. LOANS RECEIVABLE:

The City has a loan receivable in the amount of \$14,000 (2017 - \$17,500) from The Peace Arch Curling Club to assist in financing the purchase and installation of kitchen equipment. The loan receivable bears a variable per annum interest rate which is the average annual rate of return the City has achieved on its investments in the twelve months preceding the anniversary date of the loan agreement. The remaining principal will be paid in four equal annual installments of \$3,500 each. The interest is paid semi-annually.

#### 5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES:

	2018	2017
Trade accounts payable and other	\$ 9,357,948	\$4,885,915
Due to governments and agencies	1,451,965	1,423,570
Post-employment benefits (note 6)	1,531,450	1,604,950
Other payroll liabilities	739,557	619,133
	<u>\$13,080,920</u>	<u>\$8,533,568</u>

#### 6. POST-EMPLOYMENT BENEFITS:

The City provides certain post-employment and sick leave benefits to its employees. These benefits include accumulated non-vested sick leave, post-employment gratuity and lieu time benefits, and certain vacation benefits.

	2018	2017
Accrued benefit obligation:		
Balance, beginning of year	\$ 1,756,000	\$1,394,500
Immediate recognition (reduction) of Work Safe BC benefits liability	(244,900)	214,900
Current service cost	139,100	129,300
Interest cost	46,700	48,000
Benefits paid	(18,900)	(76,700)
Actuarial loss (gain)	(95,100)	46,000
	<u>\$ 1,582,900</u>	<u>\$1,756,000</u>

**6. POST-EMPLOYMENT BENEFITS (continued):**

	<b>2018</b>	<b>2017</b>
Accrued benefit obligation, end of year	\$ 1,582,900	\$ 1,756,000
Unamortized net actuarial loss	(51,450)	(151,050)
Accrued benefit liability, end of year	<b>\$ 1,531,450</b>	<b>\$ 1,604,950</b>

Actuarial gains and losses for accumulating benefits are amortized over the expected average remaining service period of the related employee group, commencing the year after the gain or loss arises. In 2018 the expected average remaining service period of the related employee group is 11 years (2017 – 11 years). Post-employment liabilities are included in accounts payable and accrued liabilities.

The significant actuarial assumptions used to determine the City's accrued benefit obligation are as follows:

	<b>2018</b>	<b>2017</b>
Discount rates	3.20%	2.90%
Expected future inflation rates	2.50%	2.50%
Expected wage and salary increases	2.58% - 4.63%	2.58% - 4.63%

**7. CAPITAL LEASE OBLIGATION:**

The City has financed certain equipment by entering into capital leasing arrangements. There is one capital lease repayable in monthly installments of \$756 including principal and interest. Minimum lease payments due under the capital lease are:

Year ending December 31:	
2019	\$ 4,539
Minimum capital lease payments	\$ 4,539
Less amounts representing interest	61
	<b>\$ 4,478</b>

**8. DEBT:**

	2018	2017
Debentures, net of repayments and actuarial adjustments	\$ 24,008,890	\$ 22,346,427

The City issues debt instruments through the Municipal Finance Authority (“MFA”) to finance certain capital acquisitions. Repayments and actuarial adjustments are netted against related long term-debts. Details are as follows:

Bylaw Number	Purpose	Maturity date	Interest rate	Refinancing year*	Authorized amount	Sinking fund assets	2018	2017
1667	Sanitary Sewers - Local Improvement	2023	5.95%	n/a	\$ 224,580	\$ 146,560	\$ 78,020	\$ 91,468
2098	Water Utility Acquisition Advance Payment	2046	2.60%	2026	14,250,000	561,744	13,688,256	13,973,959
2163	Water System Infrastructure Construction	2027	2.80%	n/a	440,000	38,381	401,619	440,000
2163	Water System Infrastructure Construction	2047	2.80%	2027	5,779,000	121,470	5,657,530	5,779,000
2178	Water System Infrastructure Construction	2027	3.15%	n/a	1,662,000	144,977	1,517,023	1,662,000
2178	Water System Infrastructure Construction	2047	3.15%	2027	400,000	8,408	391,592	400,000
2179	Water Treatment Facilities Construction	2048	3.15%	2028	2,274,850	–	2,274,850	–
					\$25,030,430	\$1,021,540	\$24,008,890	\$ 22,346,427

\* During the refinancing year the City will have the option to retire part or all of the debt early, or refinance the borrowing at a new interest rate.

Total interest on the debenture debt for the year was \$672,280 (2017 - \$527,183).

As a condition of these borrowings, a portion of the debenture debt proceeds is withheld by the MFA in a Debt Reserve Fund. Amounts withheld for this purpose are as follows:

Bylaw Number	Purpose	Debt reserve fund
1667	Sanitary Sewers - Local Improvement	\$ 2,246
2098	Water Utility Acquisition Advance Payment	142,500
2163	Water System Infrastructure Construction	62,190
2178	Water System Infrastructure Construction	20,620
2179	Water Treatment Facilities Construction	22,749
		\$ 250,305

These cash deposits are included as part of accounts receivable in the Statement of Financial Position.

## 8. DEBT (continued):

Principal payments and actuarial adjustments on the outstanding debenture debt over the following five years and thereafter are as follows:

2019	\$ 680,271
2020	702,441
2021	725,341
2022	748,996
2023	773,432
Thereafter	20,378,409
	<u>\$ 24,008,890</u>

## 9. DEFERRED REVENUE:

	2018	2017
Property taxes	\$ 3,300,393	\$ 3,426,722
Contributions for future capital works	2,352,127	1,180,686
Government grants for future capital works	–	3,380,037
Development cost charges (a)	9,533,500	5,572,873
Utility service connections	1,169,950	808,050
Deferred revenue - facility upgrades	514,071	557,046
Deferred revenue - building permits	6,400,210	4,023,070
Other	997,588	930,033
	<u>\$ 24,267,839</u>	<u>\$ 19,878,517</u>

### (a) Development cost charges:

	Highways	Drainage	Parkland	Sanitary	Water	Total
Balance, beginning of year	\$ 799,865	\$ 971,451	\$3,741,174	\$ 3,070	\$ 57,313	\$5,572,873
Add:						
Amounts received	1,499,710	1,119,885	3,101,151	465,424	692,662	6,878,832
Investment income	19,107	20,959	51,143	2,284	3,047	96,540
Deduct:						
Acquisition of tangible capital assets	284,892	74,671	2,546,890	–	108,292	3,014,745
Balance, end of year	<u>\$ 2,033,790</u>	<u>\$2,037,624</u>	<u>\$4,346,578</u>	<u>\$470,778</u>	<u>\$644,730</u>	<u>\$9,533,500</u>

The balance as of December 31, 2018 includes \$4,674,175 secured by letters of credit.

**10. TANGIBLE CAPITAL ASSETS:**

	Land	Land improvements	Buildings and facilities	Machinery and equipment	Roads and sidewalks
<b>COST</b>					
Balance, beginning of year	\$ 10,812,185	\$ 8,541,287	\$ 31,113,744	\$ 11,857,573	\$ 41,500,829
Additions	4,868,100	2,442,977	196,902	2,540,976	3,180,477
Transfers	–	202,417	–	387,227	1,025,651
Disposals	–	(837,758)	(437,275)	(720,138)	(601,117)
Balance, end of year	\$ 15,680,285	\$ 10,348,923	\$ 30,873,371	\$ 14,065,638	\$ 45,105,840

**ACCUMULATED AMORTIZATION**

Balance, beginning of year	\$ –	\$ 5,663,684	\$ 13,961,476	\$ 6,874,591	\$ 19,836,695
Amortization expense	–	330,974	1,111,475	946,905	1,022,876
Disposals	–	(752,995)	(432,964)	(694,923)	(435,796)
Balance, end of year	\$ –	\$ 5,241,663	\$ 14,639,987	\$ 7,126,573	\$ 20,423,775

**NET BOOK VALUE,**

end of year	\$ 15,680,285	\$ 5,107,260	\$ 16,233,384	\$ 6,939,065	\$ 24,682,065
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**NET BOOK VALUE,**

beginning of year	\$ 10,812,185	\$ 2,877,603	\$ 17,152,268	\$ 4,982,982	\$ 21,664,134
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**(a) Assets under construction:**

Assets under construction have not been amortized. Amortization of these assets will commence when the asset is put into productive use.

**(b) Contributed tangible capital assets:**

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year was comprised of:

	2018	2017
Roads and sidewalks	\$ 325,214	\$ 437,107
Sanitary sewers	250,844	186,362
Storm sewers	357,577	141,118
Developers' contributions of tangible capital assets	\$ 933,635	\$ 764,587

Sanitary sewer infrastructure	Storm sewer infrastructure	Water system infrastructure	Assets under construction	Total
\$ 19,385,981	\$ 20,713,918	\$ 19,238,436	\$ 7,567,032	\$ 170,730,985
1,196,704	1,967,670	1,244,274	23,406,407	41,044,487
597,192	958,271	1,135,618	(4,306,376)	–
(242,960)	(259,520)	(105,869)	–	(3,204,637)
\$ 20,936,917	\$ 23,380,339	\$ 21,512,459	\$ 26,667,063	\$ 208,570,835
\$ 6,674,509	\$ 9,042,265	\$ 1,002,870	\$ –	\$ 63,056,090
307,263	334,175	590,518	–	4,644,186
(103,936)	(161,560)	(21,706)	–	(2,603,880)
\$ 6,877,836	\$ 9,214,880	\$ 1,571,682	\$ –	\$ 65,096,396
\$ 14,059,081	\$ 14,165,459	\$ 19,940,777	\$ 26,667,063	\$ 143,474,439
\$ 12,711,472	\$ 11,671,653	\$ 18,235,566	\$ 7,567,032	\$ 107,674,895

**(c) Tangible capital assets disclosed at nominal values:**

Where an estimate of fair value could not be made, the tangible capital asset was recognized at a nominal value.

**(d) Works of art and historical treasures:**

The City manages and controls various works of art and non-operational historical cultural assets including totem poles, sculptures and paintings located at City sites and public display areas. These assets are not reflected in the financial statements.

**(e) Write-down of tangible capital assets:**

There were no write-downs of tangible capital assets during the year. The City disposed of assets as part of planned replacement capital projects in the year.

## 11. ACCUMULATED SURPLUS:

	Reserves established by bylaw (note 13 (a))	Other reserves (note 13 (b))	Other surplus funds	Investment in tangible capital assets (note 12)	Total
General Fund	\$ 17,460,992	\$ 15,581,329	\$ 5,129,985	\$ 80,751,740	\$ 118,924,046
Sanitary Sewer Fund	–	12,305,764	1,107,116	14,189,155	27,602,035
Drainage Fund	–	6,798,571	639,719	15,001,031	22,439,321
Water Fund	–	2,985,799	723,701	10,377,344	14,086,844
<b>Total for 2018</b>	<b>\$ 17,460,992</b>	<b>\$ 37,671,463</b>	<b>\$ 7,600,521</b>	<b>\$ 120,319,270</b>	<b>\$ 183,052,246</b>
<b>Total for 2017</b>	<b>\$ 16,419,746</b>	<b>\$ 39,008,068</b>	<b>\$ 7,060,020</b>	<b>\$ 86,889,910</b>	<b>\$ 149,377,744</b>

Included in the water fund investment in tangible capital assets is an adjustment in the amount of \$1,372,270 (2017 - \$2,138,670) for unspent debt proceeds which have been earmarked for use in future years.

## 12. INVESTMENT IN TANGIBLE CAPITAL ASSETS:

	2018	2017
Tangible capital assets (note 10)	\$ 143,474,439	\$ 107,674,895
Deduct:		
Capital lease obligation (note 7)	(4,478)	(20,182)
Debt (note 8)	(24,008,890)	(22,346,427)
Deferred revenue - facility upgrades (note 9)	(514,071)	(557,046)
Add:		
Unspent debt proceeds (note 11)	1,372,270	2,138,670
	<b>\$ 120,319,270</b>	<b>\$ 86,889,910</b>

### 13. RESERVES:

(a) The following reserves were established, by bylaw, in accordance with BC municipal legislation:

	2018	2017
General Fund:		
Land sale reserve	\$ 424,393	\$ 2,479,123
Equipment replacement reserve	4,131,576	4,786,946
Capital works, machinery and equipment reserve	5,174,746	4,933,155
Off-street parking facilities reserve	–	6,659
Local improvement reserve	32,353	32,353
Community amenity reserve	7,697,924	4,181,510
	<b>\$ 17,460,992</b>	<b>\$ 16,419,746</b>

(b) The following additional reserve amounts are set aside for specific purposes:

	2018	2017
General Fund:		
Infrastructure reserve	\$ 4,248,791	\$ 4,024,920
Roadworks reserve	3,019,242	3,394,702
Secondary suite service fee reserve	918,545	1,001,997
Density bonus/amenity contribution reserve	261,177	529,679
Incomplete asset improvement projects	2,329,200	3,281,000
Other reserves	4,804,374	4,857,313
	<b>15,581,329</b>	<b>17,089,611</b>
Sanitary Sewer Fund:		
Infrastructure reserve	11,704,346	11,454,407
Terry Road local improvement reserve	64,918	77,318
Incomplete asset improvement projects	536,500	647,900
	<b>12,305,764</b>	<b>12,179,625</b>
Drainage Fund:		
Infrastructure reserve	5,069,971	5,025,154
Operating reserve	25,000	25,000
Incomplete asset improvement projects	1,703,600	2,223,000
	<b>6,798,571</b>	<b>7,273,154</b>
Water Fund:		
Infrastructure reserve	2,704,197	1,997,506
Debt retirement reserve	12,502	7,072
Operating reserve	269,100	461,100
	<b>2,985,799</b>	<b>2,465,678</b>
	<b>\$ 37,671,463</b>	<b>\$ 39,008,068</b>

## 14. COMMITMENTS AND CONTINGENCIES:

### (a) Borrowing liability:

The City has a contingent liability with respect to debentures of the Greater Vancouver Sewerage and Drainage District and the Greater Vancouver Regional District, to the extent provided for in their respective Enabling Acts, Acts of Incorporation and Amending Acts. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

### (b) Third party claims:

There are various lawsuits and claims pending against the City. The outcome of these claims and any impact on the financial statements are undeterminable; hence no amounts have been accrued in these financial statements.

### (c) Lease commitments:

The City entered into a five-year agreement, initially ending July 31, 2008, to lease certain parcels of real property from The Burlington Northern and Santa Fe Railway Company. Under the terms of this agreement, the City is committed to annual rent payments as well as the costs of all taxes, utilities, insurance, repairs and maintenance of the leased premises. This is accounted for as an operating lease. This agreement provides for renewal options consisting of three additional five-year terms. In April 2018, the City exercised its third option to renew this lease for the five-year term ending July 31, 2023. During this period the City is committed to annual base rent payments of \$450,000.

The City has also entered into various leases for office and other operating equipment. Total annual commitments for the next five years, net of applicable taxes are approximately as follows:

2019	\$ 28,318
2020	23,363
2021	12,241
2022	5,667
2023	5,667
	<u>\$ 75,256</u>

### (d) Agreements and contractual commitments:

In addition to the leases described above, the City has entered into various agreements and contracts for services and construction with periods ranging from one to five years, including the following:

	Total contractual commitment	Total contractual commitment remaining at year end
Water treatment plant	\$ 13,005,285	\$ 1,736,980
Waterfront parking facility	8,202,413	2,584,461
Memorial Park & pier washroom	5,410,283	1,628,821
Pedestrian railway crossings	2,108,903	1,767,951
Water main replacements	1,997,140	196,502
Janitorial services	1,240,481	1,033,734

The City records the capital costs incurred to the end of the year on incomplete projects as tangible capital assets under construction. The City's five year financial plan is amended as necessary to reflect the carryover of the required expenditure budgets and the financing of these obligations to the following year.

### (e) Debt agreement with the MFA:

The City issues debt instruments through the MFA. As a condition of these borrowings the City is required to execute demand notes in connection with each debenture whereby the City maybe required to loan certain amounts to the MFA. The debt agreement with the MFA provides that if at any time the scheduled payments provided for in the agreement are not sufficient to meet the MFA's obligations in respect to such borrowing, the resulting deficiency becomes the joint and several liability of the City and all other participants to the agreement through the MFA. The City is similarly liable on a contingent basis for the debt of other municipalities secured through the MFA. Details of the contingent demand notes are as follows:

Bylaw number	Purpose	2018	2017
1667	Sanitary Sewers - Local Improvement	\$ 7,364	\$ 7,364
2098	Water Utility Acquisition Advance Payment	180,771	180,771
2163	Water System Infrastructure Construction	104,802	104,802
2178	Water System Infrastructure Construction	88,549	88,549
2179	Water Treatment Facilities Construction	36,988	—
		<u>\$ 418,474</u>	<u>\$ 381,486</u>

These contingent demand loans are not recorded in the City's financial statements as they are not likely to be paid.

#### 14. COMMITMENTS AND CONTINGENCIES (continued):

**(f) E-Comm Emergency Communications for Southwest British Columbia Incorporated (“E-Comm”):**

The City is a shareholder of the Emergency Communications for Southwest British Columbia Incorporated (“E-Comm”). The City receives services for the regional 9-1-1 call centre for Greater Vancouver Regional District and the Wide Area Radio network from E-Comm. The City has two Class A shares (of a total 32 Class A and 21 Class B shares issued and outstanding as at December 31, 2018). As a Class A shareholder, the City shares in both funding the future operations and capital obligations of E-Comm (in accordance with a cost sharing formula), including any lease obligations committed to by E-Comm up to the shareholder’s withdrawal date. Class B shareholders are only obligated to share in funding of the ongoing operating costs. The City has recorded its proportionate obligations.

**(g) Municipal Insurance Association of British Columbia (the “Association”):**

The City is a participant in the Association. Should the Association pay out claims in excess of premiums received, it is possible that the City, along with the other participants, would be required to contribute towards the deficit. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

#### 15. PENSION PLAN:

The City and its employees contribute to the Municipal Pension Plan (the “Plan”), a jointly trustee pension plan. The board of trustees, representing Plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. The Plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from local government and 160 contributors from the City.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary’s calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged. The next valuation will be at December 31, 2018 with results available in 2019. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The City paid \$1,196,300 (2017 - \$1,123,100) for employer contributions to the Plan in fiscal 2018.

## 16. COLLECTIONS FOR OTHER GOVERNMENTS:

The City collects certain taxation revenue on behalf of other government bodies. These funds are excluded from the City's financial statements as they are not revenue of the City. Such taxes collected and remitted to other government bodies during the year are as follows:

	2018	2017
Province of British Columbia - school tax	\$ 12,089,695	\$ 12,331,880
South Coast BC Transportation Authority - Translink tax	2,243,642	2,210,261
Other regional bodies	857,923	823,692
	<u>\$ 15,191,260</u>	<u>\$ 15,365,833</u>

## 17. SALES OF SERVICES AND OTHER REVENUE:

	2018	2017
Parking	\$ 3,001,058	\$ 2,973,884
Parks, recreation and cultural services	1,671,573	1,641,419
Licences and permits	2,033,426	1,796,746
Solid waste services	1,544,582	1,543,018
Utility service connection fees	773,129	669,642
Community amenity contributions	12,914,101	4,488,471
Interest and penalties	2,203,927	1,362,206
Contributions toward tangible capital asset improvements	1,202,672	305,532
Other	1,971,191	2,340,039
	<u>\$ 27,315,659</u>	<u>\$ 17,120,957</u>

## 18. GOVERNMENT TRANSFERS:

Government grant revenue is comprised of the following government transfers:

	2018	2017
Federal	\$ 5,815,527	\$ 973,634
Provincial	3,970,676	794,468
	<u>\$ 9,786,203</u>	<u>\$ 1,768,102</u>

## 19. CONTRACTUAL RIGHTS:

The City's contractual rights arise from rights to receive payments under lease, license, rental, grant and other agreements. The City has contractual rights to receive the following amounts in the next five years and thereafter:

2019	\$ 2,363,589
2020	210,554
2021	206,536
2022	192,233
2023	193,652
Thereafter	200,310
	<u>\$ 3,366,874</u>

The City is entitled to receive revenue from certain other grants and agreements which is difficult to quantify. The contractual rights from these agreements have not been included in the amounts noted above.

## 20. SEGMENTED INFORMATION:

The City is a diversified municipal government institution that provides a wide range of services to its citizens, visitors and many others. In compliance with *PS2700, Segment Disclosures*, certain financial information is required to be reported for major activities involving these services. Each of these major activities is comprised of various City departments and/or divisions as noted below.

**General Government – Mayor and Council, Chief Administrative Officer, Corporate Administration, Communications, Financial Services, Human Resources, Planning and Development, and Information Services.** These departments are responsible for many legislative, operational and administrative support services including but not limited to City Council bylaw and procedural matters, levying and collecting property taxes, hiring City staff, supporting the City's information technology infrastructure, preparing land use plans and approving new development in the City.

**Protection Services – Police, Fire, Building and Bylaw Enforcement (non-parking related).** These departments are responsible for ensuring public safety and security, preventing crimes as well as enforcing various laws.

**Transportation, Engineering and Municipal Operations – Public Works, Engineering and Parking.** These areas are responsible for providing and maintaining the systems that enable the community to use transportation facilities such as roads, sidewalks and parking lots. This category also includes management and administrative services of the City's Engineering and Municipal Operations Department.

**Parks, Recreation and Cultural Services** – These areas are responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services such as the public library.

**Solid Waste Services** – These services include the City's garbage collection, green waste collection and recycling programs.

**Sanitary Sewer System** – These services include the provision and maintenance of all systems related to the distribution and disposal of sanitary sewage.

**Drainage System** – These services include the provision and maintenance of all systems involving the distribution of storm water run-off in the City.

**Water System** – These services include the provision and treatment of water supply, as well as the provision and maintenance of all other systems involving the distribution of water.

**20. SEGMENTED INFORMATION (continued):**

	General Government	Protection Services	Transportation, Engineering and Operations Services	Parks, Recreation and Cultural Services	Solid Waste Services
<b>REVENUE</b>					
Property taxes					
General purposes	\$ 21,638,551	\$ –	\$ –	\$ –	\$ –
Regional library levy	–	–	–	934,205	–
Business improvement levy	346,379	–	–	–	–
	21,984,930	–	–	934,205	–
Receipts in lieu of taxes	27,551	–	–	–	–
Development cost charges	–	–	284,892	2,546,890	–
Sanitary sewer fees and parcel tax	–	–	–	–	–
Drainage user fees	–	–	–	–	–
Water user fees	–	–	–	–	–
Sales of services and other revenue:					
Parking	–	–	3,001,058	–	–
Parks, recreation and cultural services	–	–	–	1,671,573	–
Licences and permits	27,100	2,006,326	–	–	–
Solid waste services	–	–	–	–	1,544,582
Utility service connection fees	–	–	–	–	–
Community amenity contributions	12,914,101	–	–	–	–
Interest and penalties	2,174,894	–	–	–	–
Contributions toward tangible capital asset improvements	–	–	289,000	832,672	–
Other	2,714,139	274,982	667,254	42,975	24,753
Government grants	272,770	277,435	14,200	379,473	–
Developers' contributions of tangible capital assets	–	–	325,214	–	–
	40,115,485	2,558,743	4,581,618	6,407,788	1,569,335
<b>EXPENSES</b>					
Salaries, wages and benefits	4,287,133	5,333,984	2,313,568	2,796,743	578,231
Contracted Services	1,339,417	5,128,858	2,199,374	3,693,501	565,331
Supplies and other	1,090,399	221,653	810,367	941,018	140,913
Amortization	248,402	283,735	1,367,550	1,401,598	94,015
Interest on debt	524	–	–	–	–
	6,965,875	10,968,230	6,690,859	8,832,860	1,378,490
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>\$ 33,149,610</b>	<b>\$(8,409,487)</b>	<b>\$(2,109,241)</b>	<b>\$(2,425,072)</b>	<b>\$ 190,845</b>

Sanitary Sewer System	Drainage System	Water System	Adjustments	2018	2017
\$ -	\$ -	\$ -	\$ -	\$ 21,638,551	\$ 20,446,775
-	-	-	-	934,205	897,392
-	-	-	-	346,379	270,575
-	-	-	-	22,919,135	21,614,742
-	-	-	-	27,551	18,886
-	74,671	108,292	-	3,014,745	87,274
3,551,488	-	-	(28,179)	3,523,309	3,590,860
-	2,413,036	-	-	2,413,036	2,150,175
-	-	4,795,278	(159,763)	4,635,515	4,302,249
-	-	-	-	3,001,058	2,973,884
-	-	-	-	1,671,573	1,641,419
-	-	-	-	2,033,426	1,796,746
-	-	-	-	1,544,582	1,543,018
158,850	152,250	462,029	-	773,129	669,642
-	-	-	-	12,914,101	4,488,471
2,548	-	26,485	-	2,203,927	1,362,206
25,000	31,000	25,000	-	1,202,672	305,532
6,656	21,150	73,338	(1,854,056)	1,971,191	2,340,039
-	-	8,842,325	-	9,786,203	1,768,102
250,844	357,577	-	-	933,635	764,587
3,995,386	3,049,684	14,332,747	(2,041,998)	74,568,788	51,417,832
280,136	341,613	1,151,011	(911,184)	16,171,235	16,094,753
2,075,894	584,009	904,772	(589,724)	15,901,432	16,018,306
238,519	210,942	391,908	(541,090)	3,504,629	3,779,601
307,263	334,175	607,448	-	4,644,186	4,453,875
13,363	-	658,917	-	672,804	551,937
2,915,175	1,470,739	3,714,056	(2,041,998)	40,894,286	40,898,472
\$ 1,080,211	\$ 1,578,945	\$ 10,618,691	\$ -	\$ 33,674,502	\$ 10,519,360

# Statistical Information

*(unaudited)*

**ADDENDUM ITEMS/ POINTS OF CLARIFICATION**

THE CORPORATION OF THE CITY OF WHITE ROCK

**2018 Permissive Tax Exemptions (unaudited)**

Estimated Property Taxes

ROLL #	NAME	ADDRESS	MUNICIPAL GENERAL PURPOSES	FRASER VALLEY REGIONAL LIBRARY
001290.004	Peace Arch Curling Club	1475 Anderson St	\$10,390	\$ 454
001290.005	White Rock/ South Surrey Division of Family Practice Society	1475 Anderson St	\$ 939	\$ 41
001290.006	White Rock South Surrey Stroke Recovery Association	1475 Anderson St	\$ 149	\$ 6
001290.007	Alzheimer Society of BC	1475 Anderson St	\$ 991	\$ 43
001290.009	Canadian Cancer Society, BC and Yukon Division	1475 Anderson St	\$ 565	\$ 25
001290.010	Peninsula Productions Society	14600 North Bluff Rd	\$ 676	\$ 30
001403.000	Church on Oxford Hill	1519 Oxford St	\$ 3,439	\$ 150
001779.000	White Rock Life Church	15138 Prospect Ave	\$ 1,743	\$ 76
001789.000	Peace Arch Hospital Auxiliary Society	15163 Prospect Ave	\$ 7,346	\$ 321
002136.000	Parish of the Holy Trinity	15115 Roper Ave	\$ 3,813	\$ 167
002146.000	Faith Hope Love Church	15110 Thrift Ave	\$ 1,397	\$ 61
002603.000	White Rock Players' Club	1532 Johnston Rd	\$36,245	\$1,583
002695.000	Peace Arch Hospital & Community Health Foundation	15476 North Bluff Rd	\$ 6,724	\$ 294
002696.000	Peace Arch Hospital & Community Health Foundation	15486 North Bluff Rd	\$ 7,046	\$ 308
002697.000	Peace Arch Hospital & Community Health Foundation	15496 North Bluff Rd	\$14,023	\$ 612
002699.000	Peace Arch Hospital & Community Health Foundation	15485 Vine Ave	\$ 6,873	\$ 300
002700.000	Peace Arch Hospital & Community Health Foundation	15475 Vine Ave	\$ 6,603	\$ 288
002876.000	St. John's Presbyterian Church	1480 George St	\$ 1,672	\$ 73
002995.000	Salvation Army	15417 Roper Ave	\$ 3,118	\$ 136
003743.000	United Church of Canada	15385 Semiahmoo Ave	\$ 2,725	\$ 119
003754.001	White Rock Business Improvement Association	1174 Fir St	\$ 1,000	\$ 44
003762.000	White Rock Community Church	15276 Pacific Ave	\$ 1,150	\$ 50
003763.000	White Rock Community Church	15282 Pacific Ave	\$ 1,769	\$ 77
003886.000	Roman Catholic Church	15262 Pacific Ave	\$ 9,491	\$ 414
004103.000	Sources Community Resources Society	882 Maple St	\$10,065	\$ 440
006331.000	Burlington Northern & Sante Fe (BNSF) Railway Company	Lands along the City's waterfront as defined in the lease between the BNSF Railway Co. and the City of White Rock.	\$12,056	\$ 527

## Comparative General Statistics (unaudited)

Year ended December 31, 2018

	2018	2017	2016	2015	2014
<b>Population (2016 census)</b>	19,952	19,952	19,952	19,339	19,339
<b>Area in hectares</b>					
Land	543	543	543	543	543
Water	887	887	887	887	887
<b>Kilometers of road</b>					
Paved	81.1	81.1	81.1	80.1	80.1
Gravelled	1.0	1.0	1.0	2.0	2.0
<b>Building permits</b>					
Number	204	258	220	232	235
Value	\$ 248,248,306	\$ 146,056,192	\$ 70,683,950	\$ 101,102,741	\$ 131,771,470
<b>Comparative debt statistics</b>					
Debenture and other debt	\$ 24,008,890	\$ 22,346,427	\$ 20,573,276	\$ 14,138,473	\$ 128,089
Debt per capita	\$ 1,203	\$ 1,120	\$ 1,031	\$ 731	\$ 7

### Tax rates for municipal purposes, including General and Fraser Valley Regional Library Levies (and Fire Protection Levy for years prior to 2016):

(stated in dollars per \$1,000 of assessed taxable value)

Residential	2.26270	2.27153	3.02056	3.44748	3.67869
Utility	15.75406	16.83207	19.61803	17.79443	22.79315
Business & other	6.01305	6.09161	6.90138	7.85907	8.72798
Recreational/nonprofit	1.67840	1.69511	2.26271	3.25144	3.46255

### Tax rates for school purposes:

(stated in dollars per \$1,000 of assessed taxable value)

Residential	1.16320	1.25680	1.61380	1.73670	1.78290
Utility	13.40000	13.40000	13.50000	13.60000	13.60000
Business & other	4.20000	4.80000	5.40000	5.80000	6.00000
Recreational/nonprofit	2.50000	2.70000	3.10000	3.30000	3.40000

## Comparative General Statistics (unaudited)

Year ended December 31, 2018

	2018	2017	2016	2015	2014
<b>Comparative taxation statistics:</b>					
Residential	\$ 33,139,134	\$ 32,408,242 *	\$ 30,330,050	\$ 30,390,451	\$ 30,334,166
Utility	317,035	313,678 *	295,058	494,016	537,430
Business & other	4,043,985	3,719,138 *	4,162,046	3,945,195	3,962,374
Recreational/nonprofit	17,089	19,397 *	15,202	32,612	33,058
Utility levy in lieu of taxes	246,772	249,545	251,695	267,618	268,926
Business improvement area levy	346,379	270,575	311,702	306,000	300,600
Sanitary sewer parcel tax	–	153,410	153,460	153,728	153,727
<b>Total current taxes including school and other government levies</b>	<b>38,110,394</b>	<b>37,133,985</b>	<b>35,519,213</b>	<b>35,589,620</b>	<b>35,590,281</b>
Sanitary sewer user fees	3,518,103	3,432,244	3,377,802	3,301,537	3,227,809
Drainage user fees	2,413,036	2,150,175	2,048,559	1,979,649	1,885,242
Solid waste user fees	1,368,297	1,365,300	1,390,600	711,200	–
Water user fees	4,635,515	4,302,249	3,733,479	524,746	–
Secondary suite service fees	335,878	317,534	302,790	281,934	262,451
Other local service area fees	11,757	11,757	11,757	11,757	11,757
<b>Total taxes and fees</b>	<b>\$ 50,392,980</b>	<b>\$ 48,713,244</b>	<b>\$ 46,384,200</b>	<b>\$ 42,400,443</b>	<b>\$ 40,977,540</b>
Taxes and fees per capita	\$ 2,526	\$ 2,442	\$ 2,325	\$ 2,192	\$ 2,119

\*The distribution of taxes amongst these property classes has been adjusted to reflect property assessment appeal outcomes.

### Assessment for general purposes (taxable value):

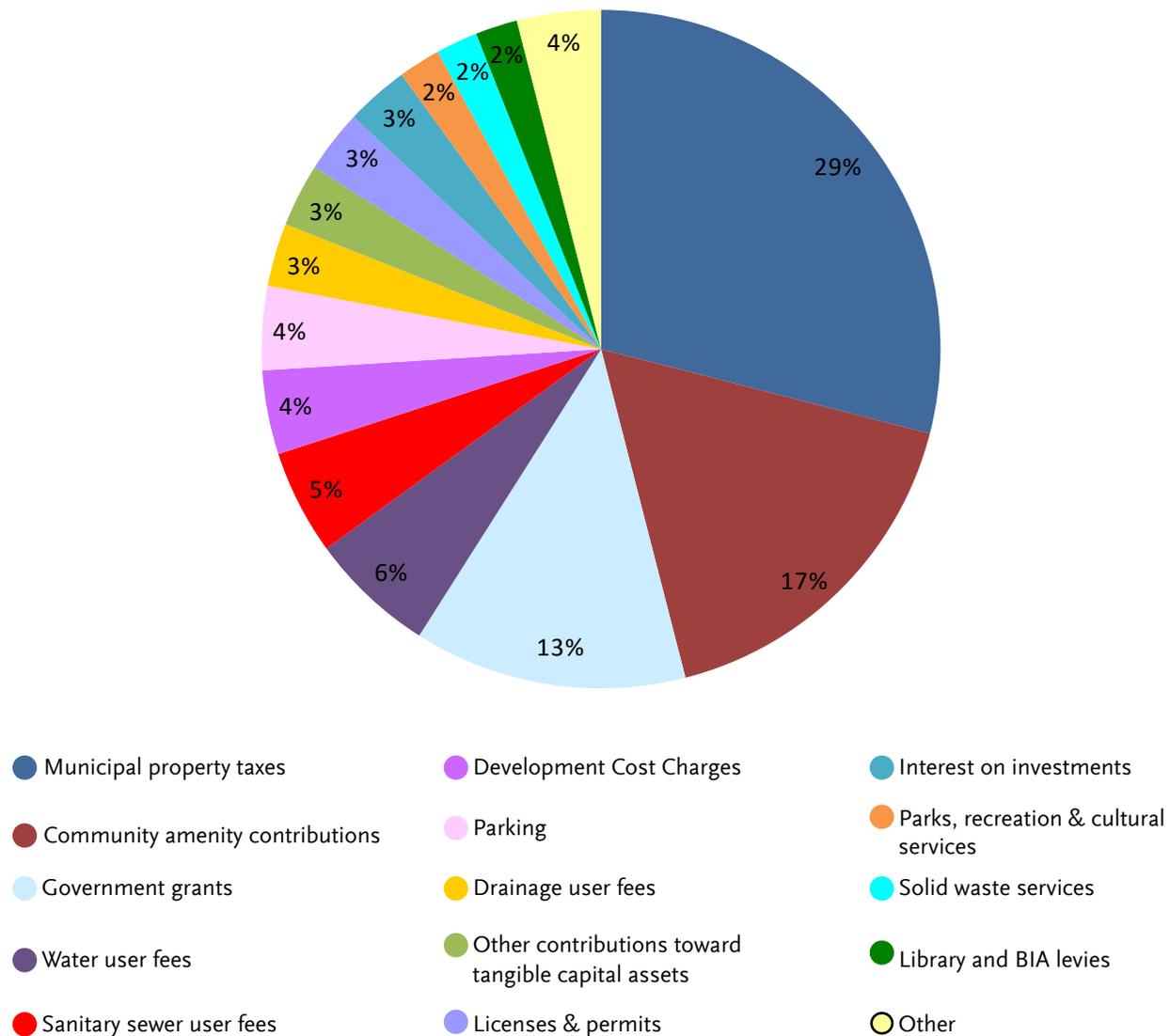
Land	7,517,133,853	7,042,512,663	4,752,816,518	4,229,844,953	3,909,989,978
Improvements	2,057,091,708	1,999,904,808	1,824,532,508	1,669,616,408	1,675,846,508
	<b>\$ 9,574,225,561</b>	<b>\$9,042,417,471</b>	<b>\$6,577,349,026</b>	<b>\$5,899,461,361</b>	<b>\$5,585,836,486</b>
<b>Deduct</b>					
Exempt land	225,306,900	208,511,100	146,291,000	131,148,300	121,340,900
Exempt improvements	84,683,102	88,486,702	86,815,902	80,639,902	87,370,702
	<b>\$ 9,264,235,559</b>	<b>\$8,745,419,669</b>	<b>\$6,344,242,124</b>	<b>\$5,687,673,159</b>	<b>\$5,377,124,884</b>
<b>Assessment per capita</b>	<b>\$ 464,326</b>	<b>\$ 438,323</b>	<b>\$ 317,975</b>	<b>\$ 294,104</b>	<b>\$ 278,046</b>
<b>Assessment for school purposes</b>	<b>\$ 9,278,926,103</b>	<b>\$8,760,266,185</b>	<b>\$6,358,232,596</b>	<b>\$5,705,292,463</b>	<b>\$5,394,204,548</b>

## 2018 Revenues (unaudited)

Year ended December 31, 2018

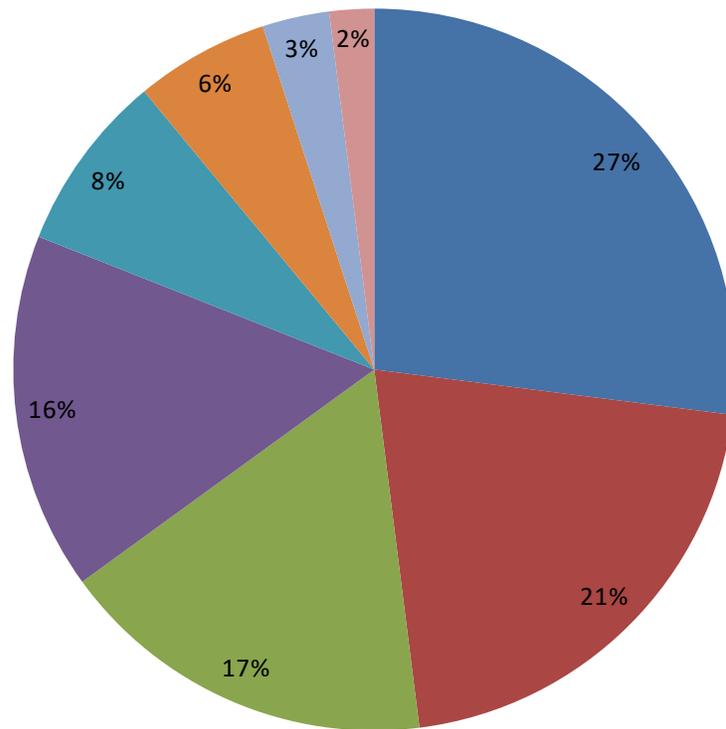
Long-term fiscal sustainability is an important goal for the City of White Rock. Working to achieve this goal requires solid, informed direction and decisions on financial issues, but also, on the provision of services and land use within the community.

On an annual basis, Council and staff work to prepare a five-year financial plan and engage the community for input on that plan. The City strives to set responsible budgets and meet the targets within those budgets. We continually aim to manage the delicate balance needed to provide the services demanded by the public with the ability and willingness to pay for those services, while also focusing on planning for the long-term impact on the community.



THE CORPORATION OF THE CITY OF WHITE ROCK  
2018 Expenses (unaudited)  
Year ended December 31, 2018

Wondering where your money goes when you pay your property taxes? From fire rescue to reserves for future upgrades and replacement of infrastructure, your money goes toward providing a variety of services and amenities for a livable community.



- Protection services
- Parks, recreation & cultural services
- General government
- Transportation, engineering and operations
- Water system
- Sanitary sewer system
- Drainage system
- Solid waste services

THE CORPORATION OF THE CITY OF WHITE ROCK  
**2018 Civic Grants-In-Aid (unaudited)**  
 Year ended December 31, 2018

The City of White Rock provided funding and support to the following organizations and events.

ARTS & CULTURAL

Artists Among Us	\$750
Christmas on the Peninsula Society	\$2,000
Crescent Beach Pipe Band	\$1,000
Peninsula Arts Foundation	\$1,500
Peninsula Productions Society	\$1,000
Surrey Youth Theatre Company	\$1,000
White Rock Community Orchestral Society	\$1,000
White Rock Museum & Archives	\$1,500
White Rock Social Justice Film Society	\$500

ARTS AND CULTURAL DEVELOPMENT

Crescent Beach Pipe Band	\$1,800
Peninsula Arts and Culture Alliance - (Care of Michele Partridge)	\$2,500
Peninsula Productions Society	\$2,500
Semiahmoo Arts Society	\$3,508
Surrey Youth Theater Company	\$1,000
White Rock Museum & Archives	\$2,500
White Rock Players' Club	\$2,500
White Rock Pride Society	\$1,000

#### ATHLETICS/SPORTS

Air Cadet League of Canada, 907 Squadron Sponsoring Committee	\$1,000
Peace Arch Curling Club Society	\$1,500
White Rock Fire Fighters Charity Association	\$400
White Rock Lawn Bowling Club	\$1,500
White Rock Polar Bear Swim	\$1,000

#### SOCIAL

Atra Women's Resource Society	\$750
CARP White Rock Surrey Chapter 11	\$500
Rotary Club of White Rock	\$500
Seniors Come Share Society	\$1,500
The Semiahmoo Foundation	\$750
Vine Youth Clinic	\$1,500

#### OTHER

Canadian Red Cross	\$500
Critter Care Wildlife Society	\$500
Earl Marriott Secondary School	\$500
Semiahmoo Peninsula Marine Rescue Society	\$2,000

**TOTAL CITY GRANTS AWARDED: \$41,958**

# WHITE ROCK

*City by the Sea!*

**CITY HALL**

15322 Buena Vista Avenue  
White Rock, BC V4B 1Y6

**TEL**

**604.541.2100**

**WHITEROCKCITY.CA**



**2018 PERMISSIVE TAX EXEMPTIONS  
ESTIMATED PROPERTY TAXES**

<b>Roll #</b>	<b>Name</b>	<b>Address</b>	<b>Municipal General Purposes</b>	<b>Fraser Valley Regional Library</b>
001290.004	Peace Arch Curling Club	1475 Anderson St	\$10,390	\$454
001290.005	White Rock/South Surrey Division of Family Practice Society	1475 Anderson St	\$939	\$41
001290.006	White Rock South Surrey Stroke Recovery Association	1475 Anderson St	\$149	\$6
001290.007	Alzheimer Society of BC	1475 Anderson St	\$991	\$43
001290.009	Canadian Cancer Society, BC and Yukon Division	1475 Anderson St	\$565	\$25
001290.010	Peninsula Productions Society	14600 North Bluff Rd	\$676	\$30
001403.000	Church on Oxford Hill	1519 Oxford St	\$3,439	\$150
001779.000	White Rock Life Church	15138 Prospect Ave	\$1,743	\$76
001789.000	Peace Arch Hospital Auxiliary Society	15163 Prospect Ave	\$7,346	\$321
002136.000	Parish of the Holy Trinity	15115 Roper Ave	\$3,813	\$167
002146.000	Faith Hope Love Church	15110 Thrift Ave	\$1,397	\$61
002603.000	White Rock Players' Club	1532 Johnston Rd	\$36,245	\$1,583
002695.000	Peace Arch Hospital & Community Health Foundation	15476 North Bluff Rd	\$6,724	\$294
002696.000	Peace Arch Hospital & Community Health Foundation	15486 North Bluff Rd	\$7,046	\$308
002697.000	Peace Arch Hospital & Community Health Foundation	15496 North Bluff Rd	\$14,023	\$612
002699.000	Peace Arch Hospital & Community Health Foundation	15485 Vine Ave	\$6,873	\$300
002700.000	Peace Arch Hospital & Community Health Foundation	15475 Vine Ave	\$6,603	\$288
002876.000	St. John's Presbyterian Church	1480 George St	\$1,672	\$73
002995.000	Salvation Army	15417 Roper Ave	\$3,118	\$136
003743.000	United Church of Canada	15385 Semiahmoo Ave	\$2,725	\$119
003754.001	White Rock Business Improvement Association	1174 Fir St	\$1,000	\$44
003762.000	White Rock Community Church	15276 Pacific Ave	\$1,150	\$50
003763.000	White Rock Community Church	15282 Pacific Ave	\$1,769	\$77
003886.000	Roman Catholic Church	15262 Pacific Ave	\$9,491	\$414
004103.000	Sources Community Resources Society	882 Maple St	\$10,065	\$440
006331.000	Burlington Northern & Santa Fe (BNSF) Railway Company	Lands along the City's waterfront as defined in the lease between the BNSF Railway Co. and the City of White Rock.	\$12,056	\$527
			<b>\$152,008</b>	<b>\$6,639</b>

2018 Expenses (unaudited)  
Year ended December 31, 2018

