

August 19, 2019

FOI No: 2019-28

VIA E-MAIL – Redacted

Redacted

Dear Redacted,

Re: Request for Records
Freedom of Information and Protection of Privacy Act

The City of White Rock has processed your request for access to the following records pursuant to the *Freedom of Information and Protection of Privacy Act (the Act)*:

- *records of correspondence in 2018 and to date in 2019 between the city and the provincial government concerning the legalization of cannabis.*
- *records of the travel expenses of the city chief administrative officer of the city for 2018.*
- *records that itemize the freedom of information requests to the city in 2019 to date, including their wording and the time it took to process them.*
- *records that would provide the calendar of meetings and activities of the mayor in May, 2019.*
- *records that identify overtime costs for labour by city workers in 2018.*

Access to these records is available. However, some of the records contain information that is excepted from disclosure under the Act. I have severed the excepted information so that I could disclose to you the remainder of the records as attached.

The severed information is excepted from disclosure under sections 15, 17, and 22 of the Act. Severing under section 15 is necessary to protect information that would be harmful to the security of a communications system if disclosed. Severing under section 17 is necessary to protect information that would be harmful to the City's financial interests if disclosed. Severing under section 22 is necessary to avoid disclosing third-party personal information without permission. Any names, addresses, or phone numbers that could not be clearly confirmed as business contact information have been withheld.

Corporate Administration

P: 604.541.2212 | F: 604.541.9348

City of White Rock

15322 Buena Vista Avenue, White Rock BC, Canada V4B 1Y6

WHITE ROCK
City by the Sea!

www.whiterockcity.ca

As mentioned in my previous correspondence, information about the City's freedom of information requests are available at the following link:
<https://www.whiterockcity.ca/741/2019-FOI-Requests>. The City does not typically track processing time for its freedom of information responses.

Please note that I have provided five separate reports containing information about employee overtime costs for 2018. I have added **red** notation to clearly identify these reports. They contain the following information:

- OT Report 1: overtime paid out to unionized staff in 2018 (for overtime worked in 2018)
- OT Report 2: overtime paid out to unionized staff in early 2019 (for overtime worked in 2018)
- OT Report 3: additional overtime paid out to unionized staff in early 2019 (for overtime worked in 2018)
- OT Report 4: overtime paid out to "non-management" non-unionized staff in 2018
- OT Report 5: exempt management banked time paid out in 2018 (Certain exempt staff are provided with allotments of banked time in recognition of extra hours worked (e.g. attending council meetings). These staff have the option to take this time off as vacation or have it paid out)

Please also note that the City was reimbursed by the Province of British Columbia for overtime worked by staff assisting with interior forest fires. Similarly, it is expected that the City will also be reimbursed by the Province for certain overtime worked in response to the December 20, 2018 severe storm.

Please contact our office if you have questions or concerns.

Sincerely,



Ken Overton
Manager, Property, Risk Management, and FOI
604-541-2104

Att.

If you believe that the City of White Rock has been unreasonable in its handling of your request, you may ask the Information and Privacy Commissioner to review our response. You have 30 days from receipt of this notice to request a review by writing to:

Office of the Information and Privacy Commissioner
3rd Floor, 756 Fort Street
Victoria BC V8W 1H2

Should you decide to request a review, please provide the Commissioner's office with:

1. your name, address and telephone number;
2. a copy of this letter;
3. a copy of your original request sent to the City of White Rock; and
4. the reasons or grounds upon which you are requesting the review.

THE HONOURABLE MOBINA JAFFER, Q.C.
SENATOR - BRITISH COLUMBIA



L'HONORABLE MOBINA JAFFER, C.R.
SÉNATRICE - COLOMBIE-BRITANNIQUE

SENATE | SÉNAT
CANADA

May 3, 2018

RECEIVED
MAY 7 6 2018

His Worship Wayne Baldwin
Mayor for the City of White Rock
15322 Buena Vista Ave
White Rock BC V4B1Y6

Dear Mr. Mayor,

RE: Border implications of Bill C-45

Bill C-45, which will decriminalize and legalize recreational cannabis, will soon be law. However, with this imminent legislation, our constituents will soon be faced with a series of issues at Canada's border with the United States that could have them barred from crossing the border for life.

To ensure that this does not happen to you or our constituents, I have attached an information package which describes the various issues that Canadians may face as they cross the border into the United States after the legalization of recreational cannabis.

Sincerely,

A handwritten signature in blue ink that reads "Mob Jaffer".

The Honourable Mobina S.B. Jaffer, Q.C.
Senator for British Columbia

With the upcoming passage of Bill C-45 and the legalization of recreational cannabis, many Canadians could find themselves at odds with American law enforcement as they cross the border. In these cases, they could face heavy penalties- including permanent barring from the country.

Understandably, many Canadians are worried about this, and have a wide variety of concerns about this issue. Over the past month, I have worked in the Senate Standing Committee on National Security and Defence to find answers for these questions, which I will list below, along with relevant excerpts from the committee meetings.

1) Should I disclose my previous cannabis use as I cross the border?

One of the major questions that people have been asking about Bill C-45 is whether they should tell the truth or lie about their previous cannabis use after the bill has been passed. However, the best option is simply to not answer at all.

Disclosing your past cannabis usage could be enough to have you barred from the US for life. However, lying to border officials almost always ends with a person's permanent ineligibility if it is discovered, and sometimes even leads to fraud charges! Therefore, the best option for Canadians who have consumed cannabis is to simply withdraw from questioning. While this will likely have them turned away from the border, this is far better than the possible alternative of permanent ineligibility.

Senator Jaffer: [...] Your position on whether to disclose cannabis usage differs significantly from our Parliamentary Secretary to the Minister of Public Safety. Unlike the parliamentary secretary, you believe that disclosing past marijuana usage at the port of entry is dangerous and it could have you barred for life.

You gave examples. Of course, if you have just smoked marijuana, that is different. But if I understood you correctly, recreational use some time ago doesn't have to be mentioned. You have also said that if U.S. officials ask Canadians about their past marijuana use, they are not obligated to answer.

Would a Canadian suffer consequences for withdrawing their application for entry at the port of entry if they refuse to answer?

Mr. Saunders: The worst thing that can happen, if you don't answer the question, is you can be denied entry. I tell clients you could try back the next day, a week later or a

month later. Chances are you will probably get a different officer who won't ask the same question.

What most people have to understand is not every officer asks this question. It is discretionary. But if you are asked this question, I have always told clients, "You are under no obligation to say yes. It is not a question that is required to be answered at a port of entry."

You are not lying if you say nothing. If you have been charged or convicted of an offence, yes. If you are found in possession of marijuana, yes. But if it's just a random question, I tell clients the worst thing that could happen if you say nothing is just a simple denied entry.

Statements made can also result in you being barred from the United States for life. Therefore, Canadians should be careful about what they state publically—especially on social media. In his testimony, an immigration lawyer by the name of Len Saunders outlined a particularly shocking case:

Len Saunders, Attorney at Law, The Immigration Law Firm, as an individual: [...] A great example— I have asked for his permission to tell you his story— is Ross Rebagliati. I'm sure everyone in this room knows who he is. I got a call from Ross just over a year ago. I'm in my late forties, so I watched him win the gold medal 20 years ago in Nagano. When he called me, he said he needed a waiver. I said, "Ross, you have never been convicted of marijuana possession." He said that shortly after the Olympics, when he went on the Jay Leno Show, he admitted to Jay Leno he had smoked marijuana.

So Ross has needed a waiver for the last 20 years. So there's his fee payment, US\$585. That's getting close to C\$1,000. That's what waiver approval looks like. After paying almost US\$600, this is his waiver. It is good for five years.

Most Canadians, when they get a waiver approved after admitting to smoking marijuana, will get a one-year waiver, and then a two-year waiver and maybe a three-year and a five-year waiver. He got a five-year waiver because his issue happened 20 years ago.

So Ross is a great example of someone in the system. He will be in the system requiring a waiver for the rest of his life because he admitted to using marijuana on the Jay Leno Show. That's just the tip of the iceberg on these cases.

2) Will the legalization of cannabis in Canada protect me from being barred to the US for cannabis-related offences?

The simple answer to this question is no. While C-45 may legalize cannabis in Canada, this has no effect on American points of entry. This means bringing cannabis over the border, crossing the border while intoxicated, or consuming it in the US is still illegal.

While the legalization of recreational cannabis is a legal landmark in Canada, constituents should not consider this an opportunity to act as they wish. Failing to abide by American law will likely have them barred from the US for life, regardless of its legality here.

Current discussions on pardoning those with drug-related convictions are also unlikely to affect this. US officials mainly focus on your criminal record, regardless of any pardons.

Senator Jaffer: [...] I have one question you haven't covered. It wasn't in our transcript, but this is something that is really concerning me. For many years, I represented clients who were convicted for possession, simple possession. I know you don't practise in that field, so, if you're not comfortable commenting on it, let me know. The minister is not going to move to get those convictions set aside as San Francisco is doing or other jurisdictions are doing. I was wondering if you have any comments on that.

Mr. Waldman: [...] Canada and the U.S. have a very close information-sharing agreement. When an American official sees a Canadian at the border and swipes his passport, he will be able to get access to his criminal record. Even if there is a simple conviction for possession of marijuana, and even if the official might have been inclined to not ask the question, once he's faced with a conviction, the official will have no choice but to deny the person admission.

I think there are two separate questions here. One is the access that U.S. officials will have to the criminal records of Canadians who are convicted of simple possession and whether they should have or whether there might be a mechanism to purge that from the record. It seems to me that the only way that that might happen would be through some kind of process where people who have been convicted of simple possession get retroactively pardoned.

I would support that, but it's of concern to the issue you brought me here to talk about because, if a person is convicted, the U.S. officials will check the criminal record, the database, see the conviction on the person's criminal record and be forced to bar them admission, even though the activity is now legal in Canada.

There is also little indication that this is about to change. Canada still has yet to enter meaningful discussions with the US to solve this issue.

Senator Jaffer: Mr. Waldman, you always make your remarks thoughtfully, saying that our government has to talk to the Americans. As you've set it out, I won't repeat about the monies we spend in the U.S. The challenge that the committee here faces is that when I pushed the official about this, I got a lecture about how we can't tell another country what to do. So what you said, I felt like it was a fait accompli. That's what they said. As you read in the transcript, it said the American government will not change its position, and our officials told me it's not their position to tell another country what to do.

I hear what you say, and obviously the minister is appearing after you, and we will urge him regarding what you are telling us, but that's the challenge we face.

Mr. Waldman: I think it's important to distinguish we're not telling the Americans what to do. We're giving the Americans our official governmental position and asking the Americans to take that into account when they deal with Canadian citizens who are seeking to cross the border within the context of Canadians who spend tens of billions of dollars of tourism money in the United States.

We're saying to the Americans, "It's your call what to do, but possession is going to be legal in Canada on this date, and after that we would ask, as a government, that you take into account that it's legal when you deal with Canadians crossing the border." That's all we can do.

3) Am I putting myself at risk by going through preclearance?

Last year, Canada's preclearance policy was updated in a way that could potentially jeopardize travelers. In this new system, travellers have to truthfully answer any question that is asked by a preclearance officer- including questions about cannabis usage.

If they disclose their past use, they put themselves at risk of being barred from the United States for life. However, lying during preclearance can be considered "resisting or willfully obstructing a preclearance officer" which can result in up to two years of imprisonment.

Given that Canadians are left with few options in preclearance proceedings, constituents who have consumed cannabis may wish to go through normal points of entry.

Senator Jaffer: My second question has to do with the Preclearance Act. I'm personally very unhappy with what has happened with the Preclearance Act because,

under Bill C-23, travellers must truthfully answer any question that is asked by the pre-clearance officer. That means that Canadians will have to answer truthfully about their cannabis use, despite the fact that they do not have to disclose it at the normal port of entry, meaning if they drive across. But they have to if they go by the airport.

The other part of this, which you are very much aware of, is that it's on our soil, but our RCMP may not be there if there is extensive questioning. I wanted to know how you feel, especially with people who are permanent residents.

Mr. Waldman: It will apply also to Canadian citizens. Obviously, I wanted to testify, but I missed the opportunity to testify on the Preclearance Act. I have a lot of concerns about that and precisely about those types of matters because people will now be compellable.

The advice that the immigration officer said — “You don't have to answer the question; you can just turn around and go away” — won't apply at Canadian airports, pursuant to this legislation. They will be compellable, and they will have to answer questions. So it's a bit strange that a Canadian on Canadian soil will be in a weaker position than a Canadian who drives across the border and is on U.S. soil if you travel by car.

So it's a matter for concern. I don't think that, at the time the bill was passed, the drafters of the legislation really contemplated these types of situations. I think it's a big problem, and it exposes some Canadians to a vulnerable position, for sure.

4) Can I consume cannabis in states where it is legalized?

While many states have legalized the recreational consumption of cannabis, the drug still remains illegal on a federal level under the Controlled Substances Act. In fact, the Act categorizes cannabis as a Schedule 1 drug, the highest possible category in the American legal system.

In other words, consuming cannabis in states where it is legalized can and will get you barred from crossing the border.

Senator Jaffer: And the challenge gets even worse, because I live in B.C. When this law goes through, it will be legal in British Columbia. It's legal in Washington state. So for a British Columbian, they think that they are not doing anything wrong. They're going to a state where a certain amount of cannabis is legal, and yet federally it isn't. It's not that easy. People will be confused as to what's happening. I think that there's a lot of work that our government needs to do to protect Canadians.

Mr. Waldman: You know, in the same way that there's been a lot of effort about educating people about not taking large amounts of currency across the border, I think the same thing has to happen with Canadians not taking drugs across the border. Even though it's legal in Canada, it's not legal in most contexts to transport marijuana between Canada and the United States after legalization in Canada. Canadians have to

be educated about that, and it has to be made perfectly clear to them that legalization in Canada does not allow you to cross the border.

Maybe it makes sense to put signs up near the border crossings warning Canadians about that. I'm not sure. But there has to be a concerted effort to educate Canadians about what is and is not legal.

5) Is the government ensuring that Canadians are informed of these issues?

Unfortunately, there is little that is currently being done to ensure that Canadians are being informed of these issues, despite the fact that many people could be banned from the United States for life. For now, all that the government has announced is a small information campaign in 2019- a whole year after the bill's passage. Other institutions may have to take up that task.

Senator Jaffer: [...] I have not received answers from you on my first question about protecting Canadians. We are going to make it legal to use cannabis here, but we are not telling Canadians that if you cross the border they will have issues. You did say, Mr. Hill, by 2019 you'll have this and by 2019 you'll have that, but this will be law before that. But I don't think you can answer this. We'll just have to get the minister here to answer that. [...]

Mr. Hill: Thank you, senator. I'd like to try to explain the communication strategy that is being developed and implemented. With respect to your question, it will be made clear, if it's not clear to date, for Canadians who wish to import any cannabis into the United States, that that is a criminal offence. So entrepreneurs in Canada who are going to be investing and working in the cannabis industry in Canada will understand the domestic legal framework that is being put in place, and they will also understand the implications with respect to the movement of cannabis goods or goods with cannabis in them across the border. It will be made very clear to them that that continues to be criminally prohibited. It continues to be a serious criminal offence to take any amount of cannabis across into the U.S. unless an exception is provided clearly by law.

So we will be doing our utmost to ensure that Canadians understand that so that they do not inadvertently or because of a lack of awareness fall into this unfortunate situation. That is our commitment. That is our objective. We're working in partnership with Transport Canada, Health Canada, Global Affairs, the RCMP, the Public Safety portfolio, to ensure that that communication is comprehensive and timely, so that the information is available before the legislation comes into force. So that is the work we are undertaking.

Senator Jaffer: I really appreciate that, and what you are saying gives me some satisfaction, but you're not telling me what you're going to do. I understand you're going to do a campaign. I understand you're going to tell citizens, but by when? We are being pushed to pass this legislation right now. By when are you going to tell Canadians all of that? What is your exact plan?

Mr. Hill: We are already communicating to Canadians through, for example, the travel advisory that Global Affairs has on its website. We are already communicating to Canadians through the Canada Border Services Agency website and our interactions with stakeholders and industry and in the not-for-profit sector. So we are already communicating with our stakeholders and partners, and you will see a much more visible communications campaign in the short term, in advance of the legislation coming into force, if it does get Royal Assent.

6) How will the emerging cannabis industry be affected by the legalization of cannabis?

Canadian cannabis businesses-which are currently valued at 37 billion dollars- will likely want to work with their American counterparts in the days to come, and there are a variety of legal ways for it to happen, such as the sale of accessories or pipes. However, due to the strict and vague nature of American law, this could still be considered "association with drug trafficking" which would put employees at risk of permanent barring from the United States.

Given that legal cannabis dispensaries are considered drug traffickers under federal American law, this could also put the families of people working for their Canadian counterparts at risk too. Without serious discussions with the United States, many Canadians working for this burgeoning multi-billion dollar industry could find themselves at risk.

Senator Jaffer: [...] I have a question for you, Mr. Railton. In your article that you mentioned, "Marijuana and Immigration," you state:

Providing a government officer with a "reason to believe" that a noncitizen is associated with drug trafficking, which could include a normal association with state-legal marijuana businesses, is enough to make the noncitizen and even his or her family members inadmissible.

This worries me very much. It's not just the person; the family could be prohibited from entering the United States. It's like being guilty by association.

Did I understand your article correctly?

Mr. Railton: Thank you. First of all, immigration law is a very complicated area of law. May I just say that in trying to sum up the law of marijuana and immigration in my opening comments, I tried to tap on some of the highlights of different issues. But the article referenced working in a state legal operation. Washington State, for instance, has legalized recreational marijuana. We see folks working at stores, working in the production and working in professional positions associated with the businesses engaged in cannabis. The industry itself is growing in scale, so there is a lot of money and business to be done.

The state governments and the people in the states are subject to federal law, but in the United States, the Department of Justice has somewhat kept a hands-off approach to businesses in the states, such as Colorado, Washington and others that have legalized, while this industry develops. The question here is around somebody working in a Canadian legalized operation where, under the federal law of Canada, marijuana is legalized. That circumstance is a little different than where somebody is working for a state legal operation where there's a conflict of laws with the U.S. federal Controlled Substances Act. In Canada, where cannabis is legalized, I don't think working for a Canadian operation would create a basis for inadmissibility if it were strictly in Canada under a legalized regime. But this is one of the places where there are questions.

Now, if a Canadian business wants to do transboundary business with the United States, that is a problem, and we've seen a variety of situations with it over the last few years, where you have folks in Canada who would like to invest in state legal operations or otherwise get involved in them. When those persons are identified, they run a risk for immigration and inadmissibility. And, yes, the family would be involved in such situations.

July 11, 2018

Population and Public Health
Ministry of Health
PO BOX 9646 STN PROV GOVT
Victoria BC V8W 9P1

To whom it may concern:

RE: WHITE ROCK PUBLIC HEALTH SMOKING PROTECTION BYLAW, 2008, NO. 1858, AMENDMENT (CANNABIS AS PROHIBITED SUBSTANCE) BYLAW, 2018, NO. 2265

On July 9, 2018, White Rock City Council considered a corporate report and bylaw regarding a proposed amendment to *White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858*. The amendment bylaw is cited as *White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858, Amendment (Cannabis as Prohibited Substance) Bylaw, 2018, No. 2265* (Bylaw 2265). Bylaw 2265 was given three readings at this meeting and a copy of the corporate report is attached for your reference.

Pursuant to section 2(2)(a) of the *Community Charter Public Health Bylaws Regulation*, the City of White Rock hereby deposits a copy of Bylaw 2265 to the Minister of Health. Confirmation of Council's three readings is noted in the following resolution:

It was MOVED and SECONDED

THAT Council gives first, second, and third reading to "*White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858, Amendment (cannabis as prohibited substance) Bylaw 2018, No. 2265*" as amended and shown "On Table" from discussion at the Land Use and Planning Committee meeting held earlier.

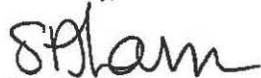
CARRIED

The City of White Rock has scheduled Bylaw 2265 for consideration of adoption at the July 23, 2018 Regular Council meeting. As such, we kindly request acknowledgment of the City's deposit by Monday, July 16, 2018.

In accordance to section 2 (2)(c)(ii), the City of White Rock has also forwarded a copy to Dr. Michael Schwandt, Medical Officer with the Fraser Health Authority, for his review and comment prior to Council's consideration of adoption.

If you have any questions with regards to our deposit, please contact Carl Isaak, Manager of Planning, at 604 541 2293 or cisaak@whiterockcity.ca

Sincerely,



Stephanie Lam
Deputy Corporate Officer

Corporate Administration

P: 604.541.2212 | F: 604.541.9348

City of White Rock

15322 Buena Vista Avenue, White Rock BC, Canada V4B 1Y6

WHITE ROCK
City by the Sea!

www.whiterockcity.ca

**The Corporation of the
CITY OF WHITE ROCK
BYLAW 2265**



A Bylaw to amend the
"White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858"

The CITY COUNCIL of the Corporation of the City of White Rock, in open meeting assembled, ENACTS as follows:

1. That "White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858" be amended by:
 - (1) deleting the existing definition for "smoke" or "smoking" in Section 1.2 in its entirety and replacing it with the following new definition:

"smoke" or "smoking" means the inhaling, exhaling, burning, or carrying of a lighted cigarette, cigar, pipe or any other lighted smoking equipment burning tobacco, cannabis, or any other weed or substance, and includes the use or holding of an activated e-cigarette, as defined in the *Tobacco and Vapour Products Control Act*, but does not include smoking by actors as part of a stage or theatrical performance or as part of a traditional aboriginal cultural activity.
 - (2) by deleting the existing Section 2.5 in its entirety and replacing it with the following new Section 2.5:

2.5 Notwithstanding the fact that the symbol in section 2.4 is a cigarette, it shall be deemed to include a lighted cigar, pipe or other lighted smoking equipment burning tobacco, cannabis or any other weed or substance, or an activated e-cigarette as defined in the *Tobacco and Vapour Products Control Act*.

2. This Bylaw may be cited for all purposes as the "White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858, Amendment (Cannabis as Prohibited Substance) Bylaw, 2018, No. 2265".

RECEIVED FIRST READING on the 9th day of July, 2018

RECEIVED SECOND READING on the 9th day of July, 2018

RECEIVED THIRD READING on the 9th day of July, 2018

RECEIVED by the Ministry of Health for DEPOSIT on _____ day of _____
the

ADOPTED on the _____ day of _____

MAYOR

DIRECTOR OF CORPORATE ADMINISTRATION

I hereby certify that this is a true and correct copy of Bylaw No. 2265, which has not been altered in any way.
Certified this 11th day of July, 2018
[Signature]
Deputy Corporate Officer, City of White Rock

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: July 9, 2018
TO: Land Use and Planning Committee
FROM: Carl Johannsen, Director of Planning & Development Services
SUBJECT: Cannabis Legalization – Proposed Bylaw Amendments

RECOMMENDATIONS

THAT the Land Use and Planning Committee:

1. Receive for information the corporate report dated July 9, 2018, from the Director of Planning & Development Services, titled “Cannabis Legalization – Proposed Bylaw Amendments;”
2. Recommend that Council give first, second and third readings to “White Rock Public Health Smoking Protection Bylaw, 2008, No. 1858, Amendment (Cannabis as Prohibited Substance) Bylaw, 2018, No. 2265;”
3. Recommend that Council give first and second readings to “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Temporary Use Permit for Cannabis Retail) Bylaw, 2018, No. 2266;”
4. Direct staff to schedule the public hearing for “White Rock Zoning Bylaw, 2012, No. 2000, Amendment (Temporary Use Permit for Cannabis Retail) Bylaw, 2018, No. 2266;” and
5. Direct staff, if the proposed Zoning Amendment Bylaw (Temporary Use Permit for Cannabis Retail), 2018, No. 2266, is adopted by Council, to:
 - a. bring forward a cannabis retail store application package and related updates to the Planning Procedures Bylaw, 2017, No. 2234 and Business License Bylaw, 1997, No. 1510, for Council’s consideration of endorsement and adoption, after cannabis legalization comes into effect; and
 - b. defer processing of applications for a cannabis retail store until Council endorses the cannabis retail store application package and adopts related Planning Procedure Bylaw and Business License Bylaw amendments.

EXECUTIVE SUMMARY

Following a corporate report on June 25, 2018 to the Land Use Planning Committee (LUPC) on public engagement results related to cannabis legalization from Phase 1 of the Zoning Bylaw

Update, staff have prepared amendments to the Zoning Bylaw and Public Health Smoking Protection Bylaw to implement the proposed preliminary directions. The amendments would allow for a single cannabis store in White Rock's Town Centre area under a Temporary Use Permit, and specify cannabis as a substance (in addition to tobacco or any other weed or substance) which is not permitted to be smoked in defined areas.

Staff also recommend bringing forward a cannabis pilot store application package and related proposed amendments to the Planning Procedures Bylaw and a Business Licensing and Fee approach to a LUPC meeting in late 2018. Any proposed application packages and procedural updates are recommended to be brought forward after legalization occurs, with applications for a cannabis retail store be deferred until Council endorses the cannabis retail store application package and adopts the related Planning Procedure Bylaw and Business License Bylaw amendments.

INTRODUCTION

The purpose of this corporate report is to:

- introduce proposed amendments to the Zoning Bylaw and Public Health Smoking Protection Bylaw, in response to direction from the LUPC to amend the Smoking Protection Bylaw to add cannabis as a specified substance under the definition of smoking, and amend the Zoning Bylaw to allow the use of Temporary Use Permits (TUPs) to allow and regulate a single cannabis retail store 'pilot', according to Option 2 identified in the June 25, 2018 corporate report titled "Zoning Bylaw Update -- Phase 1 - Cannabis Legalization Public Engagement Results and Preliminary Directions";
- identify proposed application criteria and procedures for a cannabis retail store, for LUPC feedback, prior to staff developing an application package and procedures for Council's consideration of endorsement at a future Council meeting; and
- identify next steps regarding the development of an application package and procedures for considering a cannabis retail store, and the timing of supporting Planning Procedures Bylaw and Business License Bylaw amendments.

PAST PRACTICE / POLICY / LEGISLATION

Current Zoning Bylaw Cannabis Retail Sale Prohibition

At present the retail sale of cannabis is prohibited by Federal criminal law (*Controlled Drugs and Substances Act*) and the sale or production of cannabis is not permitted by the City's Zoning Bylaw. Following a Public Hearing on January 15, 2018, Council approved a Zoning Bylaw amendment that expressly prohibits the retail sale of cannabis in White Rock.

Direction from Land Use and Planning Committee Regarding Cannabis Legalization

On June 25, 2018, the LUPC approved the following resolutions, based on the content of Committee discussion regarding the June 25, 2018 corporate report titled "Zoning Bylaw Update – Phase 1 - Cannabis Legalization Public Engagement Results and Preliminary Directions":

1. Staff consider the feedback and recommendations of the Committee when drafting the associated corporate report; [2018-LUP-032]

2. The Land Use and Planning Committee recommends staff prepare an amendment to the White Rock Public Health Smoking Protection Bylaw, 2018, No. 1858 to specifically cite cannabis as a prohibited substance; [2018-LUP-034] and
3. The Land Use and Planning Committee directs staff to prepare amendments to the Zoning Bylaw, 2012, No. 2000, to include Temporary Use Permit (TUP) provisions to regulate cannabis retail sales, according to the parameters of Option 2: ‘Single Store Pilot (Town Centre only),’ as described in this corporate report. [2018-LUP-035]

ANALYSIS

The following describes proposed amendments to the Public Health Smoking Protection Bylaw and Zoning Bylaw, in response to the resolutions noted above, and describes next steps regarding the development of application criteria and procedures for a cannabis retail store.

Proposed Amendments to Public Health Protection Smoking Bylaw

Staff recommend updating the existing smoking prohibitions in the White Rock Public Health Smoking Protection Bylaw, to specifically cite cannabis as a substance which may not be smoked in defined areas.

The proposed amendment to this Bylaw is attached as Appendix A, and staff recommend that Council give 1st, 2nd and 3rd Reading to this Amendment Bylaw. No Public Hearing is required for amending the Public Health Smoking Protection Bylaw.

Proposed Amendments to Zoning Bylaw: Cannabis Retail and Temporary Use Permits As noted in the June 25, 2018 corporate report regarding cannabis legalization, staff recommend using a ‘limited and gradual’ approach to introducing cannabis retail into White Rock, through using a Temporary Use Permit (TUP) to allow a single cannabis retail store to operate.

This TUP would include land use, design and business license parameters and allow the City to revoke the TUP and stop and remove store operations if issues arise and are not effectively remedied by the store operator. A TUP can remain in effect for up to three years, and an additional three years following renewal by Council. Once a TUP lapses, the temporary use ceases until another new TUP is applied for and approved by Council.

This approach also does not require that the Zoning Bylaw prohibition on cannabis retail be removed. This being said, staff note that if the TUP approach is undertaken now it does not eliminate a rezoning, at some point in the future, that allows a cannabis retail use within a specific zone and on a specific property. Council may choose to consider a rezoning application for a ‘good operator’ property that has operated a cannabis retail use, through a TUP, for a reasonable amount of time and without negative impacts to adjacent uses and the community.

Under the Planning Procedures Bylaw, any TUP application requires a Public Information Meeting and a Public Meeting (Public Hearing) prior to Council considering issuing the permit.

Summary of Proposed Amendments

As noted above, LUPC gave direction to amend the Zoning Bylaw to allow ‘Option 2’, which involves allowing a single cannabis retail store, as a pilot and through the use of a TUP, in the Town Centre. In order to implement this direction, staff propose the following amendments to the Zoning Bylaw (See Appendix B for the Amending Bylaw):

1. Adding a definition for cannabis store, which would include a public government store enabled by the *Cannabis Distribution Act* (CDA) and private retail store that is licensed by the Province through the *Cannabis Control and Licensing Act* (CCLA);
2. Deleting ‘cannabis dispensary’ definition, as it is no longer relevant to cannabis retail use or ‘cannabis store’ under the CDA and CCLA;
3. Updating the General Provisions and Regulations Section (Section 4) to uphold the current prohibition on commercial cannabis cultivation, growth, production, storage, barter or sale (including through cannabis stores), to ensure the terms utilized in this Section are consistent with the cannabis store definition noted above and Federal and Provincial legislation.
4. Updating the General Provisions and Regulations Section to allow for two types of TUPs:
 - Type 1: TUPs for temporary uses in any zone, except cannabis stores; and
 - Type 2: TUPs for cannabis stores, in accordance with general conditions consistent with the parameters proposed in ‘Option 2’, as described in the June 25, 2018 corporate report, including:
 - locations limited to within the Town Centre land use only (bounded by North Bluff Road, George Street, Thrift Avenue and Martin Street), which is more than 200 metres away from the nearest permanent (i.e. publically owned) school site;
 - located a minimum of 1000 metres away from any other cannabis store (to limit the number of stores to one);
 - located a minimum of 100 metres away from a child care facility;
 - located a minimum of 30 metres away from Bryant Park, Hodgson Park, the future Town Square at 1510 Johnston Road (as identified in the Town Centre Urban Design Plan);
 - the store has a valid cannabis retail license issued by the Province, or it is a government store;
 - the store is unable to operate until the Federal *Cannabis Act* and CDA and CCLA come into force; and
 - the store must have a valid Business License for a cannabis retail use in White Rock.

Application Approach: Criteria, Procedures and Business Licensing

As previously noted, the CDA enables the Province to operate government (or ‘public’) cannabis retail stores, and the CCLA enables the Provincial Liquor Control and Licensing Branch (LCLB) to license privately operated cannabis retail stores.

The Province has outlined the steps (as outlined in the Private Retail Licensing Guide or the ‘Guide,’ attached as Appendix C) that an applicant must take to get a licence to operate a private cannabis store. In all cases, applicants need to apply to the Province (or be a government store) to obtain a cannabis retail licence, and apply and receive approval (recommendation in support) from a local government to receive a retail licence.

The Province has made it clear that any government store or private retail application must be referred to the relevant local government and receive their support to operate, by way of Council

resolution, or comments and recommendation from a Council-delegated person. In the case of White Rock, staff note that this Council resolution could occur as part of the process for approving a TUP for a cannabis store.

Provincial Application Requirements

Any private retail applicant will need to go through an application submission and review process by the Province before the applicant is considered eligible for a cannabis retail licence, and then the eligible licensee's application is referred to a local government for recommendation of approval or denial. Required information for the Provincial application includes:

- background check(s);
- company information (i.e. corporation, partnership, society etc.) and names of partners, shareholders, directors/officers and/or senior management;
- proposed location information, including address, parcel identification, proof of ownership or a fully executed lease and floor plan; and
- proposed store name, which must be approved by the LCLB. Advertising and promotion must comply with Federal legislation and regulations, and any names linked with selling medicines (i.e. pharmacy, apothecary, dispensary) are not permitted.

In terms of store operations the following Provincial requirements are noted. The Federal government also requires that cannabis products must not be visible from outside cannabis stores (Federal display requirements note that cannabis, packages or labels of cannabis may not be displayed in a manner that may result in them being seen by a young person).

- retail sales limited only to dried cannabis, oils, seeds and cannabis accessories defined by the Federal *Cannabis Act* – edibles are not permitted;
- no tobacco sales or other non-cannabis related items;
- no minors are permitted in stores, even with a parent or guardian;
- operating hours are limited to 9am to 11pm, unless further restrictions are in place by a local government;
- only a maximum of 30 grams of cannabis can be sold to a single customer (the *Cannabis Act* prohibits individual possession to exceed 30 grams);
- no online sales are allowed (only the Province has the authority to do this);
- no preferential agreements with Federally-licensed producers to sell their products;
- no consumption is allowed in stores (no samples);
- no delivery services to outside customers is permitted;
- employees are anticipated to have training in place for retailing and handling cannabis;
 no off-site inventory;
- inventory must be purchased directly from the Provincial LDB and no other sources;
advertising of cannabis products must comply with the *Cannabis Act*; and
sponsorships are regulated under the *Cannabis Act*.

Proposed City of White Rock Application Categories

In the Guide, the Province indicates it will be working with local governments and the Union of BC Municipalities to determine what information local governments will require in order to provide comments on a cannabis retail licence referral. Until this is determined and published by

the Province, staff propose that an application package for a cannabis store in White Rock include these requirements (with the caveat that LUPC may provide feedback regarding these requirements, and that staff may modify these requirements further):

- name and corporate information of applicant (consistent with Guide requirements, plus corporate incorporation documents);
- detailed description of applicant's business undertaking and experience in retail sales in a commercial sector that is Federally or Provincially regulated;
- description of any enforcement action or proceedings brought against the applicant and its principals;
- detailed business plan and 'good neighbor' approach, including operating hours, compliance with senior and local government regulations, proposed security measures, insurance bonding, and addressing potential neighbourhood impacts, nuisance and impairment issues;
- a detailed store location, access and design proposal, according to the TUP parameters in the White Rock Zoning Bylaw;
- if within 200 metres of an existing or planned child care facility, a detailed assessment by the applicant regarding how their store location and design minimizes business and visual impacts on this childcare facility;
- willingness to enter into a good neighbour agreement; and
- applicant's proposed timeframe for commencing retail sales of cannabis.

Potential Application Evaluation Approach

Pending feedback from LUPC and further analysis by staff, applications for a single cannabis store pilot will be evaluated according to the application criteria noted above, among potentially other criteria. Applicants will be evaluated as a group against defined, transparent criteria, and not on a 'first come, first served' basis. The applicant receiving the highest score through this evaluation will be recommended for advance into the TUP process for a cannabis store process, which is described further in the following section.

Staff propose the following criteria/points/questions for evaluating applications, noting that the City will have the complete, sole and unfettered discretion to determine which applications are in the best interest of the City's residents and businesses, and which application is advanced through the TUP process:

- does it meet all the application, operational and legal requirements outlined in the Guide, and by applicable Federal and Provincial legislation?
- has the City received a cannabis retail licence referral, from the Province, for this applicant?
- does the application meet or exceed the parameters for a cannabis retail store TUP, as contained in the City's Zoning Bylaw and application package?
- does the application, and its proposed location, operation, access and design, minimize neighbourhood impacts, and address potential nuisance and impairment issues?
- does the application seek to limit cannabis exposure and marketing to minors?
- is the application willing to be a 'good neighbor', through good relations with its business and residential neighbours, and by having open, constructive communications with law and bylaw enforcement officers and City staff?

Proposed General TUP Procedures

Following an evaluation based on the above approach, staff propose that the highest ranking applicant is then entered into the TUP consideration process, which includes these steps:

- TUP application submitted to staff, including application fees;
- TUP signage put up at proposed location;
- Public Information Meeting;
- Information Report to Land Use and Planning Committee, including consideration by LUPC to:
 - authorize staff to schedule Public Meeting for the TUP (like a Public Hearing, where the public can address Council regarding the TUP, prior to Council deciding to issue the TUP or deny); or
 - refer the TUP application back to staff with direction for more information; or ○ decline to advance the TUP application to a Public Meeting;
- Public Meeting for TUP application, scheduled during a Regular Council meeting and advertised according to standard City of White Rock notification procedures;
- Council consideration of TUP, in terms of whether to approve or deny the TUP application. Approval of the TUP, through a relevant Council resolution, would then be communicated to the Province that the proposed cannabis retail license is supported by the City of White Rock; and
- Once the Province issues the cannabis retail license to the applicant (or the applicant is the Province and has gained assent from Council to operate a government store), the applicant then proceeds to Development Permit (if applicable) or Building Permit stage.

Pending feedback from LUPC, and if the TUP provisions described above are added to the Zoning Bylaw, staff propose to create a cannabis pilot store application package and update the Planning Procedures Bylaw according to the above discussion, and bring these documents and amendments forward to a future LUPC meeting. Applicants who do not receive high scores in the initial evaluation would still be allowed to submit a TUP application, however they would be unlikely to receive staff's support for issuance of the TUP. *Business Licensing Considerations*

Staff note there is an apparent lack of consistency across the region, in terms of business licensing approaches and business license fees for cannabis retail stores. Noting the added time, new application processes and potential additional bylaw enforcement requirements related to the introduction of cannabis retail in White Rock, staff will conduct further research on this topic prior to bringing a proposed business licensing approach and fee for a cannabis store, including proposed amendments to the Business Licence Bylaw.

Next Steps

If Council gives 1st and 2nd Readings to the proposed Zoning Bylaw amendments in this report, and directs staff to schedule a Public Hearing, staff will refer the proposed Bylaw amendments to the White Rock Business Improvement Association (BIA), South Surrey/White Rock Chamber of Commerce, and School District #36.

If the TUP and other cannabis-related provisions in the proposed Zoning Bylaw amendments are adopted by Council, staff will bring forward a proposed cannabis pilot store application package,

proposed amendments to the Planning Procedures Bylaw and a Business Licensing and Fee approach to a LUPC meeting in late 2018.

Noting that legalization is not scheduled to occur until October 17, 2018, staff recommend that the application package and related Planning Procedures and Business License Bylaw amendments only be brought forward for Council's consideration of endorsement after legalization occurs, and that applications for a cannabis retail store be deferred until Council endorses the cannabis retail store application package and adopts related Planning Procedure Bylaw and Business License Bylaw amendments.

BUDGET IMPLICATIONS

There are no budget implications arising from this specific report. Future reports regarding cannabis retail may include proposed business licensing fees and other related considerations for this retail use.

OPTIONS

The Land Use and Planning Committee may:

1. Recommend that Council give readings to the draft amendment bylaws, direct staff to schedule the required public hearing for Bylaw No. 2266, and direct staff to bring forward related amendments to the Planning Procedures Bylaw and Business License Bylaw after cannabis legalization has come into effect; or
2. Request that staff undertake further research and report back to Committee with alternative recommendations, as directed by the Committee.

Staff recommend Option 1 which is reflected in the recommendations of this corporate report.

CONCLUSION

Following the presentation of options and recommendations regarding cannabis-related items at the June 25, 2018 Land Use and Planning Committee meeting, staff are now bringing forward a recommended amendment to the Public Health Protection Smoking Bylaw, and recommended amendments to the Zoning Bylaw that would enable the use of a Temporary Use Permit, to regulate the location and operation of a single cannabis pilot store in the Town Centre.

If the Zoning Bylaw amendments are adopted by Council, staff will bring forward a cannabis pilot store application package, proposed amendments to the Planning Procedures Bylaw and a Business Licensing and Fee approach to a LUPC meeting in late 2018. Staff also recommend that any new proposed application packages and procedural updates be brought forward after legalization occurs, and that applications for a cannabis retail store be deferred until Council endorses the cannabis retail store application package and adopts related Planning Procedure Bylaw and Business License Bylaw amendments.

Respectfully submitted,



Carl Johannsen, MCIP, RPP
Director of Planning and Development Services

Comments from the Chief Administrative Officer:

I concur with the recommendations of this corporate report.



Dan Bottrill
Chief Administrative Officer

- Appendix A: Draft Amendment Bylaw No. 2265 (Public Health Protection Smoking Bylaw)
- Appendix B: Draft Amendment Bylaw No. 2265 (Zoning Bylaw)
- Appendix C: Provincial Private Retail Licensing Guide



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July 20, 2018

Mayor and Council
City of White Rock
15322 Buena Vista Avenue
White Rock, BC V4B 1Y6

RECEIVED

JUL 20 2018

To the Mayor and Council:

Re: Amendments to City of White Rock Public Health Smoking Protection Bylaw

Thank you for the opportunity to provide comments on proposed amendments to the *White Rock Public Health Smoking Protection Bylaw*. Fraser Health's Population and Public Health Program applauds the use of municipal regulations to provide smoke-free spaces for the health and enjoyment of residents in the region.

Notably, the proposed amendment would expand the definition of "smoking" under the bylaw to specifically include cannabis, as well as addressing the use of e-cigarettes. In the context of impending decriminalization of cannabis use under the federal *Cannabis Act* (Bill C-45), as well as marked increases in e-cigarette usage over the past several years, this expanded scope for a regulatory framework on smoke-free spaces is important. Concerns exist regarding the safety of these products for both direct and second-hand exposure, as well as regarding re-normalization of smoking in public spaces

E-cigarettes are not authorized as health products in Canada, and it is not possible to know definitively the safety of the products available on the market, which number in the hundreds or more. The long-term health effects of these new products are not yet known, for the user or for those exposed to second-hand aerosols. Regarding public use of both e-cigarettes and cannabis, there are also concerns regarding the potential to undermine current smoke-free policies, as the use of e-cigarettes or cannabis in spaces where smoking is prohibited may detract from understandable regulations affecting public spaces. (E-cigarette aerosols and the devices themselves are often designed deliberately to simulate conventional cigarettes, with many products glowing when inhaled to mimic lit tobacco.) It is likely to be difficult for business owners and other managers of public spaces to determine whether a given smoked or vapourized product is tobacco or another substance, and the use of various smoked or vapourized products may create challenges for the public in determining if a given space is designated as smoke-free. As well, a resurgence in the social visibility of smoking-related practices would be particularly worrisome for the health of youth and young adults, who are often targeted in the marketing of e-cigarettes. Consistency is key to the success of smoke-free policies, and the inclusion of e-cigarettes and cannabis in smoke-free policies (as proposed in the White Rock bylaw amendment) is considered to be a best practice for public health.

Medical Health Officer
Fraser Health

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Several Canadian jurisdictions have expanded smoking policies in public spaces to include e-cigarettes and cannabis, prohibiting their use in spaces already designated as non-smoking. This approach is consistent with recommendations of numerous public health agencies, including the World Health Organization Framework Convention on Tobacco Control. To address e-cigarettes and cannabis under a municipal smoking bylaw promotes a consistent, easily-understood and widely-supported stance that smoking of any kind should be prohibited in public spaces.

Thank you for the opportunity to provide comments through this letter, and for the efforts of the City of White Rock to promote resident's health through municipal policy. I would be pleased to discuss this issue further at your convenience.

Sincerely,

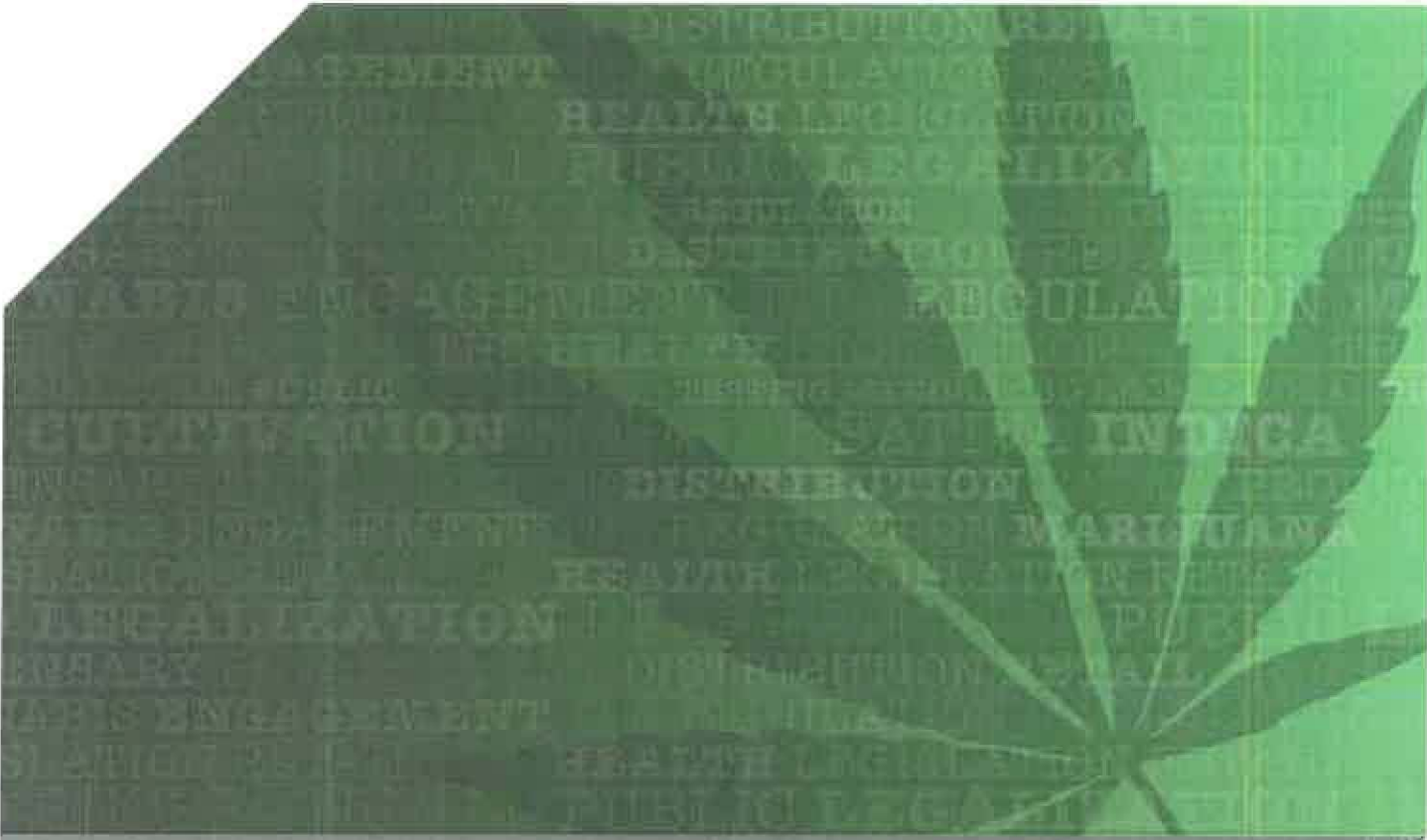
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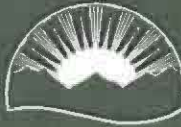




B.C. Cannabis

**PRIVATE RETAIL
LICENSING GUIDE**

Applications and Operations



**BRITISH
COLUMBIA**

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B.C. Cannabis

PRIVATE RETAIL LICENSING GUIDE

Applications and Operations

In B.C., the wholesale distribution of non-medical cannabis will be solely through the Liquor Distribution Branch (LDB). The LDB will be the operator of government-run retail stores and the Liquor Control and Licensing Branch (LCLB) will be responsible for licensing and monitoring the retail sector using a mixed public/private model.

The rules governing retail stores will be similar to those currently in place for liquor, and public and private retailers will have similar operating rules. Note that while this document sets out Government's intentions for B.C.'s retail framework, it is subject to legislation yet to be passed at both the federal and provincial levels.

Who is this guide for?

This guide provides information for those who are considering applying for a provincial licence to retail non-medical cannabis. It contains preliminary information to help applicants make business decisions and describes the application process. This information will also assist local governments in preparing for potential retail store applications within their communities.

The Province recognizes that retail access in rural areas will require a different approach than the one employed in urban communities. There is a separate section related to rural areas at the end of this document.

Engagement with Indigenous governments and organizations is an important element in the development of the provincial regulatory framework for non-medical cannabis. To ensure the retail model appropriately addresses the unique considerations that must be taken into account with respect to Indigenous peoples, the Province remains committed to working in partnership with Indigenous peoples, governments and organizations. These discussions are ongoing and will continue beyond the initial date of federal legalization of cannabis.

Who is eligible?

All applicants will be assessed using the same evaluation criteria, which includes obtaining local government support and background checks of police/criminal records which will be examined on a case by case basis.

Application Process

In spring 2018, the Province will launch an online application portal for individuals and businesses who are interested in applying for a non-medical cannabis retail licence. Additional information on applicant registration will be posted on the website <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/cannabis-regulation> as it becomes available.

■ **What is the process for applying for a non-medical cannabis retail licence?**

When the application portal opens, you may start the application process by entering the required information and documents. This will allow you to provide the required information early so that the assessment of your application can begin as soon as possible once the applicable legislation is passed.

■ **How long will the application process take?**

The Province is committed to conducting thorough reviews of applicants and applications in order to ensure that licensed retailers will operate in a safe and lawful manner. A significant number of applications are anticipated, and plans are being put in place to enable the applications to be processed as efficiently as possible.

■ **Will there be an application fee?**

Yes, each applicant will be required to pay an application fee and a licensing fee. The amount of the fees has not yet been determined. Once the fees have been determined, they will be posted here <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/cannabis-regulation>.

Eligibility

■ **If I operated an illegal dispensary prior to legalization, am I prohibited from receiving a licence to operate legally?**

Having operated an illegal dispensary will not, on its own, exclude you from being considered for a licence. All applicants will be assessed using the same evaluation criteria, including background checks and local government support. Persons who have operated dispensaries prior to legalization will not receive preferential treatment in the provincial application process.

■ **Does having a record of criminal activity exclude me, or a shareholder in my company, from obtaining a non-medical cannabis retail licence?**

Having a record of criminal activity will not necessarily exclude you from obtaining a licence. As part of the required background check, police/criminal records will be examined on a case by case basis and evaluated in relation to their relevance to the application and the recentness of the activity or offence(s) committed. For example, low risk criminal activity may not exclude a person from becoming a licensee whereas associations with organized crime will exclude a person from becoming a licensee.

■ **I already have a liquor and/or tobacco licence. Am I automatically allowed to sell non-medical cannabis at my liquor store?**

No, you must apply for a non-medical cannabis retail licence. In addition, if you are granted a licence, you will be required to operate the non-medical retail cannabis store in a completely separate business location from any liquor and/or tobacco sales.

■ **If I, a family member, or a business partner, have an interest in a federally licensed producer or processor, can I be considered for a retail licence?**

Yes, a person or company may have an interest in both a producer and a retailer. However, the LCLB will place restrictions on the business relationship between the producer and the retailer. Where there is a close association (financial or otherwise) between a licensed producer and a non-medical cannabis retail business, the retail business will be prohibited from selling any products from the licensed producer. This restriction ensures that the market remains diverse and larger participants do not consolidate and control the market. The Province may create exceptions in the future to support micro-producers.

Application: Required Information

■ **Will I have to undergo a background check?**

Yes, you will be required to consent to a background check in order to be considered for a licence. Policy work is currently underway to determine which members of a corporation, partnership, or other legal business will be required to undergo a background check.

■ **What kind of information do I need to supply to the Province about my company?**

Depending on the type of entity your company is (corporation, partnership, society, etc.) the application system will prompt you to supply the related documents and names of partners, shareholders, directors, officers, and/or senior management.

■ **What information do I have to provide about my proposed location?**

You will need to provide the parcel Identifier number (PID), proof of ownership or a copy of a fully executed lease that does not expire for at least 12 months from the date of licence approval, and a floor plan. If additional information is necessary it will be requested during the application process.

■ **Does my store have to be a certain distance from schools or other retailers?**

The Province will not impose distance requirements for non-medical cannabis retailers. However, local governments will have the authority to impose additional requirements. Therefore, you should inquire with your local government about local requirements before committing to a location.

■ **Are there any rules about what I can name my store?**

Your store name must be approved by the LCLB. The name of your store cannot be misleading as to what type of business you operate. As a non-medical cannabis retailer, you cannot choose a name that would lead people to believe you are a provider of medical cannabis. For example, the words “pharmacy”, “apothecary”, and “dispensary” all have meanings linked to the selling of medicines, so these words cannot be used in association with a non-medical cannabis store.

You must also comply with federal legislation and regulations respecting advertising and promotion.

Application: Local Government Requirements

The Province will permit local governments to decide whether they wish to have a non-medical cannabis retail store in their community. For the Province to issue a licence, applicants must have the support of the local government in the community where the proposed store would be located.

■ What is the process for obtaining local government support?

The local government must ask residents in the vicinity of the proposed retail location to comment on how the store would impact the community. The local government must consider this public input when deciding whether or not to support the application and must notify the LCLB of their decision by way of a council resolution.

■ Can I get local government support in advance of the provincial application?

The Province is working with local governments and the Union of B.C. Municipalities to develop the application process, including what information local governments will need to have in order to provide informed comments on the application. Further details will be announced once they are available. In the interim, it is recommended you check with your local government to ensure that you meet any criteria that are specific to your jurisdiction and to ensure that proper zoning is in place.

■ Do public stores have to go through the local government process?

Yes, public stores must also have local government support.

Licences

To sell non-medical cannabis in British Columbia, retailers will be required to obtain a licence from the Province. There will be two types of retail licences for:

- ▶ self-contained cannabis stores, and
- ▶ stores in rural communities.

■ Will there be a cap on the number of non-medical cannabis retail licences issued in B.C.?

The Province is not capping the number of licences issued. However, local governments will have the authority to make local decisions based on the needs of their communities. This means that some local governments may choose not to allow retail cannabis stores, while others may choose to cap the number of stores that are permitted to operate within their jurisdiction.

■ I only want to sell medical cannabis; can I apply for a medical cannabis retail licence?

No, medical cannabis will continue to be sold online by federally licensed producers only. However, like other Canadians, medical users will be able to buy cannabis from retailers of non-medical cannabis.

The federal government has committed to conducting a review of the medical cannabis system in five years.

■ **Will there be any restrictions on where a non-medical cannabis retail outlet can be located?**

The Province is not regulating the location of stores. However, local governments may choose to do so. For example, local governments may set requirements about the proximity of a store to another cannabis store, schools, daycares or other places.

■ **Will the Province be licensing consumption lounges?**

No, not at this time. The Province is focussed on introducing a safe and responsible retail non-medical cannabis sector; consideration will be given to other types of licences at a later date.

■ **Will sales of non-medical cannabis be permitted at outdoor festivals and other events?**

Initially, non-medical cannabis sales will only be permitted at the licenced retail site. Offsite sales may be considered in the future.

Operations

Provincial and federal governments are committed to ensuring that non-medical cannabis is sold in a lawful, responsible manner. To this end, a range of requirements will be put in place; from who a retailer can buy product from, to who may enter a store, to what type of products may be sold.

Operations: Physical store

■ **Are there any rules about the physical layout or construction of my store?**

To protect youth, the federal government requires that cannabis products must not be visible from outside your store. There will be many different ways for you to achieve this requirement (e.g. window designs). In addition, please remember that you must comply with federal requirements respecting advertising and promotion.

■ **Are there any security requirements for my location?**

You have a strong incentive to secure your premises both during and after operating hours to protect your inventory from theft. The Province is considering what security requirements will be necessary. In addition, local governments may also choose to impose security requirements.

■ **Can I sell non-medical cannabis as part of another business such as a liquor store or pharmacy?**

Not at this time. The Province may consider exceptions in the future, but for now, your non-medical cannabis retail store must be a self-contained business.

There will be exceptions for rural stores, similar to rural liquor stores. The criteria for determining rural areas are currently under development.

Operations: General

■ Can minors enter my store?

No. Unlike liquor stores, where minors are permitted if they are accompanied by a parent or guardian, minors must not enter your cannabis retail store.

There will be exceptions for rural stores to allow entrance by minors. The criteria for determining rural areas are under development.

■ What hours can I be open?

Cannabis retail stores can operate between 9 am to 11 pm unless further restrictions are put in place by your local government.

■ Are there any rules around pricing?

Policy work is ongoing and information on pricing will be made available as soon as possible.

■ Is there a limit on how much non-medical cannabis I can sell to a person?

The proposed federal *Cannabis Act* prohibits an individual from possessing in a public place a total amount of non-medical cannabis, in any authorized form, that is equivalent to more than 30 grams of dried cannabis. Non-medical cannabis must not be sold in amounts greater than this.

This means that if you sell different forms of non-medical cannabis to a single customer, the combined total amount sold must not exceed the equivalent amount of 30 grams of dried cannabis.

Equivalent amounts to 30 grams of dried non-medical cannabis for other cannabis products are listed in Schedule 3 of the proposed federal *Cannabis Act*.

■ Can I sell products online?

No, only the public retailer will be permitted to sell non-medical cannabis products online at this time. Consideration may be given to allowing private online sales in the future.

■ Can people consume non-medical cannabis in my store?

No. Consumption of any kind will not be permitted in the store, and providing samples will not be permitted.

■ Can I deliver my products?

No, retailers will not be permitted to offer a delivery service.

■ Do my employees and/or I need any special training or background checks?

In collaboration with industry, the Province will develop a mandatory training program for non-medical cannabis retail employees, which will be implemented over time. The Province will also be developing a registration requirement for employees which will include background checks. Details of this program are still being developed. Information will be provided as soon as that work is complete.

■ **Where do I have to store my inventory?**

All cannabis products will be required to be stored at your retail site. No offsite storage will be permitted.

■ **Will I be required to have a certain product tracking/inventory control system?**

The federal government has committed to creating a national seed-to-sale tracking system. This is currently under development and more information on retailers' responsibilities in relation to this system will be announced as it becomes available.

■ **Can I advertise my product?**

The federal government is regulating the advertisement of cannabis under the proposed *Cannabis Act* (Bill C-45). See the "Further Resources" section at the end of this document for a link to the Bill.

■ **Can my store sponsor events or teams?**

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■ **How do I obtain non-medical cannabis to sell in my store?**

The LDB will be the only source of legal wholesale non-medical cannabis. Retailers will not be permitted to purchase any cannabis products directly from licensed producers or any other source.

■ **Can I make financial arrangements with federally licensed producers?**

You cannot accept or request any inducement from a producer. This means you must not:

- ▶ pay money to secure access to a supplier's product;
- ▶ request money from a supplier in return for providing benefits such as preferential shelf space;
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■ **What types of non-medical cannabis can I sell?**

You can sell dried cannabis, cannabis oils and seeds that comply with federal requirements.

■ **Can I sell edibles?**

No, the proposed federal *Cannabis Act* does not permit the commercial production of edibles at this time. Therefore, you cannot legally sell them. The federal government has stated that edibles will be regulated within 12 months of legalization.

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You may sell “cannabis accessories,” as defined in the proposed federal *Cannabis Act*:

“Cannabis accessory” means a thing, including rolling papers or wraps, holders, pipes, water pipes, bongs and vaporizers that is represented to be used in the consumption of cannabis or a thing that is represented to be used in the production of cannabis.

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Retailers will not be authorized to re-package the product with their own branding. Information about specific size formats will be confirmed at a later date.

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To ensure that non-medical cannabis is being sold in a lawful and responsible manner, the Province will establish a compliance program that will include education, inspection and enforcement activities. The focus will be on encouraging voluntary compliance.

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Your store will be inspected at least once annually and any time the LCLB investigates a complaint about your store.

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If an inspector observes a contravention of the provincial legislation at your establishment, you will be issued a Contravention Notice and the inspector may recommend enforcement action. Penalties for contraventions are under development, but could include a monetary penalty or a licence suspension or cancellation. There will be a reconsideration process for licensees that wish to challenge the result of an enforcement hearing.

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Yes, police can enter and inspect your store to ensure you are operating in compliance with the legal requirements.

■ **What should I do with any product I have obtained from unlicensed sources?**

Once you have been issued your licence you must not sell cannabis obtained from a source other than the LDB.

Rural Areas

The Province is aware that it may be necessary to introduce special provisions for rural areas in order to provide access to non-medical cannabis to rural populations.

■ **Can an existing business in a rural area be authorized to sell non-medical cannabis, like they are for liquor?**

The Province is considering this possibility because a self-contained non-medical cannabis retail store may not be a viable business in some rural areas.

■ **Will the rural agency store model (RAS) used for liquor be used for cannabis?**

Many of the operational requirements of the RAS model used for liquor may be applied to non-medical cannabis. However, the Province is still evaluating how to best meet the need for rural access.

■ **If I operate a RAS, will I automatically be able to sell non-medical cannabis?**

No, if a current RAS operator is interested in retailing non-medical cannabis, they will be required to apply for a licence specifically for non-medical cannabis.

Further Resources

Bill C-45 the draft federal Act can be found here <http://www.parl.ca/Legisinfo/BillDetails.aspx?billid=8886269>

Contact information: cannabisregs@gov.bc.ca

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B.C. Cannabis

PRIVATE RETAIL LICENSING GUIDE

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The rules governing retail stores will be similar to those currently in place for liquor, and public and private retailers will have similar operating rules. Note that while this document sets out Government's intentions for B.C.'s retail framework, it is subject to legislation yet to be passed at both the federal and provincial levels.

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This guide provides information for those who are considering applying for a provincial licence to retail non-medical cannabis. It contains preliminary information to help applicants make business decisions and describes the application process. This information will also assist local governments in preparing for potential retail store applications within their communities.

The Province recognizes that retail access in rural areas will require a different approach than the one employed in urban communities. There is a separate section related to rural areas at the end of this document.

Engagement with Indigenous governments and organizations is an important element in the development of the provincial regulatory framework for non-medical cannabis. To ensure the retail model appropriately addresses the unique considerations that must be taken into account with respect to Indigenous peoples, the Province remains committed to working in partnership with Indigenous peoples, governments and organizations. These discussions are ongoing and will continue beyond the initial date of federal legalization of cannabis.

Who is eligible?

All applicants will be assessed using the same evaluation criteria, which includes obtaining local government support and background checks of police/criminal records which will be examined on a case by case basis.

Application Process

In spring 2018, the Province will launch an online application portal for individuals and businesses who are interested in applying for a non-medical cannabis retail licence. Additional information on applicant registration will be posted on the website <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/cannabis-regulation> as it becomes available.

■ **What is the process for applying for a non-medical cannabis retail licence?**

When the application portal opens, you may start the application process by entering the required information and documents. This will allow you to provide the required information early so that the assessment of your application can begin as soon as possible once the applicable legislation is passed.

■ **How long will the application process take?**

The Province is committed to conducting thorough reviews of applicants and applications in order to ensure that licensed retailers will operate in a safe and lawful manner. A significant number of applications are anticipated, and plans are being put in place to enable the applications to be processed as efficiently as possible.

■ **Will there be an application fee?**

Yes, each applicant will be required to pay an application fee and a licensing fee. The amount of the fees has not yet been determined. Once the fees have been determined, they will be posted here <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/cannabis-regulation>.

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Having operated an illegal dispensary will not, on its own, exclude you from being considered for a licence. All applicants will be assessed using the same evaluation criteria, including background checks and local government support. Persons who have operated dispensaries prior to legalization will not receive preferential treatment in the provincial application process.

■ **Does having a record of criminal activity exclude me, or a shareholder in my company, from obtaining a non-medical cannabis retail licence?**

Having a record of criminal activity will not necessarily exclude you from obtaining a licence. As part of the required background check, police/criminal records will be examined on a case by case basis and evaluated in relation to their relevance to the application and the recentness of the activity or offence(s) committed. For example, low risk criminal activity may not exclude a person from becoming a licensee whereas associations with organized crime will exclude a person from becoming a licensee.

■ **I already have a liquor and/or tobacco licence. Am I automatically allowed to sell non-medical cannabis at my liquor store?**

No, you must apply for a non-medical cannabis retail licence. In addition, if you are granted a licence, you will be required to operate the non-medical retail cannabis store in a completely separate business location from any liquor and/or tobacco sales.

■ **If I, a family member, or a business partner, have an interest in a federally licensed producer or processor, can I be considered for a retail licence?**

Yes, a person or company may have an interest in both a producer and a retailer. However, the LCLB will place restrictions on the business relationship between the producer and the retailer. Where there is a close association (financial or otherwise) between a licensed producer and a non-medical cannabis retail business, the retail business will be prohibited from selling any products from the licensed producer. This restriction ensures that the market remains diverse and larger participants do not consolidate and control the market. The Province may create exceptions in the future to support micro-producers.

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■ **Does my store have to be a certain distance from schools or other retailers?**

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■ **Are there any rules about what I can name my store?**

Your store name must be approved by the LCLB. The name of your store cannot be misleading as to what type of business you operate. As a non-medical cannabis retailer, you cannot choose a name that would lead people to believe you are a provider of medical cannabis. For example, the words "pharmacy", "apothecary", and "dispensary" all have meanings linked to the selling of medicines, so these words cannot be used in association with a non-medical cannabis store.

You must also comply with federal legislation and regulations respecting advertising and promotion.

Application: Local Government Requirements

The Province will permit local governments to decide whether they wish to have a non-medical cannabis retail store in their community. For the Province to issue a licence, applicants must have the support of the local government in the community where the proposed store would be located.

■ What is the process for obtaining local government support?

The local government must ask residents in the vicinity of the proposed retail location to comment on how the store would impact the community. The local government must consider this public input when deciding whether or not to support the application and must notify the LCLB of their decision by way of a council resolution.

■ Can I get local government support in advance of the provincial application?

The Province is working with local governments and the Union of B.C. Municipalities to develop the application process, including what information local governments will need to have in order to provide informed comments on the application. Further details will be announced once they are available. In the interim, it is recommended you check with your local government to ensure that you meet any criteria that are specific to your jurisdiction and to ensure that proper zoning is in place.

■ Do public stores have to go through the local government process?

Yes, public stores must also have local government support.

Licences

To sell non-medical cannabis in British Columbia, retailers will be required to obtain a licence from the Province. There will be two types of retail licences for:

- ▶ self-contained cannabis stores, and
- ▶ stores in rural communities.

■ Will there be a cap on the number of non-medical cannabis retail licences issued in B.C.?

The Province is not capping the number of licences issued. However, local governments will have the authority to make local decisions based on the needs of their communities. This means that some local governments may choose not to allow retail cannabis stores, while others may choose to cap the number of stores that are permitted to operate within their jurisdiction.

■ I only want to sell medical cannabis; can I apply for a medical cannabis retail licence?

No, medical cannabis will continue to be sold online by federally licensed producers only. However, like other Canadians, medical users will be able to buy cannabis from retailers of non-medical cannabis.

The federal government has committed to conducting a review of the medical cannabis system in five years.

■ **Will there be any restrictions on where a non-medical cannabis retail outlet can be located?**

The Province is not regulating the location of stores. However, local governments may choose to do so. For example, local governments may set requirements about the proximity of a store to another cannabis store, schools, daycares or other places.

■ **Will the Province be licensing consumption lounges?**

No, not at this time. The Province is focussed on introducing a safe and responsible retail non-medical cannabis sector; consideration will be given to other types of licences at a later date.

■ **Will sales of non-medical cannabis be permitted at outdoor festivals and other events?**

Initially, non-medical cannabis sales will only be permitted at the licenced retail site. Offsite sales may be considered in the future.

Operations

Provincial and federal governments are committed to ensuring that non-medical cannabis is sold in a lawful, responsible manner. To this end, a range of requirements will be put in place; from who a retailer can buy product from, to who may enter a store, to what type of products may be sold.

Operations: Physical store

■ **Are there any rules about the physical layout or construction of my store?**

To protect youth, the federal government requires that cannabis products must not be visible from outside your store. There will be many different ways for you to achieve this requirement (e.g. window designs). In addition, please remember that you must comply with federal requirements respecting advertising and promotion.

■ **Are there any security requirements for my location?**

You have a strong incentive to secure your premises both during and after operating hours to protect your inventory from theft. The Province is considering what security requirements will be necessary. In addition, local governments may also choose to impose security requirements.

■ **Can I sell non-medical cannabis as part of another business such as a liquor store or pharmacy?**

Not at this time. The Province may consider exceptions in the future, but for now, your non-medical cannabis retail store must be a self-contained business.

There will be exceptions for rural stores, similar to rural liquor stores. The criteria for determining rural areas are currently under development.

Operations: General

■ Can minors enter my store?

No. Unlike liquor stores, where minors are permitted if they are accompanied by a parent or guardian, minors must not enter your cannabis retail store.

There will be exceptions for rural stores to allow entrance by minors. The criteria for determining rural areas are under development.

■ What hours can I be open?

Cannabis retail stores can operate between 9 am to 11 pm unless further restrictions are put in place by your local government.

■ Are there any rules around pricing?

Policy work is ongoing and information on pricing will be made available as soon as possible.

■ Is there a limit on how much non-medical cannabis I can sell to a person?

The proposed federal *Cannabis Act* prohibits an individual from possessing in a public place a total amount of non-medical cannabis, in any authorized form, that is equivalent to more than 30 grams of dried cannabis. Non-medical cannabis must not be sold in amounts greater than this.

This means that if you sell different forms of non-medical cannabis to a single customer, the combined total amount sold must not exceed the equivalent amount of 30 grams of dried cannabis.

Equivalent amounts to 30 grams of dried non-medical cannabis for other cannabis products are listed in Schedule 3 of the proposed federal *Cannabis Act*.

■ Can I sell products online?

No, only the public retailer will be permitted to sell non-medical cannabis products online at this time. Consideration may be given to allowing private online sales in the future.

■ Can people consume non-medical cannabis in my store?

No. Consumption of any kind will not be permitted in the store, and providing samples will not be permitted.

■ Can I deliver my products?

No, retailers will not be permitted to offer a delivery service.

■ Do my employees and/or I need any special training or background checks?

In collaboration with industry, the Province will develop a mandatory training program for non-medical cannabis retail employees, which will be implemented over time. The Province will also be developing a registration requirement for employees which will include background checks. Details of this program are still being developed. Information will be provided as soon as that work is complete.

■ **Where do I have to store my inventory?**

All cannabis products will be required to be stored at your retail site. No offsite storage will be permitted.

■ **Will I be required to have a certain product tracking/inventory control system?**

The federal government has committed to creating a national seed-to-sale tracking system. This is currently under development and more information on retailers' responsibilities in relation to this system will be announced as it becomes available.

■ **Can I advertise my product?**

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■ **Can my store sponsor events or teams?**

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Policy work is ongoing and information on pricing will be made available as soon as possible.

■ Is there a limit on how much non-medical cannabis I can sell to a person?

The proposed federal *Cannabis Act* prohibits an individual from possessing in a public place a total amount of non-medical cannabis, in any authorized form, that is equivalent to more than 30 grams of dried cannabis. Non-medical cannabis must not be sold in amounts greater than this.

This means that if you sell different forms of non-medical cannabis to a single customer, the combined total amount sold must not exceed the equivalent amount of 30 grams of dried cannabis.

Equivalent amounts to 30 grams of dried non-medical cannabis for other cannabis products are listed in Schedule 3 of the proposed federal *Cannabis Act*.

■ Can I sell products online?

No, only the public retailer will be permitted to sell non-medical cannabis products online at this time. Consideration may be given to allowing private online sales in the future.

■ Can people consume non-medical cannabis in my store?

No. Consumption of any kind will not be permitted in the store, and providing samples will not be permitted.

■ Can I deliver my products?

No, retailers will not be permitted to offer a delivery service.

■ Do my employees and/or I need any special training or background checks?

In collaboration with industry, the Province will develop a mandatory training program for non-medical cannabis retail employees, which will be implemented over time. The Province will also be developing a registration requirement for employees which will include background checks. Details of this program are still being developed. Information will be provided as soon as that work is complete.

■ **Where do I have to store my inventory?**

All cannabis products will be required to be stored at your retail site. No offsite storage will be permitted.

■ **Will I be required to have a certain product tracking/inventory control system?**

The federal government has committed to creating a national seed-to-sale tracking system. This is currently under development and more information on retailers' responsibilities in relation to this system will be announced as it becomes available.

■ **Can I advertise my product?**

The federal government is regulating the advertisement of cannabis under the proposed *Cannabis Act* (Bill C-45). See the "Further Resources" section at the end of this document for a link to the Bill.

■ **Can my store sponsor events or teams?**

The federal government is regulating sponsorship under the proposed *Cannabis Act* (Bill C-45). See the "Further Resources" section at the end of this document for a link to the Bill.

Supply

■ **How do I obtain non-medical cannabis to sell in my store?**

The LDB will be the only source of legal wholesale non-medical cannabis. Retailers will not be permitted to purchase any cannabis products directly from licensed producers or any other source.

■ **Can I make financial arrangements with federally licensed producers?**

You cannot accept or request any inducement from a producer. This means you must not:

- ▶ pay money to secure access to a supplier's product;
- ▶ request money from a supplier in return for providing benefits such as preferential shelf space;
- ▶ accept money in exchange for agreeing not to stock a competitor's product.
- ▶ make agreements that give a retailer exclusive access to a producer's product, or product line.

■ **What types of non-medical cannabis can I sell?**

You can sell dried cannabis, cannabis oils and seeds that comply with federal requirements.

■ **Can I sell edibles?**

No, the proposed federal *Cannabis Act* does not permit the commercial production of edibles at this time. Therefore, you cannot legally sell them. The federal government has stated that edibles will be regulated within 12 months of legalization.

■ **What else can I sell besides dried cannabis and cannabis oil?**

You may sell "cannabis accessories," as defined in the proposed federal *Cannabis Act*:

"Cannabis accessory" means a thing, including rolling papers or wraps, holders, pipes, water pipes, bongs and vaporizers that is represented to be used in the consumption of cannabis or a thing that is represented to be used in the production of cannabis.

You cannot sell snacks, tobacco or other non-cannabis related items.

■ **What format will cannabis products be distributed in?**

LDB will distribute pre-packaged product only, with labelling compliant with federal standards, in ready-to-sell formats (no bulk products). The product brands belong to the licensed federal producers.

Retailers will not be authorized to re-package the product with their own branding. Information about specific size formats will be confirmed at a later date.

Inspections and Compliance

To ensure that non-medical cannabis is being sold in a lawful and responsible manner, the Province will establish a compliance program that will include education, inspection and enforcement activities. The focus will be on encouraging voluntary compliance.

■ **How often will I be inspected?**

Your store will be inspected at least once annually and any time the LCLB investigates a complaint about your store.

■ **What happens if I am found to be out of compliance?**

If an inspector observes a contravention of the provincial legislation at your establishment, you will be issued a Contravention Notice and the inspector may recommend enforcement action. Penalties for contraventions are under development, but could include a monetary penalty or a licence suspension or cancellation. There will be a reconsideration process for licensees that wish to challenge the result of an enforcement hearing.

■ **Can the police enter and inspect my store?**

Yes, police can enter and inspect your store to ensure you are operating in compliance with the legal requirements.

■ **What should I do with any product I have obtained from unlicensed sources?**

Once you have been issued your licence you must not sell cannabis obtained from a source other than the LDB.

Rural Areas

The Province is aware that it may be necessary to introduce special provisions for rural areas in order to provide access to non-medical cannabis to rural populations.

■ **Can an existing business in a rural area be authorized to sell non-medical cannabis, like they are for liquor?**

The Province is considering this possibility because a self-contained non-medical cannabis retail store may not be a viable business in some rural areas.

■ **Will the rural agency store model (RAS) used for liquor be used for cannabis?**

Many of the operational requirements of the RAS model used for liquor may be applied to non-medical cannabis. However, the Province is still evaluating how to best meet the need for rural access.

■ **If I operate a RAS, will I automatically be able to sell non-medical cannabis?**

No, if a current RAS operator is interested in retailing non-medical cannabis, they will be required to apply for a licence specifically for non-medical cannabis.

Further Resources

Bill C-45 the draft federal Act can be found here <http://www.parl.ca/LegisInfo/BillDetails.aspx?billid=8886269>

Contact information: cannabisregs@gov.bc.ca



BRITISH
COLUMBIA

RECEIVED

OCT 11 2018

October 4, 2018

Mayor and Council
City of White Rock
15322 Buena Vista Avenue
White Rock BC V4B 1Y6

CITY OF WHITE ROCK
ADMINISTRATION

Dear Mayor and Council:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2

Ministry of
Attorney General

Office of the
Attorney General

Mailing Address:
PO Box 9044 Stn Prov Govt
Victoria BC V8W 9E2
email: AG.Minister@gov.bc.ca
website: www.gov.bc.ca/ag

Telephone: 250 387-1866
Facsimile: 250 387-6411

Mayor and Council
Page 2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,



David Eby, QC
Attorney General



Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer



Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores

If you have any questions about this document, please contact the Liquor and Cannabis Regulation Branch toll-free at 1-866 209-2111, or email cannabisregs@gov.bc.ca. NOTE: This document will be updated from time to time as additional information surrounding the regulatory framework for cannabis retail sales becomes available. (Last updated 28 September, 2018)

Non-medical cannabis retail licence

The province will be issuing licences for non-medical cannabis retail stores. A cannabis retail store must be a standalone business. This licence requires input and a positive recommendation from a local government in whose area the proposed store is located.

The province recognizes the importance of ensuring carefully regulated access to non-medical cannabis in all areas of the province, including rural areas.

As a first step, the province will open opportunities to apply for regular retail licences. Once the regional distribution of retail non-medical cannabis stores is known, the province will consider issuing licences to service rural or remote areas that are not sufficiently served by existing retail cannabis stores.

The role of local governments in the cannabis retail store licensing process

Applicants for a non-medical cannabis retail store licence must submit a licence application to the LCRB. When an application is received, the LCRB will notify the local government of the area where the proposed store will be located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the LCRB cannot issue a licence unless the local government gives the LCRB a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence. Note that:
 - If the local government chooses to make a comments and recommendation on the licensee's application to the LCRB, it must gather the views of residents
 - If it makes a recommendation to deny the application then the LCRB may not issue the licence
 - If it makes a recommendation in favour of the application, then the LCRB has discretion whether or not to issue the licence, but must consider the local government's recommendation.

Local Governments (municipalities, regional districts or Islands Trust local trust committees) have some or all of the following regulatory powers in respect of cannabis retail store licences:

- Impose restrictions in its zoning bylaws regarding the location of cannabis retail stores
- Regulation of business (municipalities only): by terms and conditions in its business licensing bylaw, a municipality may limit the hours that cannabis retail stores can operate or impose other conditions such specifications regarding signage
- Charge the applicant fees if choosing to assess an application.

The above process applies to all relocations of existing cannabis retail stores.

Gathering residents' views

If the local government decides to consider the notice of application and to provide comments and recommendations as to the location of the proposed retail store, it must gather the views of residents of the area if the location of the proposed store may affect nearby residents. It may gather resident's views by using one or more of the following methods:

- Receiving written comment in response to a public notice of the application
- Conducting a public hearing in respect of the application
- Holding a referendum, or
- Using another method the local government considers appropriate.

It is up to the local government to determine the area, relative to the licensee's application, where resident's views must be gathered.

Please note: Gathering the views of residents of the area/providing a recommendation to the LCRB must be unique to each provincial licence application. In other words, past recommendations cannot be used in a new licensing process. Each individual application must be considered separately by the local government.

What must the local government's recommendation include?

The recommendations and comments the local government provides to the LCRB must:

- be in writing (this may or may not be in the form of a resolution)
- show that the local government has considered the location of the proposed store
- include the views of the local government on the general impact on the community if the application is approved
- include the views of residents if the local government has gathered residents' views, and a description of how they were gathered
- include the local government's recommendation as to whether the application should be approved or rejected and provide the reasons upon which the recommendation is based.

The local government should also provide any supporting documents referenced in their comments.

What if the local government does not want to provide a recommendation?

If a local government does not want to accept the notice of application and provide a recommendation for the proposed retail location, they should notify the LCRB. A licence for a cannabis retail store will not be issued without a positive recommendation from a local government. If a response is not received, LCRB will not consider the application any further.

What if the recommendation does not meet the regulatory requirements?

If the recommendation does not meet the regulatory requirements, the LCRB will ask the local government to provide new or amended comments that address outstanding issues.

How long does the local government have to provide comments?

Unlike in the process for liquor licensing, local governments are not required to provide a recommendation on a cannabis retail store application within a specific time period. Please note that delays in the application process can have a significant impact on the applicant. If the applicant is the reason for the delay, please notify the LCRB. If the applicant is not trying to move an application forward, the application can be cancelled.

Can the local government recommend approval subject to certain conditions?

In some circumstances, the local government can recommend that the LCRB approve the application as long as certain restrictions (e.g. hours of operation) are placed on the licence. In these situations, the recommendation should clearly explain the rationale for placing restrictions.

If the local government intends to request that the LCRB impose terms and conditions on a licence, prior to sending such a recommendation the local government should consult with the LCRB so that the LCRB can determine whether it has the authority to impose the requested terms and conditions before finalizing their conditional recommendation.

The local government may also have the ability to impose other operating rules on the proposed store through the terms and conditions of the applicant's business licence, zoning or bylaw. The local government is responsible for enforcing these rules.

Floor Plans

Applicants must submit a floor plan with their licence application for approval so the LCRB can identify store features such as sales, storage and delivery areas. Unlike for some kinds of liquor licence applications, local governments are not required to provide occupant load stamps or approve the applicant's floor plans as part of the provincial licensing process for cannabis retail stores.

A municipal council or regional district board can delegate authority to their staff to provide comments and a recommendation to the LCRB

A municipal council or regional district board may delegate its powers and duties to provide comments and a recommendation to the LCRB regarding a cannabis retail store licence application. If a council or board has delegated this authority, a cannabis retail store applicant may ask for comments and recommendations made by delegated staff to be reconsidered by the local government.

Council as defined in the Vancouver Charter:

A Council, as defined in the *Vancouver Charter*, choosing to delegate to its staff must establish procedures for a reconsideration of comments and recommendations made by delegated staff, including how a cannabis retail store applicant may apply for reconsideration. In undertaking a reconsideration, the Council will have the same authority as it delegated to staff.

Right of reconsideration:

Delegated local government staff must advise the cannabis retail store licence applicant that the applicant has the right of reconsideration of the staff's recommendation by the council or board.

How local governments inform the LCRB of delegation:

A local government that has delegated authority to staff should send a copy of the delegation to the LCRB at Cannabis.Licensing@gov.bc.ca.

Revised
September
2018

RECEIVED

OCT 11 2018

CITY OF WHITE ROCK
ADMINISTRATION

October 4, 2018

Mayor and Council
City of White Rock
15322 Buena Vista Avenue
White Rock BC V4B 1Y6

Dear Mayor and Council:

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Telephone: 250 387-1866
Facsimile: 250 387-6411

Mailing Address:
PO Box 9044 Sen Prov Govt
Victoria BC V8W 9E2
email: AG.Minister@gov.bc.ca
website: www.gov.bc.ca/leg

Office of the
Attorney General

Ministry of
Attorney General

Mayor and Council
Page 2

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Thank you for your consideration in this important new process.

Yours truly,



David Eby, QC
Attorney General



Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer

BC CANNABIS STORES



**LIQUOR
DISTRIBUTION
BRANCH**



**Professional.
Experienced.
Responsible.**

**With nearly 100 years of
experience retailing liquor
products, we know what it
means to be a good neighbour.**

Purpose

To make high-quality cannabis products and education available to all customers – from the discerning to the new – through a responsible retail channel that provides expert and friendly service.

SOCIAL RESPONSIBILITY

Every decision is made with a lens that prioritizes public health and safety.

SERVICE

We know our customers intimately and we are highly knowledgeable about the products we sell.

PEOPLE

We are intensely curious, deeply passionate about this space, and nimble, digital thinkers.

INTEGRITY

We always do the right thing and live our values every day, in every role, in every situation.

RESPECT

We work together as a cohesive team and recognize the unique talents of each individual.

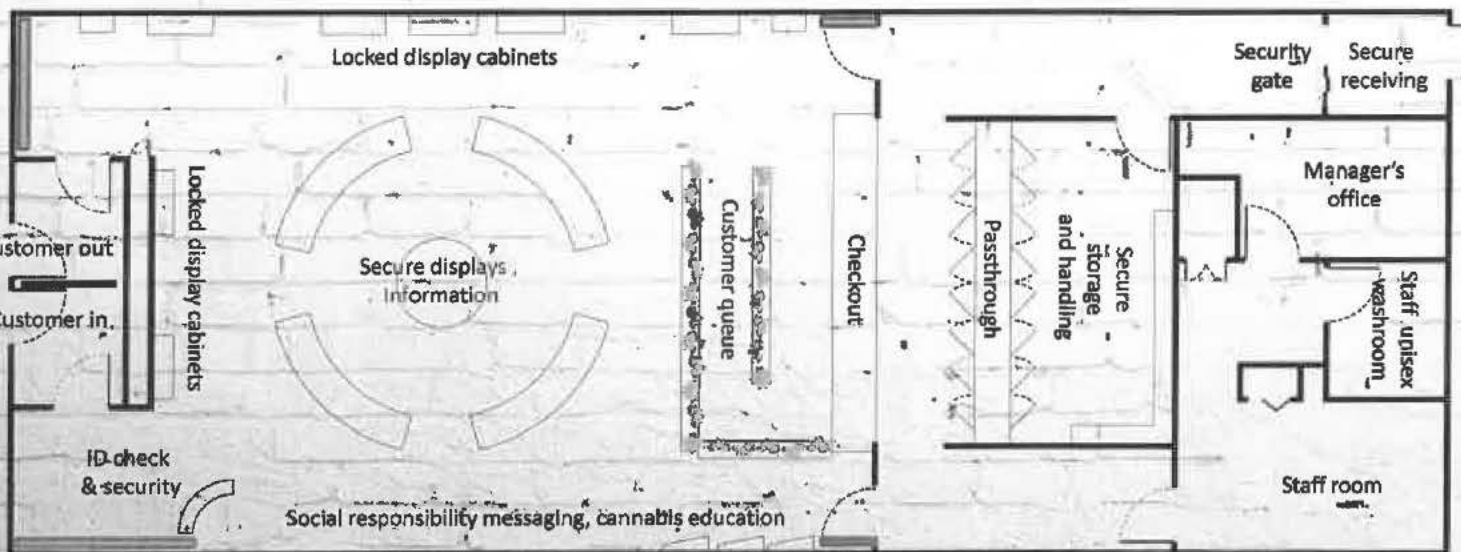
CONTINUOUS IMPROVEMENT


We are agile and quick, we take initiative to fill gaps and propose solutions.

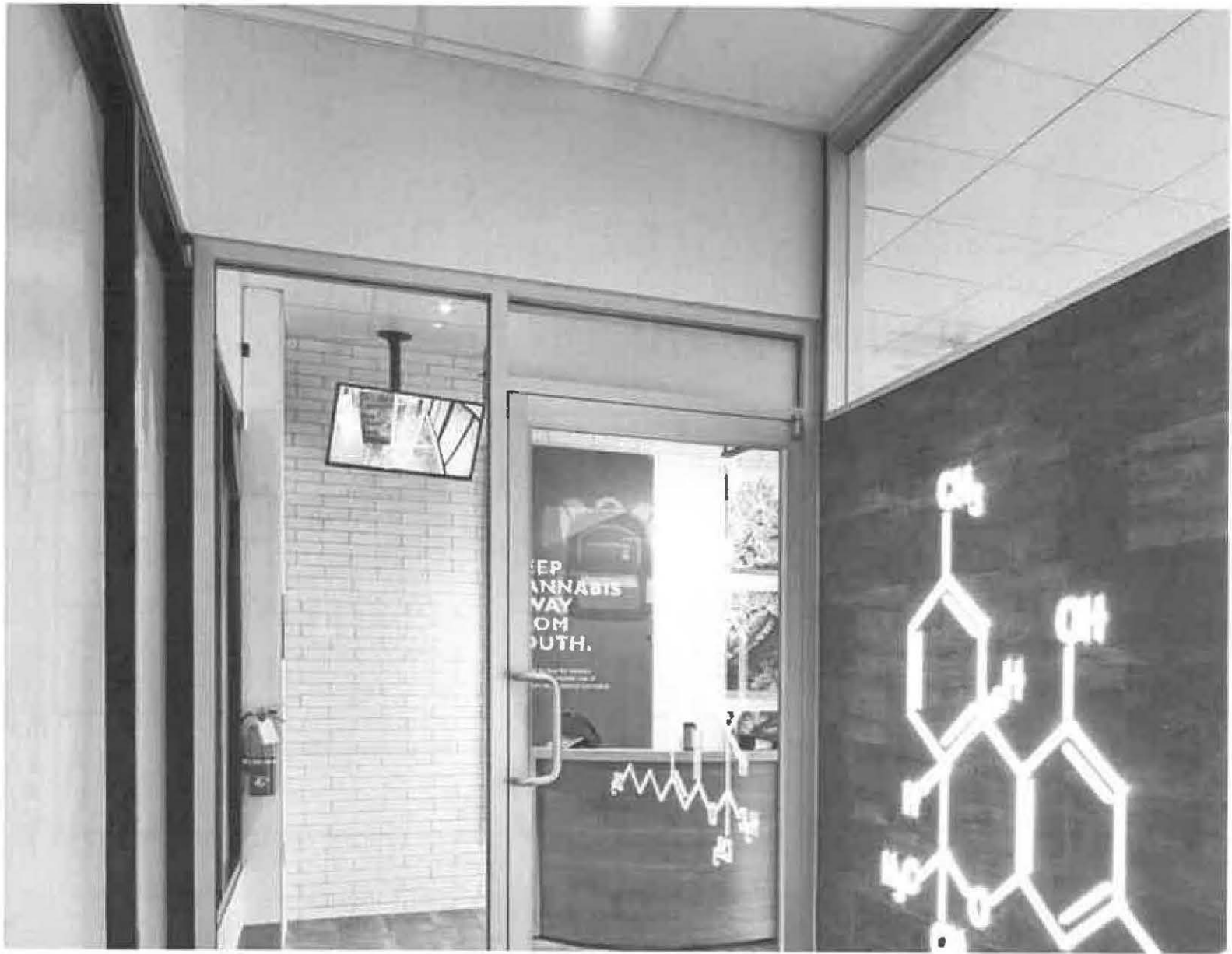
Storefront



Concept Floorplan:



 = Social responsibility signage



Store interior







Definición
El cannabis es una planta que pertenece a la familia de las *Cannabaceae*. Se caracteriza por tener un tallo hueco y estar cubierto de pelos. Existen dos tipos principales: *Cannabis sativa* y *Cannabis indica*.

Historia
El cannabis ha sido utilizado durante milenios por diferentes culturas. En la actualidad, su uso se ha diversificado, desde el textil hasta el farmacéutico.



Beneficios
El cannabis puede tener diversos efectos en el organismo, dependiendo de la dosis y el tipo de producto utilizado. Algunos de los beneficios reportados incluyen el alivio del dolor y la ansiedad.

DE CANNABIS

El cannabis
El cannabis es una planta que pertenece a la familia de las *Cannabaceae*. Se caracteriza por tener un tallo hueco y estar cubierto de pelos. Existen dos tipos principales: *Cannabis sativa* y *Cannabis indica*.

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EXPERIENCIA

EXPERIENCIA



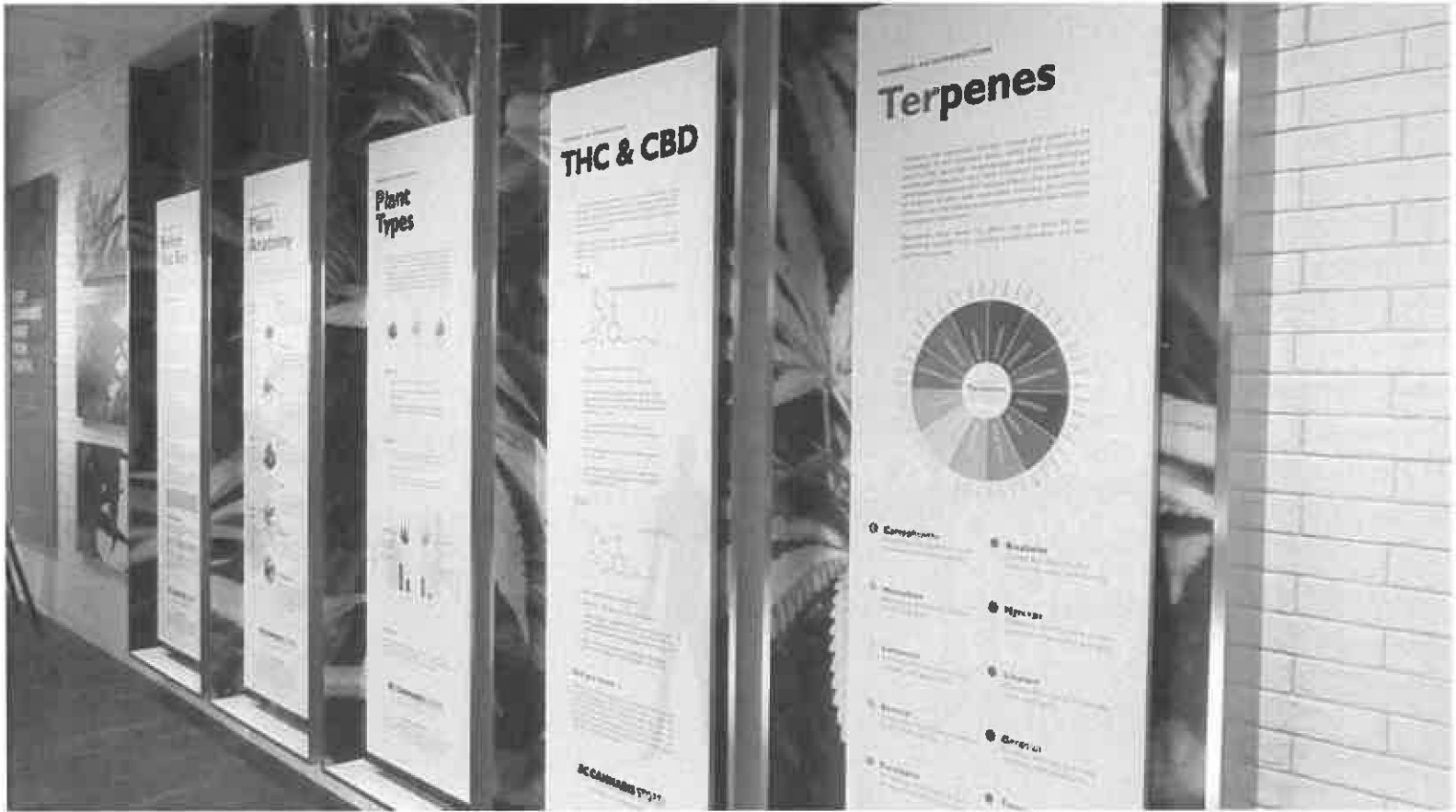




**KEEP
CANNABIS
AWAY
FROM
YOUTH.**

It's illegal to buy for minors.
Youth are at a greater risk of
harm from non-medical cannabis.

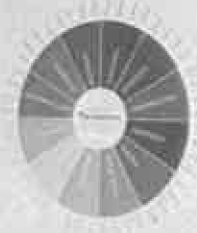
**Before
You Buy**



Plant Types

THC & CBD

Terpenes



- **Caryophyllene**
- **Myrcene**
- **Limonene**
- **Pinene**
- **Terpinolene**
- **Humulene**
- **Terpinolene**
- **Myrcene**
- **Limonene**
- **Pinene**
- **Terpinolene**
- **Humulene**

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Store operations

- Store entranceways will have a counter for a two ID-check policy to prevent minors from entering the store.
- Store staff and in-store material will create a safe and informed customer experience.
- Digital signage and take-away brochures help educate customers of potential risks associated with cannabis use, supporting our mission of social responsibility (SR).
- Products are kept behind the checkout in an employee-only area of the store, out of sight from minors passing by the front of the store.

Proven track record of public service and accountability that will carry over to cannabis

- Our strict "ID Under 30" policy in BC Liquor Stores is a strong contributing factor to our successful compliance record. For cannabis, for proof of age, all customers will be required to show two pieces of ID.
- Responsible consumption awareness programs in stores and in our communities like **Dry Grad** and **Get Home Safe** protect young people and their community.
- Our at-the-till charitable collections and employee contributions raise nearly \$1 million for local communities annually.
- We thrive as an environmental leader through responsible waste management.



A reputable place to work.

We take pride in being named one of BC's
Top Employers time and time again.

- Mandatory enhanced criminal background checks are performed on all employees.
- Comprehensive product knowledge and customer service training are integral to the cannabis consultant onboarding experience.
- As with liquor, we will mandate a Serving It Right equivalent certification for all cannabis consultants.
- Each store will have a Store Manager, Assistant Store Manager, and Cannabis Consultants.





Safety and security

Customer, employee and community safety is paramount.

- Intruder and fire monitoring systems
- Interior and exterior camera surveillance
- Accessories will be locked in tempered glass display cases.
- A secure storage room that will require access cards to enter.
- Durable and reliable commercial-grade doors and locks.
- Smash-resistant windows.
- Product will not incinerated or disposed on-premise.

We are committed to working with local governments and local law enforcement agencies



Accountable. Partners.



**LIQUOR
DISTRIBUTION
BRANCH**

CONTACT

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Senior Policy Analyst
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604-252-3000 ext. 3911

CONTACT

Kenneth Rae
Senior Leasing Manager
Retail Services – Real Estate
kenneth.rae@bdlb.com
604-252-3113

Tracey Arthur

From: Clerk's Office
Sent: Friday, August 03, 2018 1:51 PM
To: White Rock Council
Subject: FW: LCLB name change

For the bulletin, thanks!

From: Webmaster Shared
Sent: Tuesday, July 24, 2018 9:21 AM
To: Clerk's Office <ClerksOffice@whiterockcity.ca>; Indy Virk <IVirk@whiterockcity.ca>
Subject: FW: LCLB name change

Thank you,
LEAERIN WILLIAMS
Customer Service Representative
City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2100 | www.whiterockcity.ca

From: LCLB Liquor Policy LCLB:EX <LCLBLiquorPolicy@gov.bc.ca>
Sent: July 23, 2018 11:29 AM
To: LCLB Liquor Policy LCLB:EX <LCLBLiquorPolicy@gov.bc.ca>
Subject: LCLB name change

The Liquor Control and Licensing Branch has been renamed to the **Liquor and Cannabis Regulation Branch (LCRB)** to represent our new additional responsibility of licensing and monitoring the private retail sale of non-medical cannabis in British Columbia.

The branch will continue to regulate British Columbia's liquor industry in addition to private non-medical cannabis retail sales. This includes:

- Restaurants, bars and pubs serving liquor
- Liquor manufacturers
- Liquor retail stores
- Special events involving liquor
- Private cannabis retail stores

Our website address remains the same. Our current email address (lclb.lclb@gov.bc.ca) will be changing soon, however any emails received after the change will be automatically forwarded to the new address.

We look forward to working with you under our new name!

Sincerely,

aceme

THE CORPORATION OF THE CITY OF WHITE ROCK

Expense Report of: Dan Bottrill, CAO For Month of: September-18

INSTRUCTIONS - COMPLETE FOR EXPENSES INCURRED ON YOUR BEHALF PAID BY YOU PERSONALLY, PAID BY THE CITY OR PAID BY THE USE OF AN ADVANCE YOU RECEIVED. ANY EXPENSES ALREADY PAID BY THE CITY TO A THIRD PARTY ON YOUR BEHALF e.g., FLIGHT TICKETS, COURSE FEES SHOULD BE SHOWN THEN DEDUCTED AT THE BOTTOM OF THE CLAIM AS A PREPAID EXPENSE.

- 1) Enter daily expense or kilometers driven on the line corresponding to the day of month.
- 2) Complete one expense form for regular monthly mileage and parking expenses and a separate form for each conference or course attendance. For conferences or courses that span two months show all of the expenses on one expense form. The "Day of Mth" column can be modified for conference attendance to better reflect the dates, see example form.
- 3) Receipts and vouchers are required for all expenses, including prepaid items, except those covered by per diem allowances. Consult HR Staff Policy Directive #13 for per diem rates. For conferences a copy of the conference registration and itinerary is required. LOST OR MISSING RECEIPTS require a signed LOST RECEIPT FORM to receive reimbursement.
- 4) Business kilometers driven in a personal auto are to be entered in the "KM by Personal Auto" column and are automatically converted to \$ amounts and shown in the "Dollars for KM's" column. Note effective January 1st 2018 the rate for CUPE, Exempt and Council is 0.55 per km. For January to December 2017 the rate is 0.54 per KM. The rate defaults to 0.55 ✓
- 5) Travel expenses include airfare, ferry, parking, plane and skytrain fees
- 6) Sign the report, secure necessary approvals and submit to Finance Department for processing

Day of Mth	Location/ Description	KM by Personal Auto	Dollars for KM	Travel	Meals/ Per Diem	Accommodation	Miscellaneous	Daily Total
2018-06-06	Registration for Annual 2018 ICMA Conference in Baltimore, Maryland, USA (Prepaid)		-				✓ 1,449.00	1,449.00
2018-06-22	Airfare		-	849.33				849.33
2018-09-26	Park N Fly at Vancouver Airport (Sep 20-26)		-				93.70	93.70
2018-09-21	Taxi from Airport to Hotel (\$40 US x 1.34107)		-	53.64				53.64
2018-09-26	Taxi from Hotel to Airport (\$40 US x 1.34107)		-	53.64				53.64
2019-09-20	Dinner (Cdn)		-		30.00			30.00
2019-09-21	Breakfast		-		16.09			16.09
	Lunch		-		24.14			24.14
	Dinner		-		40.23			40.23
	Incidental		-		13.41			13.41
2019-09-22	Breakfast		-		16.09			16.09
	Lunch		-		24.14			24.14
	Dinner		-		40.23			40.23
	Incidental		-		13.41			13.41
2019-09-23	Breakfast		-		16.09			16.09
	Lunch		-		24.14			24.14
	Incidental		-		13.41			13.41
2019-09-24	Breakfast		-		16.09			16.09
	Dinner		-		40.23			40.23
	Incidental		-		13.41			13.41
2019-09-25	Breakfast		-		16.09			16.09
	Dinner		-		40.23			40.23
	Incidental		-		13.41			13.41
2019-09-26	Breakfast		-		16.09			16.09
	Lunch		-		24.14			24.14
	Incidental		-		13.41			13.41
2019-09-26	Hotel Accommodation at the Baltimore Inner Harbour Marriott nights \$1,241.91 US)		-				1,665.49	1,665.49
Total KM's								
GROSS \$ TOTALS			\$ -	\$ 956.61	\$ 464.48	\$ -	\$ 3,208.19	\$ 4,629.28
* LESS CASH \$\$ ADVANCES RECEIVED (IF ANY):								\$ -
** LESS OTHER ITEMS PAID IN ADVANCE BY THE CITY (Tuition, Course, Flights, Hotel, etc.)								\$ 1,449.00
BALANCE CLAIMED OR (REFUNDABLE)								\$ 3,180.28

I certify that the above is a true and correct statement of expenses incurred by me in the course of performing duties for the CORPORATION OF THE CITY OF WHITE ROCK.

Signature: Dan Bottrill, CAO Date: 04-Mar-19

Approved: Sandra Kurylo, Director, Financial Services Date: 04-Mar-19

RECEIVED
MAR 5 2019

Finance use only:		
CODE	DEBIT	CREDIT
07-2-0000-0321	1,449.00	Debit
07-2-0000-0321	1,449.00	Attach
07-2-0000-0322	3138.37	Attach
07-2-0020-7213	41.91	Attach
	\$ 3,180.28	

City paid Conference fee 1449.00

Airfare 849.33
 Parking 93.70
 Hotel 1665.49
 Taxi 107.28
 Per diem 434.48
 Per diem 30.00

36.01
 4.47
 USD
 USD
 USD
 1.43 - Canada
 3180.28 41.91

2019-03-04 1:39 PM 2018 SOFI 1,449.00
 2019 SOFI 3,180.28

2019-03-04 Expense Claim for ICMA Conference 2018 Expense Claim

Corporate Master Card Expenses: Chris Magnus

Statement Date: June 2018

Statement Item #	Supplier	Description	Amount	GST Included (Y/N)	GL Code
1	Bluefrogstudios.ca	Registration for Cllr Helen Fathers's attendance at the TEDx White Rock Speakers Series on May 31 at Blue Frog Studios.	126.00	Y	02-2-00003-0659 0321
2	Peace Arch Hospital A	Purchase of Ticket for Cllr Lynne Sinclair's participation at the Picnic on the Pier Event on August 9.	175.00	N	02-2-00003-0322
3	Peace Arch Hospital A	Credit for the ticket purchase for Cllr Lynne Sinclair's participation at the Picnic on the Pier Event on August 9.	(175.00)	N	02-2-00003-0322
4	Payment - Automatic Payment		(1,728.33)		
5	Internation	Registration for Dan Bottrill's attendance at the 2018 ICMA Annual Conference in Baltimore, Maryland September 23-26 (Note: Partner Registration of \$139.60 to be reimbursed)	2,067.44 139.60	N	02-2-00006-0321 02-3-00210-7298-646
6	Surrey Recreation Cent	Registration for Cllr Lynne Sinclair participating in a Public Art Bus Tour on June 26.	39.00	Y	02-2-00003-0659 0321

Total 2,372.04

6 2067.44
(618.44)
6 1449.00

Chris Magnus

From: info@icma.org
Sent: June 6, 2018 10:24 AM
To: Chris Magnus
Subject: Your ICMA purchase!

This message is to confirm the receipt of your recent order with ICMA.

Customer's Name: Ms. Chris Magnus
Date: 6/6/2018
Payment Code: 213650
Transaction Date: 6/6/2018
Total: 1,660.00
Payment Amount: \$1,660.00
Balance: 0.00
Reference Number: BK1P5C4D6BA0
Bill To:

Ms. Chris Magnus
15322 Buena Vista Avenue
White Rock, BC
V4B 1Y6
CANADA
Payment Method: MasterCard
Products:

*Premier
Adult 172052N
10541.329541 =
13960*

\$0⁰⁰ 685

Product	Code	Price	Qty.	Sub-Total	Discount	Total
2018 ICMA 104th Annual Conference Non-Member Registration	2018ACNMPre	\$1165.00	1	\$1165.00	\$0.00	\$1165.00
2018 ICMA 104th Annual Conference Partner/Spouse Registration	2018ACPARTNER	\$105.00	1	\$105.00	\$0.00	\$105.00
Moving from Success to Significance	WKSHP14	\$195.00	1	\$195.00	\$0.00	\$195.00
Shaping the Culture of Your Organization	WKSHP23	\$195.00	1	\$195.00	\$0.00	\$195.00
Welcoming Reception: A Taste of Baltimore - Adult	EHTwoAdult	\$0.00	2	\$0.00	\$0.00	\$0.00
Sub-Total:						\$1660.00
Total Payment:						\$1660.00 <i>US</i>
Balance:						\$0.00

Are you maximizing your payments strategy? BMO provides the advanced consulting expertise to help your organization optimize its spend management practices and infrastructure - enabling deeper cost savings and greater revenue, ensuring you achieve your strategic goals.

To find out how you can advance your payments strategy, contact us at bmo.tps@bmo.com.

RECEIVED

JUN 27 2018

THE CORPORATION OF THE CITY OF WHITE ROCK



BMO Financial Group

Your Purchasing Card Statement

CHRIS MAGNUS

THE CITY WHITE ROCK

→ Stmt. date: Jun. 20, 2018 → Acct. balance: \$2,372.04

Details of your transactions

Item no.	Trans date	Posting date	Description	Amount
TRANSACTIONS FOR ACCOUNT NUMBER - Redacted S. 17(1)				
1	May 24	May 24	BLUEFROGSTUDIOS.CA WHITE ROCK BC	126.00
2	May 31	May 31	PEACE ARCH HOSPITAL A 604-535-4520 BC	175.00
3	Jun. 1	Jun. 1	PEACE ARCH HOSPITAL A 604-535-4520 BC	175.00CR
4	Jun. 3	Jun. 3	AUTOMATIC PAYMENT RECEIVED - THANK YOU	1,728.33CR
5	Jun. 6	Jun. 6	USD1,660.00@1.329541INTERNATION 20228942	2,207.04
6	Jun. 15	Jun. 15	SURREY RECREATION CENT SURREY BC	89.00
7	Jun. 20	Jun. 20	INTEREST ADVANCES @ 08.45000% TO 20JUN	0.00
8	Jun. 20	Jun. 20	INTEREST PURCHASES @ 08.45000% TO 20JUN	0.00

PRE-AUTHORIZED DEBIT IN EFFECT AS REQUESTED FROM YOUR DESIGNATED PAYMENT ACCOUNT.

yes

Report any items which do not agree with your records within 90 days of statement date.

Your account at a glance

Redacted S. 17(1)	
Previous balance, May 20	\$1,728.33
Payments - thank you	\$1,728.33CR
Other credits	\$175.00CR
Purchases	\$2,547.04
Cash advances/Cheques	\$0.00
Interest	\$0.00
Fees	\$0.00
Other charges	\$0.00
New account balance, Jun. 20	\$2,372.04
Your credit limit	\$10,000.00
Credit available, Jun. 20	\$ 7,627.96

STATEMENT ONLY DO NOT PAY!

Helpful information

Transactions listed in this statement :	
Airlines	\$ 0.00
Hotel	\$ 0.00
Car rental	\$ 0.00
Restaurants	\$ 0.00
Retail	\$ 2,372.04
Cash advances/Cheques	\$ 0.00
Other	\$ 0.00

9/14/18
POSTED SENT OUT

-07- 17 2018

FOR APPROVAL

Contact us: Local call: 1 800 205-4515 1 800 298-2288
 Enquiries: 1 800 205-4515 1 800 298-2288
 Telephone Device for the Deaf: N/A 1 800 859-2089
 Lost or stolen card: 514 877-0380 1 800 861-3361
 Mastercard P.O. Box 900 Station M Toronto, ON M8S 4C2
 Please address any written enquiries to:

P.O. BOX 11084 STN CENTRE-VILLE MONTREAL QC H3C 5A2

CHRIS MAGNUS
 ATTN ACCOUNTS PAYABLE
 15322 BUENA VISTA AVE
 WHITE ROCK BC
 V4B 1Y6



BMO Financial Group

Approved by: *[Signature]*
 Signature: *[Signature]*
 Name: *CHRIS MAGNUS* Name: *DON BARRILL C.*
 Date: *JUN 19 2018* Date: *JUN 19 2018*

RECEIVED

JUL 20 2018

JTAZ786655-0000273-00137-0001-0001-00

00187

Corporate Master Card Expenses: Chris Magnus

Statement Date: July 20/18

Statement Item #	Supplier	Description	Amount	GST Included (Y/N)	GL Code
1	Laura S Coffee Corner	Purchase of food for Tourism White Rock Commtee meeting on June 19 in City Hall Boardroom.	133.73	Y (5)	02-2-00006-0322 ✓
2	London Drugs 75	Purchase of items for City Prize Basket from Mayor & Council for Family Sandcastle Competition during Canada Day on July 1.	91.21	Y (8)	02-2-00004-0799
3	South Surrey & White R	Registration for City of White Rock Council, Staff and Guest attendance at the annual State of City Event on June 27 at Morgan Creek. List of attendees attached. (5 Councillors and 1 Guest (reimbursement by Clr Fathers for Clr Chesney's attendance), 1 Mayor Guest (to be reimbursed by Mayor), 10 City Guests, 14 Staff)(31 total)	1,464.75	Y (6)	5 @ 02-2-00003-0322 2 @ 02-3-00210-7298-646 10 @ 02-2-00004-0322 14 @ 02-2-00006-0322
4	Internation USD \$480	Credit received from ICMA to correct Conference Registration charge for CAO Dan Bottrill's attendance at the annual ICMA Conference in September.	(618.44)	Y (5)	02-2-00006-0321
5	London Drugs #81	Purchase of Frames for Certificates for the Outstanding Canadlans on the Peninsula recognition event by Council in Chambers on July 9.	58.05	Y (8)	02-2-00004-0799
6	London Drugs 42	Purchase of Frames for Certificates for long service volunteers recognized by the Mayor at the Tour de White Rock Volunteer Banquet Dinner on July 12.	76.12	Y (8)	02-2-00004-0799
7	Fairmont Yvr Front Des	Hotel Accommodations for Mayor's attendance at the UBCM Executive Meetings on July 12 and 13 (Note: to be reimbursed by the Mayor upon receipt of reimbursement by UBCM).	497.56	Y (N)	02-2-00002-0321
Total			1,702.98		

236.75
294.50
472.50
666.50

Chris Magnus

Subject: ICMA Conference Registration | Seeking an Adjustment to Registration
(Thread:4930616)
Attachments: Dan Bottrill Conference Registration.pdf; Chris Magnus Refund CC Receipt.pdf

From: Kahmun Loh [mailto:kmunloh@icma.org]
Sent: July 2, 2018 12:43 PM
To: Chris Magnus <CMagnus@whiterockcity.ca>
Cc: Julian Lamphear <jlamphear@icma.org>
Subject: RE: ICMA Conference Registration | Seeking an Adjustment to Registration (Thread:4930616)

Hi Chris,

I have made the adjustments, and Mr. Bottrill should have received a confirmation email for the registration.

Please find attached the revised receipt for the annual conference registration and the receipt for the refund of \$480.

If you have any questions, please let me know.

Thanks,
Kahmun Loh
Junior Accountant
Finance and Contracts Administration

202 962 3562 office

ICMA
INTERNATIONAL CITY/COUNTY
MANAGEMENT ASSOCIATION

icma.org



From: Chris Magnus <CMagnus@whiterockcity.ca>
Sent: Friday, June 29, 2018 6:41 PM
To: info@icma.org
Subject: ICMA Conference Registration | Seeking an Adjustment to Registration (Thread:4930616)

Good afternoon. It would be appreciated if you would kindly adjust the registration below as we processed the registration online but selected "non member" in error as Dan Bottrill is a current member. Your assistance in this matter is appreciated.

CHRIS MAGNUS
Executive Assistant to Mayor and CAO, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: [604.541.2124](tel:604.541.2124) | www.whiterockcity.ca

Transaction Details



[View Transaction Status](#)

[Create Reference Transaction](#)

Information for Transaction ID: BL1PF9F3A401

Information for Paypal Transaction ID: 84X33048W4547314R

Transaction Result Details

Transaction ID: BL1PF9F3A401	Result Code: 0
PayPal Transaction ID: 84X33048W4547314R	
Timestamp: Jul 02, 2018 15:38:09 PM	Response Message: Approved
Transaction Type: Credit	Authorization Code:
Tender Type: MasterCard	AVS Street Match:
Credit Card Number: 1870	AVS Zip Match :
Credit Card Expiration: 10 / 2018	International AVS Indicator:
Amount: 480.00 USD	Card Security Code Match:
Tax Amount: 0.00 USD	ABA #:
Shipping/Freight Amount: 0.00 USD	Cust Ref #:
Duty Amount: 0.00 USD	Recurring: No
Original Amount: 1,660.00 USD	Payment Advice Code:
	What's this ?
Original Transaction ID: BK1P5C4D6BA0	PayPal Fee: 17.76 USD
Purchase Order Number: 968300	
Customer Code: 968300	
Supplier Reference #:	
Comment 1: 2018-07-02-ConfRef	
Comment 2: 7/2/2018	

Billing Information

Billing Address: Chris Magnus
CA
Email:
Billing Phone:

Shipping Information

Shipping Address:

Additional information

Client IP Address: 64.211.221.130	Merchant: ICMAOnline
Client Type: N	User: ICMAOnline
Client Version: 4.3.0	
Transaction State: 8	
Duration: 0.00	

Transaction History

Transaction ID	Timestamp	Transaction Type	Amount	Result	Details
BL1P7A1A3055	Jun 06, 2018 13:23:46 PM	Authorization	1,660.00 USD	0	Details
BK1P5C4D6BA0	Jun 06, 2018 13:23:50 PM	Delayed Capture	1,660.00 USD	0	Details
BL1PF9F3A401	Jul 02, 2018 15:38:09 PM	Credit	480.00 USD	0	-

- Unsurpassed Mastercard acceptance worldwide makes business purchasing convenient. Use your card for purchases approved by your company
- Consolidated record of business purchasing simplifies reconciliation and tracking - saving you time and hassle and freeing up personal card limits
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- In U.S. and Canada, call 1-800-361-3361
- Elsewhere, call collect 514-877-0330 or Global Assist™ at 314-542-7111
- Helpful Mastercard Customer Service provides answers to questions regarding your account. If outside U.S. and Canada, call 416-293-2263
- Trademark of Mastercard International Inc. Issuer is an authorized user.



Your Purchasing Card Statement

CHRIS MAGNUS THE CITY WHITE ROCK

→ Stmt. date: Jul. 20, 2018 → Acct. balance: \$1,702.98

Details of your transactions

Item no.	Trans date	Posting date	Description	Amount
TRANSACTIONS FOR ACCOUNT NUMBER - Redacted S. 17(1)				
1	Jun. 19	Jun. 20	LAURA'S COFFEE CORNER WHITE ROCK BC	138.79
2	Jun. 28	Jun. 28	LONDON DRUGS 75 SURREY BC	91.21
3	Jun. 28	Jun. 28	SOUTH SURREY & WHITE R WHITE ROCK BC	1,464.75
4	Jul. 2	Jul. 2	USD480.00@1.289412INTERPNATION 4029357733	618.44CR
5	Jul. 4	Jul. 4	AUTOMATIC PAYMENT RECEIVED - THANK YOU	2,372.04CR
6	Jul. 9	Jul. 9	LONDON DRUGS #81 SURREY BC	58.05
7	Jul. 12	Jul. 12	LONDON DRUGS 42 SURREY BC	76.12
8	Jul. 14	Jul. 14	FAIRMONT YVR FRONT DES RICHMOND BC	497.56
9	Jul. 20	Jul. 20	INTEREST ADVANCES @ 03.45000% TO 20JUL	0.00
10	Jul. 20	Jul. 20	INTEREST PURCHASES @ 03.45000% TO 20JUL	0.00

Redacted S. 17(1)

Previous balance, Jun. 20	\$2,372.04
Payments - thank you	\$2,372.04CR
Other credits	\$618.44CR
Purchases	\$2,321.42
Cash advances/Cheques	\$0.00
Interest	\$0.00
Fees	\$0.00
Other charges	\$0.00
New account balance, Jul. 20	\$1,702.98
Your credit limit	\$10,000.00
Credit available, Jul. 20	\$ 8,297.02

PRE-AUTHORIZED DEBIT IN EFFECT AS REQUESTED FROM YOUR DESIGNATED PAYMENT ACCOUNT.

STATEMENT ONLY DO NOT PAY!

Report any items which do not agree with your records within 30 days of statement date.

RECEIVED

JUL 26 2018

THE CORPORATION OF THE CITY OF WHITE ROCK

Helpful information

Transactions listed in this statement :

Airlines	\$ 0.00
Hotel	\$ 497.56
Car rental	\$ 0.00
Restaurants	\$ 133.73
Retail	\$ 1,071.69
Cash advances/Cheques	\$ 0.00
Other	\$ 0.00

Card used in Local sales Toll-free only: 1-800-361-3361 Please hold your card to the back of your computer

Enquiries: 1 888 205-4515 1 800 268-2263 Mastercard
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RECEIVED AUG - 8 2018



CHRIS MAGNUS
 ATTN ACCOUNTS PAYABLE
 15322 BUENA VISTA AVE
 WHITE ROCK BC
 V4B 1Y6

July 31/18 email

Approved by: [Signature]
 Signature: CHRIS MAGNUS DAN POTVIN
 Date: JUL 27 2018 AUG 3 2018

Item #	Supplier	Description	Amount	GST Included (Y/N)	GL Code
1	Union Of Bc Municipalities	Registration for Cllr Bill Lawrence's attendance at the 2018 Annual UBCM Conference In Whistler (Sept 10-14, 2018) Note: Expense Claim form submitted.	1,055.25	Y	02-2-00003-0321
2	Ashberry & Logan	Purchase of Get Well Flowers delivered to Redacted S. 22 [REDACTED] on behalf of Council.	95.20	Y	02-2-00004-0799
	Ashberry & Logan	Purchase of Sympathy Flowers delivered to s. 22 [REDACTED]'s Family on behalf of Council.	95.20	Y	02-2-00004-0799
3	Semiahmoo Community Safety Society	Purchase of ticket for Mayor and Guest to attend the Red Serge Gala on October 26. Note: Mayor provided reimbursement for guest ticket on September 17 as attached.	125.00 125.00	N	02-300210-7298-646 02-2-00002-0322
4	Marriott Baltimore Hotel	Hotel Accommodate Reservation One Night Charge for CAO's attendance at the ICMA Conference in Baltimore, Maryland from September 23-26. Note: A credit for this reservation charge was provided and captured on October Statement. Expense Claim form to be provided.	338.68 (\$252.95US)	N	02-2-00006-0322

Chris Magnus

From: Cerasuolo, Ciara <Ciara.Cerasuolo@marriott.com>
Sent: October 11, 2018 12:39 PM
To: Chris Magnus
Subject: RE: Reservation Confirmation #72188820 for Baltimore Marriott Inner Harbor at Camden Yards | Cancellation

Hi Chris,

My apologies, it seems that I had sent you the folio for the room that was occupied.

The second reservation that was cancelled was indeed refunded the full amount of the deposit.

Please see the folio below for refund:

Thank you for choosing the Baltimore Marriott Inner Harbor at Camden Yards for your recent stay.

As requested, below is a billing summary or adjustment for your stay. If you have questions about your bill, please contact us at (866) 435-7627 or mbs.customer.svc@marriott.com.

[Make another reservation on Marriott.com >>](#)

MARRIOTT

Marriott Rewards members may receive this email automatically after every stay.

[Join Marriott Rewards today >>](#)

Summary of Your Stay

Hotel: Baltimore Marriott Inner Harbor at Camden Yards
110 South Eutaw Street
Baltimore, Maryland 21201
USA
(410) 962-0202

Guest: BOTTRILL/DAN
15322 BUENA VISTA AV
WHITE ROCK, BC V4B1Y6
CAN

Dates of stay: Sep 22, 2018 - Sep 26, 2018
Guest number: 1134
Marriott Rewards number: None

Room number:
Group number: 7275

Date	Description	Reference	Charges	Credits
09/17/18	Payment - MasterCard XXXXXXXXXXXX1870			252.95
09/24/18	Payment - MasterCard XXXXXXXXXXXX1870		252.95	

Total balance

0.00 USD

Treat yourself to the comfort of Marriott Hotels in your home.

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Important Information

Do Not Reply to this Email

This email is an auto-generated message. Replies to automated messages are not monitored. If you have any questions please contact the hotel directly at (410) 962-0202.

Why Have I Received this Email?

You have received this email because you requested during your stay to receive an electronic version of your bill by email.

Availability

Electronic versions of your hotel bill, available by email from our over 2,300 participating properties in the Marriott family of hotels in the USA and Canada, are emailed to you within 72 hours of check-out. These email messages reflect changes made to your bill up to 11pm on your day of departure. Any adjustments after that time may not be shown.

If you have received this email in error, [please notify us](#).

Learn more about eFolio, [receiving your hotel bills by email](#).

Authenticity of Bills

Marriott retains official records of all charges and credits to your account and will honor only those records.

Privacy

Your privacy is important to Marriott. For full details of our privacy policy, please visit our [Privacy Statement](#).

Credit of Marriott Rewards Points

After a stay, it may take up to 7 days for Marriott Rewards points to be credited to your account.

Terms of Use: Privacy Statement (c) 1996-2012 Marriott International, Inc. All rights reserved. Marriott proprietary information. Operated under license from Marriott International, Inc. or one of its affiliates.

Kind Regards,

Ciara Cerasuolo, Group Accounts Coordinator
MARRIOTT HOTELS | TRAVEL BRILLIANTLY
Baltimore Marriott Inner Harbor at Camden Yards | 110 S. Eutaw St. Baltimore, MD 21201
P 410.209.2837 | F 410-962-8585



TRAVEL BRILLIANTLY.

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 Please consider the environment before printing this email

From: Chris Magnus <CMagnus@whiterockcity.ca>

Sent: Thursday, October 11, 2018 3:32 PM

To: Cerasuolo, Ciara <Ciara.Cerasuolo@marriott.com>

Subject: RE: Reservation Confirmation #72188820 for Baltimore Marriott Inner Harbor at Camden Yards | Cancellation

Thank you for the prompt follow up Ciara. When I cancelled this reservation, I was advised that there was no cancellation fee and the confirmation email noted this policy below...

Rate Details & Cancellation Policy

- **You may cancel your reservation for no charge until Tuesday, September 18, 2018 (3 day[s] before arrival).**
- **Please note that we will assess a fee of 241.40 USD if you must cancel after this deadline.**
- **Please note that a change in the length or dates of your reservation may result in a rate change.**

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca



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From: Cerasuolo, Ciara [<mailto:Ciara.Cerasuolo@marriott.com>]

Sent: October 11, 2018 11:49 AM

To: Chris Magnus <CMagnus@whiterockcity.ca>

Subject: RE: Reservation Confirmation #72188820 for Baltimore Marriott Inner Harbor at Camden Yards | Cancellation

Hi Chris,

This charge was a 1 night room & tax deposit that was required per group contract.

I have emailed you the folio in question. Let me know once you receive it.

Kind Regards,

Clara Cerasuolo, Group Accounts Coordinator
MARRIOTT HOTELS | TRAVEL BRILLIANTLY
Baltimore Marriott Inner Harbor at Camden Yards | 110 S. Eufaw St. Baltimore, MD 21201
P 410.209.2837 | F 410-962-8585



TRAVEL BRILLIANTLY

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Please consider the environment before printing this email

From: Chris Magnus <CMagnus@whiterockcity.ca>
Sent: Thursday, October 11, 2018 2:37 PM
To: Cerasuolo, Clara <Clara.Cerasuolo@marriott.com>
Subject: RE: Reservation Confirmation #72188820 for Baltimore Marriott Inner Harbor at Camden Yards | Cancellation

I forwarded the email communication below, but received no response. It is related to a conference booking that we subsequently cancelled. For some reason, the corporate credit card was charged on September 18 for \$252.95 US (\$338.68 Canadian). Can you please follow up and connect with me further on this?

Thank you. It is appreciated.

CHRIS MAGNUS
Executive Assistant to Mayor and CAO, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2124 | www.whiterockcity.ca



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From: Chris Magnus
Sent: October 4, 2018 10:13 AM
To: Jocelyn.Gainer@marriott.com
Subject: Reservation Confirmation #72188820 for Baltimore Marriott Inner Harbor at Camden Yards | Cancellation

Good morning Jocelyn. I received the corporate Mastercard statement today and noticed that there was a charge for \$252.95 US processed on September 18, however, this reservation was subsequently cancelled as noted below, but a credit does not appear as a credit. Can you please review this from your end as this will need to be corrected and follow up with me? Thank you.

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca



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From: Gainer, Jocelyn [<mailto:Jocelyn.Gainer@marriott.com>]

Sent: September 17, 2018 11:04 AM

To: Chris Magnus <CMagnus@whiterockcity.ca>

Subject: Sent from Snipping Tool

BOTTRILL/DAN ROOM, CX: TYPE: :2 A
RATE: 219.00 ARRIVE: 09/22/18 G
15322 BUENA VISTA AV MKT CD: ICMN DEPART: 09/26/18 S
WHITE ROCK BC PAYMT: I
MR#: BONUS: CODE:

==(RETURN ADVANCE DEPOSIT)==

DATE	DESCRIPTION	EMP#	CHARGES	CREDITS
1. 09/17	ADVDP-MC	33		252.95

ENTER LINE#, (L)=LAST PAGE, (P)=POST, (D)=DATE (DEFAULT=NEXT PAGE

CHRIS MAGNUS
Executive Assistant to Mayor and CAO, City of White Rock

5322 Beena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2124 | www.whiterockcity.ca



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From: Marriott Hotels & Resorts Reservations [<mailto:reservations@res-marriott.com>]
Sent: September 10, 2018 3:30 PM
To: Chris Magnus <CMagnus@whiterockcity.ca>
Subject: Reservation Confirmation #72188820 for Baltimore Marriott Inner Harbor at Camden Yards

[ENHANCE YOUR STAY](#) | [SUMMARY OF CHARGES](#) | [CONTACT US](#)



Baltimore Marriott Inner Harbor at Camden Yards

📍 110 South Eutaw Street Baltimore Maryland 21201 📞 +1-410-962-0202
USA

Thanks for booking directly with us, Dan Bottrill.

We look forward to hosting you.

Fri, Sep 21, 2018 – Sat, Sep 22, 2018
Confirmation Number: 72188820





Check-In: Friday, September 21, 2018 04:00 PM

Check-Out: Saturday, September 22, 2018 12:00 PM

Number of rooms 1 Room

Guests per room 1 Adult

Guarantee Method Credit Card Guarantee, Master Card

Total for Stay (all rooms) 241.40 USD

Room 1

Room Type > Guest room, 1 King

Guaranteed Requests:

At BMO Financial Group, we continually seek ways to make your BMO Corporate Card more secure. Here are some simple, yet effective, steps you can take to help protect your BMO Corporate Card:

- Always keep your card in a safe location
- Only provide your card information to reputable companies
- Always pay attention to your surroundings when using your card or PIN
- Review your monthly statement and report any discrepancies immediately

Contact us immediately if you suspect your card has been compromised, by calling the number on the back of your card.



BMO Financial Group

Your Purchasing Card Statement

CHRIS MAGNUS

THE CITY WHITE ROCK

plb

→ Stmt. date: Sep. 20, 2018 → Acct. balance: \$1,834.33

Details of your transactions

Item no.	Trans date	Posting date	Description	Amount
TRANSACTIONS FOR ACCOUNT NUMBER - Redacted S. 17(1)				
1	Aug. 24	Aug. 24	UNION OF BC MUNICIPAL 604-270-8226 BC	1,055.25
2	Aug. 31	Aug. 31	ASHBERRY & LOGAN WHITE ROCK BC	190.40
3	Sep. 3	Sep. 3	AUTOMATIC PAYMENT RECEIVED - THANK YOU	2,054.86CR
4	Sep. 6	Sep. 6	PAYPAL *SEMIVOLPOL 4029357733 ON	250.00
5	Sep. 18	Sep. 18	USD252.85@1.336924MARRIOTT BALTIMORE BAL	338.68
6	Sep. 20	Sep. 20	INTEREST ADVANCES @ 03.70000% TO 20SEP	0.00
7	Sep. 20	Sep. 20	INTEREST PURCHASES @ 03.70000% TO 20SEP	0.00

PRE-AUTHORIZED DEBIT IN EFFECT AS REQUESTED FROM YOUR DESIGNATED PAYMENT ACCOUNT.

Report any items which do not agree with your records within 90 days of statement date.

yes

RECEIVED
SEP 28 2018

THE CORPORATION OF THE
CITY OF WHITE ROCK

Redacted S. 17(1)

Previous balance, Aug. 20	\$2,054.86
Payments - thank you	\$2,054.86CR
Other credits	\$0.00
Purchases	\$1,884.38
Cash advances/Cheques	\$0.00
Interest	\$0.00
Fees	\$0.00
Other charges	\$0.00
New account balance, Sep. 20	\$1,834.33
Your credit limit	\$10,000.00
Credit available, Sep. 20	\$ 8,135.67

STATEMENT ONLY
DO NOT PAY!

Transactions listed in this statement:

Airlines	\$ 0.00
Hotel	\$ 338.68
Car rental	\$ 0.00
Restaurants	\$ 0.00
Retail	\$ 1,495.65
Cash advances/Cheques	\$ 0.00
Other	\$ 0.00

18/19
POSTED

RECEIVED

DEC 17 2018

Registered trademark of Bank of Montreal.
Registered trademark of Mastercard International Incorporated.



BMO Financial Group

P.O. BOX 11064 STN CENTRE-VILLE
MONTREAL QC H3C 5A2

see oct 1 email

CHRIS MAGNUS
ATTN ACCOUNTS PAYABLE
15322 BUENA VISTA AVE
WHITE ROCK BC
V4B 1Y6

SENT OUT

-10- -1 2018

FOR APPROVAL

Signature: Chris Magnus
Signature: [Signature]
Name: CHRIS MAGNUS
Name: [Name]
Date: 12/17/2018
Date: 12/17/2018

5550000004611870 000183433 000183433

Corporate Master Card Expenses: Chris Magnus

Statement Date: Oct 20/18

Statement Item #	Supplier	Description	Amount	GST Included (Y/N)	GL Code
1	Essential Packaging	Purchase of supplies for appreciation, recognition or community fundraising donations on behalf of Council	✓ 92.21	Y (B)	02-2-00004-0799
2	Sq *fork & Knife Cater	Deposit for Catering for the White Rock Committee Volunteer Appreciation Dinner on October 3 at the White Rock Community Centre.	✓ 1,693.88	(C)	02-2-00006-0430
3	Laura S Coffee Corner	Purchase of food for Delegation Visit from Japan with Mayor Baldwin on September 24 in Council Chambers.	✓ 31.40	Y (C)	02-2-00002-0385
4	London Drugs 42	Purchase of frames for appreciation, recognition on behalf of Council.	✓ 38.11	Y (B)	02-2-00004-0799
5	Turkey 5 Party Makers	Purchase of supplies for Delegation Visit from Japan with Mayor Baldwin on September 24 in Council Chambers.	✓ 142.07	Y (A)	02-2-00002-0385
6	Marriott Baltimore	Credit for Hotel Accommodation Cancellation for 2018 ICMA Annual in Baltimore, Maryland September 23-26. (Reserved for Dan Bottrill and noted on MC July 2018)	✓ (319.91)	(N)	02-2-00006-0327
8	Safeway #4914	Purchase of flowers for Delegation Visit from Japan with Mayor Baldwin on September 24 in Council Chambers.	✓ 22.39	Y (B)	02-2-00002-0385
9	Sq *fork & Knife Cater	Three \$500 deposits paid to Fork & Knife Catering for Events on October 1 and December 21. (These credits will be noted on each invoice to follow)	✓ 1,500.00	(C)	02-2-00006-0430
10	Paypal *semivolpol	Purchase of ticket for Red Serge Gala event on October 26 for Cllr Lynne Sinclair.	✓ 125.00	(N)	02-2-00003-0322
11	Umbertos Flowers	Purchase of flowers for Cllr David Chesney expressing condolences on behalf of Council. Note: \$10.00 was refunded as noted below as the flowers were subsequently picked up and not delivered.	✓ 100.80	Y (C)	02-2-00004-0799 100.80 (11.20) 89.60 receipt
12	Ashberry & Logan	Purchase of flowers delivered to s. 22 a expressing condolences on behalf of Council.	✓ 100.80	Y (B)	02-2-00004-0799

Chris Magnus

From: Gainer, Jocelyn <Jocelyn.Gainer@marriott.com>
Sent: September 17, 2018 11:04 AM
To: Chris Magnus
Subject: Sent from Snipping Tool

(319.91 cdn)

BOTTRILL/DAN ROOM, CX: TYPE: :2 A
RATE: 219.00 ARRIVE: 09/22/18 G
15322 BUENA VISTA AV MKT CD: ICMN DEPART: 09/26/18 S
WHITE ROCK BC PAYMT: I
MR#: BONUS: CODE:

==(RETURN ADVANCE DEPOSIT)==

DATE	DESCRIPTION	EMP#	CHARGES	CREDITS
1. 09/17	ADVDP-MC	33		252.95

ENTER LTNE# (L)=LAST PAGE (P)=POST (D)=DATE (DEFAULT=NEXT PAGE

Are you maximizing your payments strategy? BMO provides the advanced consulting expertise to help your organization optimize its spend management practices and infrastructure - enabling deeper cost savings and greater revenue, ensuring you achieve your strategic goals.

To find out how you can advance your payments strategy, contact us at bmo.tps@bmo.com.



Your Purchasing Card Statement

CHRIS MAGNUS **THE CITY WHITE ROCK**

→ Stmt. date: **Oct. 20, 2018** → Acct. balance: **\$9,790.54**

Details of your transactions

Item no.	Trans date	Posting date	Description	Amount
TRANSACTIONS FOR ACCOUNT NUMBER - Redacted S. 17(1)				
1	Sep. 24	Sep. 24	ESSENTIAL PACKAGING IN SURREY BC	92.21
2	Sep. 24	Sep. 24	BQ *FORK & KNIFE CATER goeq.com BC	1,099.88
3	Sep. 24	Sep. 24	LAURA'S COFFEE CORNER WHITE ROCK BC	31.40
4	Sep. 24	Sep. 24	LONDON DRUGS 42 SURREY BC	38.11
5	Sep. 24	Sep. 24	TURKEY'S PARTY MAKERS SURREY BC	142.07
6	Sep. 25	Sep. 25	USD292.95@1.264736MARRIOTT BALTIMORE BAL	318.91CR
7	Sep. 24	Sep. 26	SAFeway #4814 SURREY BC	22.39
8	Sep. 27	Sep. 27	BQ *FORK & KNIFE CATER goeq.com BC	1,500.00
9	Sep. 28	Sep. 27	PAYPAL *SEMIVOLPOL 4029357798 ON	125.00
10	Sep. 29	Sep. 29	UMBERTOS FLOWERS SURREY BC	100.80
11	Sep. 29	Sep. 29	ASHBERRY & LOGAN WHITE ROCK BC	100.80
12	Oct. 2	Oct. 3	BC LIQUOR #008 SURREY BC	889.22
13	Oct. 2	Oct. 3	SPECIAL OCCASION LICEN VICTORIA BC	25.00
14	Oct. 3	Oct. 3	BQ *FORK & KNIFE CATER goeq.com BC	2,198.08
15	Oct. 3	Oct. 3	HOWES MARKET WHITEROCK BC	55.98
16	Oct. 4	Oct. 4	AUTOMATIC PAYMENT RECEIVED - THANK YOU	1,834.33CR
17	Oct. 4	Oct. 4	UMBERTOS FLOWERS SURREY BC	11.20CR
18	Oct. 3	Oct. 4	PETROCAN WHITE ROCK BC	7.00
19	Oct. 3	Oct. 4	SHOPPERS DRUG MART #27 SURREY BC	49.24
20	Oct. 3	Oct. 4	SHOPPERS DRUG MART #27 SURREY BC	84.17
21	Oct. 4	Oct. 4	CONFETTI PARTY AND TEN SURREY BC	658.32
22	Oct. 4	Oct. 4	GLENN'S NO FRILLS #949 SURREY BC	32.42
23	Oct. 7	Oct. 8	TURKEY'S PARTY MAKERS SURREY BC	64.42
24	Oct. 8	Oct. 9	SAVE ON FOODS #2215 CLOVERDALE BC	53.73

Your account at a glance

Redacted S. 17(1)

Previous balance, Sep. 20	\$1,834.33
Payments - thank you	\$1,834.33CR
Other credits	\$525.47CR
Purchases	\$10,318.01
Cash advances/Cheques	\$0.00
Interest	\$0.00
Fees	\$0.00
Other charges	\$0.00
New account balance, Oct. 20	\$9,790.54
Your credit limit	\$10,000.00
Credit available, Oct. 20	\$ 209.46

**STATEMENT ONLY
DO NOT PAY!**

Helpful information

Transactions listed in this statement :

Airlines	\$ 0.00
Hotel	\$ 319.91CR
Car rental	\$ 0.00



May 1, 2019

Wednesday

May 2019

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June 2019

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WEDNESDAY		Notes
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7 ^{AM}		
8	Note: As 2019 Metro Vancouver Board Appointee to Western Transportation Advisory Council (WESTAC) - Provide Semi-Annually Written Summary of Key,	
9	Meeting with Mayor and s. 22 Contact Cell: s. 22 Mayor's Office	
10	Meeting with Mayor and Councillor Kelly Greene (Richmond) Contact Cllr Greene: Mayor's Office	
11		
12 ^{PM}		
1	May 2019 Housing Committee Meeting (May 1) Metro Vancouver Committee Room, 28th Floor, 4730 Kingsway, Bby	
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May 2, 2019

Thursday

May 2019

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June 2019

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THURSDAY		Notes
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7 AM		
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11	MW to Speak at the Friends of the Pier Fundraising Launch Details to be Provided Memorial Park Plaza (15000 Block Marine Drive); White Rock Council	
12 PM	Mayor Speaking Live on Global TV	
1		
2	East Beach Project/Construction Site Visit with Mayor (Grade 1 Safety Steel-Toed S Meet at Totem Park Plaza (East Beach); Darryl Walker	
3	Mayor and Council Tour of Oxford Water Treatment Plant Facility Water Treatment Plant, 1444 Oxford Street, White Rock (Access off Everall Street at Gogg	
4		
5		
6		
7	Invitation to Seriously Quirky Exhibits (2) "Eccentric Narratives" Opening Reception (Exhibit running from May 2-29) Landmark Pop Up Town Gallery, 15140 North Bluff Road, WR	
8	White Rock Council	
9		

May 3, 2019

Friday

May 2019

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June 2019

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FRIDAY		Notes
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7 ^{AM}	MW Delivering Welcome/Kick Off Remarks at Move for Health "Walk with your Dog" at White Rock Museum & Archives, Memorial Park Plaza, 14970 Marine Drive, WR	
8	White Rock Council	
9		
10	MW attending and Speaking at the Ministry of Municipal Affairs and Housing Function, Memorial Park Plaza, 15000 Block, Marine Drive, WR; White Rock Council	
11		
12 ^{PM}		
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3	2:30 pm Personal Commitment	
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6	MW attending Reception for Semlahmoo Potters Spring Pottery Show & Sale - Celebrating 25 (6pm Doors Open 6:30pm Ceremony - Mayor Delivers Welcome and Celebratory Remarks	
7	South Surrey Recreation & Arts Centre, George Turnbull Gallery, 14601 - 20 Avenue, Surrey, BC V4A 1R1 White Rock Council	
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May 4, 2019

Saturday

May 2019

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June 2019

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SATURDAY		Notes
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10	Mayor attending City of White Rock "Let's Talk" - Join our Community Conversation White Rock Library, 15342 Buena Vista Avenue, WR; White Rock Council	
11	MW speaking at the Mann Park Lawn Bowling Club's "Opening Day at Mann Park" (11am Attend 11:30am Piper leads March around the Green followed by Ceremonial Roll Out 12pm Lunch) Contact Redacted S. 22 (President Mann Park Lawn Bowling Club, 14560 North Bluff Road, WR (Note: MP, Gordon Hogg and Darryl Walker	
12 ^{PM}		
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6	MW attending 2019 Peace Arch Hospital Gala "2019: A Space Odyssey" (Cllr Johanson also attending) Centennial Arena, 14600 North Bluff Road, WR White Rock Council	
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May 5, 2019

Sunday

May 2019

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June 2019

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SUNDAY		Notes
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	Monday	
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10	MW Speaking at the Opening Day for the White Rock Farmers' Market (10am Market Opens 11am Ceremony & Speeches followed by Ribbon Cutting) Note Dignitaries In Attendance: MP Gordon Hogg and MLA Tracy Redles MC: Cllr Helen Fathers Miramar Plaza (Entrance to the Whaling Wall), 15154 Russell Avenue White Rock Council	
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May 6, 2019

Monday

May 2019

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June 2019

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MONDAY		Notes
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May 7, 2019

Tuesday

May 2019

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June 2019

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TUESDAY		Notes
	7	
7 AM		
8	Regrets: Sustainable Communities Initiative Breakfast Reception (8am Breakfast Served 8:30am Program) Metrotown Hilton, Tiffany Ballroom C, 6083 McKay Avenue, Bby	
9		
10	Keep Free	
11		
12 PM		
1	Council Agenda Review Meeting Mayor, Deputy Mayor, Acting CAO Sandra Kurylo Dan's Office; Darryl Walker	
2	Meeting with s. 22 Would like to gift a T-Shirt and give an update Mayor Walker's Office	
3		
4	Meeting with the Mayor and Cllr Trevelyan Re: Parking Task Force Update Mayor's Office; Darryl Walker	
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May 8, 2019

Wednesday

May 2019

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June 2019

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WEDNESDAY		Notes
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9	MW Phone Interview with Alexandra Zabjek of CBC Re: Generations Playground (K Phone Interview)	
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May 9, 2019

Thursday

May 2019

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June 2019

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THURSDAY		Notes
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May 10, 2019

Friday

May 2019

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June 2019

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FRIDAY		Notes
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2	Meeting with Mayor and MLA Jinny Sims Contact Redacted S. 22 Unit 204, 2nd Floor, 14360 - 64 Avenue (Corner of 144 and 64)	
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7	Regrets: Opening Reception for "He Said/She Said - A Story from our Heart" Event for Artists Chris MacClure and Marilyn Hurst (6:30pm Doors Open 7 p.m Show Begins 7:15pm Welcome Remarks 9pm End) Chris MacClure: goldencactusgallery@gmail.com	
8	Semiahmoo Arts, Turnbull Gallery, 14601 - 20 Avenue, Surrey	
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May 11, 2019

Saturday

May 2019

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June 2019

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SATURDAY		Notes
	11	
7 AM		
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10	MW attending and speaking at the White Rock Tennis Club's Opening Day Event 10:00 Deliver	
11	Welcome/Opening Remarks 12pm Barbecue Lunch) Contact s. 22	Clr attending and speaking at White Rock Pickleball Open House Event
12 PM	White Rock Tennis Club, 14580 North Bluff	Centennial Park Courts, West of *Oxford St White Rock Council
1	MW - Personal Commitment	
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May 12, 2019

Sunday

May 2019

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June 2019

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SUNDAY		Notes
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May 13, 2019

Monday

May 2019

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June 2019

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MONDAY		Notes
	13	
7 ^{AM}		
8		
9	Weekly Meetings with the Mayor, Deputy Mayor and Acting CAO, Sandra Kurylo & Dan's Office; Darryl Walker	
10		
11	Mayor to Participate in Mock Job Interviews with Two Grade 10 Students (Mayor w Semiahmoo Secondary School, 1785 - 148 Street, Surrey (Check In at Front Office (by 11:30	
12 ^{PM}		
1		
2		
3		
4	Meeting with Mayor, Acting CAO Sandra Kurylo and Rosaline Choy Discuss s. 22 Mayor's Office; Darryl Walker	
5		
6	Council Meetings (5:30 p.m. Finance & Audit Committee (Council Chambers) 6pm Dinner available in Lunchroom (Boardroom) 7pm Regular Council Meeting (Council Chambers) City Hall Council Chambers White Rock Council	
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May 14, 2019

Tuesday

May 2019

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June 2019

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TUESDAY		Notes
14		
7 ^{AM}		
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11		
12 ^{PM}		
1	Meeting with Mayor and Redacted S. 22 Mayor's Office	
2		Meeting with Mayor Walker and Group City Hall Council Chambers; Darryl Walker
3	Redacted S. 22 Mayor's Office; Darryl Walker	
4	Meeting with Mayor and Redacted S. 22 Re: Building Permit Delays - Redacted S. 22 Mayor's Office; Darryl Walker	
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May 15, 2019

Wednesday

May 2019

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June 2019

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WEDNESDAY		Notes
	15	
7 AM		
8		
9	Keep Fries	
10		
11	Personal Appointment, s. 22	
12 PM		
1		
2		
3	Meeting with Mayor, Cllr Trevelyan and Mayor Bonnie Onyon from Blaine (Mayor F Peace Arch City Cafe, 658 Peace Portal Drive, Blaine (1 Block South of Starbucks); Darryl V	
4		
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May 16, 2019

Thursday

May 2019

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June 2019

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THURSDAY		Notes
	16	
7 ^{AM}		
8		
9	Meeting with the Mayor and Redacted S. 22 Re: Marine Drive Task Force Contact: Mayor's Office	
10		
11	Meeting with Teresa O'Callaghan, Executive Director of White Rock, South Surrey, I Peace Arch Hospital, Administration 2nd Floor (Main - Acute Care Building), 15521 Russett	
12 ^{PM}		
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2	ECP Sub-committee Meeting #5: Room 422, Translink, 287 Nelson's Court, New Westminster Mayors Council	
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May 17, 2019

Friday

May 2019

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June 2019

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FRIDAY		Notes
	17	
7 AM		
8		
9	Mayors' Council Finance and Governance Committee (Rescheduled) Room 423, Translink, 287 Nelson's Court, New Westminster Mayors Council	
10		
11		
12 PM		
1	Mayor interview with Global News Re: F City Hall	
2		Meeting with the Mayor and Cllr David Mayor's Office; Darryl Walker
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May 18, 2019

Saturday

May 2019

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June 2019

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SATURDAY		Notes
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12 ^{PM}		
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7	<p>Grand Opening for Punje Restaurant Contact: Redacted S. 22 Punje Restaurant, 105 - 2828 - 152nd Street, Surrey</p>	
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May 19, 2019

Sunday

May 2019

Su	Mo	Tu	We	Th	Fr	Sa
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June 2019

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SUNDAY		Notes
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May 20, 2019

Monday

May 2019

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June 2019

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MONDAY		Notes
20		
Victoria Day - City Hall Closed		
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May 21, 2019

Tuesday

May 2019

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June 2019

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TUESDAY		Notes
	21	
7 AM		
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9		
10	<p>MW to attend the "Generational Mash Up" Event with Peace Arch Elementary (Grade 6/7 Students) and Seniors at White Rock Seniors Village (Approx. 25 Students) Contact: Redacted S. 22 White Rock Seniors Village, Cafeteria, 1183 Maple Street, WR</p>	
11		
12 PM		
1		
2	<p>Discussion / Update Imperial Oil Site an Mayor's Office ; Tracey Arthur</p> <p>Council Agenda Review Meeting Mayor, Dan's Office; Dan Bottrill</p>	
3		
4	<p>Weekly Meetings with the Mayor, Deputy Mayor and Dan Re: Discuss Project Updat Dan's Office; Darryl Walker</p>	
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May 22, 2019

Wednesday

May 2019

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June 2019

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WEDNESDAY		Notes
	22	
7 AM		
8		
9	Metro Vancouver Liquid Waste Committee Tour of Annacis Research Centre and Annacis Island Wastewater Treatment Plant Details Provided Contact: s. 22	
10	Meet at Metro Towner III Head Office Lobby at 8:00 a.m. - Transportation Provided to and from Tower (Parking & Sign In Information Attached)	
11		
12 PM		
1		
2		
3	Telephone Conference Call with Redacted S. 22 (United Way) Re: Municipal Cau- s. 22 to Contact the Mayor	
4	White Rock Museum Introduction Meeting (Chief Chappell and MLA Ravi Khalon in White Rock Museum & Archives, 14970 Marine Drive, WR	
5	MW attending Spanish Nights hosted by Unit in Recognition of Generous Donors (Cocktails and Appetizers to be Served) Redacted S. 22 (no expectations)	
6	Semiahmoo House Society, 15306 - 24 Avenue, Surrey White Rock Council	
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May 23, 2019

Thursday

May 2019

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June 2019

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THURSDAY		Notes
	23	
7 ^{AM}		
8		
9	Mayors' Council Meeting 4th Floor Conference Room, TransLink, 287 Nelson's Court, New Westminster (next to Sapperton SkyTrain Station)	
10	Mayors Council	
11		
12 ^{PM}		
1		
2	Meeting with the Mayor and s. 22 Mayor's Office; Darryl Walker	
3		West Coast Bar and Grill Dan's Office Darryl Walker
4	Affordable Housing discussion Dan's office; Anthony Manning	
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May 24, 2019

Friday

May 2019

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June 2019

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FRIDAY		Notes
24		
7 ^{AM}		
8		
9	Metro Vancouver Board of Directors' Meeting Metro Vancouver, 28th Floor Boardroom, 4730 Kingsway, Burnaby	
10		
11		
12 ^{PM}		Kent Street Centre Volunteer Appreciation Lunch (Mexican Fiesta Theme) (12pm Welcome Remarks) Details Provided Kent Street Activity Centre, 1475 Kent Street, WR White Rock Council
1		
2		
3	Peace Arch Hospital Meet & Greet with Members of Board and Hospital Tour with Peace Arch Hospital, Foundation Office (Main Floor behind Hospital Registration) 15521 I	
4	Closed Council Meeting: Friday, May 24 City Hall Boardroom White Rock Council	
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May 25, 2019

Saturday

May 2019

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June 2019

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SATURDAY		Notes
25		
9:00am	Mayor Out of Office for FCM To Jun 3 →	
7 ^{AM}		
8		
9	Air Canada Flight AC0338 (9:20am Departure from YVR) Arriving in Ottawa at 4:56j Vancouver Airport, Main Terminal	
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May 26, 2019

Sunday

May 2019

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June 2019

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SUNDAY		Notes
26		
← From May 25 Mayor Out of Office for FCM To Jun 3 →		
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May 27, 2019

Monday

May 2019

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June 2019

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MONDAY		Notes
27		
← From May 25 Mayor Out of Office for FCM To Jun 3 →		
7 AM		
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12 PM		
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3	FYI: Weekly Meetings with the Mayor, Deputy Mayor and Dan Re: Discuss Project U Dan's Office; Darryl Walker	
4		
5	FYI: Council Meetings (4:30pm Governance & Legislation 5:30pm Dinner Available 6:15pm Land Use & Planning 7pm Regular Council) City Hall Council Chambers White Rock Council	
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May 28, 2019

Tuesday

May 2019

Su	Mo	Tu	We	Th	Fr	Sa
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June 2019

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TUESDAY		Notes
28		
← From May 25 Mayor Out of Office for FCM To Jun 3 →		
7 ^{AM}		
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9		
10		
11	ECP Sub-committee Meeting #6 Dial: 1-866-806-8619; access code: Redacted S. 15(1) ; Mayors Council	
12 ^{PM}		
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May 29, 2019

Wednesday

May 2019

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June 2019

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WEDNESDAY		Notes
29		
← From May 25 Mayor Out of Office for FCM To Jun 3 →		
7 ^{AM}		
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9		
10	10:17am Departure by Via Rail Canada from Ottawa to Quebec City Arriving at 4:28 Train 24 Via Rail Canada	
11		
12 ^{PM}		
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3	Hotel Confirmation 99309333 and 99266768 Check In 3pm Wednesday, May 29 - Delta Hotels Quebec, 690 Boui Rene Lesveque Est, Quebec City	
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May 30, 2019

Thursday

May 2019

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June 2019

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THURSDAY		Notes
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← From May 25 Mayor Out of Office for FCM To Jun 3 →		
7 ^{AM}		
8		
9	FCM 2019 Annual Conference Registration Information	
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12 ^{PM}		
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6		
7	7pm-11pm Invitation to Unifor Reception during FCM (Live Music, Fine Foods, Drinks and Good Company) RSVP: kristina.vendrame@unifor.org La Chaille du Musee de l'Amerique 2, Cote de la Fabrique, Quebec City	
8		
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May 31, 2019

Friday

May 2019

Su	Mo	Tu	We	Th	Fr	Sa
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June 2019

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FRIDAY		Notes
31		
← From May 25 Mayor Out of Office for FCM To Jun 3 →		
7 AM		
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11	10:45am-2:45pm Companion Tour: Cruise on the St. Lawrence River Good Shoes and Appropriate Clothing Recommended (90 Minute Cruise - Professional Guide - Lunch at Restaurant in Old Quebec)	
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7	6:30pm-8:30pm FCM Mayor's Welcome Reception	
8		
9		

THE CORP. OF THE CITY OF WHITE ROCK
Employee Trans Report -Summary



PA5030
 Date : Jul 22, 2019

Page : 1
 Time : 8:51 am

Employee : All
 Department : All
 Pay Codes : Selective
 002, 003, 025, 031

Year : 2018
 Dates : All
 Category : All
 S.I.N. : All
 Union : All

OT REPORT 1

Employee #	Employee Name	Pay Code	Pay Name	Amount
AUGA001	AGUSTIN, ARTURO LAZARO M	002	Overtime	790.50
		003	Double Time	5372.00
		Employee Total :		
7730	ALMEIDA, PAULO	002	Overtime	2113.80
		003	Double Time	488.42
		025	Callout	4043.89
Employee Total :			6626.11	
ARMM001	ARMSTRONG, MICHAEL TIMOTHY	002	Overtime	784.30
		003	Double Time	264.12
		031	Shift Relief Overtime WFFF	5942.63
Employee Total :			6991.05	
AUSD001	AUSTIN, DONNA ALLISON	002	Overtime	421.95
		003	Double Time	25.84
Employee Total :			447.79	
4223	BANCROFT, MICHAEL	002	Overtime	952.12
		003	Double Time	317.38
		031	Shift Relief Overtime WFFF	2883.66
Employee Total :			4153.16	
BATG001	BATTIE, GRAHAM PETER	002	Overtime	549.62
		003	Double Time	754.02
Employee Total :			1303.64	
4220	BINDRA, RAGHBIR S	002	Overtime	1207.16
		003	Double Time	385.38
		031	Shift Relief Overtime WFFF	1632.22
Employee Total :			3224.76	
BIRE001	BIRD, EVAN A	002	Overtime	646.08
		003	Double Time	544.08
		031	Shift Relief Overtime WFFF	7276.97
Employee Total :			8467.13	
BOOJ001	BOON, JESSE KEITH	002	Overtime	3077.69
		003	Double Time	233.28
Employee Total :			3310.97	
BOOM001	BOOS, MARLA	002	Overtime	77.16
		Employee Total :		

THE CORP. OF THE CITY OF WHITE ROCK
Employee Trans Report -Summary



PA6030
 Date : Jul 22, 2019

Page : 2
 Time : 8:51 am

Employee : All
 Department : All
 Pay Codes : Selective
 002, 003, 025, 031

Year : 2018
 Dates : All
 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
4221	BOOTH, SCOTT	002	Overtime	351.31
		Employee Total :		
BOOS001	BOOTH, SPENCER	002	Overtime	1411.85
		003	Double Time	2454.96
		025	Callout	586.72
Employee Total :			4453.53	
BOWV001	BOWMAN, VANIA MIRANDA	002	Overtime	7193.22
		003	Double Time	7952.61
Employee Total :			15145.83	
BOYJ001	BOYD, JAMIE	003	Double Time	454.88
		Employee Total :		
BROD001	BROWN, DEAN EMERSON	002	Overtime	357.00
		003	Double Time	2396.34
Employee Total :			2753.34	
5748	BUXTON, PAUL F.	003	Double Time	476.40
		Employee Total :		
CABJ001	CABALLERO, JOSE	002	Overtime	4656.43
		003	Double Time	1743.76
Employee Total :			6400.19	
CALP001	CALVELO, PAZ	002	Overtime	1679.97
		003	Double Time	164.70
Employee Total :			1844.67	
CANA001	CANNON, ANNA	002	Overtime	50.45
		Employee Total :		
CARS001	CARATE, SAVANNAH	003	Double Time	643.32
		Employee Total :		
CHEA001	CHEUNG, ALAN HING LUN	003	Double Time	116.34
		Employee Total :		
CHIS001	CHIDLOW, SHARON DIANE	002	Overtime	284.31
		003	Double Time	816.48

**THE CORP. OF THE CITY OF WHITE ROCK
Employee Trans Report -Summary**



PA5030
Date : Jul 22, 2019

Page : 3
Time : 8:51 am

Employee : All
Department : All
Pay Codes : Selective
002, 003, 025, 031

Year : 2018
Dates : All
Category : All
S.I.N. : All
Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
Employee Total :				1100.79
COLG001	COLASACCO, GREGORY ALEXANDER			
	002	Overtime		89.94
	003	Double Time		509.66
Employee Total :				599.60
CRAA002	CRAM, ANDREW S			
	002	Overtime		1482.93
	031	Shift Relief Overtime WRRF		952.13
Employee Total :				2435.06
CREA001	CREMAYER, ADRIAN			
	002	Overtime		333.84
Employee Total :				333.84
DADJ001	DADIVAS, JOSEPH OWEN CHUNACO			
	002	Overtime		65.93
	003	Double Time		1054.09
Employee Total :				1120.02
DAIW001	DAI, WEIBO			
	002	Overtime		2337.72
	003	Double Time		1902.56
Employee Total :				4240.28
4216	DAVISON, JAMES			
	002	Overtime		3028.56
	003	Double Time		737.31
	031	Shift Relief Overtime WRRF		8795.28
Employee Total :				12561.15
DHAS001	DHALIWAL, SAMANJIT			
	003	Double Time		839.70
Employee Total :				839.70
DHIS002	DHILLON, SANDEEP			
	002	Overtime		4141.38
	003	Double Time		1072.20
Employee Total :				5213.58
DIAM002	DIAMANTOPOULOS, MICHAEL GEORGE			
	002	Overtime		1903.22
	003	Double Time		184.87
Employee Total :				2088.09
GREJ001	DURLING, JAYNE AUDREY			
	002	Overtime		306.19
Employee Total :				306.19
DYCS001	DYCK, SEAN			
	002	Overtime		136.16
	003	Double Time		463.67
	025	Callout		318.93

THE CORP. OF THE CITY OF WHITE ROCK
Employee Trans Report -Summary



PA5030
 Date : Jul 22, 2019

Page : 4
 Time : 8:51 am

Employee : All
 Department : All
 Pay Codes : Selective
 002, 003, 025, 031

Year : 2018
 Dates : All
 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
Employee Total :				919.75
ESTR001	ESTEY, RYAN			
	002	Overtime		140.51
	003	Double Time		132.24
Employee Total :				272.75
ESTH001	ESTRADA, HARIM			
	002	Overtime		1499.40
Employee Total :				1499.40
FARP002	FARRANT, PAUL RICHARD			
	002	Overtime		1419.63
	003	Double Time		264.12
	031	Shift Relief Overtime WRRF		1584.70
Employee Total :				3268.45
4217	FULTON, CORDELL KENT			
	002	Overtime		1884.62
Employee Total :				1884.62
GALV001	GALBIN, VLAD VINCENTIU			
	002	Overtime		1145.12
	003	Double Time		215.28
Employee Total :				1360.40
GAME001	GAMACHE, ELANA			
	002	Overtime		10.50
Employee Total :				10.50
GEIJ001	GEISINGER, JAMES ARNOLD			
	002	Overtime		21.87
Employee Total :				21.87
GILH001	GILL, HARMAIL			
	002	Overtime		2481.87
	003	Double Time		1234.44
Employee Total :				3698.31
GILI001	GILL, IQBAL SINGH			
	002	Overtime		202.37
	003	Double Time		1558.96
Employee Total :				1761.33
GORD001	GORST, DONALD CHRISTOPHER			
	002	Overtime		1800.98
	003	Double Time		695.52
	025	Callout		1977.80
Employee Total :				4674.28
GOUT001	GOULET, THOMAS TAYLOR			
	002	Overtime		1814.13
	003	Double Time		251.00
	031	Shift Relief Overtime WRRF		4486.64

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Year : 2018
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Category : All
S.I.N. : All
Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
Employee Total :				6551.77
GRAG001	GRAHAM, GABRIELLE RENE			
	002	Overtime		971.73
Employee Total :				971.73
GREM001	GREEN, MATTHEW			
	002	Overtime		174.27
	003	Double Time		2892.14
	025	Callout		768.97
Employee Total :				3825.38
GREA001	GREGERSON, ASHLEY MARIE ANNETTE			
	002	Overtime		1875.65
	003	Double Time		1514.59
Employee Total :				3390.24
8600	GURALIUK, MIKE J.			
	003	Double Time		362.20
	025	Callout		578.10
Employee Total :				940.30
4218	HAMILTON, SCOTT			
	002	Overtime		2198.82
	003	Double Time		802.09
	031	Shift Relief Overtime WRRF		6264.57
Employee Total :				9265.48
HOCH002	HOCKEMEYER, HEIKO			
	002	Overtime		153.00
	003	Double Time		3666.64
	025	Callout		272.00
Employee Total :				4091.64
HOUZ001	HOUSIL, ZAMEER DEAN			
	002	Overtime		100.91
	003	Double Time		242.19
Employee Total :				343.10
JIAJ001	JIANG, JESSICA			
	002	Overtime		362.59
	003	Double Time		747.15
Employee Total :				1109.74
JOHZ001	JOHNSTON, ZOE			
	002	Overtime		155.12
Employee Total :				155.12
JOYC001	JOY, CARMEL			
	002	Overtime		1290.39
	003	Double Time		14.58
Employee Total :				1304.97
KAME002	KAMEKA, ERIC			

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 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
		002	Overtime	1054.13
		031	Shift Relief Overtime WRRF	2040.27
		Employee Total :		3094.40
KEEA002	KEENAN, ADAM GLEN	003	Double Time	151.68
		Employee Total :		151.68
KIDA001	KIDD, ANNIKA TAYLOR	002	Overtime	955.80
		003	Double Time	339.84
		Employee Total :		1295.64
KIDB001	KIDD, BREDE CHRISTIAN	003	Double Time	151.68
		Employee Total :		151.68
KIVS001	KIVIAHO, SANDRA JEAN	002	Overtime	83.97
		003	Double Time	167.94
		Employee Total :		251.91
KLEJ001	KLEINE, JUSTIN	002	Overtime	366.04
		003	Double Time	2670.72
		Employee Total :		3036.76
5519	KOLESZAR, NEIL	002	Overtime	2989.80
		003	Double Time	4957.78
		025	Callout	2210.64
		Employee Total :		10158.22
7723	LANKOWSKI, EUGENIUSZ	002	Overtime	341.17
		003	Double Time	710.75
		Employee Total :		1051.92
LECJ001	LECLAIR, JEFF	002	Overtime	64.49
		Employee Total :		64.49
LEVS001	LEVY, SANDI	002	Overtime	83.97
		003	Double Time	55.98
		Employee Total :		139.95
LINY001	LIN, YING	003	Double Time	91.66
		Employee Total :		91.66
LOHI001	LO, HIEP DAO	002	Overtime	5253.90
		003	Double Time	9368.40

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 002, 003, 025, 031

Year : 2018
 Dates : All
 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
Employee Total :				14622.30
LONA001	LONGSTAFFE, ADAM	002	Overtime	81.82
Employee Total :				81.82
LORC001	LOREE, CLIFFORD	002	Overtime	1443.06
		003	Double Time	457.48
Employee Total :				1900.54
MACC001	MACE, COLTON JEREMY	002	Overtime	1129.85
		003	Double Time	1031.76
Employee Total :				2161.61
MACJ001	MACE, JOSHUA	002	Overtime	4879.15
		003	Double Time	1203.60
Employee Total :				6082.75
SEKR001	MANDAIR, ROMINDER	002	Overtime	973.62
		003	Double Time	1329.53
Employee Total :				2303.15
MANJ001	MANG, JULIA	002	Overtime	366.39
		003	Double Time	573.48
Employee Total :				939.87
4222	MANN, RICHARD J.	002	Overtime	476.06
		003	Double Time	544.08
		031	Shift Relief Overtime WFFF	2393.96
Employee Total :				3414.10
MARA001	MARKOVIC, ALAN	003	Double Time	4800.60
Employee Total :				4800.60
MART001	MARTELL, TROY PAUL	002	Overtime	164.68
		003	Double Time	194.76
Employee Total :				359.44
MATK001	MATTU, KASON	002	Overtime	729.20
		003	Double Time	1913.35
		025	Callout	168.66
Employee Total :				2811.21
MAYR001	MAYER, RYAN ANTHONY	002	Overtime	126.38

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Year : 2018
 Dates : All
 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
Employee Total :				126.38
MCKC001	MCKINNON, CORY			
	002	Overtime		1318.98
	003	Double Time		44.02
	031	Shift Relief Overtime WRFF		5645.52
Employee Total :				7008.52
MCMC001	MCPAHON, CONNOR			
	002	Overtime		2291.23
	003	Double Time		279.57
	031	Shift Relief Overtime WRFF		1320.58
Employee Total :				3882.38
MENM001	MENEGHIN, MATTHEW JOHN			
	002	Overtime		1835.58
	003	Double Time		237.70
	031	Shift Relief Overtime WRFF		5170.05
Employee Total :				7243.33
6605	MICHAELSEN, KENNETH G.R.			
	025	Calout		170.58
Employee Total :				170.58
MIKJ001	MIKI, JAMES			
	002	Overtime		59.42
Employee Total :				59.42
MILJ001	MILICEVIC, JOVO			
	002	Overtime		337.50
	003	Double Time		1275.00
Employee Total :				1612.50
4224	MOLLAND, KENNETH L.			
	002	Overtime		1190.15
	003	Double Time		45.34
	031	Shift Relief Overtime WRFF		1632.22
Employee Total :				2867.71
MOSD002	MOSSOP, DAVID			
	002	Overtime		578.07
	031	Shift Relief Overtime WRFF		1632.22
Employee Total :				2210.29
NGRO001	NG, ROBIN GAR HO			
	002	Overtime		21.08
Employee Total :				21.08
7711	NICHOLSON, JANNA E.			
	002	Overtime		428.91
	003	Double Time		500.36
Employee Total :				929.27
NONT001	NONO, TIBURCIO CAYABYAB			

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Year : 2018
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 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
		002	Overtime	204.00
		003	Double Time	2983.96
		025	Callout	544.00
Employee Total :				3731.96
GABK001	O'CLERY, KRISTINA			
		002	Overtime	45.32
		003	Double Time	1842.81
Employee Total :				1888.13
PAID001	PAIGE, DOMINIKA DANIELA			
		002	Overtime	14.54
Employee Total :				14.54
PALB001	PALMER, BRETT			
		002	Overtime	85.98
Employee Total :				85.98
PASM002	PASSAS, MICHAEL			
		002	Overtime	442.06
		031	Shift Relief Overtime WRFF	1904.26
Employee Total :				2346.32
PATG001	PATON, GREGORY JAMES			
		002	Overtime	82.65
Employee Total :				82.65
PEDA001	PEDDLE, ANDREW			
		002	Overtime	973.52
		003	Double Time	2207.02
		025	Callout	3196.91
Employee Total :				6377.45
PERK001	PERRAN, KIM F			
		002	Overtime	92.68
		003	Double Time	308.90
		025	Callout	525.13
Employee Total :				926.71
PITS001	PITCAIRN, SARAH ANNE			
		002	Overtime	52.00
		003	Double Time	909.76
Employee Total :				961.76
PITS002	PITHER, SIMON			
		002	Overtime	2285.09
		003	Double Time	5695.27
Employee Total :				7980.36
POUC001	POULSEN, CHRISTOPHER			
		002	Overtime	110.11
		003	Double Time	1051.91
Employee Total :				1162.02

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 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount	
PRUJ001	PRITCHARD, JAMIESON FREDERICK	002	Overtime	389.58	
		Employee Total :			389.58
		QUAA001	QUADRI, ALLEGRA MARINA	002	Overtime
003	Double Time			42.48	
Employee Total :				106.20	
QUAH001	QUADRI, HEIDI	002	Overtime	300.39	
		003	Double Time	38.76	
		Employee Total :			339.15
REDP001	REDEKOP, PETER ALFRED	002	Overtime	689.54	
		003	Double Time	597.00	
		Employee Total :			1286.54
REIT001	REIMER, T. LEE	002	Overtime	1103.22	
		003	Double Time	2885.30	
		Employee Total :			3988.52
RENK001	RENGIFO, KARINA EUGENIA	002	Overtime	1922.64	
		003	Double Time	1592.91	
		Employee Total :			3515.55
ROHK001	ROHDE, KARL HANS MICHAEL	003	Double Time	5231.94	
		Employee Total :			5231.94
		RYAP001	RYAN, PATRICK	002	Overtime
003	Double Time			581.67	
031	Shift Relief Overtime WRFF			1632.22	
Employee Total :				3047.00	
SANS001	SANDHU, SHAWN S	002	Overtime	1228.06	
		003	Double Time	1567.44	
		Employee Total :			2795.50
9106	SAWICKI-PEDERSON, DIANNE R.	002	Overtime	321.66	
		003	Double Time	1429.60	
		Employee Total :			1751.26
SCHE001	SCHROEDER, EVELYN LORRAINE	002	Overtime	74.43	
		Employee Total :			74.43

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Year : 2018
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 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
SKIT001	SKINNER, TRENT	002	Overtime	126.06
		003	Double Time	899.52
		Employee Total :		
8602	SMITH, CHRISTOPHER GORDON	002	Overtime	162.18
		003	Double Time	648.69
		025	Callout	6107.07
Employee Total :			6917.94	
4219	SMITH, DOUGLAS LANE	002	Overtime	2426.99
		003	Double Time	885.06
		031	Shift Relief Overtime WRFF	6057.11
Employee Total :			9369.16	
SPEJ001	SPENCE, JESSE RODNEY	002	Overtime	34.47
		Employee Total :		
7124	STECH, JOHN N.	002	Overtime	428.88
		003	Double Time	3716.96
		Employee Total :		
TANM001	TANCOCK, MICHAEL	002	Overtime	249.34
		003	Double Time	2023.92
		025	Callout	252.99
Employee Total :			2526.25	
UPPK001	UPPAL, KIRSCH LILLIAN	002	Overtime	87.48
		Employee Total :		
VIRI001	VIRK, INDERJIT	002	Overtime	171.53
		Employee Total :		
KALJ001	WADDINGTON, JENINE LOIS	002	Overtime	2057.26
		003	Double Time	2321.00
		Employee Total :		
WESC001	WESTWOOD, COURTNEY LEAH	002	Overtime	687.74
		003	Double Time	2719.32
		Employee Total :		
WILD002	WILKINSON, DUSTIN CONNOR	002	Overtime	555.31
		003	Double Time	730.86
		Employee Total :		

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 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
Employee Total :				1286.17
WILL001	WILLIAMS, LEAERIN VIRGINIA			
		002	Overtime	178.44
Employee Total :				178.44
ZEBK001	ZEBROWSKI-NELSON, Kaelin Christine			
		002	Overtime	765.45
		003	Double Time	495.72
Employee Total :				1261.17
Grand Total :				323582.03

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 Department : All
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 011

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 Dates : All
 Category : All
 S.I.N. : All
 Union : All

OT REPORT 2

Employee #	Employee Name	Pay Code	Pay Name	Amount
AUGA001	AGUSTIN, ARTURO LAZARO M	011	Banked Time Paid Out	1589.50
Employee Total :				1589.50
7730	ALMEIDA, PAULO	011	Banked Time Paid Out	923.98
Employee Total :				923.98
BOOM001	BOOS, MARLA	011	Banked Time Paid Out	8.57
Employee Total :				8.57
BOOS001	BOOTH, SPENCER	011	Banked Time Paid Out	524.96
Employee Total :				524.96
CALP001	CALVELO, PAZ	011	Banked Time Paid Out	444.69
Employee Total :				444.69
DADJ001	DADIVAS, JOSEPH OWEN CHUNACO	011	Banked Time Paid Out	802.03
Employee Total :				802.03
DAIW001	DAI, WEIBO	011	Banked Time Paid Out	2307.36
Employee Total :				2307.36
DEVRO01	DEVRIES, ROMY HELENA	011	Banked Time Paid Out	154.31
Employee Total :				154.31
DHIS002	DHILLON, SANDEEP	011	Banked Time Paid Out	375.27
Employee Total :				375.27
GALV001	GALBIN, VLAD VINCENTIU	011	Banked Time Paid Out	272.60
Employee Total :				272.60
GAME001	GAMACHE, ELANA	011	Banked Time Paid Out	34.99
Employee Total :				34.99
GILS001	GILCHRIST, SHERRY	011	Banked Time Paid Out	633.00
Employee Total :				633.00
GILH001	GILL, HARMAIL	011	Banked Time Paid Out	960.12
Employee Total :				960.12

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 011

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 Dates : All
 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
GILI001	GILL, IQBAL SINGH	011	Banked Time Paid Out	1206.70
Employee Total :				1206.70
GOBO001	GOBIN, OWEN	011	Banked Time Paid Out	42.65
Employee Total :				42.65
GORD001	GORST, DONALD CHRISTOPHER	011	Banked Time Paid Out	206.12
Employee Total :				206.12
GREM001	GREEN, MATTHEW	011	Banked Time Paid Out	89.94
Employee Total :				89.94
8600	GURALIUK, MIKE J.	011	Banked Time Paid Out	778.73
Employee Total :				778.73
HOCH002	HOCKEMEYER, HEIKO	011	Banked Time Paid Out	773.50
Employee Total :				773.50
7719	JACOBS, DAVID	011	Banked Time Paid Out	569.61
Employee Total :				569.61
JIAJ001	JIANG, JESSICA	011	Banked Time Paid Out	94.05
Employee Total :				94.05
LEEA001	LEE, ARNOLD	011	Banked Time Paid Out	419.99
Employee Total :				419.99
LOHI001	LO, HIEP DAO	011	Banked Time Paid Out	296.66
Employee Total :				296.66
SEKR001	MANDAIR, ROMINDER	011	Banked Time Paid Out	29.16
Employee Total :				29.16
MIKJ001	MIKI, JAMES	011	Banked Time Paid Out	712.98
Employee Total :				712.98
MILJ001	MILICEVIC, JOVO	011	Banked Time Paid Out	346.88
Employee Total :				346.88

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Employee : All
 Department : All
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 011

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 Dates : All
 Category : All
 S.I.N. : All
 Union : All

Employee #	Employee Name	Pay Code	Pay Name	Amount
NGRO001	NG, ROBIN GAR HO	011	Banked Time Paid Out	238.94
Employee Total :				238.94
7711	NICHOLSON, JANNA E.	011	Banked Time Paid Out	1268.77
Employee Total :				1268.77
GABK001	O'CLERY, KRISTINA	011	Banked Time Paid Out	7.55
Employee Total :				7.55
PITS002	PITHER, SIMON	011	Banked Time Paid Out	1351.67
Employee Total :				1351.67
POUC001	POULSEN, CHRISTOPHER	011	Banked Time Paid Out	2267.29
Employee Total :				2267.29
REIT001	REIMER, T. LEE	011	Banked Time Paid Out	1090.38
Employee Total :				1090.38
RENK001	RENGIFO, KARINA EUGENIA	011	Banked Time Paid Out	194.02
Employee Total :				194.02
9106	SAWICKI-PEDERSON, DIANNE R.	011	Banked Time Paid Out	1876.35
Employee Total :				1876.35
7124	STECH, JOHN N.	011	Banked Time Paid Out	17.87
Employee Total :				17.87
TANM001	TANCOCK, MICHAEL	011	Banked Time Paid Out	952.41
Employee Total :				952.41
TAYT001	TAYLOR, TIMOTHY	011	Banked Time Paid Out	134.91
Employee Total :				134.91
KALJ001	WADDINGTON, JENINE LOIS	011	Banked Time Paid Out	1.27
Employee Total :				1.27
Grand Total :				23999.78

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Employee : All
Department : All
Pay Codes : Selective
011

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Dates : All
Category : All
S.I.N. : All
Union : All

OT REPORT 3

Employee #	Employee Name	Pay Code	Pay Name	Amount
BOOS001	BOOTH, SPENCER	011	Banked Time Paid Out	441.00
Employee Total :				441.00
CHEA001	CHEUNG, ALAN HING LUN	011	Banked Time Paid Out	10.32
Employee Total :				10.32
DHIS002	DHILLON, SANDEEP	011	Banked Time Paid Out	398.69
Employee Total :				398.69
GILH001	GILL, HARMAIL	011	Banked Time Paid Out	122.43
Employee Total :				122.43
KIDT001	KIDD, THERESA	011	Banked Time Paid Out	57.10
Employee Total :				57.10
NGRO001	NG, ROBIN GAR HO	011	Banked Time Paid Out	129.02
Employee Total :				129.02
NUQA001	NUQUE, ARNIE	011	Banked Time Paid Out	275.22
Employee Total :				275.22
PITS001	PITCAIRN, SARAH ANNE	011	Banked Time Paid Out	174.00
Employee Total :				174.00
9106	SAWICKI-PEDERSON, DIANNE R.	011	Banked Time Paid Out	54.68
Employee Total :				54.68
8602	SMITH, CHRISTOPHER GORDON	011	Banked Time Paid Out	63.02
Employee Total :				63.02
Grand Total :				1725.48

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Year : 2018
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 Category : All
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OT REPORT 4

Employee #	Employee Name	Pay Code	Pay Name	Amount
BEKK001	BEKKERING, KATHRYN DAWN	201	Overtime at 1X	175.61
		202	Overtime at 1.5X	33.10
		Employee Total :		208.71
DIOG001	DIOGAN, GURDEEP KAUR	201	Overtime at 1X	29.95
		202	Overtime at 1.5X	89.86
		Employee Total :		119.81
DIXS001	DIXON, SARAH JANE	201	Overtime at 1X	44.14
		202	Overtime at 1.5X	66.20
		Employee Total :		110.34
JOHD002	JOHNSTONE, DEBRA	201	Overtime at 1X	58.48
		202	Overtime at 1.5X	230.27
		203	Overtime at 2X	29.24
Employee Total :		317.99		
MAGC002	MAGNUS, CHRISTINA	201	Overtime at 1X	1250.35
		202	Overtime at 1.5X	414.65
		Employee Total :		1665.00
SANT001	SANDHU, TANISHA KAUR	201	Overtime at 1X	59.90
		202	Overtime at 1.5X	67.40
		Employee Total :		127.30
Grand Total :				2549.15

THE CORP. OF THE CITY OF WHITE ROCK
Employee Trans Report -Summary



PA5030
 Date : Jul 22, 2019

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Employee : All
 Department : All
 Pay Codes : Selective
 211

Period : 3 To 3 Month : 2 Year : 2019
 Dates : All
 Category : All
 S.I.N. : All
 Union : All

OT REPORT 5

Employee #	Employee Name	Pay Code	Pay Name	Amount
BOTD001	BOTTRILL, DANIEL JOHN	211	Lieu Time Paid Out	12582.96
Employee Total :				12582.96
JASS001	JASIM, SAAD YOUNIS	211	Lieu Time Paid Out	2539.48
Employee Total :				2539.48
2006	KURYLO, SANDRA	211	Lieu Time Paid Out	4177.61
Employee Total :				4177.61
4207	LEMIRE, PHILIP	211	Lieu Time Paid Out	7121.11
Employee Total :				7121.11
NYHJ001	NYHUS, JAMES WILLIAM	211	Lieu Time Paid Out	1555.18
Employee Total :				1555.18
7712	YEE, SYLVIA	211	Lieu Time Paid Out	642.33
Employee Total :				642.33
Grand Total :				28618.67