

May 20, 2022

FOI No: 2022-03

VIA E-MAIL – Redacted

Redacted

Dear Redacted

Re: Request for Records
Freedom of Information and Protection of Privacy Act

The City of White Rock has reviewed your request for access to the following records pursuant to the Freedom of Information and Protection of Privacy Act (the "Act"):

- *all documents related to the "Bright Walk in White Rock" project including: invoices, tenders, third party contracts, site plans and all staff time costs associated with the planning, staging, delivery, setup and take down of the project components.*

Access to these records is available. However, some of the information in the records is excepted from the disclosure requirements of the Act. I have severed the excepted information so that I could disclose to you the remaining information as attached.

The severed information is excepted from disclosure under sections 21 and 22 of the Act. Severing under section 21 is necessary to avoid disclosing financial information that would be harmful to a third party if disclosed. Severing under section 22 is necessary to avoid disclosing third-party personal information without permission.

Please contact our office if you have any questions or concerns.

Sincerely,



Ken Overton
Manager, Property, Risk Management, and FOI
604-541-2104

Att.

Corporate Administration
P: 604.541.2212 | F: 604.541.9348

City of White Rock
15322 Buena Vista Avenue, White Rock BC, Canada V4B 1Y6

WHITE ROCK
City by the Sea!

www.whiterockcity.ca

If you believe that the City of White Rock has been unreasonable in its handling of your request, you may ask the Information and Privacy Commissioner to review our response. You have 30 days from receipt of this notice to request a review by writing to:

Office of the Information and Privacy Commissioner
3rd Floor, 756 Fort Street
Victoria BC V8W 1H2

Should you decide to request a review, please provide the Commissioner's office with:

1. your name, address and telephone number;
2. a copy of this letter;
3. a copy of your original request sent to the City of White Rock; and
4. the reasons or grounds upon which you are requesting the review.

From: [Erika Johanson](#)
To: [Tracey Arthur](#)
Subject: Re: MEDIA RELEASE: Bright Walk in White Rock! – A Winter Lights Display at the White Rock Waterfront starts December 10, 2021
Date: Wednesday, November 10, 2021 11:10:29 PM
Attachments: [image001.jpg](#)

You knocked it out of the ballpark! Well done!

Erika Johanson
Councillor
City of White Rock
778-867-9317

From: Chris Magnus <CMagnus@whiterockcity.ca>
Sent: Wednesday, November 10, 2021 4:58:13 PM
To: Anthony Manning <AManning@whiterockcity.ca>; Christopher Trevelyan <CTrevelyan@whiterockcity.ca>; Darryl Walker <DWalker@whiterockcity.ca>; David Chesney <DChesney@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>; Helen Fathers <HFathers@whiterockcity.ca>; Scott Kristjanson <SKristjanson@whiterockcity.ca>
Cc: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: MEDIA RELEASE: Bright Walk in White Rock! – A Winter Lights Display at the White Rock Waterfront starts December 10, 2021

Good afternoon Mayor and Council. Please find attached a City of White Rock Media Release that will be sent out shortly.

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

Email signature logo



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MEDIA RELEASE

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As a City of White Rock event supporter, we express gratitude to the White Rock Lights Society for bringing the Festival of Lights to the community for the past two years, providing a festive experience and drawing people of all ages to the waterfront.

In recognizing the value of the Festival of Lights to the community and the City's desire to ensure that a festive light display continues to be delivered, Council directed that the City support and organize this event in-house.

While the City continues to work with the White Rock Lights Society on outstanding operational matters during the transition to a City produced event, we thank the Society members and all of its volunteers and sponsors for their contributions and growing success over the past two years.

Inspired by the previous efforts of volunteers, the City of White Rock's Parks and Special Events departments are coordinating this year's winter light display at the waterfront for everyone to continue to experience and enjoy the festive magic that it brings.

Bright Walk in White Rock will start Dec. 10 to February 15, 2022 and additional event information will be provided on the City's website at www.whiterockcity.ca/BrightWalk

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- 30 -

Media Contact:

Tracey Arthur
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

From: [Jim Gordon](#)
To: [Kaelin Nelson](#)
Subject: Re: Bright Walk - meeting summary
Date: Wednesday, November 10, 2021 12:38:11 PM
Attachments: [image010.jpg](#)
[image011.jpg](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[Outlook-Descriptio.png](#)

Great, thanks

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Kaelin Nelson <KNelson@whiterockcity.ca>
Sent: Wednesday, November 10, 2021 12:34 PM
To: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Subject: RE: Bright Walk - meeting summary

Good afternoon,

Attached is the draft media release that will go out this afternoon. It has been reviewed and approved by G.

The Mayor is available on Dec. 10 for the tree lighting event.

Looking forward to working together on this event!

Thank you,

KAELIN NELSON
Digital Media and Communications Assistant, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2211 | www.whiterockcity.ca



From: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>

Sent: November 10, 2021 11:50 AM

To: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>; Kaelin Nelson <KNelson@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>

Subject: Bright Walk - meeting summary

Hi All

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Dec 10 5PM (lighting at 5:30) encourage folks to go for dinner at the beach
Kaelin will send an email confirmation and copy of the media release out to us.

Thanks all.

Elizabeth Keurvorst

Manager, Cultural Development

15154 Russell Avenue, White Rock, BC V4B 0A6

Tel: 604.542.7580 | Cell: 778.839.1653

www.whiterockcity.ca



From: [Chris Magnus](#)
To: [Anthony Manning](#); [Christopher Trevelyan](#); [Darryl Walker](#); [David Chesney](#); [Erika Johanson](#); [Helen Fathers](#); [Scott Kristjanson](#)
Cc: [Guillermo Ferrero](#)
Subject: MEDIA RELEASE: Bright Walk in White Rock! – A Winter Lights Display at the White Rock Waterfront starts December 10, 2021
Date: Wednesday, November 10, 2021 4:58:16 PM
Attachments: [image001.jpg](#)
[2021-11-10 MEDIA RELEASE Bright Walk in White Rock.pdf](#)

Good afternoon Mayor and Council. Please find attached a City of White Rock Media Release that will be sent out shortly.

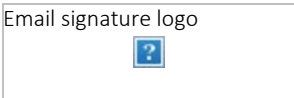
CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

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Email signature logo



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Media Contact:

Tracey Arthur
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

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Media Contact:

Tracey Arthur
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

From: [Eric Stepura](#)
To: [Kaelin Nelson](#); [Elizabeth Keurvorst](#); [Courtney Westwood](#)
Cc: [Egan Davis](#); [Jim Gordon](#)
Subject: RE: Bright Walk - meeting summary
Date: Wednesday, November 10, 2021 5:39:37 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.jpg](#)
[image006.jpg](#)
[image007.jpg](#)

Brilliant!

ERIC STEPURA

Director Recreation and Culture, City of White Rock

15154 Russell Avenue, White Rock, BC V4B 0A6

Tel: 604.542-7589 | Cell: 604-787-4902

www.whiterockcity.ca



From: Kaelin Nelson <KNelson@whiterockcity.ca>
Sent: November 10, 2021 5:21 PM
To: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Cc: Eric Stepura <EStepura@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: Bright Walk - meeting summary

Thanks Elizabeth!

KAELIN NELSON

Digital Media and Communications Assistant, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2211 | www.whiterockcity.ca



From: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>
Sent: November 10, 2021 5:15 PM
To: Kaelin Nelson <KNelson@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; 
Redacted S. 22 
Subject: RE: Bright Walk - meeting summary

Fantastic!! What a talented team.

From: Kaelin Nelson <KNelson@whiterockcity.ca>
Sent: Wednesday, November 10, 2021 5:07 PM
To: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Subject: RE: Bright Walk - meeting summary

Hi everyone,

Here's the logo I've put together for Bright Walk in White Rock.

Please let me know if you have any changes, or would like a different concept.

The media release is being sent out at 6 p.m.

Thank you,

KAELIN NELSON
Digital Media and Communications Assistant, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2211 | www.whiterockcity.ca



From: Kaelin Nelson
Sent: November 10, 2021 12:34 PM
To: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
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Digital Media and Communications Assistant, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2211 | www.whiterockcity.ca



From: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>

Sent: November 10, 2021 11:50 AM

To: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>; Kaelin Nelson <KNelson@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>

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Kaelin will send an email confirmation and copy of the media release out to us.

Thanks all.

Elizabeth Keurvorst

Manager, Cultural Development

15154 Russell Avenue, White Rock, BC V4B 0A6

Tel: 604.542.7580 | Cell: 778.839.1653

www.whiterockcity.ca



From: [Elizabeth Keurvorst](#)
To: [Jim Gordon](#); [Eric Stepura](#); [Egan Davis](#)
Cc: [Courtney Westwood](#); [Kaelin Nelson](#)
Subject: Re: Bright Walk - meeting summary
Date: Friday, November 12, 2021 7:54:07 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)

Hi Jim

Sorry was off today and missed this earlier.

Our plan was that Courtney and I will take fundraising off of Egan's plate plus engage the community volunteers either at an event level, promotion and/or for future years.

As with past practice, "A" level events mean the City crafts the messaging, manages the related activities and directs staff and volunteer roles. We won't cc volunteers on internal emails but have a separate engagement plan for them.

Our R&C team will loop back with rotary. Let me know if your team wants any input or has any requests.

Have a great weekend.

Elizabeth Keurvorst
Manager, Cultural Development
15154 Russell Avenue, White Rock, BC V4B 0A6
Tel: 604.542.7580 |
Cell: 778.839.1653
www.whiterockcity.ca

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: Friday, November 12, 2021 8:40 AM
To: Elizabeth Keurvorst; Eric Stepura; Egan Davis
Subject: Fw: Bright Walk - meeting summary

I am not sure where to go with the fund raising idea? I expect Egan is pretty maxed out just putting together the display.

Thoughts?

Jim

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, November 12, 2021 7:51 AM
To: Jim Gordon <JGordon@whiterockcity.ca>; Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>
Subject: RE: Bright Walk - meeting summary

Thanks All. Please remember to include **s. 22** and his crew. I'm thinking that a good use of his time an expertise would be to fund raise? I think the Rotary wants to give the City 10k to and I'm sure

they are other. There are a lot of ex-board members that are eager to help.

G.

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: November 10, 2021 2:26 PM
To: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>
Cc: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: RE: Bright Walk - meeting summary

Thanks Elizabeth!

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>
Sent: November 10, 2021 11:50 AM
To: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <ESstepura@whiterockcity.ca>; Kaelin Nelson <KNelson@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
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Elizabeth Keurvorst**Manager, Cultural Development**

15154 Russell Avenue, White Rock, BC V4B 0A6

Tel: 604.542.7580 | Cell: 778.839.1653

www.whiterockcity.ca



From: [David Chesney](mailto:David.Chesney@whiterocksun.com)
To: editor@whiterocksun.com
Subject: Fwd: MEDIA RELEASE: Bright Walk in White Rock! – A Winter Lights Display at the White Rock Waterfront starts December 10, 2021
Date: Saturday, November 13, 2021 1:04:04 PM
Attachments: [image001.jpg](#)
[ATT00001.htm](#)
[2021-11-10 MEDIA RELEASE Bright Walk in White Rock.pdf](#)
[ATT00002.htm](#)

Sent from my iPhone

Begin forwarded message:

From: Chris Magnus <CMagnus@whiterockcity.ca>
Date: November 10, 2021 at 4:58:16 PM PST
To: Anthony Manning <AManning@whiterockcity.ca>, Christopher Trevelyan <CTrevelyan@whiterockcity.ca>, Darryl Walker <DWalker@whiterockcity.ca>, David Chesney <DChesney@whiterockcity.ca>, Erika Johanson <EJohanson@whiterockcity.ca>, Helen Fathers <HFathers@whiterockcity.ca>, Scott Kristjanson <SKristjanson@whiterockcity.ca>
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Media Contact:

Tracey Arthur
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

From: [Egan Davis](#)
To: [Courtney Westwood](#)
Subject: electrical panels for Bright Walk at White Rock
Date: Monday, November 22, 2021 9:00:00 AM
Attachments: [image001.jpg](#)

Hi Courtney,

Can I connect with you this week to pick up electrical panels and cable ramps for the light installation? Parks staff will start work next week.

The time to plan things like this is in the summer but is it too late to talk about coroplast signs? I am sure your department is already on this but I thought I could let you know about opportunities we will be creating for signage – if possible.

Maybe we could chat on Teams later today. Let me know what works for you.

Cheers,

Egan

EGAN DAVIS, RSE Landscape Horticulture

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: [Egan Davis](#)
To: [Kaelin Nelson](#); [Courtney Westwood](#)
Subject: RE: FOR REVIEW: Media Release - Bright Walk in White Rock
Date: Friday, November 26, 2021 3:19:12 PM
Attachments: [image002.jpg](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.jpg](#)

Hi Kaelin,

This all looks good to me.

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Kaelin Nelson <KNelson@whiterockcity.ca>
Sent: Friday, November 26, 2021 3:06 PM
To: Courtney Westwood <CWestwood@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Subject: FW: FOR REVIEW: Media Release - Bright Walk in White Rock
Importance: High

Hi there,

I was wondering if you two had a chance to review the draft media release for Bright Walk in White Rock.

I'd like G and the Mayor to review on Monday if possible.

Thank you,

KAELIN NELSON

Digital Media and Communications Assistant, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2211 | www.whiterockcity.ca





From: Kaelin Nelson
Sent: November 25, 2021 4:40 PM
To: Courtney Westwood <CWestwood@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Subject: FOR REVIEW: Media Release - Bright Walk in White Rock
Importance: High

Good afternoon,

Attached is a draft media release for Bright Walk in White Rock and the inaugural light-up event on Dec. 10.

Please review and let me know if you have any additional information you would like to add. Egan – I wasn't sure if we wanted to highlight any additional lighting features that may be brought to Bright Walk besides from the tree, light tunnel and snowman family.

I'd like to get this out early next week, if possible. I will be in training all day Monday, but will keep an eye out.

Thank you,

KAELIN NELSON
Digital Media and Communications Assistant, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2211 | www.whiterockcity.ca



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From: [Christopher Trevelyan](#)
To: [Tracey Arthur](#); [Mayor and Council](#)
Cc: [Guillermo Ferrero](#); [Amanda Silvers](#); [Kaelin Nelson](#)
Subject: Re: MEDIA RELEASE: Bright Walk in White Rock lights up the White Rock Waterfront on Dec. 10
Date: Tuesday, November 30, 2021 10:22:03 PM

Hi Tracey,

Looks great!

Councillor Christopher Trevelyan

City of White Rock, B.C.

778-867-0267

From: Tracey Arthur <TArthur@whiterockcity.ca>
Sent: November 30, 2021 3:15 PM
To: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Cc: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Amanda Silvers <ASilvers@whiterockcity.ca>; Kaelin Nelson <KNelson@whiterockcity.ca>
Subject: MEDIA RELEASE: Bright Walk in White Rock lights up the White Rock Waterfront on Dec. 10

Good Afternoon, please note the following Media Release will be forwarded at 3:45 pm today. Please let me know if any comments or concerns. Thank you, Tracey

WHITE ROCK, B.C.—Nov. 30, 2021 — The City of White Rock presents an evening of festive, family fun on Friday, Dec. 10.

The Bright Walk in White Rock inaugural light up event runs from 5 to 6:30 p.m. at Memorial Park on Marine Drive. Join Mayor Darryl Walker and White Rock City Council for a tree lighting ceremony complete with family activities, bouncy elves, live entertainment, free hot chocolate, and a special visit from Santa Claus. Admission to the outdoor event is free.

Here's a snapshot of the day's events:

5 to 6:30 p.m.

Christmas activities, live music, food carts, free hot chocolate, Christmas craft fair, bouncy elves, photo stations, and live performances. Santa Claus will be walking around Memorial Park, so be sure to say "Merry Christmas".

5:30 p.m.

Launch of Bright Walk in White Rock, featuring a 20-foot tree lighting ceremony in Memorial Park with Mayor Darryl Walker and members of City Council.

Christmas Craft Fair at the White Rock Museum and Archives

Celebrate the magic of the season as the White Rock Museum and Archives gallery transforms into a holiday market with more than 20 local artisans. The Museum and Archives are open six days a week, including Saturday and Sunday. Visit www.whiterockmuseum.ca

Bright Walk in White Rock

The light display at the White Rock Waterfront will run nightly from Dec. 10 to Feb. 15, 2022.

Beyond the lighting of the Christmas tree, there are many new light installations including an illuminated light tunnel and a snowman family photo opportunity. Each night enjoy holiday-themed lights on the White Rock Pier, Canada's Longest Pier.

#WinterInWhiteRock

Share your photos from Bright Walk in White Rock and winter in White Rock events with #WinterInWhiteRock or tag the City's Facebook, Twitter on Instagram.

COVID-19 Safety

Bright Walk in White Rock will meet health and safety guidelines as set out by the Provincial Health Officer, Worksafe BC, Fraser Health and appropriate industry associations. As the majority of the event is outdoors, proof of vaccination is not required, and it is suggested to wear a face mask.

Quote

White Rock Mayor Darryl Walker

"The City is looking forward to lighting up White Rock's beautiful waterfront with Bright Walk in White Rock and lighting up Memorial Park. Enjoy a fabulous evening with Christmas entertainment for families and people of all ages to launch this festive winter season.

We welcome residents and visitors from the Lower Mainland and beyond to enjoy White Rock taking in the waterfront, Five Corners and Uptown, and all our shops and restaurants."

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- 30 -

Media Contact:

Tracey Arthur, CMC
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

From: [Darryl Walker](#)
To: [Tracey Arthur](#)
Subject: Re: MEDIA RELEASE: Bright Walk in White Rock lights up the White Rock Waterfront on Dec. 10
Date: Tuesday, November 30, 2021 3:50:04 PM

Looks good
Darryl

Get [Outlook for iOS](#)

From: Tracey Arthur <TArthur@whiterockcity.ca>
Sent: Tuesday, November 30, 2021 3:15:27 PM
To: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Cc: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Amanda Silvers <ASilvers@whiterockcity.ca>; Kaelin Nelson <KNelson@whiterockcity.ca>
Subject: MEDIA RELEASE: Bright Walk in White Rock lights up the White Rock Waterfront on Dec. 10

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Media Contact:

Tracey Arthur, CMC
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

From: [Eric Stepura](#)
To: [Egan Davis](#)
Cc: [Courtney Westwood](#); [Jim Gordon](#)
Subject: RE: Volunteers for Bright Walk in White Rock
Date: Tuesday, November 30, 2021 4:24:30 PM

Thanks Egan.

Eric

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: November 30, 2021 4:09 PM
To: Eric Stepura <EStepura@whiterockcity.ca>
Cc: Courtney Westwood <CWestwood@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>
Subject: Re: Volunteers for Bright Walk in White Rock

Thank you, Eric. I will get in touch tomorrow. I have some great ideas for volunteer assistance.

Egan

Sent from my iPhone

On Nov 30, 2021, at 3:53 PM, Eric Stepura <EStepura@whiterockcity.ca> wrote:

Egan

I met with **Redacted S. 22** today and his group **Redacted S. 22** have offered to help with setting up lights etc. for the Bright Walk in White Rock event. He can be reached at **Redacted S. 22**

These volunteers will help distribute glow sticks, Christmas cookies and other treats on December 10 as well.

ERIC STEPURA
Director Recreation and Culture, City of White Rock
15154 Russell Avenue, White Rock, BC V4B 0A6
Tel: 604.542-7589 | Cell: 604-787-4902
www.whiterockcity.ca

<image001.jpg>

From: [Erika Johanson](#)
To: [Tracey Arthur](#); [Mayor and Council](#)
Cc: [Guillermo Ferrero](#); [Amanda Silvers](#); [Kaelin Nelson](#)
Subject: Re: MEDIA RELEASE: Bright Walk in White Rock lights up the White Rock Waterfront on Dec. 10
Date: Tuesday, November 30, 2021 5:27:56 PM

Once again, it looks like staff have hit it out of the ballpark! Really looking forward to this!

Erika Johanson

From: Tracey Arthur <TArthur@whiterockcity.ca>
Date: Tuesday, November 30, 2021 at 3:15 PM
To: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Cc: Guillermo Ferrero <GFerrero@whiterockcity.ca>, Amanda Silvers <ASilvers@whiterockcity.ca>, Kaelin Nelson <KNelson@whiterockcity.ca>
Subject: MEDIA RELEASE: Bright Walk in White Rock lights up the White Rock Waterfront on Dec. 10

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- 30 -

Media Contact:

Tracey Arthur, CMC
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

From: [Egan Davis](#)
To: [John Stech](#)
Subject: RE: "Santa"s arriving on an EV" = Bright Walk kick-off event
Date: Wednesday, December 1, 2021 11:18:00 AM
Attachments: [image002.jpg](#)
[image003.jpg](#)

Hi John,

Yes to all of the above. 😊

Egan

EGAN DAVIS, RSE Landscape Horticulture

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: John Stech <jstech@whiterockcity.ca>
Sent: Wednesday, December 01, 2021 9:39 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Courtney Westwood <CWestwood@whiterockcity.ca>; Donna Austin <DAustin@whiterockcity.ca>; Dianne Sawicki <DSawicki@whiterockcity.ca>; Matt Randhawa <MRandhawa@whiterockcity.ca>
Subject: "Santa's arriving on an EV" = Bright Walk kick-off event

Hi Egan,

For the Bright Walk kick-off event on December 10th, Santa will be arriving by boat if the weather is good.

Plan A is to pick him up in the Parks EV vehicle at the end of the pier and drive him to the Memorial Park Plaza.

Plan B is to pick him up in the Parks EV at the Clock tower and drive him to the stage if the weather is poor.

Could you please have the Parks EV vehicle washed and ready to go on Friday, December 10th?
Could it be decorated with battery lights and/or boughs?

Thanks,

JOHN STECH
Recreation Programmer, City of White Rock

15154 Russell Ave, White Rock, BC V4B 0A2

Tel: 604-541-2164 | www.whiterockcity.ca



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From: [Egan Davis](#)
To: **Redacted S. 22**
Cc: [Eric Stepura](#)
Subject: RE: Bright Lights
Date: Wednesday, December 1, 2021 3:28:00 PM

Hi **Redacted S. 22**

I am glad that Eric put us in touch. Will you have time to talk on the phone tomorrow? My number is **Redacted S. 22** and I am available between 8:00 and 10:00 in the morning. Alternatively, we can chat in the afternoon - I have an open ended meeting at 11:00 but I can call you when it finishes. Let me know if this works and if not, we will figure out how best to get in touch.

Looking forward to chatting,

Egan

EGAN DAVIS
Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca

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-----Original Message-----

From: **Redacted S. 22**
Sent: Wednesday, December 01, 2021 2:59 PM
To: Eric Stepura <ESepura@whiterockcity.ca>
Cc: Egan Davis <EDavis@whiterockcity.ca>
Subject: Re: Bright Lights

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ok- seeing most of folks tomorrow aft,, so will have an update on give away items for kids by Friday for you too.

Redacted S. 22

> On Dec 1, 2021, at 2:55 PM, Eric Stepura <ESepura@whiterockcity.ca> wrote:

>

> **Redacted S. 22**

>

> I talked to Egan Davis our Parks Manager and he will be in touch with you regarding some decorating tasks for the Bright Walk in White Rock event on December 10, 2021.

>

> Thanks again for offering your volunteer effort.

>

>
> ERIC STEPURA
> Director Recreation and Culture, City of White Rock
> 15154 Russell Avenue, White Rock, BC V4B 0A6
> Tel: 604.542-7589 | Cell: 604-787-4902 www.whiterockcity.ca

>
>
>
>
>
>
>

> -----Original Message-----

> From: **Redacted S. 22**
> Sent: November 30, 2021 2:20 PM
> To: Eric Stepura <EStepura@whiterockcity.ca>
> Subject: Bright Lights

>

> CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

>
>

> Thanks again for lunch Eric.

> We will see what our group can do to help fill out your visitation centre. Have you thought about asking Korki? I am sure she'd attend if invited, unless she's booked elsewhere.

> I'll let you know what everyone thinks and what we might be able to add.

> Thanks

Redacted S. 22

From: [Jim Gordon](#)
To: [Eric Stepura](#)
Cc: [Guillermo Ferrero](#); [Vu Tran](#)
Subject: Re: Rotary Club of WR at Bright Walk Event
Date: Friday, December 3, 2021 12:58:55 PM
Attachments: [Outlook-Descriptio.png](#)

Hi Eric:

This sounds great. Vu is working on this project for tree lights from the Pier to the White Rock starting with the archaeological work. We had hoped to finish this year, but archaeological permits are causing delays.

Vu can provide our estimate and start the process for working with Rotary to obtain the \$10K and more grants.

Thanks

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Eric Stepura <EStepura@whiterockcity.ca>
Sent: Friday, December 3, 2021 12:42 PM
To: Jim Gordon <JGordon@whiterockcity.ca>
Subject: Rotary Club of WR at Bright Walk Event

Guillermo and Jim

Subject: Rotary Club of WR at Bright Walk Event

I met with the executive members of the Rotary Club of WR today and they will be participating by giving out battery operated tea lights to visitors and collecting donations for

Fraser Valley flood victims. They are an approved charity and will be issuing tax receipts.

They are very interested in partnering with the City to do lighting from the Pier to the White Rock next year and other lighting at East Beach in future years.

They have asked for an estimate of the cost to light the trees from the Pier to the White Rock by Dec 31 of this year. If this is possible, they can get roughly \$10 k Rotary grant for it this year, and more next year. Once the grant is approved, they have 18 months for the project to be completed.

Eric Stepura

Get [Outlook for iOS](#)

From: [Eric Stepura](#)
To: [Jim Gordon](#)
Cc: [Guillermo Ferrero](#); [Vu Tran](#)
Subject: Re: Rotary Club of WR at Bright Walk Event
Date: Friday, December 3, 2021 1:04:28 PM
Attachments: [Outlook-Descriptio.png](#)

Jim

That is great news.

Please ask Vu to forward me the estimate for the light installation and I will get it to **Redacted S. 22** and other Rotary Club of WR executive members.

Eric Stepura

Get [Outlook for iOS](#)

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: Friday, December 3, 2021 12:58:54 PM
To: Eric Stepura <EStepura@whiterockcity.ca>
Cc: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Vu Tran <VTran@whiterockcity.ca>
Subject: Re: Rotary Club of WR at Bright Walk Event

Hi Eric:

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Eric Stepura

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From: [Christopher Trevelyan](#)
To: [Guillermo Ferrero](#); [Erika Johanson](#)
Cc: [Mayor and Council](#)
Subject: Re: Bright Walk Event
Date: Saturday, December 4, 2021 6:01:05 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)

Awesome

Get [Outlook for iOS](#)

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, December 3, 2021 2:02:31 PM
To: Erika Johanson <EJohanson@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Bright Walk Event

Hello All,

Great News!

Staff has confirmed that the White Rock Rotary will have a booth set-up at Bright Walk to collect donations for flood recovery.

Sources is also hosting a booth at the event.

We will be adding both Sources and the Rotary to the event page on the website to acknowledge their participation.

Thank you,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



From: Guillermo Ferrero
Sent: December 1, 2021 3:49 PM
To: Erika Johanson <EJohanson@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: RE: Bright Walk Event

We will. Our new Communications manager has been briefed.

Thank you for the suggestion.

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2133 | www.whiterockcity.ca



From: Erika Johanson <EJohanson@whiterockcity.ca>

Sent: December 1, 2021 2:17 PM

To: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: Re: Bright Walk Event

You are correct; money is the best way to help.

Please consider tweeting the information out, etc.

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Date: Wednesday, December 1, 2021 at 10:44 AM

To: Erika Johanson <EJohanson@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: RE: Bright Walk Event

Hello Erika,

Our experience is that money is always the best way to contribute in any emergency situation. Often the organizations collecting the donations either match dollar for dollar or can do more with the dollars they receive. There are various avenues to donate; here is a great article from the source:

[Here's how you can help flood victims in Abbotsford – Abbotsford News \(abbynews.com\)](https://abbynews.com)

It is suggested that clothing donations go through the Salvation Army for suitability assessment and to ensure its been laundered.

We could help by tweeting the information out and putting out a Facebook post if that helps; and/or Council can direct people to the resources in that page.

If Council would like to consider direct donations (money), this can be considered at the December 13th Council meeting.

Hope that helps.

Thanks,

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



From: Erika Johanson <EJohanson@whiterockcity.ca>

Sent: December 1, 2021 7:44 AM

To: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>

Subject: Bright Walk Event

From a response on the City's FB post re the Bright Walk event:

Would be nice to see White Rock donate some to the floods maybe have several canned food and non perishable item boxes as well as clothing donation boxes placed somewhere....just an idea

Can the City make this happen?

TIA,

Erika

From: [Egan Davis](#)
To: [Donna Austin](#)
Cc: [Mike Thomas](#)
Subject: Re: Bright Walk Dec 10
Date: Monday, December 6, 2021 5:50:18 PM

Hi Donna,

Sorry for the delayed answer - busy day.

My cell number is s. 22 .

Regarding the switch, maybe just the tree - it will be logistically difficult otherwise.

The grass area will be covered in lights and fenced off. The plaza area will be clear though.

Hope this message makes sense. I am outside at the bus stop and the bus is coming. :)

Talk tomorrow?

Egan

Sent from my iPhone

On Dec 6, 2021, at 5:27 PM, Donna Austin <DAustin@whiterockcity.ca> wrote:

Hi Egan and Mike - Just wondering if you can get back to me on the items below.

Many thanks

Donna

From: Donna Austin
Sent: 04 December 2021 10:41
To: Egan Davis <EDavis@whiterockcity.ca>; Mike Thomas <MThomas@whiterockcity.ca>
Subject: Bright Walk Dec 10

Hello Egan and Mike

Im working with Courtney on Friday's festivities and will need to be looped in on anything going forward this week as she is in a training course. (Egan I dont think we've met yet as I havent been in on events since pre Covid. Mike Im sure Ive seen you before that)

Im putting together a contact list for 'day of' and was wondering if I can get both your cell numbers - assuming you'll be onsite on Friday but correct me with the right person if Im wrong. I'll be sure you get a copy when the list is ready.

Also a couple of questions -

1. There will be a ceremonial lever that the mayor will throw to turn on the lights...will this be ALL the lights or just the big tree? The lever of course isn't connected to anything so who will we be teeing this up with and where will they be located to light em up?!
2. Are there lights on the grassy area of memorial park? I believe there was last year and just wondering as there are some dancers that might be wanting to do their thing around the tree and I'll have to say no if that's covered in lights. Pls adv.

Thanks - Im sure I'll have other things as the week goes ahead but really looking forward to what you guys have been coming up with to light up the night!

(ps...best way to reach me until the 10th is email)

Donna Austin

Special Events Assistant, Recreation and Culture

City of White Rock, 14600 North Bluff Road, White Rock, BC V6B 3C9

T: 604.541.2199 | C: 778.918.4816

From: [Chris Magnus](#)
To: [Anthony Manning](#); [Christopher Trevelyan](#); [David Chesney](#); [Erika Johanson](#); [Helen Fathers](#); [Scott Kristjanson](#)
Cc: [Darryl Walker](#)
Subject: Feedback - Information | Bright Walk in White Rock - A Winter Lights Display Tree Lighting Ceremony | 5pm Friday, December 10 @ Memorial Park
Date: Wednesday, December 8, 2021 3:28:37 PM
Attachments: [Bright Walk Show Run.pdf](#)
[image001.jpg](#)
[Bright Walk Site Map.pdf](#)

Hello Council. We have attached a event show flow and site map for your information. The event will be taking place at 5:00 p.m. on Friday, December 10 at Memorial Park. Can you please let us know if you will be attending? We are finalizing the Mayor's speaking notes and also would like to confirm how many VIP parking spaces are needed for this event.

Thank you, and we look forward to your reply.

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

Email signature logo



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From: [Christopher Trevelyan](#)
To: [Chris Magnus](#); [Anthony Manning](#); [David Chesney](#); [Erika Johanson](#); [Helen Fathers](#); [Scott Kristjanson](#)
Cc: [Darryl Walker](#)
Subject: Re: Feedback - Information | Bright Walk in White Rock - A Winter Lights Display Tree Lighting Ceremony | 5pm Friday, December 10 @ Memorial Park
Date: Wednesday, December 8, 2021 3:29:42 PM
Attachments: [image001.jpg](#)

I'll be there

Get [Outlook for iOS](#)

From: Chris Magnus <CMagnus@whiterockcity.ca>
Sent: Wednesday, December 8, 2021 3:28:35 PM
To: Anthony Manning <AManning@whiterockcity.ca>; Christopher Trevelyan <CTrevelyan@whiterockcity.ca>; David Chesney <DChesney@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>; Helen Fathers <HFathers@whiterockcity.ca>; Scott Kristjanson <SKristjanson@whiterockcity.ca>
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From: [CouncilEventsCalendar](#)
To: [Anthony Manning](#); [Christopher Trevelyan](#); [Darryl Walker](#); [David Chesney](#); [Erika Johanson](#); [Helen Fathers](#); [Scott Kristjanson](#)
Cc: [Tracey Arthur](#); [Audra Brousseau](#); [Kaelin Nelson](#); [Amanda Silvers](#)
Subject: Bright Walk in White Rock - A Winter Lights Display Tree Lighting Ceremony (Mayor Walker Lighting up the Christmas Tree)(5pm Arrive | 5:15pm Opening Ceremony/Mayor Speaks | 5:30pm Tree Lightign | 6:30pm End)
(Show Flow & Map Provided)
Attachments: [2021-11-10 MEDIA RELEASE Bright Walk in White Rock.pdf](#)
[Bright Walk Site Map.pdf](#)
[Bright Walk Show Run.pdf](#)

- * dancers lit up and dancing from the Pier to the stage
- * terrific light display and photo stops for participants
- * walkaround visit from Santa and volunteer elves giving out treats.

MEDIA RELEASE

Bright Walk in White Rock! – A Winter Lights Display at the White Rock Waterfront starts Dec. 10, 2021

WHITE ROCK, B.C.—Nov. 10, 2021 — Bright Walk in White Rock, a new winter light display will start at the White Rock Waterfront at Memorial Park this winter on Dec. 10, 2021.

As a City of White Rock event supporter, we express gratitude to the White Rock Lights Society for bringing the Festival of Lights to the community for the past two years, providing a festive experience and drawing people of all ages to the waterfront.

In recognizing the value of the Festival of Lights to the community and the City's desire to ensure that a festive light display continues to be delivered, Council directed that the City support and organize this event in-house.

While the City continues to work with the White Rock Lights Society on outstanding operational matters during the transition to a City produced event, we thank the Society members and all of its volunteers and sponsors for their contributions and growing success over the past two years.

Inspired by the previous efforts of volunteers, the City of White Rock's Parks and Special Events departments are coordinating this year's winter light display at the waterfront for everyone to continue to experience and enjoy the festive magic that it brings.

Bright Walk in White Rock will start Dec. 10 to February 15, 2022 and additional event information will be provided on the City's website at www.whiterockcity.ca/BrightWalk

White Rock: City by the Sea!

White Rock, a picturesque seaside city of 21,000, is located on Semiahmoo Bay in southwest B.C. and is home to Canada's longest pier. Visit us at whiterockcity.ca, find us on [Facebook](#) or follow us on [Twitter](#) and [Instagram](#).

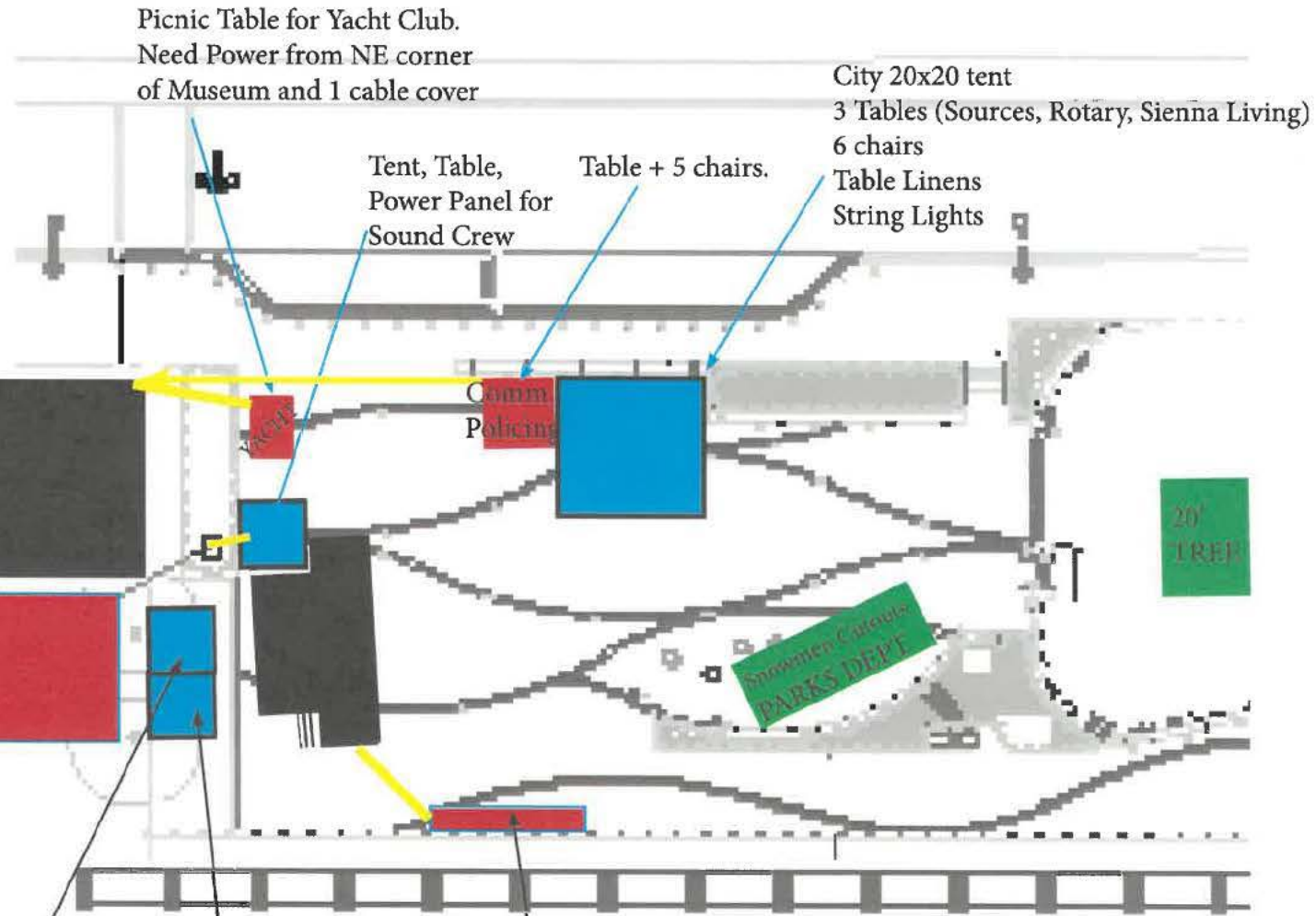
- 30 -

Media Contact:

Tracey Arthur
Director of Corporate Administration
City of White Rock
tarthur@whiterockcity.ca
604-541-2212 (office)

ON STAGE:

- Branded scrims (backdrop, top and sides)
- City Banners attached front of stage at bottom and all the way across
- Table + Table Linen for DJ
- Prop Switch on stage near front for Mayor
- 3 Christmas Trees at the back; 2 on one side and one on the other and add the fake presents to cover tree bases



PICNIC TABLES

Place a few in food cart area and scatter the rest throughout the Memorial Park Plaza

10x10 Tent
4 chairs

2 tables
(Performer
Change Room)

2 tables
10x10 Tent
(Back of House/
Extra change
area)

“BRIGHT” Marquee lightbox
letters (need extension cord,
power bar and cable covers.
connect into stage’s power
panel)

BRIGHT WALK WHITE ROCK SHOW RUN - FRIDAY DEC 10

				Note/RQ
5:00	DJ on stage- upbeat Christmas music playing Elves Bouncing, Youth ambassadors, giveaways Fandango Roaming	STAGE GROUNDS GROUNDS	Owen/DJ	
5:15	Mayor Walker and any other speakers to meet back of house Xba to meet at Bacstage tent area	BOH	Donna	
	Select random volunteer child to help with the light up?		Donna	council kids on site?
5:20	DJ announces he sees Santa approaching - plays Here Comes Santa Claus Cue John on EV to approach stage Youth Ambassadors / Programmers to help clear path Elves, Fandango take a break	STAGE GROUNDS BOH	Donna to John	Here Comes Santa Claus
5:25	X-Ba dancers in place - on ground in front of stage or to side - TBD		Nela	
5:25	Santa Joins Mayor, other speakers, volunteer child on stage	STAGE		
5:25	DJ introduces Mayor Walker	STAGE	Owen/DJ	
5:25	Mayor speaks, welcomes, passes to Chief Chappell Mayor follows Chief Chappell	STAGE		
5:35	DJ introduces X-ba dancers, Plays X-ba music, dancers perform	PLAZA PLAZA	Nela X-ba	Christmas (Baby please come home)
5:40	Dance Ends, back to Mayor for countdown to lights Cue Egan to turn on lights at same time lever thrown	STAGE	Donna to Egan	
5:45	DJ returns to Christmas music Elves return to bouncing Fandango returns Ambassadors and giveaways continue	STAGE GROUNDS GROUNDS GROUNDS		
6:30	Takedown begins / End			

From: [Erika Johanson](#)
To: [Chris Magnus](#)
Subject: Re: Feedback - Information | Bright Walk in White Rock - A Winter Lights Display Tree Lighting Ceremony | 5pm Friday, December 10 @ Memorial Park
Date: Wednesday, December 8, 2021 4:02:42 PM
Attachments: [image001.jpg](#)

I'll be there!

From: Chris Magnus <CMagnus@whiterockcity.ca>
Date: Wednesday, December 8, 2021 at 3:28 PM
To: Anthony Manning <AManning@whiterockcity.ca>, Christopher Trevelyan <CTrevelyan@whiterockcity.ca>, David Chesney <DChesney@whiterockcity.ca>, Erika Johanson <EJohanson@whiterockcity.ca>, Helen Fathers <HFathers@whiterockcity.ca>, Scott Kristjanson <SKristjanson@whiterockcity.ca>
Cc: Darryl Walker <DWalker@whiterockcity.ca>
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Thank you, and we look forward to your reply.

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

Email signature logo



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From: [Eric Stepura](#)
To: [Joseph Calenda](#); [Jim Gordon](#)
Subject: Re: Bright Walk White Rock
Date: Thursday, December 9, 2021 8:16:28 AM
Attachments: [IMG_5596.jpg](#)
[IMG_5597.jpg](#)
[image001.jpg](#)

Very cool!

Our City is really starting to sizzle!

Eric

Get [Outlook for iOS](#)

From: Joseph Calenda <JCalenda@whiterockcity.ca>
Sent: Thursday, December 9, 2021 8:13:12 AM
To: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>
Subject: FW: Bright Walk White Rock

Good morning Jim and Eric,

Was out for my morning constitutional and look what I saw!!! Very nice. Thanks.

Joe

Joseph A. Calenda, MCIP, RPP(Retired), DTM
Director of Planning and Development Services, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2293 | www.whiterockcity.ca

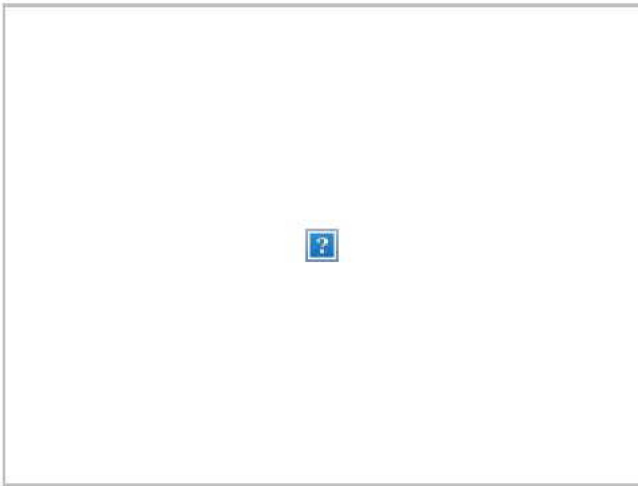
Email signature logo



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From: Joseph Calenda <josephcalenda@icloud.com>
Sent: December 9, 2021 8:02 AM
To: Joseph Calenda <JCalenda@whiterockcity.ca>
Subject: Bright Walk White Rock

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Sent from my iPhone

From: [Egan Davis](#)
To: [Jenine Waddington](#)
Subject: RE: Dekra invoices
Date: Thursday, December 9, 2021 12:36:00 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[SFS_Multifu21120815030_signed.pdf](#)

Hi Jenine,

All of the material at Bright Walk will be used and stored for many years.

I attached the signed invoice – not sure if I attached the wrong one last time...

Cheers,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Jenine Waddington <jenine@whiterockcity.ca>
Sent: Thursday, December 09, 2021 11:53 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Subject: FW: Dekra invoices

Thanks!

Do we know if the material at Bright Walk, is this a one time thing or will these go into storage and be used year after year?

I must be blind... I can't see the digital signature on the second invoice!?

.... Jenine
604-541-2115

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: December 9, 2021 10:28 AM
To: Jenine Waddington <jenine@whiterockcity.ca>
Subject: RE: Dekra invoices

Hi Jenine,

Absolutely!

- 13127 (\$9994.23) is product for new installation of lights on Pacific between Fir and Johnston.
- 13135 (\$2575.10) is for replacement product for lights on Johnston, north of Russell

The rest of the material has been used at Memorial Park for the Bright Walk at White Rock display.

I have attached a digitally signed copy of the 2nd invoice.

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Jenine Waddington <jenine@whiterockcity.ca>

Sent: Wednesday, December 08, 2021 4:33 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Subject: FW: Dekra invoices

PS... for the capital, can you let me know if these are new or replacements lights and the locations they will be installed.

.... Jenine
604-541-2115

From: Jenine Waddington

Sent: December 8, 2021 4:13 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Subject: Dekra invoices

Hi Egan,

See attached 2 Dekra invoices. Can you:

1. Let me know why some lights are coded to a Parks operating account and some to 75107 Tree Light Replacement capital project?
2. Can you digitally sign the 2nd invoice and send it back?

Thanks!

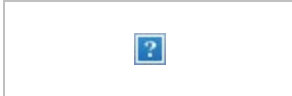
Jenine

JENINE WADDINGTON

Capital Asset Analyst, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2115 | www.whiterockcity.ca



From: FS_Multifunction@whiterockcity.ca <FS_Multifunction@whiterockcity.ca>

Sent: December 8, 2021 3:04 PM

To: Jenine Waddington <jenine@whiterockcity.ca>

Subject: Message from FS_Multifunction



DEK R 001 13127
INVOICE

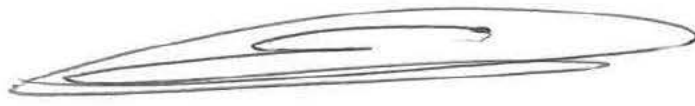
Date	Document#
11/18/2021	DLIO2020662

Sold To: White Rock, City of
Attn : Rosaline Choy
Operations / Parks Department
877 Keil Street
White Rock, BC V4B 4V6

Ship To: White Rock, City of
Attn : Rosaline Choy
Operations / Parks Department
877 Keil Street
White Rock, BC V4B 4V6

PO Number	Salesperson ID	FOB	Shipping Method	Payment Terms	Req Ship Date
55195	Fantillo	Port Coquitlam	Urban Valley Transport	upon receipt	
Qty	Item Number	Description	UOM	Unit Price	Ext. Price
s. 21	LOWVOLTMINIS-WW	Warm White LED LOW VOLTAGE String Light, 24V, 32' (10M) total 100 LEDs, Single Circuit, extendable, Light space; 4" (1.5cm) PVC wire with cap, CSA22, with CETL Certification, steady,	ea	s. 21	\$7,680.00
	Trans96W	8ft (2.4M) SJTW with Power cord with Plug - 96watt Power supply, cUL listed (can connect up to 13 strands)	ea		\$1,049.25
1		air express from factory included (aprox days for delivery)	ea	\$0.00	\$0.00

0530
01-2-75107-0545-571



SubTotal	\$8,729.25
Shipping	\$194.17
G.S.T.	\$446.17
P.S.T.	\$624.64
TOTAL	\$9,994.23

12/8/21

[GST # 88750 8836] [PST # 1015 7393]



13135

INVOICE

Date	Document#
11/25/2021	DL102020661

DEC 06 2021

Sold To: Whiterock, City of
Attn : Egan Davis

Ship To: Whiterock, City of
Attn : Egan Davis

877 Keil Street
White Rock, BC V4B 4V6
Canada

Operations Department
877 Keil Street
White Rock, BC V4B 4V6
Canada

PO Number	Salesperson ID	FQB	Shipping Method	Payment Terms	Req Ship Date
55195	Sales	Port Coquitlam	Urban Valley Transport	upon receipt	
Qty	Item Number	Description	UOM	Unit Price	Ext. Price
s. 21	LMCSALEDREFLWWH	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - WARM WHITE	ea		\$2,299.20
	LMCSALEDREFLRED	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - RED	ea		\$2,011.20
	LMCSALEDREFLBLU	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - BLUE	ea		\$2,107.20
	LMCSALEDREFLICEBLU	CSA LED MINI Lights, 5mm Reflective, 6x6x6" sp, Grn Wire (50 bulbs) - ICEBERG BLUE	ea		\$2,299.20
	LMCSALEDREFLGRN	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - GREEN	ea		\$2,203.20
	ORRDG150TURQSHI	6" (150mm) Round Ornament - Turquoise Shiny	EA		\$1,162.80
	ORRDG150TURQMAT	6" (150mm) Round Ornament - Turquoise Matte	EA		\$1,162.80
	ORRDG100SILSHI	4" (100mm) Round Ornament - Silver Shiny	EA		\$227.40
	ORRDG100TURQMAT	4" (100mm) Round Ornament - Turquoise Matte	EA		\$227.40
	ORRDG80SILVSHI	3.25" (80mm) Round Ornament - Silver Shiny	EA		\$286.80
	ORRDG80SILVERMAT	3.25" (80mm) Round Ornament - Silver Matte	EA		\$286.80

15107
534

s. 21

0530
01-2-75107-0534-521 = 2,299.20
+ GST/PST
2575.10

SubTotal	\$14,274.00
Shipping	\$178.15
G.S.T.	\$722.61
P.S.T.	\$1,011.65
TOTAL	\$16,186.41

02-2-00120-0534-521 = 13,611.31
[GST # 88750 8836] [PST # 1015 7393]



From: Redacted S. 22
To: [Christopher Trevelyan](#)
Subject: bright walk
Date: Thursday, December 9, 2021 6:02:52 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The opening of the Brick Walk in White Rock light festival is Friday Dec 10th at 5pm-6:30pm!

"The City of White Rock presents an evening of festive, family fun on Friday, Dec. 10.

Join Mayor Darryl Walker and White Rock City Council for a tree lighting ceremony complete with family activities, bouncy elves, live entertainment, free hot chocolate, and a special visit from Santa Claus.

The Bright Walk in White Rock inaugural light up event runs from 5 to 6:30 p.m. at Memorial Park on Marine Drive. Admission to the outdoor event is free."

From: [Anthony Manning](#)
To: [Chris Magnus](#)
Subject: Re: Feedback - Information | Bright Walk in White Rock - A Winter Lights Display Tree Lighting Ceremony | 5pm Friday, December 10 @ Memorial Park
Date: Thursday, December 9, 2021 8:18:27 AM
Attachments: [image001.jpg](#)

Good morning, Chris. I hope to be there but won't know for certain until tomorrow afternoon.

From: Chris Magnus <CMagnus@whiterockcity.ca>
Sent: December 8, 2021 15:28
To: Anthony Manning <AManning@whiterockcity.ca>; Christopher Trevelyan <CTrevelyan@whiterockcity.ca>; David Chesney <DChesney@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>; Helen Fathers <HFathers@whiterockcity.ca>; Scott Kristjanson <SKristjanson@whiterockcity.ca>
Cc: Darryl Walker <DWalker@whiterockcity.ca>
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CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

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From: [Egan Davis](#)
To: [Executive Director](#)
Subject: RE: winter light display at Memorial Park
Date: Friday, December 10, 2021 7:27:00 AM
Attachments: [image001.jpg](#)

Hi Alex,

Are you able to meet at Bryant Park Monday or Tuesday next week? We can chat about possibilities there and by then I will also be able to provide info about more flower baskets.

Apart from a 30 minute meeting at 10:00 on Monday, those two days are very flexible for me so let me know what time is best. If those days are not good, we can figure something else out.

Otherwise, I hope all is well.

Cheers,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Executive Director <alex@whiterockbia.com>

Sent: Friday, November 26, 2021 5:06 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Subject: Re: winter light display at Memorial Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Egan,

I enjoyed our conversation as well- thank you for taking the time to chat!

I look forward to supporting your work on Bryant Park- please let me know what dates/times work for you!

Kind Regards,

Alex

Alex Nixon
Executive Director,
White Rock BIA
alex@whiterockbia.com
o 604-536-4958
c 236-330-4958

On Nov 24, 2021, at 2:01 PM, Egan Davis <EDavis@whiterockcity.ca> wrote:

Hi Alex,

I just wanted to say how much I enjoyed chatting with you yesterday. I will get in touch in a couple of weeks to look at Bryant Park together. The improvements there have been really exciting.

Cheers,

Egan

EGAN DAVIS, RSE Landscape Horticulture
Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca
<image001.jpg>

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From: Egan Davis
Sent: Monday, November 22, 2021 3:07 PM
To: Executive Director <alex@whiterockbia.com>
Subject: RE: winter light display at Memorial Park

Terrific! Let's meet at Laura's tomorrow at 2:00, then.

EGAN DAVIS, RSE Landscape Horticulture
Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca
<image001.jpg>

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From: Executive Director <alex@whiterockbia.com>

Sent: Monday, November 22, 2021 3:05 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Subject: Re: winter light display at Memorial Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Egan,

Thank you for reaching out- I've been keen to chat with you as well!

I'm delighted to meet at Laura's. I can meet tomorrow from 2-4, Wednesday from 11 am to 1:30 pm, and anytime after 11 on Thursday or Friday. Please let me know what date/time works best for you.

Kind Regards,

Alex

Alex Nixon
Executive Director,
White Rock BIA
alex@whiterockbia.com
o 604-536-4958
c 236-330-4958

On Nov 22, 2021, at 2:58 PM, Egan Davis
<EDavis@whiterockcity.ca> wrote:

Hi Alex,

My name is Egan and 6 months ago I started in my position of Parks Manager for White Rock. I have been keen to meet up with you as there are many issues where Parks and the White Rock BIA have shared interests.

The reason I am contacting you today is regarding the Bright Walk at White Rock light display at Memorial Park. Parks staff is planning installation next week and I understand the BIA has display items that have been used at this site in the past. I want to chat about what makes sense for this year. I have heard about seahorses and was thinking about building on that with other seaside themed items.

Also, I understand that in the past, the BIA has put lights up in the trees along Pacific from Fir towards Johnston. I am happy to tell you that the City will be lighting these trees in the coming weeks with the same quality of display currently on Johnston.

Can we arrange a time to meet this week, perhaps for coffee at Laura's? If not, video or phone would also work. I apologize for the short notice but as you know, this project has only just recently been presented to the Parks team. We are all very excited to make this a great display!

Thank you,

Egan

EGAN DAVIS, RSE Landscape Horticulture

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca

<image001.jpg>

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From: [E. Chesney](#)
To: [E. Chesney](#); [Kaelin Nelson](#)
Subject: RE: Christmas C-ew
Date: 09 December 2021 10:40:00 AM
Attachments: [img000.jpg](#)
[img001.jpg](#)
[img002.jpg](#)

Awesome! Thanks E. ic

Jim Gordon, P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Kail St. West, White Rock, BC V4B 4V6
Tel: 604-541-2181 | www.whiterock.ca



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From: E. ic Stepua <EStepua@whiterockcity.ca>
Sent: December 10, 2021 10:38 AM

To: Jim Gordon <JGordon@whiterockcity.ca>; Egan Davis <Edavis@whiterockcity.ca>

Cc: Guilem Feixas <GFeixas@whiterockcity.ca>; Chris Magnus <CMagnus@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>; Lee Reime <LeeReime@whiterockcity.ca>; John Stech <JStech@whiterockcity.ca>; Donna Austin <DAustin@whiterockcity.ca>

Subject: RE: Christmas C-ew

Jim and Egan

The lighting display for Bright Walk in White Rock is brilliant! You crew seem so keen to be working on this project, and have worked so hard to brighten our community and wate for our festive lighting and holiday sizzle.

Despite the challenges of the extreme weather forecast to arrive this afternoon, our Recreation and Culture team, with the help of many community volunteers, is ready to provide a variety of festive season activities and treats for the bold people who brave the elements to attend the evening celebration tonight.

See you there.

ERIC STEPUIA
Director Recreation and Culture, City of White Rock
15154 Royal Avenue, White Rock, BC V4B 0A6
Tel: 604-542-7509 | Cell: 604-787-4902
www.whiterockcity.ca



From: Jim Gordon <JGordon@whiterockcity.ca>

Sent: December 10, 2021 9:48 AM

To: Guilem Feixas <GFeixas@whiterockcity.ca>

Cc: Egan Davis <Edavis@whiterockcity.ca>; E. ic Stepua <EStepua@whiterockcity.ca>

Subject: FW: Christmas C-ew

Hi G

Photo taken yesterday of the crew that helped put up the lights at Memorial Park. Many of them were seasonal temps who worked last day of the season yesterday.

Everybody is excited about the setup. E. ic's staff will be setting up a stage this afternoon and organizing the actual evening event.

Jim

Jim Gordon, P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Kail St. West, White Rock, BC V4B 4V6
Tel: 604-541-2181 | www.whiterockcity.ca



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From: David Chesney <Redacted S. 22>

Sent: December 10, 2021 9:45 AM

To: Jim Gordon <JGordon@whiterockcity.ca>; Kaelin Nelson <Knelson@whiterockcity.ca>

Subject: Christmas C-ew

CAUTION: This email is generated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents safe.

Good Morning Jim and Kaelin

I thought I should share this photo with you. **Redacted S. 22** took the Memorial Park crew that has done such a fantastic job of setting up tonight. I cannot wait.

Thank you

David

From: [E. Stepuš](#), [John Stech](#), [Donna Aust n](#), [Cou tney Westwood](#), [Lee Reime](#)
To: [Jim Go don](#)
CC: [E. Stepuš](#)
Subject: RE: Ch ristmas C ew
Date: 09 December 19 2021 11:16:15 AM
Attachments: [img000000.jpg](#)
[img000001.jpg](#)
[img000002.jpg](#)

Hi Recreation and Culture Team,

It was great that we had a chance to meet on site yesterday. The crew is a small package crew on site today and they can be on site until 3 if required and I will be on site at 2:00.

Even with the weather forecast, this is going to be a terrific event.

See you soon,

Egan

EGAN DAVIS
Manager of Parks, City of White Rock
877 East St. East, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.white.ockcity.ca

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From: Eric Stepuš <EStepus@white.ockcity.ca>
Sent: Friday, December 10, 2021 10:38 AM
To: Jim Go don <JimGoDon@white.ockcity.ca>; Egan Davis <EGAN@white.ockcity.ca>; Guillaume Ferrière <GFFerriere@white.ockcity.ca>; CH Magnus <CMagnus@white.ockcity.ca>; Courtney Westwood <CWestwood@white.ockcity.ca>; Lee Reime <LReime@white.ockcity.ca>; John Stech <jstech@white.ockcity.ca>; Donna Austin <DAustin@white.ockcity.ca>
Subject: RE: Christmas Crew

Jim and Egan

The lighting display for Bright Walk in White Rock is beautiful! Your crew seem so keen to be working on this project, and have worked so hard to brighten our community and waterfront with festive lighting and holiday sizzle.

Despite the challenges of the extreme weather forecast to arrive this afternoon, our Recreation and Culture team, with the help of many community volunteers, is ready to provide a variety of festive season activities and treats for the bold people who brave the elements to attend the tree lighting celebration tonight.

See you there.

ERIC STEPUS
Director of Recreation and Culture, City of White Rock
15154 Russel Avenue, White Rock, BC V4B 5A6
Tel: 604.542.7588 | Cell: 604.787.4902
www.white.ockcity.ca



From: Jim Go don <JimGoDon@white.ockcity.ca>
Sent: December 10, 2021 9:48 AM
To: Guillaume Ferrière <GFFerriere@white.ockcity.ca>
CC: Egan Davis <EGAN@white.ockcity.ca>; Eric Stepuš <EStepus@white.ockcity.ca>
Subject: FW: Christmas Crew

Hi G

Photo taken yesterday of the crew that helped put up the lights at Memorial Park. Many of them were seasonal temps and you know who's last day of the season was yesterday.

Everybody is excited about the setup. Eric's staff will be setting up a stage this afternoon and organizing the actual tree lighting event.

Jim

Jim Gordon - P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 East St. East, White Rock, BC V4B 4V6
Tel: 604.541.2211 | www.white.ockcity.ca



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From: David Chesney <[Redacted S. 22](#)>
Sent: December 10, 2021 5:15 AM
To: Jim Go don <JimGoDon@white.ockcity.ca>; Kaelin Nelson <KNelson@white.ockcity.ca>
Subject: Christmas Crew

CAUTION: This email is a generated email and may contain sensitive information. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Jim and Kaelin

I thought I should share this photo with you that [Redacted S. 22](#) took of the Memorial Park crew that has done such a fantastic job of setting up tonight. I cannot wait.

Thank you

David

From: [Guillermo Ferrero](#)
To: [Mayor and Council](#)
Bcc: [Jim Gordon](#); [Egan Davis](#); [Eric Stepura](#); [Chris Magous](#); [Tracey Arthur](#)
Subject: Bright Walk Crew
Date: Friday, December 10, 2021 11:37:00 AM
Attachments: [image008.jpg](#)
[image003.jpg](#)

Hello Mayor and Council,

Tonight at 5pm we will be brightening the city! Weather is not cooperating, but will be there to celebrate the start of holiday season in full rain gear. Many were involved to making this happen and I wanted to say thank you to Eagan, our parks manager and crew for taking this on and to Jim and Eric for their leadership in making this possible. A huge thank to all Council for supporting this initiative that you will be proud of.

I also wanted to give you a list of the people that made this happen and show you a photo of some of them having fun putting the lights up!

[Bright Walk in White Rock | White Rock BC \(whiterockcity.ca\)](#)

Here are the real Santa's for this year Bright Walk:

Regular Full Time Staff (in pic)

- Spencer Booth
- Sarah Pitcairn
- Ryan Mayer
- Jamie Boyd
- Mike Tancock

Temporary Full Time Staff (in pic)

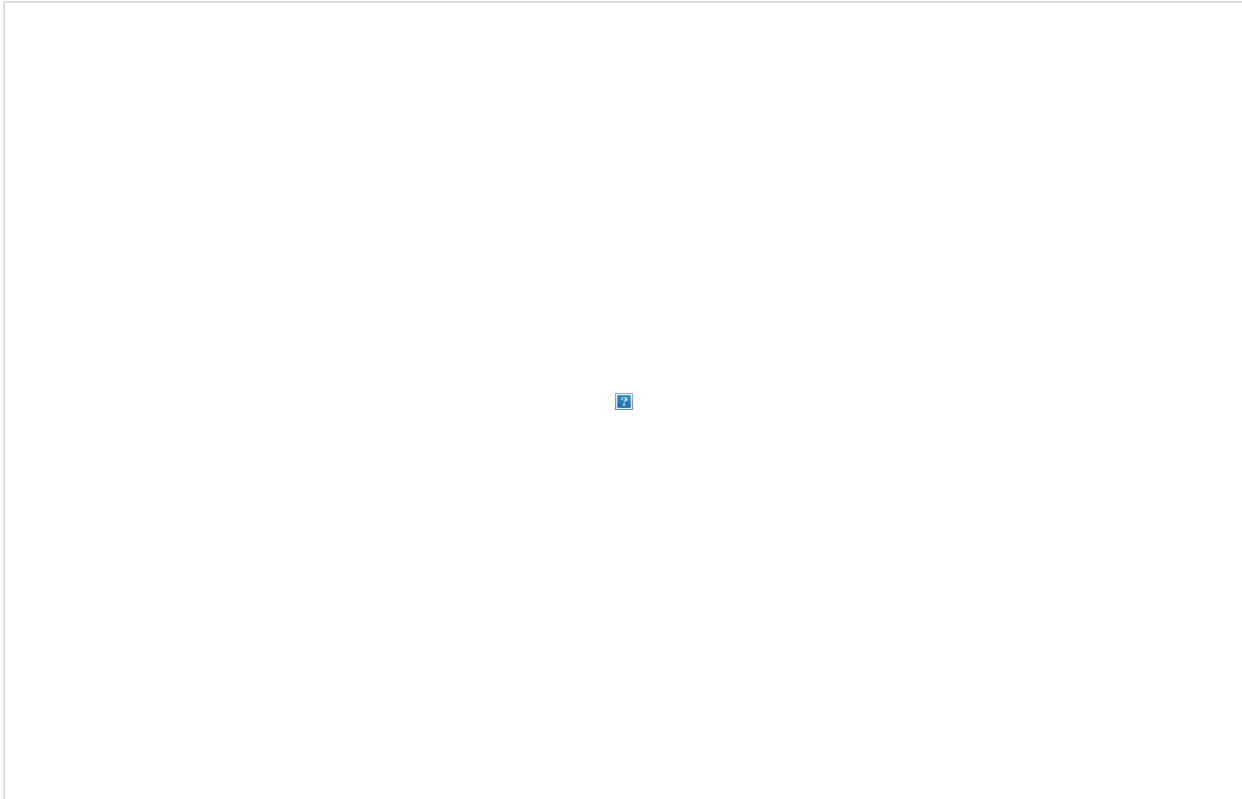
- Brett Lloyd
- Jaxon Russel
- Evan Mix
- Steven Connolly

Not Pictured RFT

- Kason Mattu
- Gienik Lankowski

Not Pictured TFT

- Ainsley Anderson
- Thomas Vincent
- Jeff Koyama



Thank you,

G

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue White Rock BC V4B 1Y6
Tel 604.541.2133 | [www.whiterockcity.ca](#)



From: [Chris Magnus](#)
To: [Anthony Manning](#); [Christopher Trevelyan](#); [David Chesney](#); [Erika Johanson](#); [Helen Fathers](#); [Scott Kristjanson](#)
Cc: [Darryl Walker](#)
Subject: Update - Information | Bright Walk in White Rock - A Winter Lights Display Tree Lighting Ceremony | 5pm Friday, December 10 @ Memorial Park
Date: Friday, December 10, 2021 11:45:24 AM
Attachments: [image001.jpg](#)

Good afternoon Council. For those attending the event at 5:00 p.m., we are confirming that the VIP Parking will be available for you at the West Beach Parkade on Level 1.

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

Email signature logo



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From: Chris Magnus

Sent: December 8, 2021 3:29 PM

To: Anthony Manning <AManning@whiterockcity.ca>; Christopher Trevelyan <CTrevelyan@whiterockcity.ca>; David Chesney <DChesney@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>; Helen Fathers <HFathers@whiterockcity.ca>; Scott Kristjanson <SKristjanson@whiterockcity.ca>

Cc: Darryl Walker <DWalker@whiterockcity.ca>

Subject: Feedback - Information | Bright Walk in White Rock - A Winter Lights Display Tree Lighting Ceremony | 5pm Friday, December 10 @ Memorial Park

Hello Council. We have attached a event show flow and site map for your information. The event will be taking place at 5:00 p.m. on Friday, December 10 at Memorial Park. Can you please let us know if you will be attending? We are finalizing the Mayor's speaking notes and also would like to confirm how many VIP parking spaces are needed for this event.

Thank you, and we look forward to your reply.

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

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From: [Erika Johanson](#)
To: [Christopher Trevelyan](#)
Subject: Re: Bright Walk Crew
Date: Friday, December 10, 2021 12:12:12 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)

Great idea!!!

From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Date: Friday, December 10, 2021 at 12:06 PM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>, Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk Crew

Dear G,

Thank you so much to all the staff who made this happen, especially on such short notice! I'm really looking forward to it

Also, given the weather can we do something like this? I know it's also short notice but might be helpful tonight

<https://www.google.ca/amp/s/amp.theguardian.com/world/2021/dec/06/china-modified-the-weather-to-create-clear-skies-for-political-celebration-study>

Get [Outlook for iOS](#)

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, December 10, 2021 11:36:26 AM
To: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Bright Walk Crew

Hello Mayor and Council,

Tonight at 5pm we will be brightening the city! Weather is not cooperating, but will be there to celebrate the start of holiday season in full rain gear. Many were involved to making this happen and I wanted to say thank you to Eagan, our parks manager and crew for taking this on and to Jim and Eric for their leadership in making this possible. A huge thank to all Council for supporting this initiative that you will be proud of.

I also wanted to give you a list of the people that made this happen and show you a photo of some of them having fun putting the lights up!

[Bright Walk in White Rock | White Rock BC \(whiterockcity.ca\)](#)

Here are the real Santa's for this year Bright Walk:

Regular Full Time Staff (in pic)

- Spencer Booth
- Sarah Pitcairn
- Ryan Mayer
- Jamie Boyd
- Mike Tancock

Temporary Full Time Staff (in pic)

- Brett Lloyd
- Jaxon Russel
- Evan Mix
- Steven Connoly

Not Pictured RFT

- Kason Mattu
- Gienik Lankowski

Not Pictured TFT

- Ainsley Anderson
- Thomas Vincent
- Jeff Koyama

cid:image003.jpg@01D7EDBA474875B0

Thank you,
G

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue White Rock BC V4B 1Y6
Tel 604.541.2133 | www.whiterockcity.ca



From: [David Chesney](#)
To: [Mayor and Council](#)
Cc: [Guillermo Ferrero](#)
Subject: Re: Bright Walk Crew
Date: Friday, December 10, 2021 1:37:19 PM
Attachments: [image008.jpg](#)
[image003.jpg](#)

Redacted S. 22 photo. Everyone always forgets to credit Photog

David
Look
Sent from my iPhone

On Dec 10, 2021, at 12:06 PM, Christopher Trevelyan
<CTrevelyan@whiterockcity.ca> wrote:

Dear G,

Thank you so much to all the staff who made this happen, especially on such short notice! I'm really looking forward to it.

Also, given the weather can we do something like this? I know it's also short notice but might be helpful tonight.

<https://www.google.ca/amp/s/amp.theguardian.com/world/2021/dec/06/china-modified-the-weather-to-create-clear-skies-for-political-celebration-study>

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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, December 10, 2021 11:36:26 AM
To: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Bright Walk Crew

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A huge thank to all Council for supporting this initiative that you will be proud of.

I also wanted to give you a list of the people that made this happen and show you a photo of some of them having fun putting the lights up!

[Bright Walk in White Rock | White Rock, BC \(whiterockcity.ca\)](#)

Here are the real Santa's for this year Bright Walk:

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- Steven Connoly

Not Pictured RFT

- Kason Mattu
- Gienik Lankowski

Not Pictured TFT

- Ainsley Anderson
- Thomas Vincent
- Jeff Koyama

<image003.jpg>

Thank you,

G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca

<image008.jpg>

From: [Egan Davis](#)
To: [Chris Magnus](#)
Subject: RE: Christmas Crew
Date: Friday, December 10, 2021 3:18:00 PM
Attachments: [image002.jpg](#)
[image003.jpg](#)

Staff set and made everything! 😊

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Chris Magnus <CMagnus@whiterockcity.ca>
Sent: Friday, December 10, 2021 2:48 PM
To: Egan Davis <EDavis@whiterockcity.ca>
Subject: RE: Christmas Crew

Okay, were they part of the Bright Lights in White Rock set up or just staff?

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

Email signature logo



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From: Egan Davis <EDavis@whiterockcity.ca>
Sent: December 10, 2021 2:41 PM
To: Chris Magnus <CMagnus@whiterockcity.ca>
Subject: Re: Christmas Crew

Hi Chris,

There was a contractor performing warranty maintenance on tree lights yesterday, but staff installed all of the lights for BW to WR.

The contractor was FestiLight.

Cheers,

Egan

Sent from my iPhone

On Dec 10, 2021, at 1:31 PM, Chris Magnus <CMagnus@whiterockcity.ca> wrote:

Hello Egan. Also, who was the contractor that work with staff to set up the lights for the Bright Walk?

CHRIS MAGNUS

Executive Assistant to Mayor and CAO, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2124 | www.whiterockcity.ca

<image008.jpg>

From: [Jim Gordon](#)
To: [Egan Davis](#)
Subject: FW: Bright Walk Crew
Date: Friday, December 10, 2021 3:17:00 PM
Attachments: [image008.jpg](#)
[image003.jpg](#)
[image001.jpg](#)

We are all excited!

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street White Rock BC V4B 4V6
Tel 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: December 10, 2021 11:36 AM
To: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Bright Walk Crew

Hello Mayor and Council,

Tonight at 5pm we will be brightening the city! Weather is not cooperating, but will be there to celebrate the start of holiday season in full rain gear. Many were involved to making this happen and I wanted to say thank you to Eagan, our parks manager and crew for taking this on and to Jim and Eric for their leadership in making this possible. A huge thank to all Council for supporting this initiative that you will be proud of.

I also wanted to give you a list of the people that made this happen and show you a photo of some of them having fun putting the lights up!

[Bright Walk in White Rock | White Rock BC \(whiterockcity.ca\)](#)

Here are the real Santa's for this year Bright Walk:

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- Jamie Boyd
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Temporary Full Time Staff (in pic)

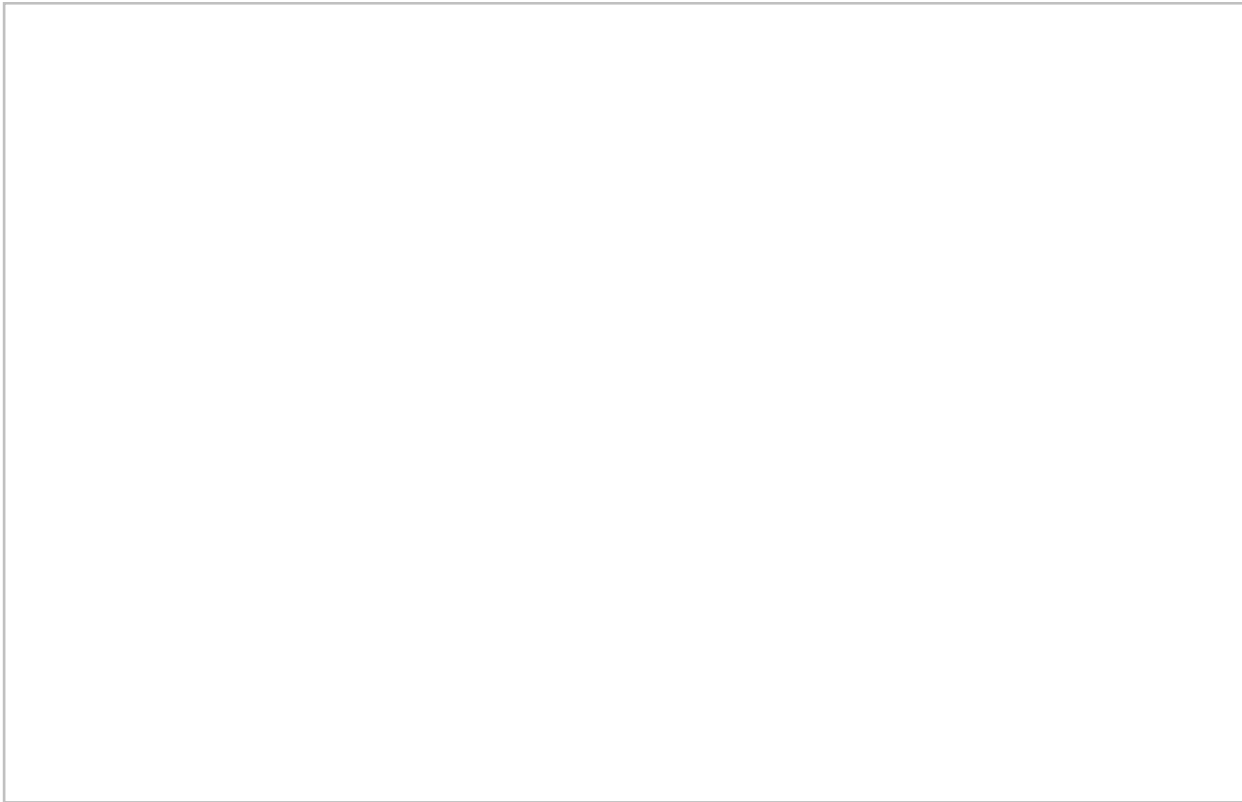
- Brett Lloyd
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- Evan Mix
- Steven Connolly

Not Pictured RFT

- Kason Mattu
- Gienik Lankowski

Not Pictured TFT

- Ainsley Anderson
- Thomas Vincent
- Jeff Koyama



Thank you,
G

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue White Rock, BC V4B 1Y6
Tel 604.541.2133 | www.whiterockcity.ca



From: [Guillermo Ferrero](#)
To: [Jim Gordon](#)
Cc: [Egan Davis](#)
Subject: RE: Bright Walk Lights on Weekend
Date: Monday, December 13, 2021 8:36:51 AM
Attachments: [image001.png](#)

Thanks very much guys! It looks amazing

G.

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: December 13, 2021 8:31 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Egan Davis <EDavis@whiterockcity.ca>
Subject: Bright Walk Lights on Weekend

Hi G:

The security guard is scheduled to turn on the lights at 5 pm on weekends. Staff will turn them on earlier during the week.

We had a few bugs over the weekend due to breakers being flipped from shorts related to snow/rain. We are addressing these issues with staff this morning.

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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destroy any copies of this information. Thank you.

From: [Jim Gordon](#)
To: [Egan Davis](#)
Subject: RE: Bright Walk cost
Date: Thursday, December 16, 2021 10:29:00 AM
Attachments: [image005.jpg](#)
[image001.jpg](#)
[image002.jpg](#)

Thanks Egan

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Egan Davis <EDavis@whiterockcity.ca>
Sent: December 16, 2021 10:26 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; Kirsch Uppal <KUppal@whiterockcity.ca>
Subject: Re: Bright Walk cost

Hi Guillermo,

Costs are going to be around \$50,000.
\$42,000 for materials and \$8000 for security.

Security costs are \$20,000 for the full duration of the event but I the plan is to end security services in early January.

I am not in the office so these numbers are rough - I can provide exact costs next week.

Cheers,

Egan

Sent from my iPhone

On Dec 16, 2021, at 9:47 AM, Guillermo Ferrero <GFerrero@whiterockcity.ca> wrote:

No worries Jim; no rush on this. I'm anticipating the questions

G.

From: Jim Gordon <JGordon@whiterockcity.ca>

Sent: December 16, 2021 9:45 AM

To: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Kirsch Uppal <KUppal@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>

Subject: RE: Bright Walk cost

Hi G:

Unfortunately, I cannot get you the final costs until next week as Egan is on vacation and Kirsch is away sick. We only have enough administration staff to do payroll and permits right now.

I do know that we were anticipating approx. \$20K in security costs. If things are quiet we may pull back on the security to reduce costs as we move forward. We had two incidents in the late Fall of extensive vandalism to the washrooms and are not taking any chances with the lights.

We own the lights and will reuse them next year - that will reduce costs; however, we do want to expand the lighting a bit every year.

Hope this helps,

Jim

Jim Gordon P.Eng.
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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Sent: December 16, 2021 9:14 AM

To: Jim Gordon <JGordon@whiterockcity.ca>

Subject: Bright Walk cost

Hi Jim,

Could you provide me with the final Bright Walk cost please?

Thanks,

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2133 | www.whiterockcity.ca



From: [Guillermo Ferrero](#)
To: [Egan Davis](#)
Cc: [Jim Gordon](#); [Kirsch Uppal](#)
Subject: RE: Bright Walk cost
Date: Thursday, December 16, 2021 10:34:17 AM
Attachments: [image001.jpg](#)
[image002.jpg](#)

Thank you

G.

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: December 16, 2021 10:26 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; Kirsch Uppal <KUppal@whiterockcity.ca>
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Sent from my iPhone

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Sent: December 16, 2021 9:45 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Kirsch Uppal <KUppal@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Subject: RE: Bright Walk cost

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We own the lights and will reuse them next year - that will reduce costs; however, we do want to expand the lighting a bit every year.

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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: December 16, 2021 9:14 AM
To: Jim Gordon <JGordon@whiterockcity.ca>
Subject: Bright Walk cost

Hi Jim,

Could you provide me with the final Bright Walk cost please?

Thanks,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



From: [Courtney Westwood](#)
To: [Shannon Johnston](#); [Egan Davis](#); [Kirsch Uppal](#); [Eric Stepura](#); [Jim Gordon](#)
Cc: [Tracie Mooney](#)
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses
Date: Thursday, December 16, 2021 3:12:42 PM

Hi Shannon,

All of my invoices are specifically for the launch event we held on Dec 10 as opposed to the Bright Walk lighting installation that Egan and his team did. I was directed to use our special events budget for this. Hopefully, this is still ok?

Thanks,

Courtney Westwood
Special Events Coordinator, Recreation and Culture
City of White Rock, 14600 North Bluff Road, White Rock, BC V6B 3C9
T: 604.541.2252 | C: 778.549.7864



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From: Shannon Johnston <shannon@whiterockcity.ca>
Sent: December 16, 2021 2:58 PM
To: Egan Davis <EDavis@whiterockcity.ca>; Kirsch Uppal <KUppal@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Cc: Tracie Mooney <TMooney@whiterockcity.ca>
Subject: Bright Walk For White Rock Cos Centre Code and Expenses

Hi all,

In reviewing this weeks cheque run I saw invoices from Dekra-Lite for the purchase of lights that are being used for the Bright Walk for White Rock, the City's version of the Festival of Lights, coded to the Parks department. I then came across multiple invoices that have been coded to the Rec & Culture Special Events Department that are also for the Bright Walk for White Rock. Council approved a \$50,000 budget for the Bright Walk to White Rock and all the costs need to go to the same department so we can track what the total cost is. I was told that this event was being managed by Egan in Parks so that is where the budget is going to be loaded to. In order to track the costs properly I have opened up a new cost center code specifically for this in the Parks department, it is 536.

Courtney I'm not sure if you have been coordinating your costs with Egan to make sure as a whole we stay in budget, if not I believe you should discuss it with him to determine the best way of doing that. I am also going to be changing all the invoices that have been coded to the Special Events Department to the Parks department, these invoices will need either Egan or Jim's signature on them to proceed with payment.

The actual resolution from Council was to allocate \$50,000 to \$60,000 for this event so Egan if you are going to need more than \$50,000 for 2021 I can increase the budget another \$10,000 and take it out of contingency.

For 2022 I am loading a budget of \$50,000, if you are going to need more I need to know by tomorrow as it will impact the tax increase for 2022. I believe that the lights Egan purchased will last for more than one year so hopefully the \$50,000 for an annual budget will be enough.

Thanks Shannon

From: [Jim Gordon](#)
To: [Eric Stepura](#); [Shannon Johnston](#); [Egan Davis](#); [Kirsch Uppal](#); [Courtney Westwood](#)
Cc: [Tracie Mooney](#)
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses
Date: Friday, December 17, 2021 8:31:30 AM
Attachments: [image001.jpg](#)
[Outlook-Descriptio.png](#)

Thanks Eric

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock

877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Eric Stepura <EStepura@whiterockcity.ca>
Sent: Thursday, December 16, 2021 4:27 PM
To: Shannon Johnston <shannon@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Kirsch Uppal <KUppal@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Cc: Tracie Mooney <TMooney@whiterockcity.ca>
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses

Shannon

The costs for our Bright Walk in WR launch event (called Bright Walk in White Rock Tree Lighting Event) from 5-6:30pm on Dec 10 2021 are to be coded separately to our Recreation and Culture Small Special Events budget 02-2-00075-720, not the \$50,000 Parks 536 budget.

The work that Recreation and Culture staff did at the lighting ceremony launch event (called Bright Walk in White Rock Tree Lighting Event) on December 10, 2021 was separate from the work that Parks and Operations crews did to install the Bright Walk in White Rock lighting display.

Our launch event setup consisted of event setup by Recreation and Culture staff setting up tents, stage, power panels for the stage, some temporary event and stage lighting, hiring entertainment, purchasing program supplies, etc.

Our estimated cost for our Bright Walk in White Rock Tree Lighting Event is roughly

\$14,000. We have more than adequate funds in our Recreation and Culture Special Events budget to fund these expenses, due to cancellation (due to COVID-19 restrictions) of several other community events we had hoped to host in 2021.

Please let me know if you have further questions.

ERIC STEPURA

Director Recreation and Culture, City of White Rock

15154 Russell Avenue, White Rock, BC V4B 0A6

Tel: 604.542-7589 | Cell: 604-787-4902

www.whiterockcity.ca



Get [Outlook for iOS](#)

From: Shannon Johnston <shannon@whiterockcity.ca>

Sent: Thursday, December 16, 2021 2:58:43 PM

To: Egan Davis <EDavis@whiterockcity.ca>; Kirsch Uppal <KUppal@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>

Cc: Tracie Mooney <TMooney@whiterockcity.ca>

Subject: Bright Walk For White Rock Cos Centre Code and Expenses

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The actual resolution from Council was to allocate \$50,000 to \$60,000 for this event so Egan if you are going to need more than \$50,000 for 2021 I can increase the budget another \$10,000 and take it out of contingency.

For 2022 I am loading a budget of \$50,000, if you are going to need more I need to know by tomorrow as it will impact the tax increase for 2022. I believe that the lights Egan purchased will last for more than one year so hopefully the \$50,000 for an annual budget will be enough.

Thanks Shannon

From: [Jim Gordon](#)
To: [Elana Gamache](#)
Subject: Re: Vandalism Dec 16 - Memorial Park Washroom
Date: Friday, December 17, 2021 11:14:22 AM
Attachments: [image001.jpg](#)
[Outlook-Descriptio.png](#)

Thanks Elana

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Elana Gamache <EGamache@whiterockcity.ca>
Sent: Friday, December 17, 2021 10:35 AM
To: Harleen Bajwa (sales@cypressesecurity.ca) <sales@cypressesecurity.ca>
Cc: Egan Davis <EDavis@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>
Subject: Vandalism Dec 16 - Memorial Park Washroom

Hello Harleen,

I understand Egan Davis at the City of White Rock has hired a Cypress Security guard for the Bright Walk White Rock Event in Memorial Park. Egan is on vacation at the moment so I wanted to reach out to you on his behalf.

Last night there was a garbage bin fire inside the Family Washroom at Memorial Park and I was wondering if your guard reported seeing any mischief or other activities?

Let us know and apologies if Egan has already touched base with you regarding this.

Thank you,

ELANA GAMACHE
Engineering & Facilities Clerk, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2193 | www.whiterockcity.ca



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From: [Dustin Abt](#)
To: [Scott Booth](#)
Cc: [Jim Gordon](#)
Subject: Fwd: Bright Walk
Date: Friday, December 17, 2021 11:58:39 AM
Attachments: [Outlook-Descriptio.png](#)
[image001.jpg](#)

Hi Spencer.

Thank you for arranging this request. Once all is lined up, kindly confirm by email.

Dustin

Begin forwarded message:

From: Jim Gordon <JGordon@whiterockcity.ca>
Date: December 17, 2021 at 11:20:14 AM PST
To: Dustin Abt <DAbt@whiterockcity.ca>
Subject: Fw: Bright Walk

Hi Dustin:

Thanks for covering for Egan. Will he be back before Dec 24th?

Could you please find out what our current hours are for the lights and who turns them on and off (security guard, I think)

Thanks

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Wednesday, December 15, 2021 9:55 AM
To: Jim Gordon <JGordon@whiterockcity.ca>
Cc: Eric Stepura <EStepura@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Subject: FW: Bright Walk

Could you please leave the lights on during the day please from December 24th to January 1st please?

Thanks,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



From: Erika Johanson <EJohanson@whiterockcity.ca>
Sent: December 15, 2021 9:52 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; Mayor and Council <MayorandCouncil@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>
Subject: Bright Walk

Guillermo,

There have been requests from our residents to have the Bright Walk lights on during the day at least for a time. Please consider turning them on during the day from December 25 to January 1.

TIA,

Erika Johanson

From: [Dustin Abt](#)
To: [Jim Gordon](#)
Subject: Re: Bright Walk Lights
Date: Friday, December 17, 2021 1:09:43 PM
Attachments: [Outlook-Descriptio.png](#)
[Outlook-Descriptio.png](#)

Lights on at 3pm off at 8am

Dustin

On Dec 17, 2021, at 12:48 PM, Jim Gordon <JGordon@whiterockcity.ca> wrote:

Hi Eric:

Parks staff to turn it on at 3:00 and off in the mornings at 8:00ish.
(security turns it on at 5:00 AM for the morning walkers).

Also, Council wants them on continually from Dec 24th to Jan 1st, be we may need to monitor this vis a vis complaints from residents.

Dustin: Please find out when we turn them off at night. thks

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
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From: [Eric Stepura](#)
To: [Jim Gordon](#)
Subject: Re: Bright Walk Lights
Date: Friday, December 17, 2021 1:18:50 PM
Attachments: [Outlook-Descriptio.png](#)
[Outlook-Descriptio.png](#)

Thanks Jim

FYI we have hired a drone photographer to provide us with a video of the light display.

Eric

Get [Outlook for iOS](#)

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: Friday, December 17, 2021 12:57:10 PM
To: Eric Stepura <EStepura@whiterockcity.ca>
Subject: Fw: Bright Walk Lights

Hi Eric,

See below. I think they are turned off at 10, but can't confirm until staff return next week

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
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Sent: Friday, December 17, 2021 12:48 PM
To: Dustin Abt <DAbt@whiterockcity.ca>
Subject: Bright Walk Lights

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From: [Jim Gordon](#)
To: [Shannon Johnston](#); [Eric Stepura](#)
Cc: [Egan Davis](#); [Courtney Westwood](#); [Elizabeth Keurvorst](#)
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses
Date: Friday, December 17, 2021 1:19:05 PM
Attachments: [image002.png](#)
[image003.jpg](#)
[Outlook-Descriptio.png](#)

As usual, thanks for all your help Shannon

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
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From: Shannon Johnston <shannon@whiterockcity.ca>
Sent: Friday, December 17, 2021 1:17 PM
To: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>
Cc: Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>; Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>
Subject: RE: Bright Walk For White Rock Cos Centre Code and Expenses

Hi all,

I just talked to G and he shed more light, excuse the pun, on this for me. What I didn't realize was the Eric's group has been spending some of his Special Events budget for an event that was planned around the previous Festival of Lights and that the funding he is using this year is the same funding he would have used previously. So it does make sense to keep the costs for the two pieces in separate departments. I do think that in case we are asked the questions that there should be a special events code set up for Rec and Cultures Bright Walk on White Rock so it is easy to find if we need to rather than coding the expense to the small special events code which is a mixture of multiple events. With that in mind I plan on opening cost centre code 724 up and calling it Bright Walk on White Rock, we will still leave the Parks piece where it is. Courtenay I will change the cost centre code on the invoices you've already submitted.

Let me know if you have any issues with this.

Thanks Shannon

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: December 17, 2021 8:35 AM
To: Shannon Johnston <shannon@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Eric Stepura <EStepura@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses

Hi Shannon:

I think the event expenses are separate. Even under the previous lighting format, Recreation staff could have organized various events using their event budgets.

Infrastructure installation (lights) is separate in my mind to short term events.

JIm

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Shannon Johnston <shannon@whiterockcity.ca>
Sent: Thursday, December 16, 2021 5:33 PM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Eric Stepura <EStepura@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>
Subject: FW: Bright Walk For White Rock Cos Centre Code and Expenses

Hi G,

I would like to ask your opinion on this please. As you know Council allocated \$50,000, actually the motion says \$50,000 to \$60,000 for the City to host a light event at the Waterfront, the previous Festival of Lights. We are now moving forward with the Bright Walk for White Rock. At the SLT meeting that we held, after Council approved the allocation, the discussion that took place was that Engineering and Rec & Culture would work together to have the event but that the budget would reside in Parks. As this is such a political event I believe we should be able to easily identify all costs associated with it so I have opened up a new cost centre code for Parks for the Bright Walk for White Rock. The cost centre code in our GL is used to separate expenses of different types for one event, or park or facility or vehicle. Egan has said he needs \$50,000 and I assumed when he gave that figure it included all costs regardless of what they were for, I am in the process of loading a budget of \$50,000 into the Parks department for the costs that he identified.

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Cc: Tracie Mooney <TRMooney@whiterockcity.ca>
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses

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www.whiterockcity.ca



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From: Shannon Johnston <shannon@whiterockcity.ca>

Sent: Thursday, December 16, 2021 2:58:43 PM

To: Egan Davis <EDavis@whiterockcity.ca>; Kirsch Uppal <KUppal@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>

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From: [Eric Stepura](#)
To: [Shannon Johnston](#); [Jim Gordon](#)
Cc: [Egan Davis](#); [Courtney Westwood](#); [Elizabeth Keurvorst](#)
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses
Date: Friday, December 17, 2021 1:25:30 PM
Attachments: [image002.png](#)
[image003.jpg](#)

Thanks Shannon and Guillermo.

We will code all remaining invoices for the BW in WR launch and tree lighting ceremony event to Small Special events cost centre code 724.

Eric Stepura

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From: Shannon Johnston <shannon@whiterockcity.ca>
Sent: Friday, December 17, 2021 1:17:32 PM
To: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>
Cc: Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>; Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>
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City of White Rock

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From: [Courtney Westwood](#)
To: [Shannon Johnston](#); [Jim Gordon](#); [Eric Stepura](#)
Cc: [Egan Davis](#); [Elizabeth Keurvorst](#)
Subject: Re: Bright Walk For White Rock Cos Centre Code and Expenses
Date: Friday, December 17, 2021 2:07:01 PM
Attachments: [image002.png](#)
[image003.jpg](#)

Thanks, Shannon!

Courtney

From: Shannon Johnston <shannon@whiterockcity.ca>
Sent: Friday, December 17, 2021 1:17:32 PM
To: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>
Cc: Egan Davis <EDavis@whiterockcity.ca>; Courtney Westwood <CWestwood@whiterockcity.ca>; Elizabeth Keurvorst <EKeurvorst@whiterockcity.ca>
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Thanks Shannon

From: [Karn Sangha](#)
To: [Elana Gamache](#); karn.sangha@nutechfacility.ca; "Jessie Rai"; "Nutech Facility Services-Call Centre"
Cc: [Jim Gordon](#); canny.atwal@nutechfacility.ca
Subject: Re: Special Event-Bright Walk-Memorial Park
Date: Friday, December 17, 2021 3:10:21 PM
Attachments: [image001.png](#)
[image002.jpg](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Elana,

I will remind our staff and supervisor to make sure the comfort stations remain open until 10pm.

Thank you,

Karn Sangha

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From: Elana Gamache <EGamache@whiterockcity.ca>
Sent: Friday, December 17, 2021 2:31:35 PM
To: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca <canny.atwal@nutechfacility.ca>
Subject: RE: Special Event-Bright Walk-Memorial Park

Hello Karn,

I was just informed by our security guard at the Bright Walk in White Rock Memorial Park that the Memorial Park Comfort Station is being closed at 8:30 pm at night.

Could you please follow up with your staff? We have requested to have the washrooms there kept open until 10:00 pm during the length of this event.

Memorial Park Comfort Station – Bright Walk in White Rock

- December 10th to February 15th
- Keep comfort station open until 10:00 pm every night
- Service two times between 5pm & 10pm
- <https://www.whiterockcity.ca/944/Bright-Walk-in-White-Rock>

Thank you,
Elana

From: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>
Sent: December 6, 2021 10:47 AM

To: Elana Gamache <EGamache@whiterockcity.ca>; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca
Subject: RE: Special Event-Bright Walk-Memorial Park

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Hello Elana,

Noted. I will insure it is from 6:30am to 10:00pm.

Thank you,

Karn Sangha

C: 604-364-7800

From: Elana Gamache <EGamache@whiterockcity.ca>

Sent: December 6, 2021 10:42 AM

To: karn.sangha@nutechfacility.ca; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca

Subject: RE: Special Event-Bright Walk-Memorial Park

Thank you, Karn.

Just one correction, this Friday, Dec 10 should be ALL DAY "service the comfort station every 2hrs on the 10th from 6:30~~pm~~AM to 10:00pm."

Thanks,
Elana

From: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>

Sent: December 6, 2021 10:35 AM

To: Elana Gamache <EGamache@whiterockcity.ca>; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>

Subject: RE: Special Event-Bright Walk-Memorial Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Elana,

Thank you for notifying us on the special event from December 10th to 15th. We will make sure to have extra services each evening between 5-10pm during the extended hours. I will also let the team know that we are to service the comfort station every 2hrs on the 10th from 6:30pm to 10:00pm.

Kind Regards,

Karn Sangha

C: 604-364-7800

From: Elana Gamache <EGamache@whiterockcity.ca>

Sent: December 6, 2021 10:16 AM

To: Jessie Rai (jessie.rai@nutechfacility.ca) <jessie.rai@nutechfacility.ca>; Karn Sangha (karn.sangha@nutechfacility.ca) <karn.sangha@nutechfacility.ca>; Nutech Facility Services-Call Centre (service@nutechfacility.ca) <service@nutechfacility.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>

Subject: Special Event-Bright Walk-Memorial Park

Hello Jessie,

The City is hosting a special event in Memorial Park beginning this **Friday, December 10th**. We are anticipating many visitors to the park who will be using the Comfort Station.

We would like to extend the hours at Memorial Park Comfort Station and add two extra services each evening between 5pm and 10pm.

Please notify your staff of these Special Event Hours:

Memorial Park Comfort Station

- December 10th to February 15th
- Keep comfort station open until 10:00 pm every night
- Service two times between 5pm & 10pm

Additionally on Opening Day, **Friday, December 10th**, please have staff service the Comfort Station **every 2 hours from 6:30 am to 10:00pm.**



Let me know if you have any questions.

Thank you,

ELANA GAMACHE

Engineering & Facilities Clerk, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2193 | www.whiterockcity.ca



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From: [Jim Gordon](#)
To: [Egan Davis](#)
Subject: FW: Bright Walk- Estimate
Date: Monday, December 20, 2021 11:23:00 AM
Attachments: [image001.jpg](#)
[Outlook-Descriptio.png](#)
[image002.jpg](#)

Hi Egan:

Not sure if I sent you this one. We need to get an estimate of all the costs when you return.

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>

Sent: December 18, 2021 9:27 PM

To: Jim Gordon <JGordon@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>;
Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: Re: Bright Walk

Hi Jim,

Thank you. Do we have an estimate on the total cost of the event to this point? Are the guards 24/7 or only when lit? Very sorry to hear of the vandalism. My school was hit by quite a wave - smashed toilets even. One EMS fire extinguisher was found discharged in Maccaud Park. Supposedly some sort of TikTok or other such challenge.

Councillor Christopher Trevelyan

City of White Rock, B.C.

778-867-0267

From: Jim Gordon <JGordon@whiterockcity.ca>

Sent: December 18, 2021 2:47 PM

To: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: Re: Bright Walk

Hello Councillor Trevelyan:

The plan is to turn the lights on in the evening between 3 pm and 5 pm. The lights will then stay on in the evening until between 10 and midnight when they will be turned off by the security guard. The security guard will then turn the lights on early in the morning for the morning walkers who made this request. The lights will then be turned off during the day.

The exception to this is that we are scheduled to leave the lights on continually from Dec 24 until Jan 2nd. We will need to monitor this closely as it could potentially lead to complaints from residents.

We have had three serious vandalism incidents at the Memorial Park washrooms over the past two months. For this reason, we are hiring the security guards and unless we can dial them back near the latter part of the light event, the costs are estimated at \$20K from the \$50K budget. We will monitor and hopefully we can reduce security.

Hope this helps,

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Sent: Saturday, December 18, 2021 10:58 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Hi Jim,

I may have missed this in a previous e-mail, or it's because of electrical issues, but are the light festival lights shut off at night? I was down there about midnight so wasn't sure...

Thanks,
C

Councillor Christopher Trevelyan

City of White Rock, B.C.

778-867-0267

From: Erika Johanson <EJohanson@whiterockcity.ca>
Sent: December 15, 2021 9:57 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Thanks! Much appreciated!

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Date: Wednesday, December 15, 2021 at 9:54 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Bright Walk

Sure we can do that.

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2133 | www.whiterockcity.ca



From: Erika Johanson <EJohanson@whiterockcity.ca>

Sent: December 15, 2021 9:52 AM

To: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>; Mayor and Council
<MayorandCouncil@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>

Subject: Bright Walk

Guillermo,

There have been requests from our residents to have the Bright Walk lights on during the day at least for a time. Please consider turning them on during the day from December 25 to January 1.

TIA,

Erika Johanson

From: [Jim Gordon](#)
To: [Egan Davis](#)
Subject: Re: Bright Walk - For when you return
Date: Wednesday, December 22, 2021 8:52:35 AM
Attachments: [image003.jpg](#)
[image006.png](#)
[image007.jpg](#)
[image002.jpg](#)
[Outlook-Descriptio.png](#)

Great, thanks Egan. Your people are awesome in that they are so motivated to keep the fantastic display operational. If you have any electrical questions, please call Ken from Crescent Electric as they are covering when Mike is on holidays.

Jlm

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604 541.2181 | www.whiterockcity.ca



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From: Egan Davis <EDavis@whiterockcity.ca>
Sent: Wednesday, December 22, 2021 8:46 AM
To: Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: Bright Walk - For when you return

Hi Jim,

Here is a breakdown of the costs for Bright Walk.

The current plan is to run security until Jan 05 with a cost of \$53,000. If the service continues to Feb 15, the total cost will be \$62,000.

BWWR			
Material	Service	Cost	Notes
cords		\$ 1,062.33	
Dekra-lite		\$ 39,842.50	
bark mulch		\$ 36.75	
Snow-men		\$ 500.00	
Misc		\$ 1,020.96	
	Security - Jan 05	\$ 9,765.00	Jan 05 mid point – Jan 05 to Feb 15= \$9,765 additional
Total		\$ 52,227.54	

EGAN DAVIS
Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca



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From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: Monday, December 20, 2021 8:38 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Subject: FW: Bright Walk - For when you return

Hi Egan:

Please pull the costs together.

Thanks

Jim

Jim Gordon P Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604 541 2181 | www.whiterockcity.ca



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Councillor Christopher Trevelyan
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Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Hello Councillor Trevelyan:

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The exception to this is that we are scheduled to leave the lights on continually from Dec 24 until Jan 2nd. We will need to monitor this closely as it could potentially lead to complaints from residents.

We have had three serious vandalism incidents at the Memorial Park washrooms over the past two months. For this reason, we are hiring the security guards and unless we can dial them back near the latter part of the light event, the costs are estimated at \$20K from the \$50K budget. We will monitor and hopefully we can reduce security.

Hope this helps,

Jim

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Sent: Saturday, December 18, 2021 10:58 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Hi Jim,

I may have missed this in a previous e-mail, or it's because of electrical issues, but are the light festival lights shut off at night? I was down there about midnight so wasn't sure...

Thanks,
C

Councillor Christopher Trevelyan
City of White Rock, B.C.
778-867-0267

From: Erika Johanson <EJohanson@whiterockcity.ca>
Sent: December 15, 2021 9:57 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Thanks! Much appreciated!

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Date: Wednesday, December 15, 2021 at 9:54 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Bright Walk

Sure we can do that.

G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604 541.2133 | www.whiterockcity.ca



From: Erika Johanson <EJohanson@whiterockcity.ca>

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Cc: Jim Gordon <JGordon@whiterockcity.ca>; Mayor and Council <MayorandCouncil@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>

Subject: Bright Walk

Guillermo,

There have been requests from our residents to have the Bright Walk lights on during the day at least for a time. Please consider turning them on during the day from December 25 to January 1.

TIA,

Erika Johanson

From: [Egan Davis](#)
To: [Amanda Silvers](#)
Subject: RE: Bright Walk questions
Date: Wednesday, December 22, 2021 11:37:00 AM
Attachments: [image002.jpg](#)
[image003.png](#)

Hi Amanda,

Very nice to meet you! 😊

The lights are on from 5:00 – 10:00 every night and all day from Dec 24th – January 04.

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Amanda Silvers <ASilvers@whiterockcity.ca>
Sent: Wednesday, December 22, 2021 9:59 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Subject: Bright Walk questions

Hi Egan,

I am not sure that we have properly met yet – I am the new Communications Manager. Pleased to e meet you .

Chris Zota has advised that people are coming to the website looking for the time that the lights turn on and off. Can you let me know what the timing is so that I can add to the website?

Thank you!

Amanda

Amanda Silvers (she/her)

Manager, Communications & Government Relations

City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

T 604.541.2138 | C 778.866.8514 | www.whiterockcity.ca

The City of White Rock is located on the traditional unceded territory of the Semiahmoo First Nation in the broader territory of the Coast Salish peoples.

[LinkedIn](#) [Facebook](#) [Twitter](#)



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From: [Jim Gordon](#)
To: [Shannon Johnston](#); [Egan Davis](#)
Subject: Re: CCC for Bright Walk
Date: Wednesday, December 22, 2021 5:22:17 PM
Attachments: [image001.jpg](#)
[Outlook-Descriptio.png](#)

Thanks Egan and Shannon

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Shannon Johnston <shannon@whiterockcity.ca>
Sent: Wednesday, December 22, 2021 3:40 PM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: CCC for Bright Walk

Hi Egan,

That will mean my budget update will change, you are fortunate that Council approved \$50K to \$60K or we would have a problem, can you please let me know the new split for the \$60,000 in costs so I can load the budget appropriately.

Keep in mind for next year we are only allocating \$50,000. I had assumed for the 2022 budget that the same two accounts would be used with the same split that you initially gave for the 2021 numbers, \$40K for 02-2-00120-0534 and \$10K for 02-2-00120-0560, is that were we should load the budget for 2022?

Thanks Shannon

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: December 22, 2021 3:10 PM

To: Shannon Johnston <shannon@whiterockcity.ca>

Subject: RE: CCC for Bright Walk

Ok, thank you. I will review the invoices.

I had tried to keep this thing at \$50,000 but costs are still coming in for repairs. \$60,000 is a more reasonable estimate at this point.

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Shannon Johnston <shannon@whiterockcity.ca>

Sent: Wednesday, December 22, 2021 3:02 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Subject: RE: CCC for Bright Walk

Hi Egan,

In your case still use the special cost centre code I set up for Parks, 536. The 724 would only be used if you were coding expenses to the Engineering Special Events department 00110, in your case the costs are still going to Parks department 00120. It would still be useful if you could review all the invoices in case Tracie and I missed one.

Thanks Shannon

From: Egan Davis <EDavis@whiterockcity.ca>

Sent: December 22, 2021 2:58 PM

To: Shannon Johnston <shannon@whiterockcity.ca>

Subject: CCC for Bright Walk

Hi Shannon,

Shall I now code Bright Walk costs to 724?

Would you like me to review recently paid invoices to ensure they have been coded to BW at WR appropriately? I was coding these costs to Memorial Park.

Evidently costs are still coming in as staff are encountering and fixing various gremlins in the show.

Thank you,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: [Jim Gordon](#)
To: [Egan Davis](#); [Shannon Johnston](#)
Subject: Re: CCC for Bright Walk
Date: Thursday, December 23, 2021 8:24:32 AM
Attachments: [image001.jpg](#)
[Outlook-Descriptio.png](#)

Excellent thanks Egan.

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
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From: Egan Davis <EDavis@whiterockcity.ca>
Sent: Thursday, December 23, 2021 7:54 AM
To: Shannon Johnston <shannon@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: CCC for Bright Walk

Hi Shannon,

This is the anticipated breakdown:

- security (0560) \$10,000
- materials (0534) \$50,000

Evidently, in the last week, there have been numerous necessary and unforeseen costs associated with maintenance and repair of the electrical infrastructure. Even still, the overall cost of this will be closer to \$50,000 than \$60,000.

\$50,000 is a reasonable budget for next year. In January, while it is still a fresh memory, we will have a post-mortem with all involved. I will then draft a plan and a budget for 2022.

Thank you,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

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Thanks Shannon

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Sent: December 22, 2021 3:10 PM

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Subject: RE: CCC for Bright Walk

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I had tried to keep this thing at \$50,000 but costs are still coming in for repairs. \$60,000 is a more reasonable estimate at this point.

EGAN DAVIS

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Evidently costs are still coming in as staff are encountering and fixing various gremlins in the show.

Thank you,

Egan

EGAN DAVIS
Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca



The information transmitted, including attachments, is intended only for the individual(s) or entity(ies) to which it is addressed and may contain information that is confidential and/or privileged or exempt from disclosure under applicable law. Any copying, review,

retransmission, dissemination or other use of, or taking of any action in reliance upon this information by individual(s) or entities other than the intended recipient is strictly prohibited. If you have received this information in error, please notify the City of White Rock and destroy any copies of this information. Thank you.

From: [Jim Gordon](#)
To: [Egan Davis](#); [Shannon Johnston](#)
Subject: Re: Bright Walk Costs
Date: Thursday, December 23, 2021 8:33:29 AM
Attachments: [image002.jpg](#)
[image003.png](#)
[image006.jpg](#)
[image001.png](#)
[Outlook-Descriptio.png](#)

All good. See you later today, Egan

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604 541.2181 | www.whiterockcity.ca



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From: Egan Davis <EDavis@whiterockcity.ca>
Sent: Thursday, December 23, 2021 8:31 AM
To: Jim Gordon <JGordon@whiterockcity.ca>; Shannon Johnston <shannon@whiterockcity.ca>
Subject: RE: Bright Walk Costs

This still looks pretty realistic. I sent you this breakdown first thing yesterday, Jim. Throughout the day, I became aware of some increased spending over the last week – relatively small costs associated with electrical issues.

Egan

EGAN DAVIS
Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca



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From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: Thursday, December 23, 2021 8:27 AM
To: Egan Davis <EDavis@whiterockcity.ca>; Shannon Johnston <shannon@whiterockcity.ca>
Subject: Fw: Bright Walk Costs

Hi Egan and Shannon:

Can't remember if I sent you this...

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604 541.2181 | www.whiterockcity.ca



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From: Jim Gordon <JGordon@whiterockcity.ca>

Sent: Wednesday, December 22, 2021 9:04 AM

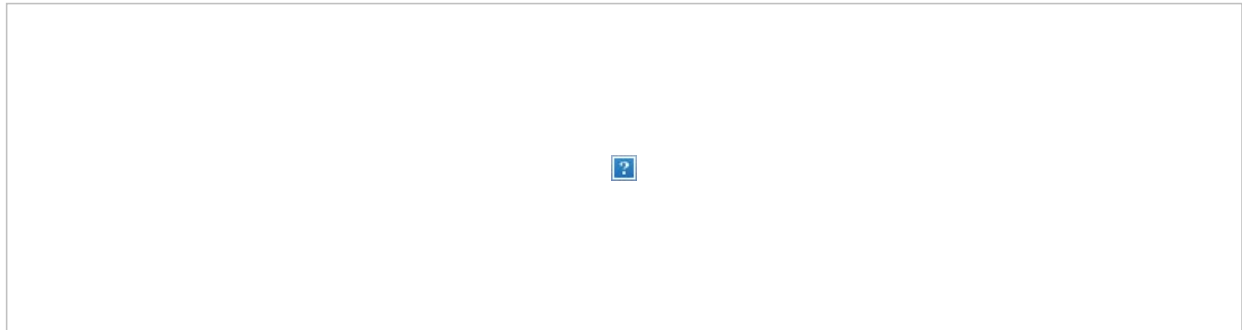
To: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: Re: Bright Walk Costs

Hello Councillor Trevelyan:

The costs for the display are shown below.



Please note that the major part of the cost is the purchase of materials (Dekr-lite, snowmen, cords) that we will have on hand for next year as well. We hope Council will give us budget next year to expand the display - we have ideas. We used our staff for installation and also used some older lights we had on hand (these are giving us a few issues, that we are addressing).

Hope this helps,

Jim

ps If we need to extend the security, part of this cost can be correctly charged to the facilities budgets as the washrooms are where we have had the issues.

Jim Gordon P.Eng.

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From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>

Sent: Saturday, December 18, 2021 9:26 PM

To: Jim Gordon <JGordon@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: Re: Bright Walk

Hi Jim,

Thank you. Do we have an estimate on the total cost of the event to this point? Are the guards 24/7 or only when lit? Very sorry to hear of the vandalism. My school was hit by quite a wave - smashed toilets even. One EMS fire extinguisher was found discharged in Maccaud Park. Supposedly some sort of TikTok or other such challenge.

Councillor Christopher Trevelyan

City of White Rock, B.C.

778-867-0267

From: Jim Gordon <JGordon@whiterockcity.ca>

Sent: December 18, 2021 2:47 PM

To: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>; Erika Johanson <EJohanson@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: Re: Bright Walk

Hello Councillor Trevelyan:

The plan is to turn the lights on in the evening between 3 pm and 5 pm. The lights will then stay on in the evening until between 10 and midnight when they will be turned off by the security guard. The security guard will then turn the lights on early in the morning for the morning walkers who made this request. The lights will then be turned off during the day.

The exception to this is that we are scheduled to leave the lights on continually from Dec 24 until Jan 2nd. We will need to monitor this closely as it could potentially lead to complaints from residents.

We have had three serious vandalism incidents at the Memorial Park washrooms over the past two months. For this reason, we are hiring the security guards and unless we can dial them back near the latter part of the light event, the costs are estimated at \$20K from the \$50K budget. We will monitor and hopefully we can reduce security.

Hope this helps,

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

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From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Sent: Saturday, December 18, 2021 10:58 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Hi Jim,

I may have missed this in a previous e-mail, or it's because of electrical issues, but are the light festival lights shut off at night? I was down there about midnight so wasn't sure...

Thanks,
C

Councillor Christopher Trevelyan

City of White Rock, B.C.
778-867-0267

From: Erika Johanson <EJohanson@whiterockcity.ca>
Sent: December 15, 2021 9:57 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Thanks! Much appreciated!

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Date: Wednesday, December 15, 2021 at 9:54 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Bright Walk

Sure we can do that.

G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604 541.2133 | www.whiterockcity.ca



From: Erika Johanson <EJohanson@whiterockcity.ca>
Sent: December 15, 2021 9:52 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; Mayor and Council <MayorandCouncil@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>
Subject: Bright Walk

Guillermo,

There have been requests from our residents to have the Bright Walk lights on during the day at least for a time. Please consider turning them on during the day from December 25 to January 1.

TIA,

Erika Johanson

From: [Christopher Trevelyan](#)
To: [Jim Gordon](#); [Guillermo Ferrero](#)
Cc: [Mayor and Council](#)
Subject: Re: Bright Walk Costs
Date: Thursday, December 23, 2021 8:43:18 AM
Attachments: [image001.jpg](#)
[Outlook-Descriptio.png](#)
[image.png](#)
[Outlook-Descriptio.png](#)

thank you.

Councillor Christopher Trevelyan

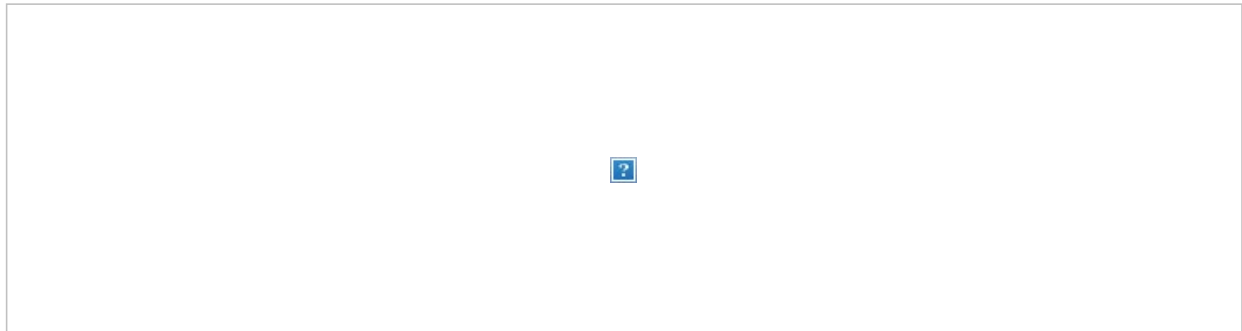
City of White Rock, B.C.

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Please note that the major part of the cost is the purchase of materials (Dekr-lite, snowmen, cords) that we will have on hand for next year as well. We hope Council will give us budget next year to expand the display - we have ideas. We used our staff for installation and also used some older lights we had on hand (these are giving us a few issues, that we are addressing).

Hope this helps,

Jim

ps If we need to extend the security, part of this cost can be correctly charged to the facilities budgets as the washrooms are where we have had the issues.

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Councillor Christopher Trevelyan

City of White Rock, B.C.
778-867-0267

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: December 18, 2021 2:47 PM
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Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
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From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Sent: Saturday, December 18, 2021 10:58 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
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Thanks,
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City of White Rock, B.C.
778-867-0267

From: Erika Johanson <EJohanson@whiterockcity.ca>
Sent: December 15, 2021 9:57 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk

Thanks! Much appreciated!

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Date: Wednesday, December 15, 2021 at 9:54 AM
To: Erika Johanson <EJohanson@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Bright Walk

Sure we can do that.

G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604 541.2133 | www.whiterockcity.ca



From: Erika Johanson <EJohanson@whiterockcity.ca>
Sent: December 15, 2021 9:52 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; Mayor and Council <MayorandCouncil@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>
Subject: Bright Walk

Guillermo,

There have been requests from our residents to have the Bright Walk lights on during the day at least for a time. Please consider turning them on during the day from December 25 to January 1.

TIA,

Erika Johanson

From: [Shannon Johnston](#)
To: [Egan Davis](#)
Cc: [Jim Gordon](#)
Subject: RE: CCC for Bright Walk
Date: Thursday, December 23, 2021 9:30:53 AM
Attachments: [image001.jpg](#)

Appreciate it Egan, also please make sure you do not include GST in your numbers. Jim, if the amount Egan comes up with is different than what you have told Council then I think you should update them on the new number, especially since you gave them a number down to the penny. Is there a chance of extending it to February 15, who makes that decision?

Thanks Shannon

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: December 23, 2021 9:16 AM
To: Shannon Johnston <shannon@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: CCC for Bright Walk

Hi Shannon,

Sorry for the confusion, in my haste to provide an answer for Councillor Trevelyan, I pulled together a cost summary first thing yesterday morning after having been away in for a week. I should have waited because later in the day, I learned that staff have been spending a little more money over the last week on mtc/repairs.

I will take another look at all of the invoices that have come in, make sure they are coded correctly and do my best to provide an accurate number. Unless there is an absolute emergency, there is no plan to spend any more money on this.

What do you think?

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Shannon Johnston <shannon@whiterockcity.ca>

Sent: Thursday, December 23, 2021 9:02 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: CCC for Bright Walk

Sorry but based on both your and Jim's email I do have a follow up questions. Egan in your email you split the budget for \$60K but then followed that with a comment that the overall cost would be closer to \$50K rather than \$60k. The email that Jim sent to Councillor Trevelyan, see attached, shows a total of just under \$52,300. Do the numbers that Jim provided to Councillor Trevelyan include GST or are they net of GST? If they are net of GST then that is the budget I am going to load as this is what Council has been told. Jim if the decision is made to extend it to February 15 then I need to know that as I would have to include the extra in the budget I load, when will that decision be made? What will happen at the end of the year is I will have to carry forward any unspent budget so it is available for the balance of the "2021" event. Hope this makes sense, give me a call if you need to clarify anything.

Thanks Shannon

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: December 23, 2021 7:54 AM
To: Shannon Johnston <shannon@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: CCC for Bright Walk

Hi Shannon,

This is the anticipated breakdown:

- security (0560) \$10,000
- materials (0534) \$50,000

Evidently, in the last week, there have been numerous necessary and unforeseen costs associated with maintenance and repair of the electrical infrastructure. Even still, the overall cost of this will be closer to \$50,000 than \$60,000.

\$50,000 is a reasonable budget for next year. In January, while it is still a fresh memory, we will have a post-mortem with all involved. I will then draft a plan and a budget for 2022.

Thank you,

Egan

EGAN DAVIS
Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca



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From: Shannon Johnston <shannon@whiterockcity.ca>

Sent: Wednesday, December 22, 2021 3:40 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>

Subject: RE: CCC for Bright Walk

Hi Egan,

That will mean my budget update will change, you are fortunate that Council approved \$50K to \$60K or we would have a problem, can you please let me know the new split for the \$60,000 in costs so I can load the budget appropriately.

Keep in mind for next year we are only allocating \$50,000. I had assumed for the 2022 budget that the same two accounts would be used with the same split that you initially gave for the 2021 numbers, \$40K for 02-2-00120-0534 and \$10K for 02-2-00120-0560, is that were we should load the budget for 2022?

Thanks Shannon

From: Egan Davis <EDavis@whiterockcity.ca>

Sent: December 22, 2021 3:10 PM

To: Shannon Johnston <shannon@whiterockcity.ca>

Subject: RE: CCC for Bright Walk

Ok, thank you. I will review the invoices.

I had tried to keep this thing at \$50,000 but costs are still coming in for repairs. \$60,000 is a more reasonable estimate at this point.

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

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From: Shannon Johnston <shannon@whiterockcity.ca>

Sent: Wednesday, December 22, 2021 3:02 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Subject: RE: CCC for Bright Walk

Hi Egan,

In your case still use the special cost centre code I set up for Parks, 536. The 724 would only be used if you were coding expenses to the Engineering Special Events department 00110, in your case the costs are still going to Parks department 00120. It would still be useful if you could review all the invoices in case Tracie and I missed one.

Thanks Shannon

From: Egan Davis <EDavis@whiterockcity.ca>

Sent: December 22, 2021 2:58 PM

To: Shannon Johnston <shannon@whiterockcity.ca>

Subject: CCC for Bright Walk

Hi Shannon,

Shall I now code Bright Walk costs to 724?

Would you like me to review recently paid invoices to ensure they have been coded to BW at WR appropriately? I was coding these costs to Memorial Park.

Evidently costs are still coming in as staff are encountering and fixing various gremlins in the show.

Thank you,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

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From: [jessie rai](#)
To: [Elana Gamache](#)
Cc: [karn.sangha@nutechfacility.ca](#); [Nutech Facility Services-Call Centre](#); [Jim Gordon](#); [canny.atwal@nutechfacility.ca](#)
Subject: Re: Special Event-Bright Walk-Memorial Park
Date: Friday, January 7, 2022 11:47:52 AM
Attachments: [image001.png](#)
[image002.jpg](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Elana,

Let me follow up and get back to you.

Regards,

Jessie Rai



Chief Financial Officer
Nutech Facility Services Ltd.
281-5489 Byrne Road
Burnaby BC V5J 3J1
Phone: (604) 568-8346
Fax: (604) 568-9926
Cell: (236) 668-2860



On Fri, Jan 7, 2022 at 11:31 AM Elana Gamache <EGamache@whiterockcity.ca> wrote:

Hello Jessie,

We received a notification that the washrooms at Memorial Park were closed yesterday afternoon.

Please confirm your staff are keeping Memorial Park Comfort Station open until 10:00 pm as per the request below.

Thank you,

Elana

From: Elana Gamache
Sent: December 17, 2021 2:32 PM
To: karn.sangha@nutechfacility.ca; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca
Subject: RE: Special Event-Bright Walk-Memorial Park

Hello Karn,

I was just informed by our security guard at the Bright Walk in White Rock Memorial Park that the Memorial Park Comfort Station is being closed at 8:30 pm at night.

Could you please follow up with your staff? We have requested to have the washrooms there kept open until 10:00 pm during the length of this event.

Memorial Park Comfort Station – Bright Walk in White Rock

- December 10th to February 15th
- Keep comfort station open until 10:00 pm every night
- Service two times between 5pm & 10pm
- <https://www.whiterockcity.ca/944/Bright-Walk-in-White-Rock>

Thank you,

Elana

From: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>
Sent: December 6, 2021 10:47 AM
To: Elana Gamache <EGamache@whiterockcity.ca>; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca

Subject: RE: Special Event-Bright Walk-Memorial Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Elana,

Noted. I will insure it is from 6:30am to 10:00pm.

Thank you,

Karn Sangha

C: 604-364-7800

From: Elana Gamache <EGamache@whiterockcity.ca>
Sent: December 6, 2021 10:42 AM
To: karn.sangha@nutechfacility.ca; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca
Subject: RE: Special Event-Bright Walk-Memorial Park

Thank you, Karn.

Just one correction, this Friday, Dec 10 should be ALL DAY “service the comfort station every 2hrs on the 10th from 6:30~~pm~~^{AM} to 10:00pm.”

Thanks,

Elana

From: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>
Sent: December 6, 2021 10:35 AM
To: Elana Gamache <EGamache@whiterockcity.ca>; 'Jessie Rai'
<jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre'
<service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: RE: Special Event-Bright Walk-Memorial Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Elana,

Thank you for notifying us on the special event from December 10th to 15th. We will make sure to have extra services each evening between 5-10pm during the extended hours. I will also let the team know that we are to service the comfort station every 2hrs on the 10th from 6:30pm to 10:00pm.

Kind Regards,

Karn Sangha

C: 604-364-7800

From: Elana Gamache <EGamache@whiterockcity.ca>
Sent: December 6, 2021 10:16 AM
To: Jessie Rai (jessie.rai@nutechfacility.ca) <jessie.rai@nutechfacility.ca>; Karn Sangha
(karn.sangha@nutechfacility.ca) <karn.sangha@nutechfacility.ca>; Nutech Facility
Services-Call Centre (service@nutechfacility.ca) <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: Special Event-Bright Walk-Memorial Park

Hello Jessie,

The City is hosting a special event in Memorial Park beginning this **Friday, December 10th**. We are anticipating many visitors to the park who will be using the Comfort Station.

We would like to extend the hours at Memorial Park Comfort Station and add two extra services each evening between 5pm and 10pm.

Please notify your staff of these Special Event Hours:

Memorial Park Comfort Station

- December 10th to February 15th
- Keep comfort station open until 10:00 pm every night
- Service two times between 5pm & 10pm

Additionally on Opening Day, **Friday, December 10th**, please have staff service the Comfort Station **every 2 hours from 6:30 am to 10:00pm**.



Let me know if you have any questions.

Thank you,

ELANA GAMACHE

Engineering & Facilities Clerk, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2193 | www.whiterockcity.ca



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From: [Jim Gordon](#)
To: [Guillermo Ferrero](#)
Cc: [Egan Davis](#)
Subject: Re: Bright Walk at White Rock
Date: Friday, January 7, 2022 12:04:25 PM
Attachments: [image001.jpg](#)
[Outlook-Descriptio.png](#)

Perfect

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock

877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, January 7, 2022 12:03 PM
To: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Bright Walk at White Rock

Hello Mayor and Council,

We will taking down the decorations next week. If you have any concerns with this, please let me know. This is what staff would be removing

- The tree
- The snowmen and associated free standing trees
- The light tunnel
- All of the lawn elements

The lights on all of the landscape plantings will remain and still provide a reasonable display.

Thanks,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: [Guillermo Ferrero](#)
To: [Christopher Trevelyan](#)
Cc: [Mayor and Council](#)
Bcc: [Jim Gordon](#); [Eric Stepura](#)
Subject: RE: Bright Walk at White Rock
Date: Friday, January 7, 2022 12:11:00 PM
Attachments: [image001.jpg](#)

You are right we said until February – I will advise staff.

Thanks.

G.

1. Bright Walk in White Rock light display on now until February 2022

Submitted by Recreation & Culture

Summary: Following the inaugural light up event December 10 at Memorial Park, the Bright Walk in White Rock light display will continue to light up White Rock's waterfront nightly until February 2022. www.whiterockcity.ca/brightwalk

Contact: Eric Stepura

Key Message:

- The Bright Walk in White Rock light display will continue nightly until February 2022.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Sent: January 7, 2022 12:05 PM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Re: Bright Walk at White Rock

I thought this was to go on into february?

Get [Outlook for iOS](#)

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, January 7, 2022 12:03:26 PM

To: Mayor and Council <MayorandCouncil@whiterockcity.ca>

Subject: Bright Walk at White Rock

Hello Mayor and Council,

We will taking down the decorations next week. If you have any concerns with this, please let me know. This is what staff would be removing

- The tree
- The snowmen and associated free standing trees
- The light tunnel
- All of the lawn elements

The lights on all of the landscape plantings will remain and still provide a reasonable display.

Thanks,

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: [Egan Davis](#)
To: [Guillermo Ferrero](#)
Cc: [Jim Gordon](#); [Eric Stepura](#)
Subject: RE: Bright Walk at White Rock plan for Jan - Feb
Date: Friday, January 7, 2022 12:14:00 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.png](#)

No worries – the Parks team will keep it all going until February.

Thank you for following up on this.

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, January 07, 2022 12:11 PM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>
Subject: RE: Bright Walk at White Rock plan for Jan - Feb

Sorry guys,

We said until February to council and the community:

1. Bright Walk in White Rock light display on now until February 2022

Submitted by Recreation & Culture

Summary: Following the inaugural light up event December 10 at Memorial Park, the Bright Walk in White Rock light display will continue to light up White Rock's waterfront nightly until February 2022. www.whiterockcity.ca/brightwalk

Contact: Eric Stepura

Key Message:

- The Bright Walk in White Rock light display will continue nightly until February 2022.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Egan Davis <EDavis@whiterockcity.ca>

Sent: January 7, 2022 12:05 PM

To: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>

Subject: RE: Bright Walk at White Rock plan for Jan - Feb

Thanks, Guillermo!

EGAN DAVIS

Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Sent: Friday, January 07, 2022 12:01 PM

To: Egan Davis <EDavis@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>

Cc: Eric Stepura <ESepura@whiterockcity.ca>

Subject: RE: Bright Walk at White Rock plan for Jan - Feb

Maybe I will send a note today and let them know so we don't have to wait a full week. I will say that the display will be remove next week if that works?

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: January 7, 2022 11:44 AM
To: Jim Gordon <JGordon@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: RE: Bright Walk at White Rock plan for Jan - Feb

This makes sense. Thank you.

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: Friday, January 07, 2022 11:43 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>
Subject: Re: Bright Walk at White Rock plan for Jan - Feb

Hi Egan:

Lets delay one week so we can thoroughly review what we told Council and then we can prepare an Activity Update next week and schedule the removals for the week after next week.

Thanks

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: Friday, January 7, 2022 11:31 AM
To: Jim Gordon <JGordon@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>
Subject: RE: Bright Walk at White Rock plan for Jan - Feb

I think we said until the 7th right? I would suggest an activity update before doing it, just in case

G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: January 7, 2022 11:30 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: Re: Bright Walk at White Rock plan for Jan - Feb

Hi G and Eric:

Is this ok with respect to the commitments made to Council?

Thanks

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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From: Egan Davis <EDavis@whiterockcity.ca>

Sent: Friday, January 7, 2022 9:41 AM

To: Jim Gordon <JGordon@whiterockcity.ca>

Subject: Bright Walk at White Rock plan for Jan - Feb

Hi Jim,

I would like to remove the following elements from the BW at WR display next week:

- The tree
 - portions are not working
 - the tree at Miramar Plaza has just been removed
 - security concerns
- The snowmen and associated free standing trees
 - Parks staff should plant these trees
- The light tunnel

- continual maintenance issue for staff
- All of the lawn elements
 - Unsightly and high maintenance

The lights on all of the landscape plantings will remain and still provide a reasonable display.

Let me know if you think this is a problem and if not, I will proceed to share this information with the Media and Communications team.

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: [Elana Gamache](#)
To: karn.sangha@nutechfacility.ca; "Jessie Rai"; "Nutech Facility Services-Call Centre"
Cc: [Jim Gordon](mailto:Jim.Gordon); canny.atwal@nutechfacility.ca; [Raj Toor](#)
Subject: RE: Special Event-Bright Walk-Memorial Park
Date: Friday, January 7, 2022 12:37:35 PM
Attachments: [image001.png](#)
[image002.jpg](#)

Hi Karn,

Thank you for following up and letting us know about the request for access to the baby change table at Oxford. I know this is important to many visitors.

Raj will be working on getting Oxford Family Washroom open next week.

Thank you,
Elana

From: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>
Sent: January 7, 2022 12:10 PM
To: Elana Gamache <EGamache@whiterockcity.ca>; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca
Subject: RE: Special Event-Bright Walk-Memorial Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Elana,

I am not sure about the Memorial Park washroom being locked yesterday afternoon as staff said they had not locked anything at Memorial Park, but there was the family washroom at Oxford that was locked up yesterday afternoon as per Raj's directions due to some piping issues. A lady wanted to enter that specific washroom to change a child's diaper. I am not sure if that was the complaint that had come to you?

Kind Regards,

Karn Sangha
C: 604-364-7800

From: Elana Gamache <EGamache@whiterockcity.ca>
Sent: January 7, 2022 11:31 AM
To: karn.sangha@nutechfacility.ca; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca

Subject: RE: Special Event-Bright Walk-Memorial Park

Hello Jessie,

We received a notification that the washrooms at Memorial Park were closed yesterday afternoon.

Please confirm your staff are keeping Memorial Park Comfort Station open until 10:00 pm as per the request below.

Thank you,
Elana

From: Elana Gamache

Sent: December 17, 2021 2:32 PM

To: karn.sangha@nutechfacility.ca; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca

Subject: RE: Special Event-Bright Walk-Memorial Park

Hello Karn,

I was just informed by our security guard at the Bright Walk in White Rock Memorial Park that the Memorial Park Comfort Station is being closed at 8:30 pm at night.

Could you please follow up with your staff? We have requested to have the washrooms there kept open until 10:00 pm during the length of this event.

Memorial Park Comfort Station – Bright Walk in White Rock

- December 10th to February 15th
- Keep comfort station open until 10:00 pm every night
- Service two times between 5pm & 10pm
- <https://www.whiterockcity.ca/944/Bright-Walk-in-White-Rock>

Thank you,
Elana

From: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>

Sent: December 6, 2021 10:47 AM

To: Elana Gamache <EGamache@whiterockcity.ca>; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca

Subject: RE: Special Event-Bright Walk-Memorial Park

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Hello Elana,

Noted. I will insure it is from 6:30am to 10:00pm.

Thank you,

Karn Sangha

C: 604-364-7800

From: Elana Gamache <EGamache@whiterockcity.ca>

Sent: December 6, 2021 10:42 AM

To: karn.sangha@nutechfacility.ca; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>; canny.atwal@nutechfacility.ca

Subject: RE: Special Event-Bright Walk-Memorial Park

Thank you, Karn.

Just one correction, this Friday, Dec 10 should be ALL DAY “service the comfort station every 2hrs on the 10th from 6:30~~pm~~^{AM} to 10:00pm.”

Thanks,

Elana

From: karn.sangha@nutechfacility.ca <karn.sangha@nutechfacility.ca>

Sent: December 6, 2021 10:35 AM

To: Elana Gamache <EGamache@whiterockcity.ca>; 'Jessie Rai' <jessie.rai@nutechfacility.ca>; 'Nutech Facility Services-Call Centre' <service@nutechfacility.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>

Subject: RE: Special Event-Bright Walk-Memorial Park

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Hello Elana,

Thank you for notifying us on the special event from December 10th to 15th. We will make sure to have extra services each evening between 5-10pm during the extended hours. I will also let the team know that we are to service the comfort station every 2hrs on the 10th from 6:30pm to 10:00pm.

Kind Regards,

Karn Sangha

C: 604-364-7800

From: Elana Gamache <EGamache@whiterockcity.ca>
Sent: December 6, 2021 10:16 AM
To: Jessie Rai (jessie.rai@nutechfacility.ca) <jessie.rai@nutechfacility.ca>; Karn Sangha (karn.sangha@nutechfacility.ca) <karn.sangha@nutechfacility.ca>; Nutech Facility Services-Call Centre (service@nutechfacility.ca) <service@nutechfacility.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>
Subject: Special Event-Bright Walk-Memorial Park

Hello Jessie,

The City is hosting a special event in Memorial Park beginning this **Friday, December 10th**. We are anticipating many visitors to the park who will be using the Comfort Station. We would like to extend the hours at Memorial Park Comfort Station and add two extra services each evening between 5pm and 10pm.

Please notify your staff of these Special Event Hours:

Memorial Park Comfort Station

- December 10th to February 15th
- Keep comfort station open until 10:00 pm every night
- Service two times between 5pm & 10pm

Additionally on Opening Day, **Friday, December 10th**, please have staff service the Comfort Station **every 2 hours from 6:30 am to 10:00pm.**



Let me know if you have any questions.

Thank you,

ELANA GAMACHE
Engineering & Facilities Clerk, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2193 | www.whiterockcity.ca



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From: [Eric Stepura](#)
To: [Guillermo Ferrero](#); [Egan Davis](#)
Cc: [Jim Gordon](#)
Subject: RE: Bright Walk at White Rock plan for Jan - Feb
Date: Friday, January 7, 2022 4:01:26 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.png](#)
[image004.jpg](#)

The City's media release and the Bright Lights posters say the Bright Walk in White Rock lighting display will be on from December 10, 2021 until February 15, 2022.

However, the media release did say that the tree was only up until January 6, 2022.

As today is Ukrainian Christmas, its great that the tree is still up.

Христос народився!

ERIC STEPURA

Director Recreation and Culture, City of White Rock

15154 Russell Avenue, White Rock, BC V4B 0A6

Tel: 604.542-7589 | Cell: 604-787-4902

www.whiterockcity.ca



From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: January 7, 2022 12:11 PM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <EStepura@whiterockcity.ca>
Subject: RE: Bright Walk at White Rock plan for Jan - Feb

Sorry guys,

We said until February to council and the community:

1. Bright Walk in White Rock light display on now until February 2022

Submitted by Recreation & Culture

Summary: Following the inaugural light up event December 10 at Memorial Park, the Bright Walk in White Rock light display will continue to light up White Rock's waterfront nightly until February 2022. www.whiterockcity.ca/brightwalk

Contact: Eric Stepura

Key Message:

- The Bright Walk in White Rock light display will continue nightly until February 2022.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Egan Davis <EDavis@whiterockcity.ca>

Sent: January 7, 2022 12:05 PM

To: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Cc: Jim Gordon <JGordon@whiterockcity.ca>; Eric Stepura <ESepura@whiterockcity.ca>

Subject: RE: Bright Walk at White Rock plan for Jan - Feb

Thanks, Guillermo!

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Sent: Friday, January 07, 2022 12:01 PM

To: Egan Davis <EDavis@whiterockcity.ca>; Jim Gordon <JGordon@whiterockcity.ca>

Cc: Eric Stepura <ESepura@whiterockcity.ca>

Subject: RE: Bright Walk at White Rock plan for Jan - Feb

Maybe I will send a note today and let them know so we don't have to wait a full week. I will say that the display will be remove next week if that works?

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Egan Davis <EDavis@whiterockcity.ca>
Sent: January 7, 2022 11:44 AM
To: Jim Gordon <JGordon@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: RE: Bright Walk at White Rock plan for Jan - Feb

This makes sense. Thank you.

EGAN DAVIS

Manager of Parks, City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2210 | www.whiterockcity.ca



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From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: Friday, January 07, 2022 11:43 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>
Subject: Re: Bright Walk at White Rock plan for Jan - Feb

Hi Egan:

Lets delay one week so we can thoroughly review what we told Council and then we can prepare an Activity Update next week and schedule the removals for the week after next week.

Thanks

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>

Sent: Friday, January 7, 2022 11:31 AM

To: Jim Gordon <JGordon@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>

Cc: Eric Stepura <ESepura@whiterockcity.ca>

Subject: RE: Bright Walk at White Rock plan for Jan - Feb

I think we said until the 7th right? I would suggest an activity update before doing it, just in case

G.

GUILLERMO FERRERO

Chief Administrative Officer, City of White Rock

15322 Buena Vista Avenue, White Rock, BC V4B 1Y6

Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: January 7, 2022 11:30 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Eric Stepura <ESepura@whiterockcity.ca>; Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: Re: Bright Walk at White Rock plan for Jan - Feb

Hi G and Eric:

Is this ok with respect to the commitments made to Council?

Thanks

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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From: Egan Davis <EDavis@whiterockcity.ca>
Sent: Friday, January 7, 2022 9:41 AM
To: Jim Gordon <JGordon@whiterockcity.ca>
Subject: Bright Walk at White Rock plan for Jan - Feb

Hi Jim,

I would like to remove the following elements from the BW at WR display next week:

- The tree
 - portions are not working
 - the tree at Miramar Plaza has just been removed
 - security concerns
- The snowmen and associated free standing trees
 - Parks staff should plant these trees
- The light tunnel
 - continual maintenance issue for staff
- All of the lawn elements
 - Unsightly and high maintenance

The lights on all of the landscape plantings will remain and still provide a reasonable display.

Let me know if you think this is a problem and if not, I will proceed to share this information with the Media and Communications team.

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: [Anthony Manning](#)
To: s. 22
Subject: Re: Engagement at White Rock Pier
Date: Tuesday, January 18, 2022 12:31:39 PM
Attachments: [pastedImagefile.png](#)

Hello, s. 22 Your friends will be fine, the lights will be up until February 15th!

<https://www.whiterockcity.ca/944/Bright-Walk-in-White-Rock>

	<h2>Bright Walk in White Rock White Rock, BC</h2> <p>Bright Walk in White Rock lights up the waterfront nightly, now to Feb. 15 . Bright Walk in White Rock, the new light installation at Memorial Park, features a 20 ft. Christmas tree, an illuminated light tunnel, snowman family photo station and more.</p> <p>www.whiterockcity.ca</p>
---	---

Yours sincerely,

Councillor Anthony Manning

From: Redacted S. 22
Sent: January 18, 2022 12:22
To: White Rock Council <whiterockcouncil@whiterockcity.ca>; Recreation and Culture <recreation@whiterockcity.ca>; Operations <operations@whiterockcity.ca>
Cc: Redacted S. 22
Subject: Engagement at White Rock Pier

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

My name is s. 22 and my friend is going to be surprise proposed to this coming weekend January 22, 2022 at white rock Pier.

The photo attached below is where her boyfriend plans on getting down on one knee and im wondering if you would so kindly keep the lights up until at least this saturday so it could be apart of their big day? Its the perfect spot and the lights would be magical for her! I have cc'd

the boyfriend in this email and hope I get a response back.

Regardless, thank you for your time and we have our fingers crossed for the city to keep the lights up for another weekend.

If you have any questions or concerns, please feel free to contact me at **Redacted S. 22**.

Kindest regards,

Redacted S. 22



From: [Chris Zota](#)
To: [Jim Gordon](#); [Egan Davis](#)
Subject: RE: Engagement at White Rock Pier
Date: Tuesday, January 18, 2022 4:26:06 PM
Attachments: [image002.jpg](#)
[image003.png](#)

No, we're not going to be the Scrooge here.

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: January 18, 2022 3:20 PM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Chris Zota <CZota@whiterockcity.ca>
Subject: FW: Engagement at White Rock Pier

Hi Egan:

FYI to keep the Bright Walk lights on this weekend as planned.

Chris: Hopefully no plans to turn off the Pier lights?

Thanks, both

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock

877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: January 18, 2022 1:39 PM
To: Darryl Walker <DWalker@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Engagement at White Rock Pier

Of course! Will make sure lights are on that night!

G.

From: Darryl Walker <DWalker@whiterockcity.ca>
Sent: January 18, 2022 12:34 PM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: Fwd: Engagement at White Rock Pier

Get [Outlook for iOS](#)

From: Redacted S. 22
Sent: Tuesday, January 18, 2022 12:22:44 PM
To: White Rock Council <whiterockcouncil@whiterockcity.ca>; Recreation and Culture <recreation@whiterockcity.ca>; Operations <operations@whiterockcity.ca>
Cc: Redacted S. 22
Subject: Engagement at White Rock Pier

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

My name is **S. 22** and my friend is going to be surprise proposed to this coming weekend January 22, 2022 at white rock Pier.

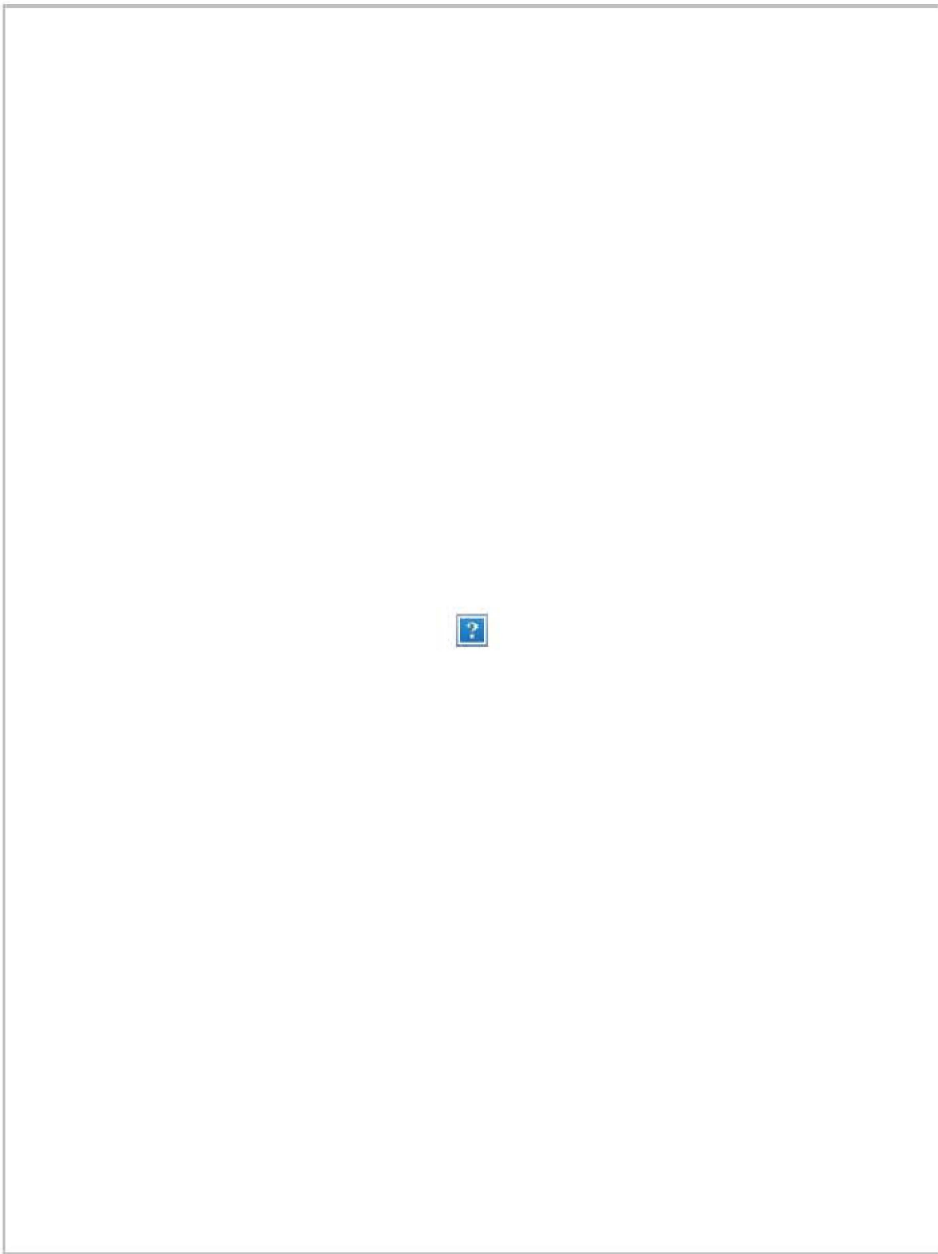
The photo attached below is where her boyfriend plans on getting down on one knee and im wondering if you would so kindly keep the lgihts up until at least this saturday so it could be apart of their big day? Its the perfect spot and the lights would be magical for her! I have cc'd the boyfriend in this email and hope I get a response back.

Regardless, thank you for your time and we have our fingers crossed for the city to keep the lights up for another weekend.

If you have any questions or concerns, please feel free to contact me at **Redacted S. 22**.

Kindest regards,

Redacted S. 22



From: [Egan Davis](#)
To: [Jim Gordon](#)
Subject: RE: Egan away tomorrow
Date: Monday, January 31, 2022 1:23:10 PM
Attachments: [image001.jpg](#)
[image002.png](#)

Thanks, Jim.

No worries on Bright Walk. It can wait if necessary.

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Jim Gordon <JGordon@whiterockcity.ca>

Sent: Monday, January 31, 2022 1:02 PM

To: Egan Davis <EDavis@whiterockcity.ca>

Subject: Re: Egan away tomorrow

Thanks Egan

I will try to get you the answer on the Bright Walk later today.

Hope things work out well,

Jim

Jim Gordon P.Eng.

Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

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From: Egan Davis <EDavis@whiterockcity.ca>

Sent: Monday, January 31, 2022 12:27 PM

To: Jim Gordon <JGordon@whiterockcity.ca>; Dustin Abt <DAbt@whiterockcity.ca>; Kirsch Uppal <KUppal@whiterockcity.ca>

Subject: Egan away tomorrow

Hello everyone,

I apologize for the late notice. I have some personal business that I need to attend to tomorrow and will need to take the day off.

Thank you,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: [Jim Gordon](#)
To: [Guillermo Ferrero](#); [Egan Davis](#)
Subject: RE: remove Xmas elements from Bright Walk
Date: Wednesday, February 2, 2022 4:43:00 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)

Perfect, thanks G

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: February 2, 2022 4:39 PM
To: Jim Gordon <JGordon@whiterockcity.ca>; Egan Davis <EDavis@whiterockcity.ca>
Subject: RE: remove Xmas elements from Bright Walk

Yes good idea, but lets please let Council know via Activity Update

G.

From: Jim Gordon <JGordon@whiterockcity.ca>
Sent: February 2, 2022 4:27 PM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: RE: remove Xmas elements from Bright Walk

Hi Egan:

Lets start the progressive take down next Monday unless G is aware of any Councillor concerns...

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,

City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2181 | www.whiterockcity.ca



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From: Egan Davis <EDavis@whiterockcity.ca>

Sent: January 31, 2022 6:53 AM

To: Jim Gordon <JGordon@whiterockcity.ca>

Subject: remove Xmas elements from Bright Walk

Hi Jim,

I would like to begin a progressive take-down of the BW at WR light display. The plan is to remove the Xmas tree, snowmen and light tunnel. A full light display on the shrubs will remain until Feb 14th as advertised.

Is this ok?

Thank you,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: [Egan Davis](#)
To: [Daniel Cowan](#)
Cc: [Flo Sturzlinger](#)
Subject: RE: East Beach lights and special event
Date: Thursday, February 3, 2022 12:04:00 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[image005.jpg](#)
[image006.jpg](#)
[image007.jpg](#)
[image008.jpg](#)
[image009.jpg](#)
[image010.jpg](#)
[image011.jpg](#)

March.

EGAN DAVIS

Manager of Parks, City of White Rock

877 Keil Street, White Rock, BC V4B 4V6

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Daniel Cowan <daniel@festilight.ca>
Sent: Thursday, February 03, 2022 11:17 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Flo Sturzlinger <flo@festilight.ca>
Subject: Re: East Beach lights and special event

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

When will you know typically ? Just curious

On Thu, Feb 3, 2022 at 10:23 AM Egan Davis <EDavis@whiterockcity.ca> wrote:

Understood. Our limitations are based on budget approvals for 2022.
Sent from my iPhone

On Feb 3, 2022, at 8:32 AM, Daniel Cowan <daniel@festilight.ca> wrote:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ok. Thanks. If we order any low voltage stuff for you this year, we will have to order pretty quick. I'll check the factory lead time next week when they reopen after CNY.

On Thu, Feb 3, 2022 at 8:28 AM Egan Davis <EDavis@whiterockcity.ca> wrote:

Thanks for following up, Daniel.

The style should be consistent with the rest of Johnston and Pacific trees. Low voltage warm white is preferred.

EGAN DAVIS

Manager of Parks, City of White Rock

[877 Keil Street, White Rock, BC V4B 4V6](https://www.whiterockcity.ca)

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Daniel Cowan <daniel@festilight.ca>
Sent: Thursday, February 03, 2022 8:10 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Flo Sturzlinger <flo@festilight.ca>
Subject: Re: East Beach lights and special event

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Egan

Following up on the style you want for the trees. Flo will be out this afternoon to have a look.

On Mon, Jan 31, 2022 at 11:22 AM Daniel Cowan <daniel@festilight.ca> wrote:

Hi Egan ,

It can be available in low voltage. Cost would be the same. We are not stocking it though. So it would be a custom order there need to be ordered quite early unless you want to air freight it. So far you are the only customer we've ever had request this.

We will get a quote on those 2 trees. What style do you want? Just follow tree #1's lead?

On Mon, Jan 31, 2022 at 10:47 AM Egan Davis <EDavis@whiterockcity.ca> wrote:

Hi Daniel,

The stretchable wire product is a good innovation. Is this available in a low voltage option?

As it happens, there has just been a request to light up two large trees at the bottom of Johnston Rd and Pacific. They are #2 and #3 in the picture. (C of WR staff have lit up tree #1 just today)

The City is in the process of establishing Operational and Capital Budgets so we are not in

a position to confirm this work any time soon so don't rush on this but if you are close by, take a look.

cid:image002.jpg@01D818D7.0EE93770



I hope all is well!

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

[877 Keil Street, White Rock, BC V4B 4V6](#)

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Daniel Cowan <daniel@festilight.ca>

Sent: Monday, January 31, 2022 8:00 AM

To: Egan Davis <EDavis@whiterockcity.ca>

Cc: Kevin Roberts <kevin@festilight.ca>

Subject: Re: East Beach lights and special event

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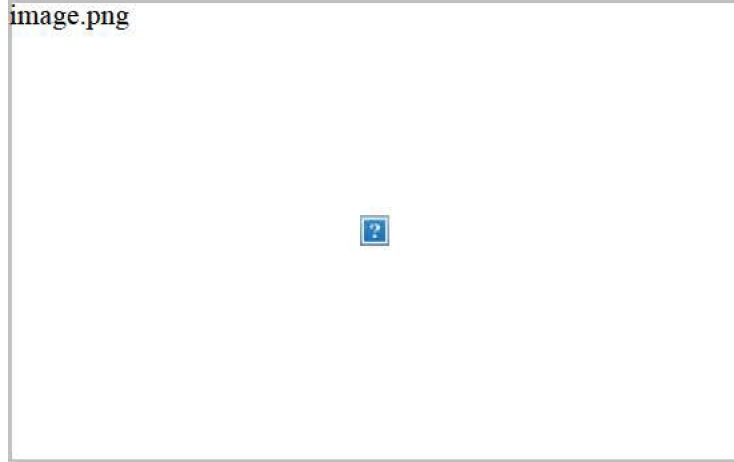
Hi Egan,

I wanted to ask if there are any sites you are requiring quotes on for 2022.

If you like the below look, we are introducing a new stretchable Christmas light string that lengthens up to 20% as the tree grows. This can facilitate leaving the

lights in the trees for longer without damaging them and cut labour costs for this trunk/branch wrap style by 70%, which otherwise require light install/removal annually. This also reduces the environmental impact of running bucket trucks all those hours and could really help with the City's green initiatives.

image.png



[More examples](#)



I have samples in hand and would be happy to demonstrate or send one to you. We'll be stocking these in 120V (limited quantities), but low voltage is available if we order within the next few weeks as that factory in particular books up very quickly.

Also, we supply custom polemounts and illuminated structures that really turn heads and become gathering places, something that businesses could really benefit from. The required order submission date for these pieces is April 1.

image.png

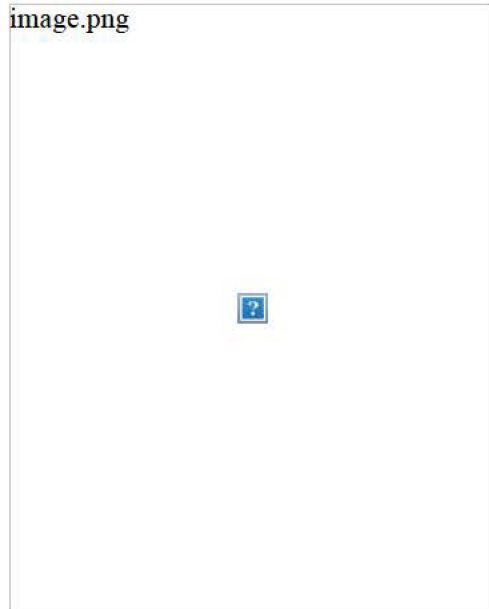


image.png



image.png



On Mon, Jan 17, 2022 at 8:50 AM Egan Davis <EDavis@whiterockcity.ca> wrote:

Hi Daniel,

Thank you for everything, not least of which, the great communication. I totally understand and yes, my lesson learned this last winter light season was order early... really early.

Cheers,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

[877 Keil Street, White Rock, BC V4B 4V6](https://www.whiterockcity.ca)

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Daniel Cowan <daniel@festilight.ca>
Sent: Monday, January 17, 2022 8:43 AM
To: Egan Davis <EDavis@whiterockcity.ca>
Cc: Kevin Roberts <kevin@festilight.ca>
Subject: Re: East Beach lights and special event

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Egan,

Happy New Year. I hope the event near the museum went smoothly. 've been meaning to update you on the progress on the West Promenade. It went slower than expected before the holiday due to labour shortage. We got about 1/3 of the way through. We are busy with scheduled removals currently, however, we will finish up the Promenade as soon as that is out of the way in February.

We are already planning next season's schedule and had to place our annual inventory order last week (6 weeks earlier than usual) due to the slower supply chain. If there are any unique products you are interested in that we don't already stock, I suggest placing that order by Feb 7. For example, low voltage lights.

Custom fabricated pieces like polemounts, and lit can be ordered up to April.

[Polemounts](#)
[Structures](#)

If there are any locations or events you'd like to discuss for 2022, please let me know and I'd be happy to help!



On Tue, Dec 14, 2021 at 11:20 AM Egan Davis <EDavis@whiterockcity.ca> wrote:

Hi Daniel,

This is terrific news! Thank you so much – for the upcoming work and for the work last week to light the trees at the museum in time for our event.

I have forwarded this to the City electrician and the lights will be on as requested.

Cheers,

Egan

EGAN DAVIS

Manager of Parks, City of White Rock

[877 Keil Street, White Rock, BC V4B 4V6](#)

Tel: 604.541.2210 | www.whiterockcity.ca



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From: Daniel Cowan <daniel@festilight.ca>

Sent: Tuesday, December 14, 2021 11:01 AM

To: Egan Davis <EDavis@whiterockcity.ca>

Cc: Kevin Roberts <kevin@festilight.ca>

Subject: Re: East Beach lights and special event

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Egan,

We'll be on-site pretty well every weekday starting tomorrow (except over the holidays if it extends past that) to replace the rest of those lights on the seawall. Any chance you can leave the power on for the entire strip 24/7 until we are done? It won't hurt the lights at all. If not, we'll make other arrangements. FYI, we'll have as many as 4 trucks on site during the day as we try to get through them as quickly as possible.



On Tue, Dec 7, 2021 at 4:08 PM Egan Davis <EDavis@whiterockcity.ca>

wrote:

This is perfect, Daniel. Thank you! There will be a lot of people out to see the lights from Friday on.

I will make sure the power is on.

Egan

Sent from my iPhone

On Dec 6, 2021, at 2:22 PM, Daniel Cowan
<daniel@festilight.ca> wrote:



CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Egan,

I'm going to send 2 installers and 2 trucks on Thursday this week. We will focus on the area around the museum and work our way west if time permits. If this sounds good, please arrange to have the power turned on for us. We will schedule further work to be done in December as well to get the rest replaced. It's a massive project.



On Thu, Nov 25, 2021 at 11:45 AM Egan Davis
<EDavis@whiterockcity.ca> wrote:

Thanks, Daniel.

All good. I appreciate this a lot and I know it is your busiest time of the year.

Cheers,

Egan

EGAN DAVIS, RSE Landscape Horticulture

Manager of Parks, City of White Rock

[877 Keil Street, White Rock, BC V4B 4V6](https://www.whiterockcity.ca)

Tel: 604.541.2210 | www.whiterockcity.ca

<image001.jpg>

The information transmitted, including attachments, is intended only for the individual(s) or entity(ies) to which it is addressed and may contain information that is confidential and/or privileged or exempt from disclosure under applicable law. Any copying, review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information by individual(s) or entities other than the intended recipient is strictly prohibited. If you have received this information in error, please notify the City of White Rock and destroy any copies of this information. Thank you.

From: Daniel Cowan <daniel@festilight.ca>

Sent: Thursday, November 25, 2021 11:43 AM

To: Egan Davis <EDavis@whiterockcity.ca>

Cc: Kevin Roberts <kevin@festilight.ca>

Subject: Re: East Beach lights and special event

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Egan,

I haven't forgotten about you! I'll arrange a day with 2 trucks to fix the worst of it and focus on the bad ones, particularly close to the museum and before Dec 10. I'll let you know shortly which exact day it is so we can have the power turned on during the day.

The rest is scheduled in mid December and I hope to get it all replaced before Christmas. Thanks for your patience on the repairs/replacements. The weather has really slowed us down this year when the schedule was already packed.
<~WRD000.jpg>

On Thu, Nov 25, 2021 at 11:06 AM Egan Davis
<EDavis@whiterockcity.ca> wrote:

Hi Daniel,

The City of White Rock will be putting together a light display at Memorial Park next to the museum called Bright Walk at White Rock. The opening night event will be December 10th.

We had talked about Festilight repairing some of the burnt out trees late November/early December. It would be awesome to have at least some of the worst trees – i.e. only one string working - addressed before the 10th. Is this possible? Some of these trees are faulty and at least one may be due to storm damage. Please bill the City accordingly for storm damage repair.

Thank you,

Egan

EGAN DAVIS, RSE Landscape Horticulture
Manager of Parks, City of White Rock
[877 Keil Street, White Rock, BC V4B 4V6](http://877.Keil.Street.White.Rock.BC.V4B.4V6)
Tel: 604.541.2210 | www.whiterockcity.ca

Error! Filename not specified.

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--

<image002.jpg>

Daniel Cowan
Director
FestiLight

<image003.jpg><image003.jpg>

<image004.jpg> [1-855-733-7845 x 703](tel:1-855-733-7845) | [778-686-7575](tel:778-686-7575)

<image004.jpg> daniel@festilight.ca


<image004.jpg> www.festilight.ca

<image004.jpg> [17700 River Rd, Richmond BC, V6V 1L9](#)


<image005.jpg>



Daniel Cowan
Director
FestiLight

 [1-855-733-7845 x 703](tel:1-855-733-7845) | [778-686-7575](tel:778-686-7575)


 daniel@festilight.ca


 www.festilight.ca

 [17700 River Rd, Richmond BC, V6V 1L9](#)



Daniel Cowan
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 [17700 River Rd, Richmond BC, V6V 1L9](#)



Daniel Cowan
Director
FestiLight



-
-  [1-855-733-7845](tel:1-855-733-7845) x 703 | [778-686-7575](tel:778-686-7575)
 -  daniel@festilight.ca
 -  www.festilight.ca
 -  [17700 River Rd, Richmond BC, V6V 1L9](#)

--
-- Daniel Cowan Sent from my mobile device

--
-- Daniel Cowan Sent from my mobile device

From: [Guillermo Ferrero](#)
To: [Eric Stepura](#); [Jim Gordon](#)
Cc: [Chris Magnus](#)
Subject: FW: White Rock Lights 2022 event application rejection recommendation
Date: Thursday, February 3, 2022 3:20:37 PM

FYI

G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca

"An impossibility is only a possibility that you don't understand"

-----Original Message-----

From: **Redacted**
Sent: February 3, 2022 3:18 PM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; White Rock Council <whiterockcouncil@whiterockcity.ca>
Subject: White Rock Lights 2022 event application rejection recommendation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Guillermo,

I have just read the corporate report by Eric Stepura about event approvals for 2022 that is on the agenda for the City Council meeting February 7, 2022 .

Redacted S. 22

You, your staff and city councillors are consistent in your public statements about respect and fairness. It is written into documents that outline code of conduct **Redacted S. 22**

a few weeks ago, I again opened the door to dialogue with the City about collaboration and positive communication. All I received in reply was a letter from your legal counsel advising, among other things, that the request for 2022 event status would be "considered by council". As you well know, City Council relies on corporate reports from City Staff and **Redacted S. 22**

Redacted S. 22

While the Society provided a detailed plan and budget for its proposed event, there is no financial information or detailed plan provided for the "Bright Walk in White Rock" Category A event that is being submitted for approval in the report, why is that the case?

We all know that the event staged by the City this year will cost well in excess of \$60,000 dollars when staff time is

added to the operational budget. Why is this information not provided to the City Council as part of this report?

The report makes sure that the council knows that the Society requested \$50,000 in support of a collaborative Category B event.

Additionally, I note that there is no line item in the current budget that specifies the amount the city has allocated to the Bright Walk in White Rock event for 2022, why is that the case? I do note with considerable chagrin that one of the recommendations to reduce the tax increase this year that council will be considering is lowering the funding for the Bright Walk event by \$25,000!!

I remain amenable to an open discussion with you and/or city staff on the most propitious and mutually beneficial way to collaborate on the Light Display event for 2022.

Redacted S. 22, I sincerely request that you open a dialogue to resolve this situation as soon as possible.

Regards,

Redacted S. 22

From: [Guillermo Ferrero](#)
To: **S. 22**
Cc: [Mayor and Council](#)
Subject: RE: White Rock Lights 2022 event application rejection recommendation
Date: Thursday, February 3, 2022 4:01:04 PM
Attachments: [image001.jpg](#)

Redacted S. 22

Thanks for your email – your comments are noted.

The proposed budget for 2022 includes a line item of \$50,000 (40k under Landscaping plus 10k under maintenance) for Bright Walk as a class A event ([under the Engineering & Operations Parks operating budget – see page 111](#)).

You are correct, staff identified that this event could be scaled back to \$25,000 as a cost saving measure to provide the same level of service we did this year in 2023 as we have already purchased all the materials. If Council decides to approve a \$50,000 as proposed, the event will be expanded over what the community have seen this year to include more lighting and more features.

The Festival of Lights Application is not supported by staff as Council already approved a similar event called "Bright Walk" as a category A event. It is just a recommendation and council will consider options Monday night.

Thank you,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

-----Original Message-----

From: **Redacted S. 22**
Sent: February 3, 2022 3:18 PM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; White Rock Council <whiterockcouncil@whiterockcity.ca>
Subject: White Rock Lights 2022 event application rejection recommendation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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Redacted S. 22

While the Society provided a detailed plan and budget for its proposed event, there is no financial information or detailed plan provided for the "Bright Walk in White Rock" Category A event that is being submitted for approval in the report, why is that the case?

We all know that the event staged by the City this year will cost well in excess of \$60,000 dollars when staff time is added to the operational budget. Why is this information not provided to the City Council as part of this report?

The report makes sure that the council knows that the Society requested \$50,000 in support of a collaborative Category B event.

Additionally, I note that there is no line item in the current budget that specifies the amount the city has allocated to the Bright Walk in White Rock event for 2022, why is that the case? I do note with considerable chagrin that one of the recommendations to reduce the tax increase this year that council will be considering is lowering the funding for the Bright Walk event by \$25,000!!

I remain amenable to an open discussion with you and/or city staff on the most propitious and mutually beneficial way to collaborate on the Light Display event for 2022.

Redacted S. 22

, I sincerely

request that you open a dialogue to resolve this situation as soon as possible.

Regards,

Redacted S. 22

From: Redacted S. 22
To: [Anthony Manning](#)
Subject: Fwd: White Rock Lights 2022 event application rejection recommendation
Date: Friday, February 4, 2022 11:53:27 AM
Attachments: [image001.jpg](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

So much for going away!

This is s. 22 . Not sure why I have been given the honour of being copied Redacted S. 22 .

Hope you're keeping well

Redacted S. 22

Begin forwarded message:

From: Redacted S. 22
Date: February 4, 2022 at 10:00:03 AM PST
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>, White Rock Council <whiterockcouncil@whiterockcity.ca>
Subject: Re: White Rock Lights 2022 event application rejection recommendation

Guillermo,

What are the costs to date of the Bright Walk project 2021? I believe it is appropriate to advise city council how much of the 50 -60k that was allocated on November 8 has been spent and how much more will be required to remove the display in mid February. In addition, how many city staff hours were and still need to be allocated to the setup and continued maintenance of the display this year?

I have spoken with and heard from many people in White Rock and South Surrey whom are very concerned about the recommendations you, city staff and city council approved regarding the White Rock Lights Display for 2021.

There are many who feel that the expense incurred to provide the display this year could have been much more effectively utilized if a Category B approach had been recommended by City Staff over a year ago.

Burying the costs associated with what could be an amazing Economic Development initiative for our City by virtually hiding the costs in Parks Landscaping and Maintenance is not an indication that this project is an important strategic initiative of this council.

Redacted S. 22

Redacted S. 22

Redacted S. 22

Regards,

Redacted S. 22

On 2022-02-03 4:01 p.m., Guillermo Ferrero wrote:

Redacted S. 22

Thanks for your email – your comments are noted.

The proposed budget for 2022 includes a line item of \$50,000 (40k under Landscaping plus 10k under maintenance) for Bright Walk as a class A event ([under the Engineering & Operations Parks operating budget – see page 111](#)).

You are correct, staff identified that this event could be scaled back to \$25,000 as a cost saving measure to provide the same level of service we did this year in 2023 as we have already purchased all the materials. If Council decides to approve a \$50,000 as proposed, the event will be expanded over what the community have seen this year to include more lighting and more features.

The Festival of Lights Application is not supported by staff as Council already approved a similar event called "Bright Walk" as a category A event. It is just a recommendation and council will consider options Monday night.

Thank you,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6



"An impossibility is only a possibility that you don't understand"

-----Original Message-----

From: **Redacted S. 22**
Sent: February 3, 2022 3:18 PM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; White Rock Council <whiterockcouncil@whiterockcity.ca>
Subject: White Rock Lights 2022 event application rejection recommendation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Guillermo,

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Redacted S. 22

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Redacted S. 22

Redacted S. 22

While the Society provided a detailed plan and budget for its proposed event, there is no financial information or detailed plan provided for the "Bright Walk in White Rock" Category A event that is being submitted for approval in the report, why is that the case?

We all know that the event staged by the City this year will cost well in excess of \$60,000 dollars when staff time is added to the operational budget. Why is this information not provided to the City Council as part of this report?

The report makes sure that the council knows that the Society requested \$50,000 in support of a collaborative Category B event.

Additionally, I note that there is no line item in the current budget that specifies the amount the city has allocated to the Bright Walk in White Rock event for 2022, why is that the case? I do note with considerable chagrin that one of the recommendations to reduce the tax increase this year that council will be considering is lowering the funding for the Bright Walk event by \$25,000!!

I remain amenable to an open discussion with you and/or city staff on the most propitious and mutually beneficial way to collaborate on the Light Display event for 2022.

Redacted S. 22

I sincerely request that you open a dialogue to resolve this situation as soon as possible.

Regards,

Redacted S. 22

From: [Christopher Trevelyan](#)
To: [Guillermo Ferrero](#)
Cc: [Mayor and Council](#)
Subject: Re: Bright Walk
Date: Monday, February 14, 2022 8:58:10 AM
Attachments: [image001.jpg](#)

thank you.

Councillor Christopher Trevelyan

City of White Rock, B.C.

778-867-0267

From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: February 14, 2022 8:55 AM
To: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Bright Walk

Hi Chris,

If you are referring to the tables, yes we will put them back and also we can move one table to the ATM for sure no problem.

Thanks,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Sent: February 14, 2022 8:50 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Bright Walk

Hi G,

With the phased removal of Bright Walk, will the benches be moved from the promenade back to memorial park, and now that concrete has been poured where the ATM is (I take it that it was too uneven for bricks) have we considered putting one bench in that former ATM spot given it's fairly level?

Thanks,

C

Councillor Christopher Trevelyan
City of White Rock, B.C.
778-867-0267

From: [Jim Gordon](#)
To: [Egan Davis](#)
Cc: [Hiep Lo](#); [Dustin Abt](#)
Subject: FW: Bright Walk
Date: Monday, February 14, 2022 9:06:00 AM
Attachments: [image002.jpg](#)
[image003.jpg](#)

Thanks in advance for doing this, Egan.

Hiep: We still need to work on our report for the Kiosk space.....

Thanks

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Jim Gordon
Sent: February 14, 2022 9:04 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Subject: RE: Bright Walk

Thanks G:

We will get on this.

Jim

Jim Gordon P.Eng.
Director of Engineering and Municipal Operations,
City of White Rock
877 Keil Street, White Rock, BC V4B 4V6
Tel: 604.541.2181 | www.whiterockcity.ca



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From: Guillermo Ferrero <GFerrero@whiterockcity.ca>
Sent: February 14, 2022 8:56 AM
To: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Cc: Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: RE: Bright Walk

Hi Chris,

If you are referring to the tables, yes we will put them back and also we can move one table to the ATM for sure no problem.

Thanks,
G.

GUILLERMO FERRERO
Chief Administrative Officer, City of White Rock
15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
Tel: 604.541.2133 | www.whiterockcity.ca



"An impossibility is only a possibility that you don't understand"

From: Christopher Trevelyan <CTrevelyan@whiterockcity.ca>
Sent: February 14, 2022 8:50 AM
To: Guillermo Ferrero <GFerrero@whiterockcity.ca>; Mayor and Council <MayorandCouncil@whiterockcity.ca>
Subject: Bright Walk

Hi G,

With the phased removal of Bright Walk, will the benches be moved from the promenade back to memorial park, and now that concrete has been poured where the ATM is (I take it that it was too uneven for bricks) have we considered putting one bench in that former ATM spot given it's fairly level?

Thanks,
C

Councillor Christopher Trevelyan

City of White Rock, B.C.

778-867-0267



DEKRA 001 13127
INVOICE

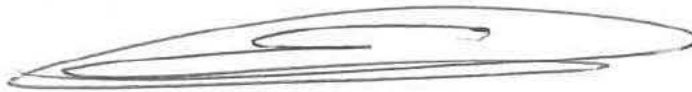
Date	Document#
11/18/2021	DLIO2020662

Sold To: White Rock, City of
 Attn : Rosaline Choy
 Operations / Parks Department
 877 Keil Street
 White Rock, BC V4B 4V6

Ship To: White Rock, City of
 Attn : Rosaline Choy
 Operations / Parks Department
 877 Keil Street
 White Rock, BC V4B 4V6

PO Number	Salesperson ID	FOB	Shipping Method	Payment Terms	Req Ship Date
55195	Fantillo	Port Coquitlam	Urban Valley Transport	upon receipt	
Qty	Item Number	Description	UOM	Unit Price	Ext. Price
s. 21	LOWVOLTMINIS-WW	Warm White LED LOW VOLTAGE String Light, 24V, 32' (10M) total 100 LEDs, Single Circuit, extendable, Light space;4" (1.5cm) PVC wire with cap, CSA22, with CETL Certification, steady,	ea	s. 21	\$7,680.00
	Trans96W	8ft (2.4M) SJTW with Power cord with Plug - 96watt Power supply, cUL listed (can connect up to 13 strands)	ea		\$1,049.25
1		air express from factory included (aprox days for delivery)	ea	\$0.00	\$0.00

01-2-75107-0545-571



SubTotal	\$8,729.25
Shipping	\$194.17
G.S.T.	\$446.17
P.S.T.	\$624.64
TOTAL	\$9,994.23

[GST # 88750 8836] [PST # 1015 7393]



INVOICE

Date: 11/25/2021 Document#: DCID2020663
 RECEIVED

DEC 06 2021

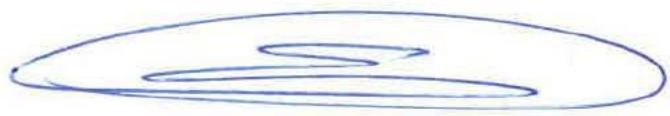
Sold To: White Rock, City of
 Attn : Rosaline Choy
 Operations / Parks Department
 877 Keil Street
 White Rock, BC V4B 4V6

Ship To: White Rock, City of **Operations Department**
 Attn : Egan Davis
 Operations / Parks Department
 877 Keil Street
 White Rock, BC V4B 4V6

PO Number	Salesperson ID	FOB	Shipping Method	Payment Terms	Req Ship Date
55195	Fantillo	Port Coquitlam	Urban Valley Transport	upon receipt	

Qty	Item Number	Description	UOM	Unit Price	Ext. Price
s. 21	TRBILED20x10	20' Sequoia Collection Tree w/ Warm White LED Mini Lights	EA	s. 21	\$18,450.00
	COUNTERWEIGHT	Counter Weight System with 3 water barrels & metal grid base and accesories	ea		\$3,892.55
	STAR24BEADEDWW	24" Crystal Star Tree Topper, 100L Warm White LED Mini Lights	EA		\$850.00

02-200120-0534-521



SubTotal	\$23,192.55
Shipping	\$228.15
G.S.T.	\$1,171.04
P.S.T.	\$1,639.45
TOTAL	\$26,231.19

[GST # 88750 8836] [PST # 1015 7393]



INVOICE

THE CORPORATION OF
THE CITY OF WHITE ROCK
Date: 11/25/2021 Document#: DL102020661
RECEIVED

DEC 06 2021

Operations Department

Sold To: Whiterock, City of
Attn: Egan Davis

Ship To: Whiterock, City of
Attn: Egan Davis

877 Keil Street
White Rock, BC V4B 4V6
Canada

877 Keil Street
White Rock, BC V4B 4V6
Canada

PO Number	Salesperson ID	FOB	Shipping Method	Payment Terms	Req Ship Date
55195	Sales	Port Coquitlam	Urban Valley Transport	upon receipt	
Qty	Item Number	Description	UOM	Unit Price	Ext. Price
s. 21	LMCSALEDREFLWWH	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - WARM WHITE	ea	s. 21	\$2,299.20
	LMCSALEDREFLRED	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - RED	ea		\$2,011.20
	LMCSALEDREFLBLU	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - BLUE	ea		\$2,107.20
	LMCSALEDREFLICEBLU	CSA LED MINI Lights, 5mm Reflective, 6x6x6" sp, Grn Wire (50 bulbs) - ICEBERG BLUE	ea		\$2,299.20
	LMCSALEDREFLGRN	CSA LED Mini Lights, 5MM Reflective, 6x6x6" sp, Grn Wire (50 Bulbs) - GREEN	ea		\$2,203.20
	ORRDG150TURQSHI	6" (150mm) Round Ornament - Turquoise Shiny	EA		\$1,162.80
	ORRDG150TURQMAT	6" (150mm) Round Ornament - Turquoise Matte	EA		\$1,162.80
	ORRDG100SILSHI	4" (100mm) Round Ornament - Silver Shiny	EA		\$227.40
	ORRDG100TURQMAT	4" (100mm) Round Ornament - Turquoise Matte	EA		\$227.40
	ORRDG80SILVSHI	3.25" (80mm) Round Ornament - Silver Shiny	EA		\$286.80
	ORRDG80SILVERMAT	3.25" (80mm) Round Ornament - Silver Matte	EA		\$286.80

Handwritten notes: 75107, 534

Large grey vertical bar with handwritten 's. 21' at the top.

Handwritten calculation: 01-2-75107-0545-529 = 2,299.20 + GST/PST = 2575.10

Handwritten calculation: 02-2-00120-0534-521 = 13,611.31

[GST # 88750 8836] [PST # 1015 7393]

SubTotal	\$14,274.00
Shipping	\$178.15
G.S.T.	\$722.61
P.S.T.	\$1,011.65
TOTAL	\$16,186.41

THE CORPORATION OF THE CITY OF WHITE ROCK
General Ledger Detail



Fiscal Year : 2021
 Account : 02-2-00120-0534 To 02-2-00120-0534
 Period : 1 To 12
 Application : AP To

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	2							
CLASS	2	Expense		Voucher Prd Year App Ref #				
CATEGORY	120	Parks						
02-2-00120-0534	536			Landscaping Supplies - Parks	0.00			0.00
DEKRA-LITE INDUSTRIES INC;DEKR001;PARKS - LED MINI LIGHTSCOUN			166	122021 AP 5888		26,231.19		
DEKRA-LITE INDUSTRIES INC;DEKR001;INCLUDED GST;DLIO2020663;588			166	122021 AP 5888			-1,171.04	
DEKRA-LITE INDUSTRIES INC;DEKR001;DLIO2020661A;5888			166	122021 AP 5888		13,611.31		
DEKRA-LITE INDUSTRIES INC;DEKR001;INCLUDED GST;DLIO2020661A;58			166	122021 AP 5888			-607.65	
RONA INC;RONA001;61240-10548181;6214			176	122021 AP 6214		401.93		
RONA INC;RONA001;INCLUDED GST;61240-10548181;6214			176	122021 AP 6214			-17.94	
RONA INC;RONA001;61240-10549861;6432			182	122021 AP 6432		68.33		
RONA INC;RONA001;INCLUDED GST;61240-10549861;6432			182	122021 AP 6432			-3.05	
RONA INC;RONA001;61240-10549591;6432			182	122021 AP 6432		63.78		
RONA INC;RONA001;INCLUDED GST;61240-10549591;6432			182	122021 AP 6432			-2.85	
RONA INC;RONA001;61240-10549451;6432			182	122021 AP 6432		45.74		
RONA INC;RONA001;INCLUDED GST;61240-10549451;6432			182	122021 AP 6432			-2.04	
RONA INC;RONA001;61240-10550331;6432			182	122021 AP 6432		37.12		
RONA INC;RONA001;INCLUDED GST;61240-10550331;6432			182	122021 AP 6432			-1.66	
RONA INC;RONA001;61240-10550481;6432			182	122021 AP 6432		43.77		
RONA INC;RONA001;INCLUDED GST;61240-10550481;6432			182	122021 AP 6432			-1.95	
RONA INC;RONA001;61240-10550511;6432			182	122021 AP 6432		26.95		
RONA INC;RONA001;INCLUDED GST;61240-10550511;6432			182	122021 AP 6432			-1.20	
RONA INC;RONA001;61240-10548671;6432			182	122021 AP 6432		138.92		
RONA INC;RONA001;INCLUDED GST;61240-10548671;6432			182	122021 AP 6432			-6.20	
RONA INC;RONA001;61240-10549251;6432			182	122021 AP 6432		385.65		
RONA INC;RONA001;INCLUDED GST;61240-10549251;6432			182	122021 AP 6432			-17.22	
RONA INC;RONA001;61240-10549041;6432			182	122021 AP 6432		296.76		
RONA INC;RONA001;INCLUDED GST;61240-10549041;6432			182	122021 AP 6432			-13.25	
RONA INC;RONA001;61720-11139771;6432			182	122021 AP 6432		352.75		
RONA INC;RONA001;INCLUDED GST;61720-11139771;6432			182	122021 AP 6432			-15.75	
RONA INC;RONA001;61240-10548761;6432			182	122021 AP 6432		29.57		
RONA INC;RONA001;INCLUDED GST;61240-10548761;6432			182	122021 AP 6432			-1.32	
EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22Accrual BANK004 BMO			768	122021 GL		242.78		
EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22Accrual BANK004 BMO			768	122021 GL		139.98		
Period 12 Total						42,116.53	-1,863.12	40,253.41
Cost Center Total					0.00	42,116.53	-1,863.12	40,253.41
02-2-00120-0534	Account Total				0.00	42,116.53	-1,863.12	40,253.41
Category Total					0.00	42,116.53	-1,863.12	40,253.41

THE CORPORATION OF THE CITY OF WHITE ROC
General Ledger Detail



Fiscal Year : 2021
 Account : 02-2-00120-0534 To 02-2-00120-0534
 Period : 1 To 12
 Application : AP To

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	2							
CLASS	2	Expense		Voucher Prd Year App Ref #				
CATEGORY	120	Parks						
		Expense Total			0.00	42,116.53	-1,863.12	40,253.41**
		General Operating Total			0.00	42,116.53	-1,863.12	40,253.41****
REPORT TOTAL					0.00	42,116.53	-1,863.12	40,253.41

THE CORPORATION OF THE CITY OF WHITE ROC
General Ledger Detail



Fiscal Year : 2022
 Account : 02-2-00120-0534 To 02-2-00120-0560
 Period : 1 To 12
 Application : AP To

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	2							
CLASS	2	Expense		Voucher Prd Year App Ref #				
CATEGORY	120	Parks						
02-2-00120-0534	536			Landscaping Supplies - Parks	0.00			0.00
BANK004 EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22				18 1 2022 AP EFT-1		242.78		
BANK004 EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22				18 1 2022 AP EFT-1		146.98		
				18 1 2022 AP EFT-1			-7.00	
EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22Rev accrual JV#12-768				99 1 2022 GL			-139.98	
EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22Rev accrual JV#12-768				99 1 2022 GL			-242.78	
				Period 1 Total		389.76	-389.76	0.00
				Cost Center Total	0.00	389.76	-389.76	0.00
02-2-00120-0534		Landscaping Supplies - Parks						
02-2-00120-0534		Account Total			0.00	389.76	-389.76	0.00
02-2-00120-0538		Maintenance supplies - Parks						
02-2-00120-0538		Account Total			0.00	0.00	0.00	0.00
02-2-00120-0543		Pest Control - Parks						
02-2-00120-0543		Account Total			0.00	0.00	0.00	0.00
02-2-00120-0550		Contract Security - Parks						
02-2-00120-0550		Account Total			0.00	0.00	0.00	0.00
02-2-00120-0554		Contract Park Maintenance - Parks						
02-2-00120-0554		Account Total			0.00	0.00	0.00	0.00
02-2-00120-0560	536			Contract Maintenance - Parks	0.00			0.00
BANK004 EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22				18 1 2022 AP EFT-1		519.00		
EGAN DAVIS - DEC21 EMPLOYEE MC EFT JAN22Rev accrual JV#12-768				99 1 2022 GL			-519.00	
				Period 1 Total		519.00	-519.00	0.00
				Cost Center Total	0.00	519.00	-519.00	0.00
02-2-00120-0560		Account Total			0.00	519.00	-519.00	0.00
		Category Total			0.00	908.76	-908.76	0.00
		Expense Total			0.00	908.76	-908.76	0.00**
		General Operating Total			0.00	908.76	-908.76	0.00****

THE CORPORATION OF THE CITY OF WHITE ROC
General Ledger Detail



Fiscal Year : 2022
Account : 02-2-00120-0534 To 02-2-00120-0560
Period : 1 To 12
Application : AP To

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	2							
CLASS	2	Expense		Voucher Prd Year App Ref #				
CATEGORY	120	Parks						
REPORT TOTAL					0.00	908.76	-908.76	0.00

General Ledger Summary

Date : May 02, 2022

Time : 8:55 am



Fiscal Year : 2022
 Account : 02-2-00120-0534 To 02-2-00120-0560
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	2							
CLASS	2	Expense						
CATEGORY	120	Parks						
02-2-00120-0534	536			Landscaping Supplies - Parks	0.00	389.76	-389.76	0.00
02-2-00120-0538	536			Maintenance supplies - Parks	0.00	0.00	0.00	0.00
02-2-00120-0560	536			Contract Maintenance - Parks	0.00	519.00	-519.00	0.00
		Category Total			0.00	908.76	-908.76	0.00
Expense Total					0.00	908.76	-908.76	0.00**
General Operating Total					0.00	908.76	-908.76	0.00****
REPORT TOTAL					0.00	908.76	-908.76	0.00

General Ledger Summary

Date : May 02, 2022

Time : 8:39 am



Fiscal Year : 2021
 Account : ??-?-?????-???? To ??-?-?????-????
 Period : 12 To 12

Account Code	CC1	CC2	CC3	Account Name	Opening Balance	Debit	Credit	Balance
FUND	2							
CLASS	2	Expense						
CATEGORY	120	Parks						
02-2-00120-0534	536			Landscaping Supplies - Parks	0.00	42,116.53	-1,863.12	40,253.41
02-2-00120-0538	536			Maintenance supplies - Parks	0.00	375.75	-16.77	358.98
02-2-00120-0560	536			Contract Maintenance - Parks	0.00	9,969.00	-450.00	9,519.00
		Category Total			0.00	52,461.28	-2,329.89	50,131.39
Expense Total					0.00	52,461.28	-2,329.89	50,131.39**
General Operating Total					0.00	52,461.28	-2,329.89	50,131.39****
REPORT TOTAL					0.00	52,461.28	-2,329.89	50,131.39