

January 20, 2020

FOI No: 2020-01

VIA E-MAIL – Redacted

Redacted

Dear Redacted

Re: Request for Records
Freedom of Information and Protection of Privacy Act

The City of White Rock has processed your request for access to the following records pursuant to the *Freedom of Information and Protection of Privacy Act (the Act)*:

- *the total cost of the December 2019 Christmas and Happy New Year card mailout from the City of White Rock Councillors. That would be the amount for the cards, envelopes and postage.*

Access to this information is available In December 2019, the City ordered seven hundred greeting cards with envelopes in three different formats. A copy of the printing invoice for \$675.36 is attached. Approximately three hundred of these greeting cards were sent by mail at a postage cost of \$0.87 each, or a total cost of \$261.00.

City staff time spent designing the greeting cards and preparing them for mailing was not tracked. The City intends to use the remaining cards for Christmas 2020.

Corporate Administration
P: 604.541.2212 | F: 604.541.9348

City of White Rock
15322 Buena Vista Avenue, White Rock BC, Canada V4B 1Y6

WHITE ROCK
City by the Sea!

www.whiterockcity.ca

Please contact our office if you have questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "K Overton", with a long, sweeping horizontal line extending to the right.

Ken Overton
Manager, Property, Risk Management, and FOI
604-541-2104

Att.

If you believe that the City of White Rock has been unreasonable in its handling of your request, you may ask the Information and Privacy Commissioner to review our response. You have 30 days from receipt of this notice to request a review by writing to:

Office of the Information and Privacy Commissioner
3rd Floor, 756 Fort Street
Victoria BC V8W 1H2

Should you decide to request a review, please provide the Commissioner's office with:

1. your name, address and telephone number;
2. a copy of this letter;
3. a copy of your original request sent to the City of White Rock; and
4. the reasons or grounds upon which you are requesting the review.



ALLEGRA PRINT & IMAGING

BURNABY • SURREY • LANGLEY

INVOICE

No: 44959

Date: 12/11/19

Audra Brousseau
City of White Rock
15322 Buena Vista Ave
White Rock BC V4B 1Y6

SHIP TO:

< Same as Bill To >

Acct.No	Ordered by	Phone	P.O. No	Prepared by	Sales Rep	Ship By
2554	Audra Brousseau		Audra	Bill		Pickup Surrey
Quantity	Description					Price
700	City of White Rock Christmas Cards and envelopes, 3 versions. 350 Mayor and council. 200 Mayor-. 150 General-					588.00
					Subtotal	588.00
					Shipping	16.00
					Postage	0.00
					GST	30.20
					PST	41.16
					TOTAL	675.36
					Paid	0.00
					BALANCE	675.36
					Terms	Net 15 Days

SENT OUT

12-11-19

FOR APPROVAL

Received by _____ Date _____

Please Pay From This Invoice. Thank you for your order. -Gst.844797308. Pst-1000-8667

Allegra Print & Marketing Surrey/Langley/Burnaby • #130 19358 96th Avenue • Surrey BC V4N 4C1 • 604 881-0220

(print# 2)

AB
#022 000040799

\$ 658.56 (B)
\$ 16.80 (G)

RECEIVED 12/11/19

12 11 2019
POSTED