

THE CORPORATION OF THE
CITY OF WHITE ROCK

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

MEETING NOTICE

Pursuant to the *Community Charter* Special to Close and Closed meetings of Council have been called to begin at **4:30 p.m.** on **Monday, June 13, 2022.**

DATE: June 13, 2022

MEETING TIME: 4:30 p.m.

LOCATION: WHITE ROCK CITY HALL COUNCIL CHAMBERS –
15322 BUENA VISTA AVENUE, WHITE ROCK BC

These meetings have been called to discuss items that are in accordance with Sections 90(1) (a) (b) (c) and (e) of the *Community Charter*:

- 90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
 - (c) labour relations or other employee relations; and
 - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

PURPOSE:

- Labour/ Personnel
- Outstanding Canadians Legacy Award(s)
- Property (Potential Road Closure / Land Exchange)



Tracey Arthur, Director of Corporate Administration
(June 8, 2022)

WHITE ROCK
My City by the Sea!

www.whiterockcity.ca

The Corporation of the
CITY OF WHITE ROCK

Closed Council Meeting
AGENDA



Monday, June 13, 2022, 4:30 p.m.

City Hall Council Chambers

15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

T. Arthur, Director of Corporate Administration

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Corporation of the City of White Rock Council adopt the agenda for its regular meeting scheduled for **June 13, 2022** as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION

THAT Council adopt the May 9, 2022 closed meeting minutes as circulated.

4. **Personal Information**



Personal Information

5.

Personal Information

6. **2022 OUTSTANDING CANADIANS ON THE PENINSULA LEGACY
AWARD RECIPIENT**

[Community Charter Section 90 (1) (b)]

Corporate report dated June 13, 2022 from the Director of Corporate Administration titled "2022 Outstanding Canadians on the Peninsula Legacy Award Recipients".

RECOMMENDATION

THAT Council:

1. **Receive for information the closed corporate report dated June 13, 2022, from the Director of Corporate Administration, titled "2022 Outstanding Canadians on the Peninsula Awards;" and**
2. **Authorize the name release of award recipients in preparation for award presentations at the "Canada Day By The Bay" event followed by a further announcement through a Special Presentation at a regular Council meeting.**

7. **ROAD CLOSURE AND LAND EXCHANGE - 14977 BEACHVIEW AVENUE**

[Community Charter Section 90(1)(e)]

Property Matter

Property Matter

8. RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS
9. CONCLUSION OF THE JUNE 13, 2022 CLOSED COUNCIL MEETING

THE CORPORATION OF THE
CITY OF WHITE ROCK
CLOSED CORPORATE REPORT



DATE: June 13, 2022
TO: Mayor and Council
FROM: Tracey Arthur, Director, Corporate Administration
SUBJECT: 2022 Outstanding Canadians on the Peninsula Awards

RECOMMENDATIONS

THAT Council:

1. Receive for information the closed corporate report dated June 13, 2022, from the Director of Corporate Administration, titled “2022 Outstanding Canadians on the Peninsula Awards;” and
 2. Authorize the name release of award recipients in preparation for award presentations at the “Canada Day By The Bay” event followed by a further announcement through a Special Presentation at a regular Council meeting.
-

EXECUTIVE SUMMARY

The White Rock Outstanding Canadians on the Peninsula Legacy Program was established to recognize citizens for their contributions in making White Rock a more successful, vibrant and harmonious community. Up to four (4) recipients of this award may be recognized per Council term, based on the nominations received.

LEGISLATION

Award recipients are discussed by Council in a closed meeting in accordance with Section 90(1)(b) of the *Community Charter* to allow for discussion that includes personal information about an identifiable individual who is being considered for a municipal award or honour.

INTRODUCTION/BACKGROUND

Since 2005, the City of White Rock has been honouring citizens who have made outstanding contributions to White Rock and the Peninsula area. Attached as Appendix A is a complete list of award recipients to date. In accordance with Council Policy 125 – White Rock Outstanding Canadians on the Peninsula Legacy Program, up to four (4) recipients may be recognized per Council term.

A call out for nominations was advertised in the Peace Arch News on April 14, 21 and 28 and on the City’s website and Social Media channels throughout April and early May:

- Instagram: 4 posts
- Twitter: 8 posts

- Facebook: 7 posts
- E-Newsletter: 3 Editions
- Website News Item: 1
- Webpage: whiterockcity.ca/awards

The original deadline for applicants was May 1, 2022, however this was extended to May 15, 2022 to allow more time for submissions.

Eligibility

- The Outstanding Canadians on the Peninsula call for nominations was open to all current or former residents of the Semiahmoo Peninsula who contributed in an outstanding nature to the well-being of White Rock. Contributions may have been related to arts, culture, environment, business and commerce, humanities, recreation, community service, education, health or medical fields.
- The contribution must have been voluntary but could have been related to a matter in which the individual has expertise through training, work experience, or education.
- Employees of the City of White Rock and individuals on City of White Rock committees, boards, and agencies were eligible provided their contribution was not an extension of their role as an employee.
- Self-nominations were not accepted.

Criteria

- Nominations to come from the general public. Nominees must either currently reside in the Semiahmoo Peninsula or have resided in the Semiahmoo Peninsula in the past.
- Nominations must be submitted with a completed nomination form and an accompanying biography of the nominee of approximately 250 words.
- Nomination forms were made available on the City of White Rock website.

Selection Committee

A Selection Committee of three (3) community members, a Council representative and a representative from the White Rock Museum and Archives met on June 1, 2022 and reviewed the nominations for the Outstanding Canadians on the Peninsula Award. The following individuals were nominated:

- Ramona Kaptyn
- Marie Sabine
- Upkar Singh Tatley

Three (3) further submissions were received; however, in accordance with Policy 125 – Nominations must be submitted with a completed nomination form and an accompanying biography of the nominee of approximately 250 words. Staff reached out to those who had submitted incomplete application forms requesting that the additional required information be given but no further information was provided. One (1) late application was received; however, in reviewing the submission it was found that the individual being nominated had already been a recipient of the Outstanding Canadians on the Peninsula Award in a previous year.

The Selection Committee chose the following three (3) individuals as Outstanding Canadians on the Peninsula award recipients for 2022:

- Ramona Kaptyn
- Marie Sabine
- Upkar Singh Tatley

CONCLUSION

The Outstanding Canadians on the Peninsula award will be presented to the three (3) recipients at the City's Canada Day event. This corporate report is being provided to Council for information.

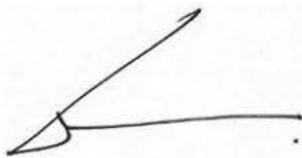
Respectfully submitted,



Tracey Arthur
Director, Corporate Administration

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

Appendix A: List of Outstanding Canadians on the Peninsula Legacy Award Recipients

Appendix B: Council Policy 125 – White Rock Outstanding Canadians on the Peninsula Legacy Program

Appendix C: Outstanding Canadians on the Peninsula Completed Nomination Forms

Appendix D: Draft June 1, 2022, Closed Meeting Minutes of the Outstanding Canadians on the Peninsula Committee

AWARD RECIPIENTS

Outstanding Canadians on the Peninsula

Inducted	Award Recipient
2018	Cliff Annable Moti Bali Michael MacKay-Dunn Bill Wallace
2015	Scott Harrold
2014	Marilena Flückiger
2013	Barbara Cooper Judy Jordison Jack McLachlan
2012	Pat Petrela Pat Patton Polly Tays
2011	Elizabeth Keeling Ellen Kennett Joe O'Malley

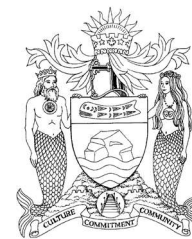
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Hi 🙋, how can I help?

Inducted	Award Recipient
2008	Chip Barret Margaret Cuthbert Caroline Foster Elizabeth Hollick Tom Kirstein Lesley Maudsley Mary Mikelson David Riley Dr. Roy Strang Glen Todd David Webb Edith and Alan Webster Patricia Zondag
2006	Edith "Granny" Vidal George and Beth Scott Margaret and Dick Lower Roy Jelly Scott Wheeler
2005	George Bryant Lorraine Ellenwood Michael Lane Bill and Mary Macgregor Don Munro Mary Sanford



THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: WHITE ROCK OUTSTANDING CANADIANS ON THE PENINSULA LEGACY PROGRAM

POLICY NUMBER: COUNCIL -125

<i>Date of Council Adoption:</i> December 6, 2010	<i>Date of Last Amendment:</i> May 10, 2021
<i>Council Resolution Number:</i> 2010-533, 2013-082, 2015-214; 2021-264	
<i>Originating Department:</i> Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> April 26, 2021

Policy:

1. White Rock Outstanding Canadians on the Peninsula Legacy Program is the primary program for recognizing the contributions of citizens in making White Rock a successful, vibrant and harmonious community.
2. The number of recipients is 0 - 4 people per term based on nominations received.
3. The announcement of successful nominees will be made during Canada Day festivities on July 1) unless otherwise authorized by City Council.
4. A selection committee of at least three (3) people will be made up of a citizen appointed by Council, a City Council member, and a representative from the White Rock Museum and Archives (staff or board member). The selection process will focus on the contributions the nominee has made on the establishment, success, health, wellbeing and/or liveability of White Rock. Decisions of the selection committee shall be final.
5. Nominations will come from the general public. Nominees must either currently reside on the Semiahmoo Peninsula or have resided on the Semiahmoo Peninsula in the past.
6. The public will be notified of the nomination process and must have nominees submitted by May 1 for inclusion into the program.
7. Nominations must be submitted with a completed nomination form and an accompanying biography of the nominee of approximately 250 words.

8. Nomination forms and the announcement of successful recipients will be made available on the City of White Rock website. Nomination forms will also be available at City of White Rock facilities. (Appendix A)
9. The Manager of Communications and Government Relations will manage the program, develop public notices, support materials and media relations and will include the White Rock Museum and Archives staff for historical nominees and support materials.
10. The White Rock Living Legacies Book will be housed in the City of White Rock City Hall and will be updated with new recipients.
11. Individuals awarded the “Freedom of the City” will automatically be inductees in the White Rock Living Legacies Book.

Eligibility/Criteria:

1. Open to all current or former residents of the Semiahmoo Peninsula who have made a contribution of an outstanding nature to the well-being of White Rock. Contributions may be related to arts, culture, environment, business and commerce, humanities, recreation, community service, education, health or medical fields.
2. The contribution must be voluntary, but can be related to a matter in which the individual has expertise through training, work experience, or education.
3. Employees of the City of White Rock and individuals on City of White Rock committees, boards, and agencies are eligible provided their contribution is not an extension of their role as an employee.
4. Self-nominations will not be accepted.

Rationale:

This policy for the White Rock Outstanding Canadians on the Peninsula Legacy Program is established to ensure that the City of White Rock has processes in place for this valuable citizen recognition program. It includes methods by which the public will be informed and encouraged to participate, the nomination process, the criteria for nominees and the principals involved in the selection committee. Recipients of the White Rock Outstanding Canadians on the Peninsula Legacy Program can be publically recognized at a prominent event, Canada Day, for the important contributions they have made to White Rock. The award will be offered once a term to continue the prestige of the program.



White Rock Outstanding Canadians on the Peninsula Legacy Program Nomination Form

Name of Nominee(s): _____

Address: _____

Phone Number: _____ Email address: _____

Number of years residing on Semiahmoo Peninsula: _____ Is this award posthumous? _____

Is the nominee a community historical figure? _____

Please explain why you are nominating this person: _____

What is their major contribution made to White Rock? _____

What is the current age of the nominee? _____ Are they aware of this nomination? _____

Please attach a 250 word (approx.) biography of the nominee and include their educational background, number of years residing in White Rock, what brought them to the community, work and volunteer backgrounds and their contributions made to the community.

Nominations are required to be submitted to the City of White Rock by May 1st to be included in the selection process. Recipients will be announced on Canada Day, July 1st.

Name of Nominator: _____

Phone number: _____ Email: _____

Date: _____ Signature: _____

Submit to: City of White Rock, 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6
(Attn: Communications Officer) Phone for info: 604.541.2114

**Closed Council Meeting of White Rock City Council
Minutes**



June 13, 2022, 4:30 p.m.
City Hall Council Chambers
15322 Buena Vista Avenue, White Rock, BC, V4B 1Y6

PRESENT: Mayor Walker
Councillor Chesney
Councillor Johanson (via electronic means)
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: Guillermo Ferrero, Chief Administrative Officer (arrived at 5:48 p.m.)
Tracey Arthur, Director of Corporate Administration
Anne Berry, Director of Planning and Development Services (arrived at 5:54 p.m. and exited at 6:02 p.m.)
Candice Roffe, Acting Director Human Resources (exited at 5:54 p.m.)
Debbie Johnstone, Deputy Corporate Officer

1. CALL MEETING TO ORDER

The meeting was called to order at 4:35 p.m.

2. ADOPTION OF AGENDA

Motion Number: 2022-IC-048 It was MOVED and SECONDED

THAT the Corporation of the City of White Rock Council adopt the agenda for its closed meeting scheduled for June 13, 2022 as amended to include under Item 8.

- **City Grants Manager position (*Community Charter 90 91*) (a) and (c).**

Motion CARRIED (6 to 0)

3. ADOPTION OF MINUTES

Motion Number: 2022-IC-049 It was MOVED and SECONDED

THAT Council adopt the May 9, 2022 closed meeting minutes as circulated.

Motion CARRIED (6 to 0)

4.

Personal Information



Personal Information

5.

Personal Information

Personal Information

The Chief Administrative Officer arrived at the meeting at 5:48 p.m.

Personal Information

The Acting Director of Human Resources left at meeting at 5:54 p.m.

6. **2022 OUTSTANDING CANADIANS ON THE PENINSULA LEGACY AWARD RECIPIENT**

[Community Charter Section 90 (1) (b)]

Corporate report dated June 13, 2022 from the Director of Corporate Administration titled "2022 Outstanding Canadians on the Peninsula Legacy Award Recipients".

Council were informed of the Committee selections for the 2022 Outstanding Canadians on the Peninsula Legacy Awards:

- Ramona Kaptyn
- Marie Sabine
- Upkar Singh-Tatlay

Motion Number: 2022-052 It was MOVED and SECONDED

THAT Council:

- 1. Receive for information the closed corporate report dated June 13, 2022, from the Director of Corporate Administration, titled “2022 Outstanding Canadians on the Peninsula Awards;” and**
- 2. Authorize the name release of award recipients in preparation for award presentations at the “Canada Day By The Bay” event followed by a further announcement through a Special Presentation at a regular Council meeting.**

Motion CARRIED (6 to 0)

7. ROAD CLOSURE AND LAND EXCHANGE - 14977 BEACHVIEW AVENUE

[Community Charter Section 90(1)(e)]

The Director of Planning and Development Services entered the meeting at 5:54 p.m.

Property Matter

Property Matter

The Director of Planning and Development Services exited the meeting at 5:54 p.m.

8. NEW POSITION: GRANTS MANAGER & STRATEGIC INITIATIVES SPECIALIST

[Community Charter 90 (1) (a) and (c)]

The Chief Administrative Officer distributed On-Table a draft job description for a City Grants Manager & Strategic Initiatives Specialist for information purposes.

The item has been brought to Council because the CAO does have a person in mind for the position with the skills and experience needed however, they will want to work remotely only. Having a staff person in this position only working remote is something that CAO wants to confirm that Council are in agreement with prior to pursuing this person for the position any further.

The following discussion points were noted:

- Remote work appears where things are headed
- Would think the person would come into the office once a month to keep contact with staff / stakeholders etc.
- For their first week would like the person here three (3) - four (4) day in order to meet senior staff and see how they work and also meet with City stakeholders such as Business Improvement Association, Chamber of Commerce, City's Economic Development Officer etc.
- Should be an open competition for this position, concern noted that someone be offered the position without a chance for others to apply

Motion Number: 2022-IC-054 It was MOVED and SECONDED

THAT Council:

1. **Direct the newly formed position of Grants Manager & Strategic Initiatives Specialist be publicly posted; and**
2. **Agrees that this position can be fully remote work.**

Motion CARRIED (6 to 0)

9. **RELEASE OF ITEMS FROM CLOSED COUNCIL MEETINGS**

Motion Number: 2022-IC-055 It was **MOVED** and **SECONDED**

THAT Council endorse the release of information in accordance with Freedom of Information in regard to the proposed following meeting topics:

- **Grants Manager & Strategic Initiatives Specialist position; and**
- **Road Closure and Land Exchange for 14977 Beachview Avenue.**

Motion CARRIED (6 to 0)

10. **CONCLUSION OF THE JUNE 13, 2022 CLOSED COUNCIL MEETING**

The meeting was concluded at 6:27 p.m.



Mayor Walker



Tracey Arthur, Director of Corporate Administration