

***City of White Rock***

WR19-043

**Request for Proposal for Consulting Services for Integrated  
Transportation and Infrastructure Master Plan**

***QUESTIONS AND ANSWERS No. 1***

The following are a list of questions received by the City related to the above RFP, and responses to those questions related to the above RFP. The content of this addendum now forms part of the WR19-043 and should be considered with the other terms as presented.

**Q1: What is the estimated or available budget for completing the ITIMP?**

A1: The City of White Rock has a land area of 5.13 km<sup>2</sup> and a population of over 19,000 residents. Proposals should be representative of the size and population of this municipality. As a basis of comparison, the budget for the 2014 Strategic Transportation Plan was \$80,000.

**Q2: What is the weighting of the evaluation criteria, noting that Price is listed first in the RFP, however a Best Value selection will be employed?**

A2: The City will be evaluating various components to establish a total percentage score. The weighting will not be disclosed.

**Q3: Can you please clarify the project schedule, the project term, and project duration?**

A3: The project schedule is outlined in page 23 and page 24. The project term is December 13, 2019 to December 31, 2020. The project duration is 12 months.

**Q4: Can you please clarify the bonding requirement for each employee?**

A4: Bonding is not required for each employee.

**Q5: Under General Responsibilities on page 18, the fourth bullet refers to consultants responding to public enquiries, liaison with residents, and having working relationships with stakeholders, etc. Can you clarify the consultant's responsibilities?**

A5: Written responses are prepared by the consultant, but will be sent to residents or posted on the City's website by City staff. The consultant is expected to respond to public enquiries at

open houses and meetings. The consultant will liaison with residents for Task 2 and Task 5. The consultant will establish working relationships with stakeholders.

**Q6: Does The City have parking inventory or parking data of its current parking facilities?**

A6: Yes, this will be made available to the successful proponent.

**Q7: What traffic data does the City have?**

A7: The City has limited traffic data. The successful proponent will have access to recent traffic studies at Thrift Street between Stayte Road and Maple Street, at Roper Avenue between Kent Street and Stayte Road, and other traffic studies prepared by major development sites.

**Q8: Does the ITIMP scope include collision analysis and safety review given the City wants to develop a vision that is consistent with Vision Zero?**

A8: The City has ICBC collision data. The ITIMP will not include collision analysis and safety review.

**Q9: The RFP states “The implementation plan should identify the specific improvements part of the pedestrian, cycling, transit, goods movement and motor vehicle plans, sewer master plan, drainage master plan, and water master plan.” Is the understanding that the ITIMP will be referencing the sewer, drainage and water master plans to ensure the transportation recommendations and phasing are integrated with recommendations from those plans?**

A9: The ITIMP will ensure that sewer, drainage, water, and transportation improvements are integrated in the phasing strategy and implementation plan.

**Q10: Does the City currently have an EMMME or Synchro model that will be updated or will a brand new model be built for this project?**

A10: A new model will need to be created for this project.

**Q11: The scope of work outlined in the RFP can be completed using a Synchro model. Is a Synchro model adequate or does the City require an EMMME model as part of this project for future use?**

A11: Please refer to page 24, “Deliverables”.

**Q12: What is the scope of the best practice review?**

A12: The best practices review can be a literature review of other jurisdiction’s design standards and bylaws, the BC Active Transportation Design Guide, and TAC standards and guidelines.

**Q13: What is the extent of the streets to be scanned for the optional task?**

A13: All City streets excluding truck routes and the MRN.



**Q14: Does the streetscape need be included in the LiDAR capture and to what level of detail?**

A14: Yes, the streetscape shall be included. Please include all visible, above-ground street features (including encroachments, drainage, water, and storm sewers). For commercial areas, include details of buildings' facades, column-supported overhangs and floor elevations for all building entrances.

**Q15: Can you please clarify what features the City wants extracted to topographic survey?**

A15: Please include elevations for all visible, above-ground street features (including encroachments, drainage, water, and storm sewers). For commercial areas, include details of buildings' facades, column-supported overhangs and floor elevations for all building entrances.

**Q16: What is the accuracy requirement for the LiDAR data?**

A16: LiDAR quality level shall be QL2.

**Q17: Are all pages in the proposal document to be initialed?**

A17: Yes.

**Q18: In Section 1 – Signature and Acceptance where you would like these pages to appear?**

A18: It should appear in order as per Proposal Submission Format, Section 15 on page 3.

**Q19: Where should Appendix C – Price Quotation be inserted?**

A19: It should be inserted after Added Value.

**Q20: Where, in the order of contents, should Methodology and Schedule appear?**

A20: It should be inserted after Proponent Profile.

**Q21: Where is the Proposal Submission Format that should be followed?**

A21: It is in Section 15 on page 3.

**Q22: What types of references should be provided?**

A22: Please provide references in Q7 for transportation planning, traffic engineering, public engagement and infrastructure planning.

**Q23: Would the City be able to extend the closing deadline?**

A23: The closing date will be amended to December 18, 2019.

**Q24: Can the City confirm the horizon year for the current OCP (being developed)?**

A24: The horizon year for the OCP currently under review is 2045.





Please sign below to indicate receipt and acknowledgement of this Addendum, and return a signed copy with your submission or as a separate document to the undersigned by email or fax.

I, \_\_\_\_\_ (print name), \_\_\_\_\_ (position with company)

Of \_\_\_\_\_ (Company name)

**Acknowledge receipt and consideration of this Questions and Answers No. 1 for WR19-043 – Request for Proposal for Consulting Services for Integrated Transportation and Infrastructure Master Plan.**

Signed \_\_\_\_\_ This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

