

THE CORPORATION OF THE
CITY OF WHITE ROCK
 15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE: INSPECTIONS AND MAINTENANCE OF
 SIDEWALK, CURBS AND ROADWAYS**

POLICY NUMBER: OPERATIONS / ENG. - 603

<i>Date of Council Adoption:</i> September 11, 2000	<i>Date of Last Amendment:</i> December 2, 2019
<i>Council Resolution Number:</i> 2013-134; 2019-567	
<i>Originating Department:</i> Engineering and Operations	<i>Date last reviewed by the Governance and Legislation Committee:</i> November 18, 2019

Policy:

It is recognized that due to financial resources and budgetary constraints, daily or monthly inspections of all sidewalks, curbs, and roadways are not possible. The City will rely upon reports of observed defects by members of the public and City Staff. The City will conduct the following inspection and maintenance program:

A. That for financial planning purposes, City Staff will inspect all sidewalks, curbs, and roadways within the City boundaries to determine areas requiring repair and/or replacement once every two (2) years.

B. All City employees are advised that they should:

"On an ongoing basis, observe the condition of sidewalks and roads in the City and advise City Operations of any material defects so that repairs can be carried out within sixty (60) days."

C. The City will conduct the following inspection and maintenance program:

For roadways, the inspector will check for the following conditions:

- Every two years visually inspect road surfaces for potholes, shoulders, manholes, drainage, excessive vegetation, erosion, sloughing etc.
- A list of deficiencies requiring mitigation will be compiled and provided to the Director of Engineering & Municipal Operations for review, planning and budgeting.
- Every two years conduct grading of gravel surfaces.
- Pot hole repair will be carried out by request or as per Paving Program Budget.
- Pavement overlays will be conducted as per Paving Program Budget

For curbs and sidewalks, the inspector will check for the following conditions:

- Look for signs of damage, lifting or holes that may cause injury to pedestrians.
- Look for signs of root growth with hazardous consequences.
- The sidewalk will be evaluated for differences in elevation and alignment.
- The size of the defect or damage will be noted and repairs initiated if there is a difference in elevation of 25 mm or a gap greater than 40 mm.
- If the unsafe condition cannot be promptly repaired or removed, the area will be barricaded, marked and/or properly signed to warn users of its presence.

D. When a defect is noted for sidewalks, the condition should be marked for public notice within forty-eight (48) hours.

E. That members of the public be encouraged to immediately report any observed defects in sidewalks and roadways in the City to City Hall or City Operations.

RATIONALE:

The City of White Rock wishes to demonstrate that balanced against the nature and quality of the risk involved, the City of White Rock's system of Sidewalk, Curb and Roadway Inspection / Maintenance is reasonable in light of all circumstances including budgetary limits, available personnel and equipment and the criteria of wanting to meet the standard duty of care.