

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

**MEETING NOTICE**

Pursuant to the *Community Charter* a Special to Close and Closed meeting of Council have been called to begin at **5:00 P.M.** on **June 14, 2021**.

**DATE:** JUNE 14, 2021

**MEETING TIME:** 5:00 P.M.

**LOCATION:** WHITE ROCK CITY HALL COUNCIL CHAMBER –  
15322 BUENA VISTA AVENUE, WHITE ROCK BC

The City of White Rock is committed to the health and safety of our community. In keeping with Health Minister Order of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

These meetings have been called to discuss items that are in accordance with Section 90(1) (a) of the *Community Charter*:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**PURPOSE:** Committee Appointments as follows:

- Arts and Cultural Advisory Committee (up to seven (7) members);
- Economic Development Advisory Committee (up to seven (7) members);
- Environmental Advisory Committee (up to seven (7) members);
- History and Heritage Advisory Committee (up to seven (7) members);
- Housing Advisory Committee (up to seven (7) members); and
- Public Art Advisory Committee (up to seven (7) members).

Date: June 9, 2021



Tracey Arthur, Director of Corporate Administration

**WHITE ROCK**  
*My City by the Sea!*

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The Corporation of the  
CITY OF WHITE ROCK



Closed Council Meeting  
AGENDA

Monday, June 14, 2021, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

**\*Live Streaming/Telecast:** Please note that all Committees, Task Forces, Council Meetings, and Public Hearings held in the Council Chamber are being recorded and broadcasted as well included on the City's website at: [www.whiterockcity.ca](http://www.whiterockcity.ca)

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M192 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

T. Arthur, Director of Corporate Administration

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	Pages
1. CALL MEETING TO ORDER	
2. ADOPTION OF AGENDA	
<u>RECOMMENDATION</u> <b>THAT the Corporation of the City of White Rock Council adopt the agenda for its closed meeting scheduled for June 14, 2021 as circulated.</b>	
3. ADOPTION OF MINUTES	3
<u>RECOMMENDATION</u> <b>THAT the Corporation of the City of White Rock Council adopt the minutes of the May 17, 2021 closed meeting as circulated.</b>	
4. 2021-2022 COMMITTEE APPOINTMENTS	8
<i>(Community Charter Section 90(1)(a))</i>	
Corporate report dated June 14, 2021 from the Director of Corporate Administration titled "2021-2022 Committee Appointments".	

**RECOMMENDATION**

**THAT Council:**

1. **Appoint up to seven (7) community members to the following Advisory Bodies / Committees, with terms expiring October 31, 2022:**
  1. **Arts and Cultural Advisory Committee;**
  2. **Economic Development Advisory Committee;**
  3. **Environmental Advisory Committee;**
  4. **History and Heritage Advisory Committee;**
  5. **Housing Advisory Committee;**
  6. **Public Art Advisory Committee; and**
2. **Authorize the release of the 2021-2022 Committee Appointments corporate report and the committee appointments.**

**5. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

**6. CONCLUSION OF THE JUNE 14, 2021 CLOSED COUNCIL MEETING**

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
**CLOSED CORPORATE REPORT**



**DATE:** June 14, 2021  
**TO:** Mayor and Council  
**FROM:** Tracey Arthur, Director, Corporate Administration  
**SUBJECT:** 2021-2022 Advisory Bodies / Committee Appointments

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**RECOMMENDATIONS**

THAT Council:

1. Appoint up to seven (7) community members to the following Advisory Bodies / Committees, with terms expiring October 31, 2022:
    - a) Arts and Cultural Advisory Committee;
    - b) Economic Development Advisory Committee;
    - c) Environmental Advisory Committee;
    - d) History and Heritage Advisory Committee;
    - e) Housing Advisory Committee;
    - f) Public Art Advisory Committee; and
  2. Authorize the release of the 2021-2022 Committee Appointments corporate report and the committee appointments.
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**EXECUTIVE SUMMARY**

The purpose of this corporate report is to appoint members to the following advisory bodies / committees (committees) in accordance with their terms of reference. Council Policies – Terms of Reference for each committee are included for reference under the appendices as follows:

- Arts and Cultural Advisory Committee – Appendix A;
- Economic Development Advisory Committee – Appendix B;
- Environmental Advisory Committee – Appendix C;
- History and Heritage Advisory Committee – Appendix D;
- Housing Advisory Committee – Appendix E; and
- Public Art Advisory Committee – Appendix F.

Attached, as Appendix G is Council Policy 120 – Code of Conduct for Committee Members as a reference for further consideration during the Committee appointment process.

Volunteer opportunities were advertised in the Peace Arch News, May 6, 13, 20, and 27, requesting those interested in serving on a committee to apply. Committee vacancy positions

were also advertised on the City website and through social media (Facebook, Twitter, and Instagram).

In accordance with the City’s practice, previous committee members were also contacted by email as a reminder to re-apply. The original deadline for applications was May 21, 2021; however, the application deadline was extended to June 3 to provide additional time to generate more applications.

Applications for all committees are attached to this corporate report. For the recruitment process, the Clerks Department followed several recommendations that had been suggested to achieve greater outcomes in the committee Consultant report of March 15, 2021 including:

- Updating the Committee Application Form;
- Advertising through different avenues (Peace Arch News and Social Media); and
- Encouraging members to apply for only three (3) Committees and ranking them in order of their interest level.

**LEGISLATION**

Committee appointments are discussed by Council in a closed meeting in accordance with Section 90(1) (a) of the *Community Charter* to allow for discussion including personal information about an identifiable individual.

**PREVIOUS COUNCIL DIRECTION**

<b>Motion # &amp; Meeting Date</b>	<b>Motion Details</b>
<p>2021-144 – <i>Special Council Meeting March 15, 2021</i></p>	<p>THAT Council endorse the following:</p> <p><i>Each Advisory Committee (AC) have up to seven (7) appointed members; some of which bring expertise/experience in the area of the mandate of the AC and some which are representative of the community-at-large. These members would be in addition to the two (2) Councillors that are non-voting members of each AC.</i></p> <p><i>ACs will continue to include members from community-based organizations where the mandate of the organization aligns with the mandate of the AC (e.g. the Economic Advisory Committee continues to include representatives from Tourism White Rock, Chamber of Commerce and the Business Improvement Association).</i></p>

**INTRODUCTION/BACKGROUND**

**Arts and Cultural Advisory Committee**

The Arts and Cultural Advisory Committee (ACAC) will make recommendations for updates to the City’s Cultural Strategic Plan (CSP) to ensure the CSP reflects best practices and community values for deriving socio-economic benefits from an active arts and culture sector.

In accordance with the Terms of Reference, the ACAC will consist of up to seven (7) voting members; some of which will bring expertise / experience in the area of the mandate of the ACAC and some will be representatives of local arts, cultural agencies, businesses, or the arts

community-at-large. These members would be in addition to the two (2) Councillors (non-voting): Councillor Kristjanson (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Manning (Vice-Chairperson for 2021 and Chairperson for 2022). There have been six (6) applications received for ACAC. Three (3) of the applicants have noted in their application that they have previously served on the ACAC. All applicants indicated that they live in White Rock residents.

### **Economic Development Advisory Committee**

The Economic Development Advisory Committee (EDAC) will provide input to Council on matters regarding economic investment in the City.

In accordance with the Terms of Reference, the EDAC will consist of up to seven (7) voting members. Members of the Committee with backgrounds in the following fields / sectors would be considered an asset:

- Current or former business operators in the City;
- Realtor or other professional engaged in the commercial site selection / brokerage / development sector;
- Financial sector with focus on business development/financing;
- Tourism / hospitality sector (e.g., visitor accommodation operator, food/beverage operator, events promoter, etc.); and
- Representative of large local employers in institutional sector (e.g., Peace Arch Hospital/Fraser Health Authority, post-secondary education, etc.).

These members would be in addition to the two (2) Councillors (non-voting): Councillor Fathers (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Manning (Vice-Chairperson for 2021 and Chairperson for 2022). There have been nineteen (19) applications received for EDAC. Five (5) of the applicants have noted in their application that they have previously served on EDAC. Sixteen (15) of the applicants indicated that they live in White Rock.

### **Environmental Advisory Committee**

The Environmental Advisory Committee (EAC) will advise Council and staff on environmental issues in the City.

In accordance with the Terms of Reference, the EAC will consist of up to seven (7) voting members. Members of the Committee with backgrounds in the following fields / sectors would be considered an asset:

- Wildlife and Conservation;
- Professionals engaged in the land sale / development sector; and/or
- Professionals experienced with water conservation, resource management, building and construction (energy) efficiencies, sustainable design, and related fields.

These members would be in addition to the two (2) Councillors (non-voting): Councillor Johanson (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Kristjanson (Vice-Chairperson for 2021 and Chairperson for 2022). There have been ten (10) applications received for EAC. Seven (7) of the applicants have noted in their application that they have previously served on EAC. All applicants indicated that they live in White Rock.

### **History and Heritage Advisory Committee**

The History and Heritage Advisory Committee (HHAC) will act as an advisory body to Council on matters relating to White Rock's built, natural, and cultural heritage resources.

In accordance with the Terms of Reference, the HHAC will consist of up to seven (7) voting members some of which will bring expertise /experience in the area of the mandate of the HHAC and some will be representatives of the community-at-large. These members would be in addition to the two (2) Councillors (non-voting): Councillor Chesney (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Trevelyan (Vice-Chairperson for 2021 and Chairperson for 2022). There have been nine (9) applications received for HHAC.

All applicants would be new to the HHAC (no returning members have re-applied). Seven (7) of the applicants indicated that they are either White Rock residents or are representatives of local organizations.

### **Housing Advisory Committee**

The Housing Advisory Committee (HAC) provides input to Council regarding local-level policies, programs, and incentives that may be used to support a range of housing options and affordability levels in the City.

In accordance with the Terms of Reference, the HAC will consist of up to seven (7) voting members. Members of the Committee with backgrounds in the following fields / sectors would be considered an asset:

- Non-market (not-for-profit) housing provider / developer;
- For-profit developer; - Realtor or other professional engaged in the land sale / development sector;
- Supportive services sector (e.g., care to seniors, supports for those with developmental disabilities, etc.); and
- Institutional sector (e.g., employee of Peach Arch Hospital, medical services provider, etc.).

These members would be in addition to the two (2) Councillors (non-voting): Councillor Manning (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Fathers (Vice-Chairperson for 2021 and Chairperson for 2022). There have been fifteen (15) applications received for HAC. Three (3) of the applicants have noted in their application that they have previously served on HAC. Thirteen (13) of the applicants indicated that they live in White Rock.

### **Public Art Advisory Committee**

The Public Art Advisory Committee (PAAC) makes recommendations for updates to the City's Public Art Policy to ensure it reflects best practices and community values for the selection, placement, funding, and maintenance of the City's Public Art Program, and updates and monitors the Public Art workplan to ensure Public Art activities align with the Public Art Policy.

In accordance with the Terms of Reference, the PAAC will consist of up to seven (7) voting members; some of which will bring expertise /experience in the area of the mandate of the PAAC, and some will be representatives of the community-at-large. These members would be in addition to the two (2) Councillors (non-voting): Councillor Trevelyan (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Chesney (Vice-Chairperson for 2021 and Chairperson for 2022). There have been six (6) applications received for PAAC. Five (5) of the

applicants have noted in their application that they have previously served on PAAC. All applicants indicated that they live in White Rock.

### **ALIGNMENT WITH STRATEGIC PRIORITIES**

Advisory bodies of Council are established to provide feedback and advice to Council on matters within their work plan which will align with Council's strategic priorities.

### **OPTIONS / RISKS / ALTERNATIVES**

The following options are available for Council's consideration:

1. Council to consider and appoint from the applications that have been submitted following advertising to re-establish City committees; or
2. Council direct staff for next steps regarding establishments of the membership for City committee.

### **CONCLUSION**

Council is requested to make appointments for up to seven (7) members for each of the following Committees:

1. Arts and Cultural Advisory Committee;
2. Economic Development Advisory Committee;
3. Environmental Advisory Committee;
4. History and Heritage Advisory Committee;
5. Housing Advisory Committee; and
6. Public Art Advisory Committee.

Respectfully submitted,



Tracey Arthur  
Director, Corporate Administration

### **Comments from the Acting Chief Administrative Officer**

I concur with the recommendations of this corporate report.



Carl Isaak, RPP, MCIP, Director of Planning & Development Services and  
Acting Chief Administrative Officer

Attachments see next page:



Appendix A: Arts and Cultural Advisory Committee:  
Terms of Reference  
Committee Application Index  
Committee Application Worksheet  
Committee Applications

Appendix B: Economic Development Committee:  
Terms of Reference  
Committee Application Index  
Committee Application Worksheet  
Committee Applications

Appendix C: Environmental Advisory Committee:  
Terms of Reference  
Committee Application Index  
Committee Application Worksheet  
Committee Applications

Appendix D: History and Heritage Advisory Committee:  
Terms of Reference  
Committee Application Index  
Committee Application Worksheet  
Committee Applications

Appendix E: Housing Advisory Committee:  
Terms of Reference  
Committee Application Index  
Committee Application Worksheet  
Committee Applications

Appendix F: Public Art Advisory Committee:  
Terms of Reference  
Committee Application Index  
Application Worksheet  
Committee Applications

Appendix G: Council Policy 120 – Code of Conduct for Committee Members

**Closed Council Meeting of White Rock City Council  
Minutes**



June 14, 2021, 5:00 p.m.  
City Hall Council Chambers  
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

**PRESENT:** Mayor Walker  
Councillor Chesney  
Councillor Fathers  
Councillor Johanson  
Councillor Kristjanson (arrived at 5:06 p.m.)  
Councillor Manning  
Councillor Trevelyan

**STAFF:** Guillermo Ferrero, Chief Administrative Officer  
Tracey Arthur, Director of Corporate Administration  
Jim Gordon, Director of Engineering and Municipal Operations  
Carl Isaak, Director of Planning and Development Services  
Colleen Ponzini, Director of Financial Services  
Eric Stepura, Director of Recreation and Culture  
Debbie Johnstone, Deputy Corporate Officer

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**1. CALL MEETING TO ORDER**

The meeting was called to order at 5:03 p.m.

**2. ADOPTION OF AGENDA**

**Motion Number: 2021-IC-040 It was MOVED and SECONDED**

**THAT the Corporation of the City of White Rock Council adopt the agenda for its closed meeting scheduled for June 14, 2021 as circulated.**

**Motion CARRIED (6 to 0)**

3. **ADOPTION OF MINUTES**

**Motion Number: 2021-IC-041 It was MOVED and SECONDED**

**THAT the Corporation of the City of White Rock Council adopt the minutes of the May 17, 2021 closed meeting as circulated.**

**Motion CARRIED (6 to 0)**

4. **2021-2022 COMMITTEE APPOINTMENTS**

*(Community Charter Section 90(1)(a))*

Corporate report dated June 14, 2021 from the Director of Corporate Administration titled "2021-2022 Committee Appointments".

**Councillor Kristjanson arrived at the meeting at 5:06 p.m.**

**Motion Number: 2021-IC-042 It was MOVED and SECONDED**

**THAT Council appoint the following community members to the Arts and Cultural Advisory Committee with their term to expire October 31, 2022:**

- **Jim Adams;**
- **Elaine Cheung;**
- **Patryk Stasieczek;**
- **Louise Taylor; and**
- **Denice Thompson.**

**Motion CARRIED (7 to 0)**

**Motion Number: 2021-IC-043 It was MOVED and SECONDED**

**THAT Council appoint the following community members to the Economic Development Advisory Committee with their term to expire October 31, 2022:**

- **Grace Cleveland;**
- **Gary Gumley;**
- **Doug McLean;**
- **Michele Partridge;**
- **Aroon Shah;**
- **Adam Smith; and**
- **Peter Zheng.**

Voted in the negative (1): Councillor Johanson

**Motion CARRIED (6 to 1)**

**Motion Number: 2021-IC-044 It was MOVED and SECONDED**

**THAT Council appoint the following community members to the Environmental Advisory Committee with their term to expire October 31, 2022:**

- **Wilma Boyd;**
- **Phil Byer;**
- **Jeff Holm**
- **Ross Hynes**
- **John Lawrence;**
- **Ivan Lessner; and**
- **David Riley.**

**Motion CARRIED (7 to 0)**

**Motion Number: 2021-IC-045 It was MOVED and SECONDED**

**THAT Council appoint the following community members to the History and Heritage Advisory Committee with their term to expire October 31, 2022:**

- **Valerie Adolph;**
- **Moti Bali;**
- **Patti Ghuman;**
- **Gary Gumley;**
- **Ashok Gupta;**
- **Toby Pascal; and**
- **Aroon Shah.**

Voted in the negative (1): Councillor Johanson

**Motion CARRIED (6 to 1)**

**Motion Number: 2021-IC-046 It was MOVED and SECONDED**

**THAT Council appoint the following community members to the Housing Advisory Committee with their term to expire October 31, 2022:**

- **Stephen Crozier;**
- **Greg Duly;**
- **Brian Hagerman;**
- **Chris Harris;**
- **Abhishek Mamgain;**
- **Gary Quinn; and**
- **Marine Sabine.**

**Motion CARRIED (7 to 0)**

**Motion Number: 2021-IC-047 It was MOVED and SECONDED**

**THAT Council appoint the following community members to the Public Art Advisory Committee with their term to expire October 31, 2022:**

- **Jim Adams;**
- **Barbara Cooper;**
- **Yvonne Everson;**
- **Garry Kennedy;**
- **Patti Ghuman; and**
- **Patryk Stasieczek.**

**Motion CARRIED (7 to 0)**

**Motion Number: 2021-IC-048 It was MOVED and SECONDED**

**THAT Council authorize the release of the 2021-2022 Committee Appointments corporate report and the committee appointments.**

**Motion CARRIED (7 to 0)**

**5. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**


Committee Appointments made at this meeting of June 14, 2021 have been released, along with the corporate report, in accordance with motion 2021-IC-048. The information will be placed on the website and noted in the June 28, 2021 regular Council agenda for information purposes.

**6. CONCLUSION OF THE JUNE 14, 2021 CLOSED COUNCIL MEETING**

The meeting was concluded at 5:28 p.m.



Mayor Walker



Tracey Arthur, Director of  
Corporate Administration