

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE: CITY EMPLOYEE RECOGNITION PROGRAM**

**POLICY NUMBER: HUMAN RESOURCES - 401**

<i>Date of Council Adoption:</i> September 11, 2000	<i>Date of Last Amendment:</i> July 27, 2015
<i>Council Resolution Number:</i> 2013-134, 2015-285	
<i>Originating Department:</i> Human Resources	<i>Date last reviewed by the Governance and Legislation Committee:</i> July 13, 2015

**Policy:**

1) **Employees - Special Recognition:**

- a. All City employees will have the ability to nominate co-workers and supervisors under this category.

2) **Service Recognition:**

- i) Recognition will be given to employees commencing with 10 years of service and will continue to be given every 5 years thereafter until conclusion of the employee's employment with the City.

- ii) The following represents the financial scale applicable for relevant years of service:

<u>Years of Service</u>	<u>Financial Scale</u>
10 years	\$ 30
15 years	\$ 50
20 years	\$ 75
25 years	\$125
30 years	\$150
35 years	\$175
40 years	\$200

4) **Retiring Employees:**

Employees retiring from the City will be presented with a personalized gift from the City with a value of \$10 per year of service to a maximum of \$300.

**Rationale:**

This policy has been established to ensure there is a consistent criteria that is followed in regard to recognition of City staff.