

THE CORPORATION OF THE
CITY OF WHITE ROCK

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

MEETING NOTICE

Pursuant to the *Community Charter* Special to Close and Closed meetings of Council have been called to begin at **5:00 p.m.** on **Monday, October 25, 2021.**

DATE: October 25, 2021

MEETING TIME: 5:00 p.m.

LOCATION: WHITE ROCK CITY HALL COUNCIL CHAMBER –
15322 BUENA VISTA AVENUE, WHITE ROCK BC

These meetings have been called to discuss items that are in accordance with Section 90(1) (a), (b), (c), (d), (e), (f), (g), (h), (i), (j), (k), (l), (m) and 90(2) (b) of the *Community Charter*:

- 90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
 - (c) labour relations or other employee relations;
 - (d) the security of the property of the municipality;
 - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
 - (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
 - (g) litigation or potential litigation affecting the municipality;

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- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

PURPOSE:

- Labour, Labour Relations, Resource Review / Workplan(s)
- Legal Advice
- Committee Code of Conduct/ Committee appointments (ADP)
- Land Acquisition
- Release of Items from Closed Meetings – January, 2020 – July 26, 2021

Date: October 20, 2021



Tracey Arthur, Director of Corporate Administration

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The Corporation of the
CITY OF WHITE ROCK



Closed Council Meeting
AGENDA

Monday, October 25, 2021, 5:00 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

T. Arthur, Director of Corporate Administration

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for October 25, 2021 as circulated.

3. ADOPTION OF MINUTES

5

Legal Privilege

RECOMMENDATION

THAT Council endorse the following closed Council meeting minutes:

- September 8, 2021

4.

Litigation

5.

Personal Information

6.

STAFFING LEVELS

(Community Charter 90 (1) (a) and (c))

The Chief Administrative Officer to provide a verbal update.

7.

Property Matter

7.1.

7.2. PART 2 - PERMANENT SHELTER IN WHITE ROCK

Mayor Walker to discuss proposal from the City of Surrey noted at an At-Risk and Vulnerable Task Force Meeting that the City of Surrey would be willing to purchase land within the City of White Rock boundary to house a permanent shelter to serve the South Surrey / White Rock area.

Excerpt from the September 2nd, 2021 At-Risk and Vulnerable Task Force meeting:

meetings):

1. *Exploring the idea of a full-time shelter (or "permanent housing") in the South Surrey and White Rock area.*

It was noted that the City of Surrey is still interested in modular housing **with the intention to locate land for this in White Rock, which would then be purchased by the City of Surrey.** In order to run the shelter, it was noted that BC Housing could work with a non-profit organization. A level of urgency on this project was noted (if it cannot progress quickly in the next few months it may need to wait to be addressed until later next year).

The Chief Administrative Officer from White Rock and City Manager from Surrey will be looking into this, as well as what type of housing (modular, permanent etc.) could be required.

8. ADVISORY DESIGN PANEL - PUBLIC ART COMPONENT

(Community Charter 90(1) (a))

On July 26, 2021 Council adopted the following Motion No. 2021-299:

THAT Council endorse future planning applications, that could potentially host an arts and cultural space, be circulated to the Manager of Cultural Services for consideration of incorporating this element, which aligns with the Creative City by the Sea Strategic Plan.

Note: Since receiving this direction staff have added a referral step in the application review process to ensure the Manager of Cultural Services is given the opportunity to comment on planning applications which may host an arts and cultural space / component. In instances where the Manager believes a project lends itself to the incorporation of a public art component they would notify the Planner for discussion with the applicant. As the application is advanced, there would be opportunities to engage members of the Public Art Advisory Committee (PAAC) in a discussion regarding the potential inclusion of arts and cultural space / component into a specific project; ideally before this occurs the proponent, working with the Manager of Cultural Services, has advanced options to be formally presented to PAAC.

Taking this new step into account it is believed that the recommended appointment of PAAC members to the Advisory Design Panel (ADP) is no longer necessary.

RECOMMENDATION FROM THE PUBLIC ART ADVISORY COMMITTEE
THAT Council approve the Public Art Advisory Committee appointing member, G. Kennedy (and Y. Everson as the alternate), to serve as a non-voting member on the Advisory Design Panel (ADP), to be invited to ADP meetings when there is a public art component proposed or expected, based on Council Policy 511 Density Bonus / Amenity Contribution, until the end of their term (October 31, 2022).

9. MARINE DRIVE ONE LANE CLOSURE LESSONS LEARNED

(Community Charter 90 (1) (a))

Councillor Trevelyan requested this item related the City's personnel and the closure of Marine Drive program (strategy, lessons learned, etc.) be placed on a closed agenda for discussion purposes.

10. CONTENT OF CLOSED MEETINGS FROM JANUARY 2020 – JULY 26, 2021 - INCLUDING MATERIALS AND CLOSED MOTION TRACKING

(Community Charter 90(1) (a) (b) (c) (d) (e) (f) (g) (h) (i) (j) (k) (l) (m) 90(2) (b))

Corporate report dated October 25, 2021 from the Director of Corporate Administration titled "Content of Closed Meetings from January 2020 – July 26, 2021 - Including Materials and Closed Motion Tracking".

RECOMMENDATION

THAT Council authorize:

1. **Release of Appendix A of this closed corporate report, titled "Topics of Closed Council Meetings from September 2020 – July 26, 2021;" and**
2. **Waive legal privilege over: *The materials as circulated with the October 25, 2021, closed agenda (Item 10), Appendix C, excluding materials contained within the red outlined sections, in accordance with Freedom of Information and Protection of Privacy legislation.***

11. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

Considerations of any further items to consider from the evening to be released to the public.

12. CONCLUSION OF THE OCTOBER 25, 2021 CLOSED COUNCIL MEETING

**Closed Council Meeting of White Rock City Council
Minutes**



October 25, 2021, 5:00 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson (via electronic means)
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Jim Gordon, Director of Engineering and Municipal Operations
Jacquie Johnstone, Director of Human Resources
Shannon Johnston, Acting Director of Financial Services
Greg Newman, Acting Director of Planning and Development Services
Debbie Johnstone, Deputy Corporate Officer

1. CALL MEETING TO ORDER

The meeting was called to order at 5:01 p.m.

2. ADOPTION OF AGENDA

Motion Number: 2021-IC-71 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for October 25, 2021, as circulated.

Motion CARRIED (7 to 0)

3. ADOPTION OF MINUTES

Legal Privilege

Motion Number: 2021-IC-72 It was MOVED and SECONDED

THAT Council endorse the following closed Council meeting minutes:

- **September 8, 2021.**

Motion CARRIED (7 to 0)

4.

Litigation

Councillor Johanson noted a Conflict of Interest in regard to Item 4 of the agenda and departed the meeting at 5:05 p.m.

All exempt staff departed the meeting at 5:05 p.m. with the exception of G. Ferrero, J. Johnstone, T. Arthur and D. Johnstone.

Litigation

Litigation

At 5:10 p.m., following the discussion and vote in regard to Item 4, Councillor Johanson and J. Gordon, S. Johnson and G. Newman returned to the meeting.

5. Personal Information

Personal Information

Personal Information

6. STAFFING LEVELS

(Community Charter 90 (1) (a) and (c))

The Chief Administrative Officer provided a verbal update.

Staffing challenges and some solutions were provided regarding both the Engineering & Municipal Operations and Planning and Development Services Departments.

The following discussion points were noted:

- Multi Family Solid Waste Collection is a high priority, a Solid Waste Coordinator position is needed to help in providing this service (an amendment to the Financial Plan is required to accommodate this)
- The Manager of Engineering position was not successfully filled and now needs to be re-posted
- Four (4) key positions in Engineering are now vacant and the Director of the department is trying to address the responsibilities
- Committee attendance and the work they generate are of a concern, not able to keep up

- With the Acting Director of Planning and Development Services now giving final notice it was noted the 35+ active applicants in the system will need to be contacted asking for their patience
- Remaining staff in Planning and Development Services are new to the City (not a lot of experience yet in their roles)
- Interviews of possible consultants to help with the Planning Department has been set up for this week
- Streamlining the City's permitting process is something that is on the work list to do, however there needs to be staff to enact this
- Human Resources will be looking to obtain some help with some of the key vacant positions by using an executive search service

Motion Number: 2021-IC-78 It was MOVED and SECONDED

THAT Council suspend all their Advisory Bodies / Committees, due to staffing issues, starting in November until end of January 2022.

Motion CARRIED (7 to 0)

Motion Number: 2021-IC-79 It was MOVED and SECONDED

THAT Council direct staff to postpone the City review of the Zoning Bylaw at this time, with the exception of the October 27 Open House still to go forward.

Voted in the negative (2): Mayor Walker, and Councillor Trevelyan

Motion CARRIED (5 to 2)

Motion Number: 2021-IC-80 It was MOVED and SECONDED

THAT Council direct Item 7. Property Matter be removed from this agenda and brought forward as a sole item at a future Closed meeting.

Motion CARRIED (7 to 0)

7.

Property Matter

Note: This Item was directed to be moved to a future agenda as a sole meeting topic in order for there to be time to discuss it fully.

Property Matter

7.2 PART 2 - PERMANENT SHELTER IN WHITE ROCK

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1. ***Exploring the idea of a full-time shelter (or "permanent housing") in the South Surrey and White Rock area.***

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8. **ADVISORY DESIGN PANEL - PUBLIC ART COMPONENT**

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Note: this Item will be moved to a future Closed meeting

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(Community Charter 90(1) (a) (b) (c) (d) (e) (f) (g) (h) (i) (j) (k) (l) (m) 90(2) (b))

Corporate report dated October 25, 2021 from the Director of Corporate Administration titled "Content of Closed Meetings from January 2020 – July 26, 2021 - Including Materials and Closed Motion Tracking".

Note: Due to time remaining Item 10 was moved forward for discussion at this time.

Motion Number: 2021-IC-81 It was MOVED and SECONDED

THAT Council authorize:

- 1. Release of Appendix A of this closed corporate report, titled "Topics of Closed Council Meetings from September 2020 – July 26, 2021;" and**
- 2. Waive legal privilege over:**

The materials as circulated with the October 25, 2021, closed agenda (Item 10), Appendix C, excluding materials contained within the red outlined sections, in accordance with Freedom of Information and Protection of Privacy legislation.

Motion CARRIED (7 to 0)

11. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

Considerations of any further items to consider from the evening to be released to the public.

Note: This Item was not considered at this time.

12. CONCLUSION OF THE OCTOBER 25, 2021, CLOSED COUNCIL MEETING

The meeting was concluded at 6:32 p.m.



Mayor Walker



Tracey Arthur, Director of Corporate
Administration