



Demolition Permit Application Checklist

Planning and Development Services
15322 Buena Vista Ave., White Rock, B.C. V4B 1Y6
Phone: 604 541 2136 Fax: 604 541 2153
Website: www.whiterockcity.ca

The City of White Rock requires the following be submitted at the time of the demolition permit application:

REQUIRED DOCUMENTS

- Authorization Form** (if applicant is not the owner)
- Survey Certificate 11" x 17"** (showing existing location of structures and all trees on City property)
- Title Search – dated within the last thirty (30) days** (go to www.ltsa.ca or call 604-630-9630 for information on how to obtain a Title Search)
- Copy of original, signed, Arborist Report c/w coordinated tree survey required for properties falling within the Tree Management Area** (original report will be required for Tree Permit application – see below)

CONCURRENT APPLICATION FOR TREE MANAGEMENT PERMIT (If not applied for with Lot Servicing)

- Tree Management Permit Application and application fee**
- Topographical Survey showing all trees on subject property, immediately adjacent private properties and adjacent City Boulevards** (Original drawing signed and sealed by a BC Land Surveyor)
- Arborist Report c/w coordinated tree survey required for properties falling within the Tree Management Area** (Original report signed by Arborist)
- Tree protection bond in accordance with the Tree Management Permit-Phase 1 Demolition**

REQUIRED DOCUMENTS PRIOR TO RELEASE OF DEMOLITION PERMIT

1. **Hazardous material report**
2. **Copy of notice of project to WorkSafe BC (N.O.P.A.) submitted prior to abatement date.**
3. **Abatement of hazardous materials (Clearance Letter from a Qualified Professional)**
4. **Issued Tree Management Permit (Protection Stage)**
5. **Vector Control Report stating that there are no vectors present or that all vectors have been successfully removed**

Note:

- *Ravine Land and Significant Stands of Mature Trees designated properties are subject to a Minor Development Application and additional documentation may be required.*
- *Issuance of Demolition Permits are subject to a Pre-Demolition Inspection (Completed by Public Works)*

PLEASE NOTE:

- Refer to Part 8 of the **BRITISH COLUMBIA BUILDING CODE** governing construction and public safety measures and all other applicable enactment.
- Excavation is **not** permitted until Building Permit has been issued.
- Burning is not permitted.
- If the demolition contractor changes after the permit is issued, the permit is invalid until Planning and Development Services has been notified.

AFTER THE DEMOLITION PERMIT IS ISSUED:

1. Contact and obtain approvals from the appropriate parties for the disconnections of Hydro, Gas and Water Services.
2. Cap-off of services is required and done by the City's Engineering Department. Owner is required to expose sewer services at property line prior to schedule of cap-offs. Call Engineering Department **48 hours prior to demolition to schedule for storm and sewer cap-offs** at **604.541.2181**. Please allow 24 hours for completion of cap-off.
3. Demolition inspection is required. Call the Building Inspection Line at **604.541.2135** when the demolition is completed **to schedule a demolition inspection** of the site.
4. Once the services have been capped by Engineering, they will notify Planning and Development Services.

NOTE:

Building Permits are only issued after demolition completion and sewer cap-off confirmation from the Engineering Department.