

THE CORPORATION OF THE
CITY OF WHITE ROCK

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

MEETING NOTICE

Pursuant to the *Community Charter* a Special and Closed meeting of Council have been called to begin at **6:15 P.M. on JUNE 13, 2019.**

DATE: THURSDAY, JUNE 13, 2019

MEETING TIME: 6:15 P.M.

LOCATION: WHITE ROCK CITY COUNCIL CHAMBERS –
15322 BUENA VISTA AVENUE, WHITE ROCK BC

These meetings have been called to discuss items that are in accordance with Sections 90(1) (a), (c), (d), and (k) of the *Community Charter*:

- 90(1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (d) the security of the property of the municipality; and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Purpose: Personnel / Negotiations of Municipal Service

Note: *The Closed meeting proceed in the City Hall Boardroom following conclusion of the special to close meeting.*

Date: June 12, 2019

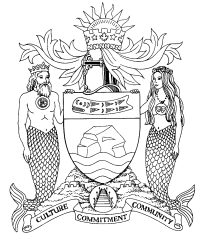
S. Alam

Stephanie Lam
Deputy Corporate Officer

WHITE ROCK
My City by the Sea!

www.whiterockcity.ca

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



June 12, 2019

A **CLOSED MEETING** of CITY COUNCIL will be held in the **CITY HALL BOARD ROOM** on **THURSDAY, JUNE 13, 2019**, following the Special to Close Meeting at **6:15 p.m.** for the transaction of business as listed below.

S. Lam, Deputy Corporate Officer

A G E N D A

1. AGENDA APPROVAL

RECOMMENDATION:

THAT the Corporation of the City of White Rock Council adopt the agenda for the June 13, 2019 closed meeting as circulated.

2. PREVIOUS MINUTES

Closed Meeting – May 24, 2019

Page 2

RECOMMENDATION:

THAT the Corporation of the City of White Rock Council adopt the minutes of the May 24, 2019 closed meeting as circulated.

3. REFLECTION OF DISCUSSION POINTS FROM THE CLOSED COUNCIL TO COUNCIL MEETING HELD JUNE 6, 2019 *Community Charter Section 90(1) (a), (d), and (k)*

4. NEXT STEPS AND THE JUNE 17, 2019 CLOSED COUNCIL TO COUNCIL MEETING *Community Charter Section 90(1) (a), (d), and (k)*

5. DISCUSSION / CONSIDERATION OF ITEMS TO BE RELEASED FROM THE CLOSED SESSION TO THE PUBLIC

6. CONCLUSION OF THE JUNE 13, 2019 CLOSED COUNCIL MEETING

- PRESENT:** Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan
- STAFF:** D. Bottrill, Chief Administrative Officer
D, Johnstone, Committee Clerk
-

The meeting was called to order at 6:23 p.m.

1. AGENDA APPROVAL

2019-IC-027

It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council:

- Accepts the two (2) On-Table Items with regard to the Council-to-Council meeting agenda, provided by the SFN facilitator (examples in relation to Communications Protocol and Draft Agenda for June 17, 2019 meeting); and
- Adds Item 4a – Personnel Matter – CAO (*Closed on provision of Community Charter, Section 90 (1) (a) and (c)*); and

THAT the agenda be adopted as amended.

CARRIED

AGENDA VARIED

The agenda was varied and Item 2 (Previous Meeting Minutes) were addressed following Item 5.

3. REFLECTION OF DISCUSSION POINTS FROM THE CLOSED COUNCIL TO COUNCIL MEETING HELD JUNE 6, 2019

Community Charter Section 90(1) (a), (d), and (k)

Council reflected on the points discussed at the previous closed Council-to-Council meeting held June 6, 2019 with the Semiahmoo First Nation and the following comments were noted:

Negotiations

Negotiations

Discussion continued, and the Chief Administrative Officer (CAO) provided the following information:

Negotiations

Negotiations

The following discussion points were noted:

Negotiations

4. **NEXT STEPS AND THE JUNE 17, 2019 CLOSED COUNCIL-TO-COUNCIL MEETING**

Community Charter Section 90 (1) (a), (d), and (k)

Chief Administrative Officer noted that two (2) On-Table Items have been provided by the facilitator, one of which is an outline for a potential agenda for the Council to Council meeting to be held on Monday, June 17, 2019.

The following discussion points were noted:

Negotiations

Negotiations

2019-IC-028

Negotiations

2019-IC-029

2019-IC-030

It was MOVED and SECONDED

THAT Council receives for information the On-Table items regarding the Council-to-Council meeting agenda for June 17, 2019 and a possible template for communications protocol.

CARRIED

4A)

PERSONNEL ISSUE- CHIEF ADMINISTRATIVE OFFICER

Community Charter Section 90 (1) (a) and (c)

The CAO reported that a situation regarding tree cutting on the west side of Oxford Street had taken place, and that further discussion at a Council level was required.

The CAO noted that Engineering staff are required to provide a week's notice to Council regarding tree removal; however, in this situation this did not occur. The Director of Engineering and Municipal Operations was made aware of plans for tree removal on June 13, 2019, and an email was sent directly to the CAO, Mayor and Council with respect to this matter once he was made aware of the tree removal.

In response to a question from Council, the Chief Administrative Officer noted that staff vacation coverage issues led to confusion in this circumstance, and that changes to the dates for tree removal added further confusion.

The Engineering and Municipal Operations department had clarified that the two (2) trees were to be removed as they posed a hazard to surrounding areas. The City arborist had been consulted, and had determined that the trees needed to come down.

The CAO acknowledged that there was an error in regard to the communication timeline and that it is important and would be addressed with staff.

Personal Information

The CAO noted that it is always the intention to notify Council at least one (1) week in advance for tree removal in the City. Staff are trusted to obtain information from their arborist, and act in accordance with their professional advice. Operational matters, such as the decisions on which trees are deemed to be hazardous, are within the scope of the CAO. Council concerns with tree removal should be addressed through policy-related matters, such as the Tree Bylaw.

The Council Member noted concern that City staff are not aware of, or are not working in line with the Strategic Priorities established by Council.

The Mayor clarified that while he had concerns with this situation, Council should not be interfering with and/or directing staff. It was further noted that Council as a whole need to be mindful of e-mails to staff and residents, especially in situations where multiple members of Council are responding as this could lead to discussions and potential directions for future policies. These conversations are legislatively required to occur at an open Council meeting.

The CAO noted that additional conversations regarding organizational roles in the City is required. It was suggested that a further discussion on this matter take place at the June 24, 2019 meeting.

Discussion took place between Council members with respect to note taking during Closed Council meetings. It was clarified that the general rule of practice is that the Clerk for the meeting is there to officially take meeting minutes. Any other notes taken during the course

of a Closed Council meeting are to be provided to the Clerk at the end of the meeting (for destruction).

2019-IC-031

It was MOVED and SECONDED

THAT Council directs that all notes taken during a Closed Council Meeting be provided to the Clerk, the City's Corporate Officer, or designate, at the end of the meeting.

CARRIED

Councillors Johanson and Kristjanson voting in the negative

With respect to Closed Council meeting protocol, a member of Council suggested that the City's Legal Firm be invited to a future meeting to further discuss the protocol on Closed Council items, and when they can be discussed with the public.

5. DISCUSSION / CONSIDERATION OF ITEMS TO BE RELEASED FROM THE CLOSED SESSION TO THE PUBLIC

This item was not discussed.

2.

PREVIOUS MINUTES

Closed Meeting – May 24, 2019

2019-IC-032

It was MOVED and SECONDED


THAT Council adopts the minutes of the May 24, 2019 closed meeting as circulated.

CARRIED

6.

CONCLUSION OF THE JUNE 13, 2019 CLOSED COUNCIL MEETING

The Chairperson declared the meeting concluded at 9:38 p.m.



Mayor Walker



D. Johnstone
Committee Clerk