

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE: GRANTS –IN-AID**

**POLICY NUMBER: FINANCE - 302**

<i>Date of Council Adoption:</i> September 28, 2019	<i>Date of Last Amendment:</i> March 11, 2024
<i>Council Resolution Number:</i> 2013-346, 2015-336, 2016-282, 2018-088, 2019-091; 2020-492; 2023-198; 2024-083	
<i>Originating Department:</i> Finance	<i>Date last reviewed by Council:</i> March 11, 2024

**POLICY:**

1. Letters shall be sent annually to previous year's grant recipients reminding them of the deadline for applying for grants and information on how to apply via the City's website. This information will also be included on the City's website.
2. The deadline for receipt of applications shall be February 1<sup>st</sup>.
3. The annual deadline for the receipt of late applications shall be June 1<sup>st</sup>.
4. Applications received between February 2<sup>nd</sup> and June 1<sup>st</sup> will only be considered if they are of an emergent nature (new circumstances that did not exist prior), and there are unallocated funds after the February 1<sup>st</sup> deadline and grant funds allocation.
5. Council shall be responsible for reviewing grant applications received, and determining award status, by no later than April 1<sup>st</sup>.
6. Organizations located in the City of White Rock will be given priority.
7. One grant may be awarded per organization with a maximum award of \$1,000.
8. To be eligible for receiving a grant the following criteria shall be considered:
  - a. Membership in the group, team, or society applying for the grant should be at least 25% from White Rock. Notwithstanding if, in the opinion of Council, the group will bring some substantial benefit to the community, and then approval may be granted.
  - b. An individual requesting a grant must be a White Rock resident or must be representing White Rock in a provincial, federal, or international event.

- Notwithstanding, exceptions can be made if the applicant has a current affiliation with the City or has made a significant contribution to the City in the past.
- c. Grants shall not be approved where the stated or likely purpose is to pay for past deficits or debts incurred by the organization.
  - d. A sports team or club will only be considered for a grant if they are regional or provincial champions and are identified with White Rock, and are participating in a national, Western Canadian, or international competition.
  - e. The grant must be used to contribute to the general interest and advantage of the City of White Rock and its residents, with new initiatives being given a higher priority.
  - f. Organizations that receive other funding from the City, for example a permissive tax exemption, or operating funding, will be given lower priority than those organizations that do not already receive funding from the City.
  - g. Organizations must submit their most recent financial statements and approved budgets. Where applicable, itemized budgets should also be submitted for specific events that funding is being applied for.
  - h. All grant recipients must submit a report to the Director of Financial Services disclosing the use of the grant funds on or before December 31. Recipients who do not submit a report will be ineligible to apply for a grant in the subsequent year.
  - i. Applicants who require funds prior to July 1 should indicate this fact, including rationale, on the application.
9. Notwithstanding 6 above, a group, team, organization or society may be given a grant-in-aid if it is the opinion of Council that such an award would be in the best interest and for the benefit of the City of White Rock and its residents.

### **RATIONALE:**

The intent of the deadline is to ensure applications are received and processed effectively.

Non-community-based organizations will not be under consideration for City Grants-in-Aid, as residents within these other communities have ample opportunities to engage with them independently. Given that the Council is simply reallocating taxpayer funds, it is deemed inappropriate to make such decisions on behalf of taxpayers.

A reasonable percentage of the membership benefiting from the grant should be taxpayers or residents of the City.

Grant recipients should be engaged in initiatives that directly benefit the residents of the City or enhance the City's reputation, thereby fostering civic pride and awareness.

Individuals or sports teams representing the City must do so in an official capacity, such as representing the province or the country, and participating at a high level of competition. Groups embarking on self-sponsored tours without any official capacity are ineligible for grants.

Examples of ineligible groups include school rugby teams on tour, highland dancers troupe on tour, and a dance company performing in a recital overseas, as they do not meet the criteria for grant eligibility.