

CITY TREE MANAGEMENT PERMIT APPLICATION FORM

1. Type of Application:

- Removal and replacement or protection in conjunction with building permit, development permit, subdivision, or demolition permit
- Pruning or removal for view restoration
- Pruning
- Removal

2. Description of Application:

Civic Address(s) _____

PID(s) _____

3. Application Submission Requirements:

	Req'd	Rec'd	Details
General			
State of Title Certificate			Dated no more than 7 days from application date
Agent authorization			If applicant is not the subject property owner.
Proof of business ownership			If registered owner is a company
Tree Assessment Report			Prepared by a Certified Arborist
Rationale for pruning/removal			Letter from property owner and photos of tree(s) to be cut/removed
Tree survey			Prepared by a BC Land Surveyor
Coordinated Site Development Plan			Coordinated and signed by owner/agent and all project consultants
Geotechnical/Hydrological Assessment			May be required and to be prepared by a qualified Geotechnical Engineer
View Related Application			
State of Title Certificate			Demonstrating 2 years of continuous property ownership
Rationale for pruning/removal			Written rationale describing the manner in which a view has been obscured by tree growth, and the manner in which the applicant wishes to have the tree pruned in order to re-establish a view
Photographic/graphic information			Clearly demonstrating the manner in which a view has become obscured by tree growth
Applicant must own property within 30 meters of tree under application			

Engineering and Municipal Operations
P: 604.541.2181 | F: 604.541.2190
877 Keil Street, White Rock BC, Canada V4B 4V6

City of White Rock
15322 Buena Vista Avenue, White Rock BC, Canada V4B 1Y6



www.whiterockcity.ca

4. The registered owner of the property shall understand the following:

- Your signature on this application verifies you acknowledge your obligations as the Prime Contractor under Section 118 of the Worker's Compensation Act
- Your signature on this application acknowledges your agreement with the Terms and Conditions of the Permit
- No tree removal or pruning shall commence without the prior written approval of the Director of Engineering and Municipal Operations
- Applicant shall pay all costs associated with the tree pruning or removal
- Tree care worker shall provide proof of: \$5 million dollars in liability insurance, current City of White Rock business license, Worksafe coverage in good standing, current ISA certification

Replacement and Retention Tree Information:

- The placement and species of replacement trees must be approved by the City Arborist
- Replacement trees to be planted according to City of White Rock's tree planting specifications
- All security refunds are contingent on the health, number and size of replacement trees being installed, as determined by the City Arborist
- Tree replacement security refunds are contingent on the replacement tree(s) surviving in-ground for a minimum of one year and can be extended by the City Arborist
- Tree replacement security will only be refunded to the Registered Property Owner as it appears on the City Tree Management Permit Application Form
- Retention trees must be protected with an approved tree protection barrier fence during site development and building construction/demolition
- No demolition permit or building permit shall be issued until a tree protection barrier has been installed and approved by City Arborist
- Tree protection barriers must remain intact throughout the construction on the lot
- Tree protection barriers can only be removed with approval from the City Arborist
- No dumping, storage of materials or excavation is permitted within the critical root zone of the protected tree
- Site disturbance within the tree protection zone is prohibited
- Tree protection security will be reviewed and held by the City for a minimum of one year after final building approval and can be extended and held by the City until the City Arborist is satisfied with the health of the tree
- The City may keep the security deposit if the City determines that any portion of the Tree Management Permit or Bylaw 1831 or Policy 611 has been violated
- The Director of Engineering & Municipal Operations has the final decision on the timing and amount of the release of the security

5. Owner /Applicant Information

Registered Owner of the property (ies):

Name (please print):	E-mail:	
Address:	City	Postal Code
Phone:	Mobile:	

Applicant: To be completed ONLY if applicant is not the owner

Name (please print):	E-mail:	
Address:	City	Postal Code
Phone:	Mobile:	

6. Consent:

Applicant:

In consideration of the issuance of a Tree Management Permit as a result of this application, the applicant agrees to indemnify and save harmless the City, its elected and appointed officials, officers, employees, servants and agents from and against all claims, losses, damages, costs, expenses, including investigatory and legal expenses and other actions caused by or attributable to any willful or negligent act, omission, delay, or allegations thereof on the part of the applicant or owner and their employees, sub-contractors or agents related in any way to the Tree Management Permit. The applicant also agrees that this provision shall survive the termination of the Tree Management Permit. As the applicant, I am aware of, understand and intend to comply with the City Tree Management Permit, all the regulations and requirements of the "White Rock Tree Management Bylaw, 2008, No. 1831" and "Tree Management on City Lands, City Operations Policy 611" and certify that all information provided with this application is correct and true. I further understand that a non-refundable fee of \$_____ is payable at time of application.

(Date)

(Name: Please Print)

(Applicant Signature)

Registered Owner(s) of property (ies): To be completed ONLY if applicant is not the owner

As the registered owner(s) of the subject site(s), I/we certify that the information in this application is correct and true and acknowledge that although I/we are not the applicant, I/we are also responsible for compliance with all provisions of the "White Rock Tree Management Bylaw, 2008, No. 1831" and "Tree Management on City Lands, City Operations Policy 611"

(Date)

(Name: Please Print)

(Applicant Signature)

(Date)

(Name: Please Print)

(Applicant Signature)

