

January 15, 2020  
City of White Rock  
Engineering & Municipal Operations  
877 Keil Street  
White Rock, BC V4B 4V6  
Canada

### **RFP for PARKS YARD FENCING INSTALLATION (Contract No. WR20-003)**

The City of White Rock ("City") is seeking a qualified contractor to install fencing along the perimeter of the Parks Work Yard located at **1475 Anderson Street**. Refer to appendix C for location of the property in White Rock, BC.

This work is to provide perimeter security to restrict access of the site to only authorized city staff. The Parks Yard is used daily by park staff and will continue to be used during fence installation project.

This Request for Proposal (RFP) is to invite interested fencing contractors to submit a proposal for fencing. Generally the scope of work includes the following:

1. Install approximately 170m of new black powder coated fence at approximately the location shown in Appendix D. Changes in the fence alignment will be required to avoid mature trees, utilities and other obstacles.
2. Removal and disposal of the old fencing and posts offsite.
3. Include an Arborist for supervision during construction and reporting as well as protecting trees and roots.
4. Lay out the proposed fence line in consultation with City staff to mitigate disturbances to existing features.
5. Perform grading to provide an even grade for the fence and consistent elevation throughout. The grading material shall be but not limited to 19mm minus crushed gravel, top soil, sod, and bark mulch.
6. Install roll out manual operated sliding gates as shown on the attached plan in Appendix D. This includes all of the associated electrical work to provide complete functional gates. Refer to Appendix E for details and pictures of each electrically operated gate.
7. Install electrical power conduits to gates.
8. All pedestrian and vehicular gates must include door hardware, panic hardware, electric strikes and access control key card readers by NexGen Technologies. The work must include end-to-end commissioning and for integrate with the City's access control system and alarm monitoring system. The proponent shall retain NexGen (**Wesley Yee NexGen Technologies 604-861-8324**) for control setup.
9. Appropriate construction is required to secure the emergency exit system from external tampering. Both manual and automatic gates will have access control by NexGen. The city will supply the lock.

**Engineering and Municipal Operations**  
P: 604.541.2181 | F: 604.541.2190  
877 Keil Street, White Rock BC, Canada V4B 4V6

**City of White Rock**  
15322 Buena Vista Avenue, White Rock BC, Canada V4B 1Y6

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[www.whiterockcity.ca](http://www.whiterockcity.ca)

10. Contractor to liaison with City's Electrical Contractor on power supply for card entry system.
11. Contractor to provide in the proposal to fence off existing stair entrance and ramp with Nex Gen access as shown in photo in Appendix E.
12. Install main gate and manual slide gates as shown on the attached plan in Appendix D and listed in the form of prices, Appendix F.
13. Supply all brochures, manuals, shop drawings, and test results of the proposed works.
14. The warranty period under the Contract is two years from the date of Substantial Performance of the Work unless otherwise noted.
15. City to construct a new pedestrian pathway next to the existing pathway and is scheduled to be complete prior to the start of fencing work. The alignment of the new fence will follow the existing pedestrian pathway for the most part.
16. The fence is to be totally **completed by March 31, 2020**, and available for City staff use. **A mandatory site meeting will be held on Friday January 24, 2020, at 10:00am.** Interested proponents are to meet at the front gate at **1475 Anderson Street**.

Nothing in this RFP is intended to indicate an offer by the City to enter into a contract with any person who submits a response to it. No contract "A" will be formed as a result of this exercise. While the City intends to evaluate requests in accordance with these instructions, it has no contractual obligations to respondents in connection with this process and may, without liability to any respondent, evaluate responses, or otherwise act, in accordance with its assessment of its best interest.

### **CLOSING DATE AND TIME**

Submissions shall be received on or before **3:00 p.m. local time on Friday, January 31, 2020.** Submissions are to be

- delivered or dropped off (877 Keil Street, White Rock, BC V4B 4V6),
- emailed to [operations@whiterockcity.ca](mailto:operations@whiterockcity.ca) It is the proponents responsibility to confirm the proposal is received

Electronic submissions shall be deemed to be successfully received only if acknowledged by the City prior to the date and time of closing. The City will not be liable for any delay for any reason.

### **INQUIRIES AND ADDENDA**

All inquiries are to be directed to the City contact: **Hiep Lo, ASCT, Engineering Technologist.**

Phone: 604-541-2185

Email: [hlo@whiterockcity.ca](mailto:hlo@whiterockcity.ca)

It is solely the respondent's responsibility to be aware of and be familiarized with any addenda or supplementary information issued.

### *General*

- An introductory letter including a statement of accepting the Terms of this RFQ, as well as the specialization of the respondent.

### *Experience*

- Minimum 5 relevant projects within the past 3 years.
- A description of the current personnel that worked on those projects.
- Project descriptions should include a summary of scope, location, challenges faced in the project, construction value, length of time from design to completion, and client contact information (email, telephone).

### *Personnel*

- The Personnel section must include identification and a brief description of key company personnel and project manager(s), and their specialties.
- Statement of total technical staff complement.

### *Sub-Contractor Services*

- Identification of sub-contractor services.

### *References*

- This section must include a minimum of three (3) municipal, provincial or federal government references.

### *Schedule of Rates*

- This section must include a schedule of rates including all hourly rates and reimbursable disbursement fees applicable for this RFP.

### *Warranty*

- The warranty period under the Contract is two years from the date of Substantial Performance of the Work.
- The Owner, shall promptly give the Contractor Notice in Writing of observed defects and deficiencies which occur during the two-year warranty period.
- the Contractor shall correct promptly, at the Contractor's expense, defects or deficiencies in the Work which appear prior to and during the two-year warranty period.

### *Additional Information*

- The respondent is to include any and all information they deem relevant to the proposed work which adequately explains their product. This can include benefits of the product, Operation and maintenance, specific installation instructions, and any details for the city to be able to evaluate and compare with other respondents products.
- Submissions should be limited to a maximum of eight (8) pages, excluding company brochures and resumes.

## **EVALUATION CRITERIA**

The following criteria will be used to evaluate the proposals:

### **Mandatory Criteria**

The evaluation of Proposals will be undertaken on behalf of the City by an evaluation team. The evaluation team may consult with others, including City staff members, third-party contractors and references, as the evaluation team may in its discretion decide is required.

The evaluation team will compare and evaluate all Proposals to determine each Proponent's strength and ability to provide the goods or services in order to determine the Proposal, which is most advantageous to the City, using the following criteria:

- (a) Experience, Reputation and Qualifications;
- (b) Work Plan and Methodology;
- (c) Work Schedule; and
- (d) Pricing for Work.

The evaluation team will not be limited to the criteria referred to above and may consider other criteria that the team identifies as relevant during the evaluation process. All criteria considered by the evaluation team will be applied evenly and fairly to all Proposals. The evaluation team may apply the evaluation criteria on a comparative basis, evaluating the Proposals by comparing one Proponent's Proposal to another Proponent's Proposal. With respect to financial criteria, Proposals will be evaluated on the basis of which Proposal will provide the best overall value to the City.

### **Clarifications and Additional Information:**

The evaluation team may, at its discretion, request clarifications or additional information from a Proponent with respect to any Proposal, and the evaluation team may make such requests to only selected Proponents. The evaluation team may consider such clarifications or additional information in evaluating a Proposal.

### **Appearance before Evaluation Team to Provide Clarifications:**

The evaluation team may, at its discretion, invite some or all of the Proponents to appear before the evaluation team to provide clarifications of their Proposals. In such event, the evaluation team will be entitled to consider the answers received in evaluating Proposals.

### **No Disclosure of Evaluations:**

No totals, weights, prices, scores or other evaluation information or data will be provided to any Proponent.

### **Representations of Proponents:**

By submitting a Proposal, a Proponent is representing that it has the qualifications, experience, knowledge, skills and abilities necessary for the fulfillment of the Contract, and that all components, labour, materials and equipment required to undertake the Work or to provide the goods or services have been identified in the Proposal or will be provided by the Proponent and are included in Proposal price.

**Completeness of Proposal:**

Proponents will be deemed to have carefully examined this RFP, including all attached schedules and appendices and any addenda, prior to preparing and submitting a Proposal with respect to any and all facts which may influence a Proposal.

**Lowest Proposal Price Not Determinant:**

Without limiting its rights under this RFP and for greater certainty, the lowest Proposal Price or any Proposal will not necessarily be accepted. Because maintaining schedule for this project is critical, a Proponent's demonstrated capabilities in executing the Work may be of greater importance to the City than the Proposal Price. The City reserves the right to reject any or all Proposals or to accept any Proposal should it be deemed in the interest of the City to do so.

The City reserves the right to accept or reject any or all submissions or cancel this RFP at any time and will not be responsible for any costs incurred by the respondents in the preparation of a submission. The City will be selecting based on best overall value.

**Schedule: Work Schedule**

Proponents should provide the following information in the space provided and/or by attaching additional pages, if necessary:

<b><u>Work Description</u></b>	<b><u>Target Date</u></b>
Start Date	
Completion Date	

**End of Schedule**

Information received by the City will be held in confidence and will become the property of the City. The City, however, is bound by the provisions of the Freedom of Information and Protection of Privacy Act, and all parties are advised that submissions will be treated as public documents and their contents may be disclosed if required to do so, pursuant to the Act.

Sincerely,

Hiep Lo, A.Sc.T., Engineering Technologist

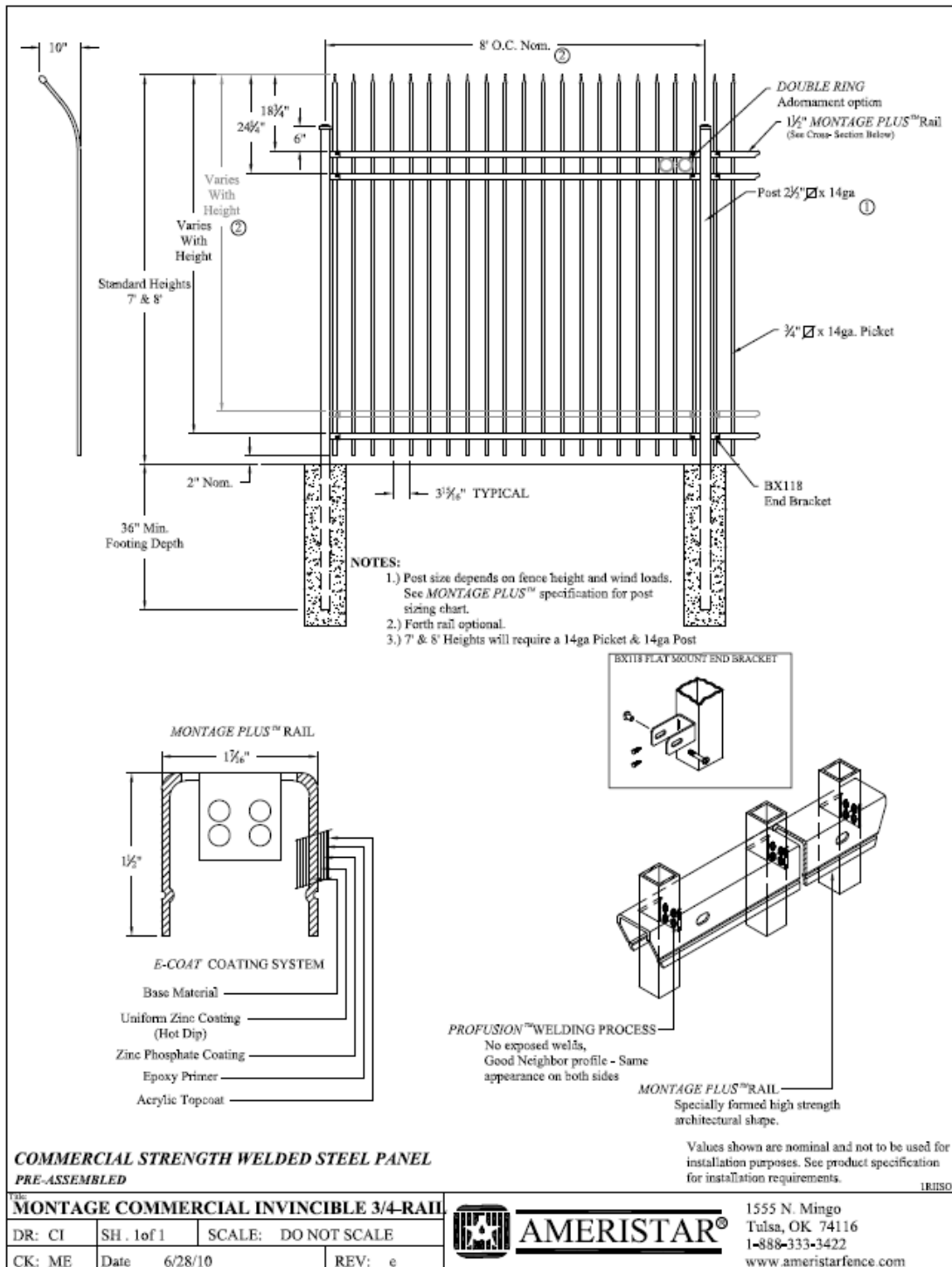
**APPENDIX A**  
Ameristar Montage Commercial Invincible Fence



Located at the City of White Rock Merklin Reservoir

## APPENDIX B

### Ameristar Typical Fence Detail





**APPENDIX C**  
**LOCATION PLAN**  
1475 Anderson Street (Shaded area is to be fenced)











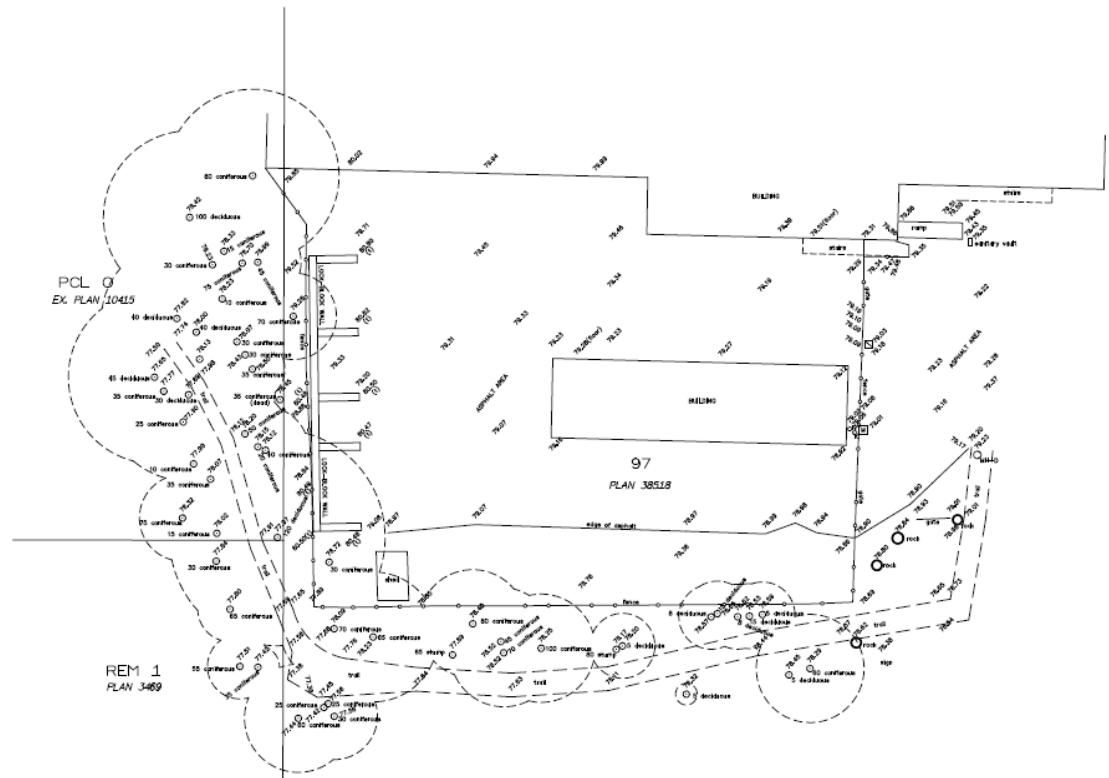
Parks Yard



1475 Anderson St., White Rock  
P.O. 008-523-444

LEGEND

- |   |                                  |
|---|----------------------------------|
|  | DENOTES CATCH BASIN - TOP ENTRY  |
|  | DENOTES WATER METER              |
|  | DENOTES STORM MANHOLE            |
|  | DENOTES TREE AND CANOPY EXTENT   |
|  | DENOTES GROUND ELEVATION         |
|  | DENOTES TOP OF WALL ELEVATION    |
|  | DENOTES IRRIGATION CONTROL VALVE |
|  | DENOTES INSPECTION CHAMBER       |



Lot dimensions are derived from FIELD SURVEY

Elevations are Geodetic (GVD28 GVD-2005 - IN METERS)  
Derived from Control Monument 88H3874 located at the  
Intersection of North Bluff Rd. & High St.  
Elevation = 88.750m

If this plan is used in digital form, Target Land Surveying will only assume responsibility for information content shown on original unaltered drawing.

Tree diameters are taken at 1.4m above grade and are shown in cm.

This Plan was prepared for architectural design and permit purposes, and is for the exclusive use of our client. The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of reproduction, transmission or alteration to this document without consent of the signatory.

CERTIFIED CORRECT  
DATED THIS 26TH DAY OF SEPTEMBER, 2019.

Erny Philip BCLS



## APPENDIX E

### Fencing Stairs and Ramp



## APPENDIX E

### Electrical Power Supplies

#### Gate:

Manual operated sliding gate is requested to match the new Ameristar Montage Commercial Invincible fence. Manual gate to have Nexgen FOB keyless entry to have key cylinders and key card readers



Example of Sliding Gate –  
Merklin Reservoir



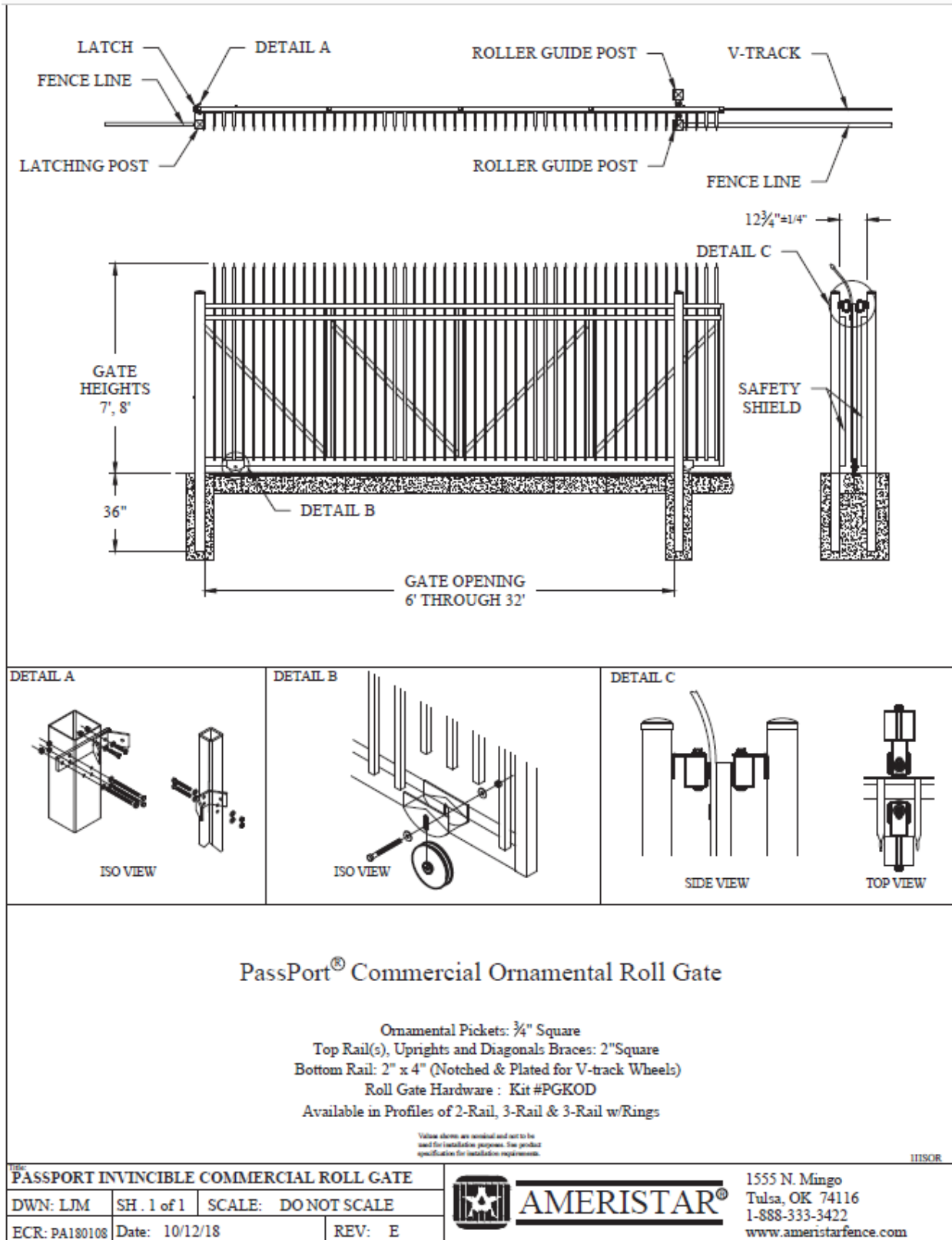


Example of Sliding Gate – Merklin Reservoir



Commercial Sliding Roll Gate – Ameristar Website





## APPENDIX F

**Form of Pricing:**

Item	Description	Rate (\$/Unit)	Quantity	Cost
1	AMERISTAR, Montage Commercial, 4 rail, 8 feet high, no ring (Length to be confirmed, Refer to appendix A)	Lineal Meter	170m	_____
2a	6.5m wide sliding gate (Gate 1) c/w – lock, electric strike and NexGen's Access Control key card readers for entry and exit)	Lump Sum	1	_____
2b	Optional - 6.5m wide sliding gate (Gate 1) c/w remote access	Lump Sum	1	_____
3	Remove and dispose of off-site the existing fencing, posts, footings/concrete, gates, and all materials associated with the existing fence	Lump Sum	1	_____
4	Optional - 7.5m wide lockable manual sliding gate (NexGen Control Access)	Lump Sum	1	_____
5a	Optional 7.5m wide sliding gate c/w remote access	Lump Sum	1	_____
6	All electrical works (ie: power Supply, conduits, commissioning)	Lump Sum	1	_____
7	Lockable manual Pedestrian exit gate c/w electric strikes and NexGen Access Control key card readers	Lump Sum	1	_____
8	Lockable Man gate (City to supply padlock)	Lump Sum	1	_____
9	Remaining miscellaneous work for items not specifically identified	Lump Sum	1	_____
Subtotal:				_____
GST (5%):				_____
Total:				_____

Note: Refer to Appendix D for Gate reference No. & locations.