



**POLICY TITLE:            TRAFFIC CONTROL SIGNAGE AND SIGNALS**

**POLICY NUMBER:    OPERATIONS / ENG. - 620**

<i>Date of Council Adoption:</i> June 15, 2015	<i>Date of Last Amendment:</i> December 2, 2019
<i>Council Resolution Number:</i> 2015-214; 2019-567	
<i>Originating Department:</i> Engineering and Municipal Operations	<i>Date last reviewed by the Governance and Legislation Committee:</i> November 18, 2019

**Policy:**

**Traffic Control Signals**

City owned traffic lights shall be repaired upon complaint, inspected annually by City Staff and annually by a Certified Contractor. City staff inspects for proper operation and perform minor maintenance. Deficiencies noted at the time of inspection are recorded and remedial action prioritized and scheduled.

Repair of owned traffic control signals will be carried out as soon as staff and equipment are readily available, or as soon as practicable. Cost shared traffic lights are maintained by the City of Surrey and the City of White Rock specifically **shall not** introduce a policy of systematic and regular inspections of Cost Shared traffic signals.

**Traffic Control Signage**

City staff will report on obstruction of signs caused by trees, branches or shrubs and report their findings to the Director of Engineering or his designate. Deficiencies noted at the time of inspection are recorded and remedial action prioritized and scheduled. Inspected every two (2) years, or by complaint.

If public complaints are received, they will be documented and within five (5) calendar days the complaint investigated, including the taking of photographs (dated) of the current situation. If changes or repairs are required, the changes will be approved by the Director of Engineering or his designate; remedial action shall be prioritized and carried out as soon as practicable. If complaints are received they will be documented and scheduled within the available budget.

**Rationale:**

The City of White Rock wishes to demonstrate that balanced against the nature and quality of the risk involved, the City of White Rock's system of Traffic Control Signage & Signals program of Inspection / Maintenance is reasonable in light of all circumstances including budgetary limits, available personnel and equipment and the criteria of wanting to meet the standard duty of care.