

THE CORPORATION OF THE
CITY OF WHITE ROCK

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

MEETING NOTICE

Pursuant to the *Community Charter* Special to Close and Closed meetings of Council have been called to begin at **4:30 p.m.** on **Monday, May 9, 2022.**

DATE: May 9, 2022

MEETING TIME: 4:30 p.m.

LOCATION: **WHITE ROCK CITY HALL COUNCIL CHAMBERS –
15322 BUENA VISTA AVENUE, WHITE ROCK BC**

These meetings have been called to discuss items that are in accordance with Sections 90(1) (a) and (c) of the *Community Charter*:

- 90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and,
 - (c) labour relations or other employee relations.

PURPOSE:

- Committee Appointments (Outstanding Canadians on the Peninsula Selection Committee and Board of Variance)
- Personnel & Labour



Tracey Arthur, Director of Corporate Administration
(May 4, 2022)

WHITE ROCK
My City by the Sea!

www.whiterockcity.ca

The Corporation of the
CITY OF WHITE ROCK



Closed Council Meeting
AGENDA

Monday, May 9, 2022, 4:30 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

T. Arthur, Director of Corporate Administration

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its closed meeting scheduled for May 9, 2022 as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION

THAT Council adopt the April 11, 2022 closed meeting minutes as circulated.

4. OUTSTANDING CANADIANS ON THE PENINSULA COMMITTEE APPOINTMENT

(Community Charter 90 (1) a)

Corporate report dated May 9, 2022 from the Director of Corporate Administration titled "Outstanding Canadians on the Peninsula Committee Appointment".

RECOMMENDATION

THAT Council:

- 1) Appoint one (1) community member to the Outstanding Canadians on the Peninsula Selection Committee, for a term expiring October 31, 2022; and,**
- 2) Authorize the release of the Outstanding Canadians on the Peninsula Committee Appointment corporate report and the committee appointment.**

RECOMMENDATION

THAT Council:

1. Appoint (1) community member to the Outstanding Canadians on the Peninsula Selection Committee, for a term expiring October 31, 2022; and,
2. Authorize the release of the Outstanding Canadians on the Peninsula Committee Appointments corporate report and the committee appointment(s).

5. STAFFING MATTERS UPDATE

(Community Charter 90 (1) a) and c)

The CAO to provide a verbal update.

6. BOARD OF VARIANCE

(Community Charter 90 (1) a)

Discussion to appoint to fill the current vacancy on the City's Board of Variance (Board).

In accordance with the *Local Government Act* an appointment to the Board of Variance is for a three (3) year period. If a member of the Board of Variance ceases to hold office, the person's successor is to be appointed in the same manner as the member who ceased to hold office , and, until the appointment of the successor.

Note: Staff were asked to review the applications received previously, at that time there were five (5) applications submitted. Staff reached out to both of the applicants not selected to ensure they still had an interest in serving on the Board. Personal Information stated he'd still be interested in serving on the Board.

RECOMMENDATION

THAT Council appoint the following community member to the City's Board of Variance as a successor for a current vacancy with the term ending December 31, 2022.

7. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

Release of Decision(s) (if applicable)

- Board of Variance Appointment
- Appointment to the Outstanding Canadians on the Peninsula Selection Committee

8. CONCLUSION OF THE MAY 9, 2022 CLOSED COUNCIL MEETING

THE CORPORATION OF THE
CITY OF WHITE ROCK
CLOSED CORPORATE REPORT



DATE: May 9, 2022

TO: Mayor and Council

FROM: Tracey Arthur, Director, Corporate Administration

SUBJECT: 2022 Outstanding Canadians on the Peninsula Selection Committee Appointments

RECOMMENDATIONS

THAT Council:

1. Appoint (1) community member to the Outstanding Canadians on the Peninsula Selection Committee, for a term expiring October 31, 2022; and,
 2. Authorize the release of the Outstanding Canadians on the Peninsula Committee Appointments corporate report and the committee appointment(s).
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EXECUTIVE SUMMARY

The purpose of this corporate report is to appoint a community member to the Outstanding Canadians on the Peninsula Selection Committee in accordance with Council Policy 125 – White Rock Outstanding Canadians on the Peninsula Legacy Program (attached as Appendix A).

This volunteer opportunity was advertised in the Peace Arch News on April 14, 21 and 28, 2022 requesting those interested in serving on the Committee to submit an application to the City of White Rock. Committee positions were further advertised on the City website and through social media posts in April. An email was sent out to current Committee volunteers with the City. The deadline for applications was April 29, 2022.

LEGISLATION

Committee appointments are discussed by Council in a closed meeting in accordance with Section 90(1)(a) of the *Community Charter* to allow for discussion that includes personal information about an identifiable individual.

INTRODUCTION/BACKGROUND

The White Rock Outstanding Canadians on the Peninsula Legacy Program is established to recognize citizens for their contributions to make White Rock a successful, vibrant and harmonious community. Up to four (4) recipients of this award may be recognized per Council term, based on the nominations received. Opportunities for citizens to nominate an Outstanding

Canadian on the Peninsula began in April 2022. The nomination period will run until May 13, 2022.

In order to evaluate applicants a selection Committee is established consisting of at least three (3) members:

- One (1) Citizen appointed by Council;
- One (1) member of Council; and,
- One (1) representative from the White Rock Museum and Archives (staff or board member).

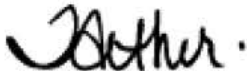
Successful nominees are determined by the Outstanding Canadians on the Peninsula Selection Committee and will be announced during the Canada Day festivities.

Three (3) community members have applied to serve on the Outstanding Canadians on the Peninsula Selection Committee, all of whom are White Rock residents.

CONCLUSION

Council is requested to appoint one (1) community member to the Outstanding Canadians on the Peninsula Selection Committee.

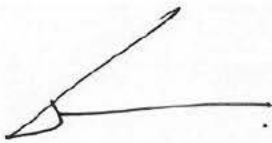
Respectfully submitted,



Tracey Arthur
Director of Corporate Administration

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: Council Policy 125: White Rock Outstanding Canadians on the Peninsula Legacy Program

Appendix B: Committee Member Applications

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: WHITE ROCK OUTSTANDING CANADIANS ON THE PENINSULA LEGACY PROGRAM

POLICY NUMBER: COUNCIL -125

<i>Date of Council Adoption:</i> December 6, 2010	<i>Date of Last Amendment:</i> May 10, 2021
<i>Council Resolution Number:</i> 2010-533, 2013-082, 2015-214; 2021-264	
<i>Originating Department:</i> Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> April 26, 2021

Policy:

1. White Rock Outstanding Canadians on the Peninsula Legacy Program is the primary program for recognizing the contributions of citizens in making White Rock a successful, vibrant and harmonious community.
2. The number of recipients is 0 - 4 people per term based on nominations received.
3. The announcement of successful nominees will be made during Canada Day festivities on July 1) unless otherwise authorized by City Council.
4. A selection committee of at least three (3) people will be made up of a citizen appointed by Council, a City Council member, and a representative from the White Rock Museum and Archives (staff or board member). The selection process will focus on the contributions the nominee has made on the establishment, success, health, wellbeing and/or liveability of White Rock. Decisions of the selection committee shall be final.
5. Nominations will come from the general public. Nominees must either currently reside on the Semiahmoo Peninsula or have resided on the Semiahmoo Peninsula in the past.
6. The public will be notified of the nomination process and must have nominees submitted by May 1 for inclusion into the program.
7. Nominations must be submitted with a completed nomination form and an accompanying biography of the nominee of approximately 250 words.

8. Nomination forms and the announcement of successful recipients will be made available on the City of White Rock website. Nomination forms will also be available at City of White Rock facilities. (Appendix A)
9. The Manager of Communications and Government Relations will manage the program, develop public notices, support materials and media relations and will include the White Rock Museum and Archives staff for historical nominees and support materials.
10. The White Rock Living Legacies Book will be housed in the City of White Rock City Hall and will be updated with new recipients.
11. Individuals awarded the “Freedom of the City” will automatically be inductees in the White Rock Living Legacies Book.

Eligibility/Criteria:

1. Open to all current or former residents of the Semiahmoo Peninsula who have made a contribution of an outstanding nature to the well-being of White Rock. Contributions may be related to arts, culture, environment, business and commerce, humanities, recreation, community service, education, health or medical fields.
2. The contribution must be voluntary, but can be related to a matter in which the individual has expertise through training, work experience, or education.
3. Employees of the City of White Rock and individuals on City of White Rock committees, boards, and agencies are eligible provided their contribution is not an extension of their role as an employee.
4. Self-nominations will not be accepted.

Rationale:

This policy for the White Rock Outstanding Canadians on the Peninsula Legacy Program is established to ensure that the City of White Rock has processes in place for this valuable citizen recognition program. It includes methods by which the public will be informed and encouraged to participate, the nomination process, the criteria for nominees and the principals involved in the selection committee. Recipients of the White Rock Outstanding Canadians on the Peninsula Legacy Program can be publically recognized at a prominent event, Canada Day, for the important contributions they have made to White Rock. The award will be offered once a term to continue the prestige of the program.



White Rock Outstanding Canadians on the Peninsula Legacy Program Nomination Form

Name of Nominee(s): _____

Address: _____

Phone Number: _____ Email address: _____

Number of years residing on Semiahmoo Peninsula: _____ Is this award posthumous? _____

Is the nominee a community historical figure? _____

Please explain why you are nominating this person: _____

What is their major contribution made to White Rock? _____

What is the current age of the nominee? _____ Are they aware of this nomination? _____

Please attach a 250 word (approx.) biography of the nominee and include their educational background, number of years residing in White Rock, what brought them to the community, work and volunteer backgrounds and their contributions made to the community.

Nominations are required to be submitted to the City of White Rock by May 1st to be included in the selection process. Recipients will be announced on Canada Day, July 1st.

Name of Nominator: _____

Phone number: _____ Email: _____

Date: _____ Signature: _____

Submit to: City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
(Attn: Communications Officer) Phone for info: 604.541.2114

**Closed Council Meeting of White Rock City Council
Minutes**



May 9, 2022, 4:30 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson (exited at 6:16 p.m.)
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer
Tracey Arthur, Director of Corporate Administration
Debbie Johnstone, Deputy Corporate Officer (exited at 4:40 p.m.)

1. CALL MEETING TO ORDER

The meeting was called to order at 4:32 p.m.

2. ADOPTION OF AGENDA

Motion Number: 2022-IC-043 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its closed meeting scheduled for May 9, 2022 as circulated.

Motion CARRIED (6 to 0)

3. **ADOPTION OF MINUTES**

Motion Number: 2022-IC-044 It was MOVED and SECONDED

THAT Council adopt the April 11, 2022 closed meeting minutes as circulated.

Motion CARRIED (6 to 0)

4. **OUTSTANDING CANADIANS ON THE PENINSULA COMMITTEE APPOINTMENT**

(Community Charter 90 (1) a)

Corporate report dated May 9, 2022 from the Director of Corporate Administration titled "Outstanding Canadians on the Peninsula Committee Appointment".

Motion Number: 2022-IC-045 It was MOVED and SECONDED

THAT Council appoint the following as community members to the Outstanding Canadians on the Peninsula Selection Committee, for a term expiring October 31, 2022:

- Chris Harris
- Pat Petrala
- Aroon Shah.

Motion CARRIED (6 to 0)

At 4:40 p.m. the Deputy Corporate Officer departed the meeting

5. **STAFFING MATTERS UPDATE**

(Community Charter 90 (1) a) and c)

The Chief Administrative Officer (CAO) provided a PowerPoint presentation outlining current staffing challenges.

Personal Information

Property Matter

6. BOARD OF VARIANCE

(Community Charter 90 (1) a)

Discussion to appoint to fill the current vacancy on the City's Board of Variance (Board).

In accordance with the *Local Government Act* an appointment to the Board of Variance is for a three (3) year period. If a member of the Board of Variance ceases to hold office, the person's successor is to be appointed in the same manner as the member who ceased to hold office , and, until the appointment of the successor.

Note: Staff were asked to review the applications received previously, at that time there were five (5) applications submitted. Staff reached out to both of the applicants not selected to ensure they still had an interest in serving on the Board. Personal Information stated he would still be interested in serving on the Board.

Councillor Johanson departed the meeting at 6:16 p.m.

Motion Number: 2022-IC-046 It was MOVED and SECONDED

THAT Council direct staff to re-advertise for the now vacant position on the City's Board of Variance in accordance with the legislation.

Absent (1): Councillor Johanson

Motion CARRIED (5 to 0)

7. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS

Release of Decision(s)

- Board of Variance Appointment
- Appointment to the Outstanding Canadians on the Peninsula Selection Committee

Motion Number: 2022-IC-047 It was MOVED and SECONDED

THAT Council authorize the release of the following:

- **Regarding the appointment to the Outstanding Canadians on the Peninsula Selection Committee: the corporate report and the committee appointment; and**
- **Advertising for appointment to the Board of Variance.**

Absent (1): Councillor Johanson

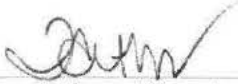
Motion CARRIED (5 to 0)

8. CONCLUSION OF THE MAY 9, 2022 CLOSED COUNCIL MEETING

The meeting was concluded at 6:21 p.m.



Mayor Walker



Tracey Arthur, Director of
Corporate Administration