

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

**MEETING NOTICE**

Pursuant to the *Community Charter* a Special and Closed meeting of Council have been called to begin at 5:00 P.M. on April 12, 2021.

**DATE:** APRIL 12, 2021  
**MEETING TIME:** 5:00 P.M.  
**LOCATION:** WHITE ROCK CITY HALL COUNCIL CHAMBER –  
15322 BUENA VISTA AVENUE, WHITE ROCK BC

The City of White Rock is committed to the health and safety of our community. In keeping with Health Minister Order of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

These meetings have been called to discuss items that are in accordance with Sections 90(1) (a), (c), (e), (g), (i), (k) of the *Community Charter*:

- 90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
  - (c) labour relations or other employee relations;
  - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
  - (g) litigation or potential litigation affecting the municipality;
  - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
  - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**PURPOSE:**

- Human Resources -Labour Relations
- Legal Advice - Land / Property Litigation Matter & Potential Litigation
- Land Acquisition Consideration
- Committee Appointments to the Advisory Design Panel

Date: April 7, 2021



Tracey Arthur, Director of Corporate Administration

**WHITE ROCK**  
*My City by the Sea!*

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The Corporation of the  
CITY OF WHITE ROCK



Closed Council Meeting  
AGENDA

Monday, April 12, 2021, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

**\*Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M192 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

T. Arthur, Director of Corporate Administration

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1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

**RECOMMENDATION**

THAT the Corporation of the City of White Rock Council adopt the agenda for its closed meeting scheduled for April 12, 2021 as circulated.

3. ADOPTION OF MINUTES

**RECOMMENDATION**

THAT the Corporation of the City of White Rock Council adopt the minutes of the February 17, 2021 closed meeting as circulated.

4. 1510 JOHNSTON ROAD - IMPERIAL OIL SITE UPDATE

*(Community Charter Section 90 (1) (e), (g), (i) and (k))*

Paul Hildebrand, Lidstone & Company Barristers & Solicitors, to attend to provide an update on 1510 Johnston Road.

**Negotiations**

5. **CITY CUPE AND IAFF UPDATE ON BARGAINING**

*(Community Charter Section 90 (1) (c))*

The Director of Human Resources to update Council in regard to the status of bargaining in relation to the City's employment contracts with CUPE and IAFF.

6. **Property Matter**

7. **CORPORATE REPORTS AND PRESENTATIONS**

7.1. **Litigation**

7.2. **2021-2022 COMMITTEE APPOINTMENTS FOR ADVISORY DESIGN PANEL**

*(Community Charter Section 90 (1) (a))*

Corporate report dated April 12, 2021 from the Director of Corporate Administration titled "2021-2022 Committee Appointments for Advisory Design Panel".

**RECOMMENDATION**

THAT Council:

1. Appoint up to three (3) community members to fill vacancies on the Advisory Design Panel with a term expiring December 31, 2022; and,
2. Authorize the release of the 2021 Committee Appointments corporate report, in accordance with the *Freedom of Information and Protection of Privacy Act* requirements, and the committee appointments.

8. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

Review of Items discussed at the meeting and consider if any elements can be released. In order to release a motion of Council is required.

9. **CONCLUSION OF THE APRIL 12, 2021 CLOSED COUNCIL MEETING**

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
CLOSED CORPORATE REPORT



**DATE:** April 12, 2021  
**TO:** Mayor and Council  
**FROM:** Tracey Arthur, Director, Corporate Administration  
**SUBJECT:** 2021-2022 Committee Appointments for Advisory Design Panel

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**RECOMMENDATIONS**

THAT Council:

1. Appoint up to three (3) community members to fill vacancies on the Advisory Design Panel with a term expiring December 31, 2022; and,
  2. Authorize the release of the 2021 Committee Appointments corporate report, in accordance with the *Freedom of Information and Protection of Privacy Act* requirements, and the committee appointments.
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**EXECUTIVE SUMMARY**

The purpose of this corporate report is to appoint members and fill vacancies on the Advisory Design Panel in accordance with their Terms of Reference. Council Policies – Terms of Reference are included for reference as Appendix A.

This volunteer opportunity for Committee vacancies was advertised in the Peach Arch News on February 25, March 4, March 11, and March 18, 2021 requesting those interested in serving to submit an application to the City of White Rock. Committee positions were also advertised on the City website and through social media posts in February and March. The deadline for applications was March 19, 2021.

## **LEGISLATION**

Committee appointments are discussed by Council in a closed meeting in accordance with Section 90(1)(a) of the *Community Charter* to allow for discussion that includes personal information about an identifiable individual.

Attached, as Appendix B is Council Policy 120 – Code of Conduct for Committee Members as a reference for further consideration during the Committee appointment process.

## **ANALYSIS**

The Advisory Design Panel (ADP) is appointed by Council to provide comments and suggestions to applicants, City staff, and decision makers, that will help improve the overall quality of building and site design thereby providing benefit to the community.

In accordance with the Terms of Reference, ADP will consist of a minimum of six (6) voting positions which include:

- Two (2) Architects members of the Architectural Institute of British Columbia (AIBC) with one member being appointed for a one (1) year term and the other being appointed for a two (2) year term, when feasible;
- One (1) landscape architect member of the British Columbia Society of Landscape Architects or a landscape specialist from a related background;
- One (1) representative of those who have physical mobility limitations, being a person with a disability or someone involved in working with persons with a disability; and
- Up to three (3) City of White Rock residents and/or property owners, with backgrounds in civil engineering, urban planning, real estate, development, construction, architectural technology (AT.AIBC), building design (BD.AIBC) or residential design (RD.AIBC).

At the November 23, 2020 Regular Council meeting, Council directed that Committee appointments be extended to March 31, 2021. There are now currently three (3) community member vacancies available on the ADP, with a term expiring December 31, 2022.

There have been five (5) applications received for the ADP.

## **CONCLUSION**

Council is requested to consider three (3) appointments to the ADP.

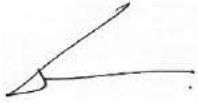
Respectfully submitted,



Tracey Arthur  
Director, Corporate Administration

**Comments from the Chief Administrative Officer**

I concur with the recommendations of this corporate report.



Guillermo Ferrero  
Chief Administrative Officer

- Appendix A: Advisory Design Panel (ADP) Terms of Reference
- Appendix B: Council Policy 120 – Code of Conduct for Committee Members
- Appendix C: Current Membership List
- Appendix D: Committee Application Index and Worksheet
- Appendix E: Committee Applications

Confidential

**Closed Council Meeting of White Rock City Council  
Minutes**



April 12, 2021, 5:00 p.m.  
City Hall Council Chambers  
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

**PRESENT:** Mayor Walker  
Councillor Chesney  
Councillor Johanson  
Councillor Kristjanson  
Councillor Manning (arrived at 5:13 p.m.)  
Councillor Trevelyan

**ABSENT:** Councillor Fathers

**STAFF:** Guillermo Ferrero, Chief Administrative Officer  
Tracey Arthur, Director of Corporate Administration  
Jim Gordon, Director of Engineering and Municipal Operations  
Carl Isaak, Director of Planning and Development Services  
Jacquie Johnstone, Director of Human Resources  
Colleen Ponzini, Director of Financial Services  
Eric Stepura, Director of Recreation and Culture  
Ed Wolfe, Fire Chief  
Chris Zota, Manager of Information Technology  
Debbie Johnstone, Deputy Corporate Officer

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**1. CALL MEETING TO ORDER**

The meeting was called to order at 5:06 p.m.

**2. ADOPTION OF AGENDA**

**Motion Number: 2021-IC-021 IT was MOVED and SECONDED**

**THAT the Corporation of the City of White Rock Council adopt the agenda for its closed meeting scheduled for April 12, 2021 as circulated.**

Absent (2): Councillor Fathers and Councillor Manning

**Motion CARRIED (5 to 0)**

**3. ADOPTION OF MINUTES**

**Motion Number: 2021-IC-022 IT was MOVED and SECONDED**

**THAT the Corporation of the City of White Rock Council adopt the minutes of the February 17, 2021 closed meeting as circulated.**

Absent (2): Councillor Fathers and Councillor Manning

**Motion CARRIED (5 to 0)**

**4. 1510 JOHNSTON ROAD - IMPERIAL OIL SITE UPDATE**

*(Community Charter Section 90 (1) (e), (g), (l) and (k))*

Paul Hildebrand, Lidstone & Company Barristers & Solicitors, attended to provide an update on 1510 Johnston Road.

## **Negotiations**

Councillor Manning arrived at 5:13 p.m.

# **Negotiations**



# Negotiations

Mr. Hildebrand and Mr. Berger, departed the meeting at 5:42 p.m.

# Negotiations

5. **CITY CUPE AND IAFF UPDATE ON BARGAINING**

*(Community Charter Section 90 (1) (c))*

The Director of Human Resources provided an update to Council in regard to the status of bargaining in relation to the City's employment contracts with CUPE and IAFF.

It was noted that the City's contracts with both CUPE and IAFF expired at the end of 2019.

# Negotiations

# Property Matter

7.

# Litigation

**7.2 2021-2022 COMMITTEE APPOINTMENTS FOR ADVISORY DESIGN PANEL**

*(Community Charter Section 90 (1) (a))*

Corporate report dated April 12, 2021 from the Director of Corporate Administration titled "2021-2022 Committee Appointments for Advisory Design Panel".

**Motion Number: 2021-IC-028 IT was MOVED and SECONDED**

**THAT Council appoint Paul Rust to the Advisory Design Panel as a community member with a term expiring December 31, 2022.**

Absent (1): Councillor Fathers

**Motion CARRIED (6 to 0)**

**Motion Number: 2021-IC-029 IT was MOVED and SECONDED**

**THAT Council appoint Phil Byer to the Advisory Design Panel as a community member with a term expiring December 31, 2022.**

Absent (1): Councillor Fathers

**Motion CARRIED (6 to 0)**

**Motion Number: 2021-IC-030 IT was MOVED and SECONDED**

**THAT Council appoint Fay Kubacki, to the Advisory Design Panel as a community member with a term expiring December 31, 2022.**

Absent (1): Councillor Fathers

**Motion CARRIED (6 to 0)**

**Motion Number: 2021-IC-031 IT was MOVED and SECONDED**

**THAT Council appoint Joe Muego as Chairperson to the Advisory Design Panel until December 31, 2021.**

Absent (1): Councillor Fathers

**Motion CARRIED (6 to 0)**

**Motion Number: 2021-IC-032 IT was MOVED and SECONDED**

**THAT Council appoint Paul Rust as Vice-Chairperson to the Advisory Design Panel until December 31, 2021.**

Absent (1): Councillor Fathers

**Motion CARRIED (6 to 0)**

**Motion Number: 2021-IC-033 IT was MOVED and SECONDED**

**THAT Council authorize the release of the 2021 Committee Appointments corporate report, in accordance with the *Freedom of Information and Protection of Privacy Act* requirements, and the committee appointments.**

Absent (1): Councillor Fathers

**Motion CARRIED (6 to 0)**

**8. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

Review of Items discussed at the meeting and consider if any elements can be released. In order to release a motion of Council is required.

It was requested that the information / agenda noting the following topic from the February 6, 2021 closed meeting be released:

- Understanding the Complexity of Employment in 2021

**9. CONCLUSION OF THE APRIL 12, 2021 CLOSED COUNCIL MEETING**

The meeting was concluded at 6:23 p.m.



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Mayor Walker



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Tracey Arthur, Director of Corporate Administration