

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE: DEDICATION / DONATION PROGRAM**

**POLICY NUMBER: MUNICIPAL OPERATIONS - 642**

<i>Date of Council Adoption: October 3, 2016</i>	<i>Date of Last Amendment: N/A</i>
<i>Council Resolution Number: 2016-465</i>	<i>Historical Changes (Amends, Repeals or Replaces): N/A</i>
<i>Originating Department: Engineering and Municipal Operations</i>	<i>Date last reviewed by the Governance and Legislation Committee: September 19, 2016</i>

**Policy:**

**Dedication / Donation Program**

- The dedication / donation amount covers the cost of purchasing the item, the cost of installing the item, and recognition of the donor in the form of a plaque. The City of White Rock will also maintain the item as part of its regular parks maintenance program.
- All dedications / donations are accepted on the basis that they will be maintained for a maximum period of 10 years, but will not be replaced for any reason if the plaque is removed due to vandalism or when the item that the plaque has been placed on is replaced. The City cannot ensure a span of time the plaque will be displayed but will take reasonable measures to ensure the plaque is displayed on the donated item.
- If the item the plaque has been placed on is being replaced or is 10 years old the applicant may apply and pay the applicable fees for a new dedication plaque, to be installed on the new item for a further 10 years.
- A standard plaque will be used on each dedication / donation item as recognition. Wording on the plaque may be requested by the donating party for staff of the Engineering and Municipal Operations Department approval. Wording is to fit on the fixed size of the plaque which is determined by the item the plaque will be attached.
- Sites for the dedicated / donated items are chosen by staff of the Engineering and Municipal Operations Department with consultation with the applicant.

- Dedication / Donation Options:  
Note: there is a limit of one plaque per dedication item
  - Bench plaque
  - Picnic table plaque
  - Tree base plaque
  - Drinking fountain plaque
  - Light standard

Rates for each dedication option are outlined in the City's Fees and Charges Bylaw.

- Desired donations for items other than the above noted may be discussed with staff from the Engineering and Municipal Operations Department on an item by item basis.
- Dedications/donations for a specific item in no way constitute ownership of the item, the land upon which it is situated, or the surrounding lands. City staff maintains the right to use lands adjacent to these donated items as it deems appropriate, or to relocate the item if deemed necessary.

**Rationale:**

The dedication/donation program provides a means for individuals, businesses or organizations to leave a legacy for future generations to reflect on past citizens and enjoy.