

THE CORPORATION OF THE
CITY OF WHITE ROCK
CLOSED CORPORATE REPORT



DATE: June 14, 2021
TO: Mayor and Council
FROM: Tracey Arthur, Director, Corporate Administration
SUBJECT: 2021-2022 Advisory Bodies / Committee Appointments

RECOMMENDATIONS

THAT Council:

1. Appoint up to seven (7) community members to the following Advisory Bodies / Committees, with terms expiring October 31, 2022:
 - a) Arts and Cultural Advisory Committee;
 - b) Economic Development Advisory Committee;
 - c) Environmental Advisory Committee;
 - d) History and Heritage Advisory Committee;
 - e) Housing Advisory Committee;
 - f) Public Art Advisory Committee; and
 2. Authorize the release of the 2021-2022 Committee Appointments corporate report and the committee appointments.
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EXECUTIVE SUMMARY

The purpose of this corporate report is to appoint members to the following advisory bodies / committees (committees) in accordance with their terms of reference. Council Policies – Terms of Reference for each committee are included for reference under the appendices as follows:

- Arts and Cultural Advisory Committee – Appendix A;
- Economic Development Advisory Committee – Appendix B;
- Environmental Advisory Committee – Appendix C;
- History and Heritage Advisory Committee – Appendix D;
- Housing Advisory Committee – Appendix E; and
- Public Art Advisory Committee – Appendix F.

Attached, as Appendix G is Council Policy 120 – Code of Conduct for Committee Members as a reference for further consideration during the Committee appointment process.

Volunteer opportunities were advertised in the Peace Arch News, May 6, 13, 20, and 27, requesting those interested in serving on a committee to apply. Committee vacancy positions

were also advertised on the City website and through social media (Facebook, Twitter, and Instagram).

In accordance with the City’s practice, previous committee members were also contacted by email as a reminder to re-apply. The original deadline for applications was May 21, 2021; however, the application deadline was extended to June 3 to provide additional time to generate more applications.

Applications for all committees are attached to this corporate report. For the recruitment process, the Clerks Department followed several recommendations that had been suggested to achieve greater outcomes in the committee Consultant report of March 15, 2021 including:

- Updating the Committee Application Form;
- Advertising through different avenues (Peace Arch News and Social Media); and
- Encouraging members to apply for only three (3) Committees and ranking them in order of their interest level.

LEGISLATION

Committee appointments are discussed by Council in a closed meeting in accordance with Section 90(1) (a) of the *Community Charter* to allow for discussion including personal information about an identifiable individual.

PREVIOUS COUNCIL DIRECTION

Motion # & Meeting Date	Motion Details
2021-144 – <i>Special Council Meeting March 15, 2021</i>	<p>THAT Council endorse the following:</p> <p><i>Each Advisory Committee (AC) have up to seven (7) appointed members; some of which bring expertise/experience in the area of the mandate of the AC and some which are representative of the community-at-large. These members would be in addition to the two (2) Councillors that are non-voting members of each AC.</i></p> <p><i>ACs will continue to include members from community-based organizations where the mandate of the organization aligns with the mandate of the AC (e.g. the Economic Advisory Committee continues to include representatives from Tourism White Rock, Chamber of Commerce and the Business Improvement Association).</i></p>

INTRODUCTION/BACKGROUND

Arts and Cultural Advisory Committee

The Arts and Cultural Advisory Committee (ACAC) will make recommendations for updates to the City’s Cultural Strategic Plan (CSP) to ensure the CSP reflects best practices and community values for deriving socio-economic benefits from an active arts and culture sector.

In accordance with the Terms of Reference, the ACAC will consist of up to seven (7) voting members; some of which will bring expertise / experience in the area of the mandate of the ACAC and some will be representatives of local arts, cultural agencies, businesses, or the arts

community-at-large. These members would be in addition to the two (2) Councillors (non-voting): Councillor Kristjanson (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Manning (Vice-Chairperson for 2021 and Chairperson for 2022). There have been six (6) applications received for ACAC. Three (3) of the applicants have noted in their application that they have previously served on the ACAC. All applicants indicated that they live in White Rock residents.

Economic Development Advisory Committee

The Economic Development Advisory Committee (EDAC) will provide input to Council on matters regarding economic investment in the City.

In accordance with the Terms of Reference, the EDAC will consist of up to seven (7) voting members. Members of the Committee with backgrounds in the following fields / sectors would be considered an asset:

- Current or former business operators in the City;
- Realtor or other professional engaged in the commercial site selection / brokerage / development sector;
- Financial sector with focus on business development/financing;
- Tourism / hospitality sector (e.g., visitor accommodation operator, food/beverage operator, events promoter, etc.); and
- Representative of large local employers in institutional sector (e.g., Peace Arch Hospital/Fraser Health Authority, post-secondary education, etc.).

These members would be in addition to the two (2) Councillors (non-voting): Councillor Fathers (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Manning (Vice-Chairperson for 2021 and Chairperson for 2022). There have been nineteen (19) applications received for EDAC. Five (5) of the applicants have noted in their application that they have previously served on EDAC. Sixteen (15) of the applicants indicated that they live in White Rock.

Environmental Advisory Committee

The Environmental Advisory Committee (EAC) will advise Council and staff on environmental issues in the City.

In accordance with the Terms of Reference, the EAC will consist of up to seven (7) voting members. Members of the Committee with backgrounds in the following fields / sectors would be considered an asset:

- Wildlife and Conservation;
- Professionals engaged in the land sale / development sector; and/or
- Professionals experienced with water conservation, resource management, building and construction (energy) efficiencies, sustainable design, and related fields.

These members would be in addition to the two (2) Councillors (non-voting): Councillor Johanson (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Kristjanson (Vice-Chairperson for 2021 and Chairperson for 2022). There have been ten (10) applications received for EAC. Seven (7) of the applicants have noted in their application that they have previously served on EAC. All applicants indicated that they live in White Rock.

History and Heritage Advisory Committee

The History and Heritage Advisory Committee (HHAC) will act as an advisory body to Council on matters relating to White Rock's built, natural, and cultural heritage resources.

In accordance with the Terms of Reference, the HHAC will consist of up to seven (7) voting members some of which will bring expertise /experience in the area of the mandate of the HHAC and some will be representatives of the community-at-large. These members would be in addition to the two (2) Councillors (non-voting): Councillor Chesney (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Trevelyan (Vice-Chairperson for 2021 and Chairperson for 2022). There have been nine (9) applications received for HHAC.

All applicants would be new to the HHAC (no returning members have re-applied). Seven (7) of the applicants indicated that they are either White Rock residents or are representatives of local organizations.

Housing Advisory Committee

The Housing Advisory Committee (HAC) provides input to Council regarding local-level policies, programs, and incentives that may be used to support a range of housing options and affordability levels in the City.

In accordance with the Terms of Reference, the HAC will consist of up to seven (7) voting members. Members of the Committee with backgrounds in the following fields / sectors would be considered an asset:

- Non-market (not-for-profit) housing provider / developer;
- For-profit developer; - Realtor or other professional engaged in the land sale / development sector;
- Supportive services sector (e.g., care to seniors, supports for those with developmental disabilities, etc.); and
- Institutional sector (e.g., employee of Peach Arch Hospital, medical services provider, etc.).

These members would be in addition to the two (2) Councillors (non-voting): Councillor Manning (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Fathers (Vice-Chairperson for 2021 and Chairperson for 2022). There have been fifteen (15) applications received for HAC. Three (3) of the applicants have noted in their application that they have previously served on HAC. Thirteen (13) of the applicants indicated that they live in White Rock.

Public Art Advisory Committee

The Public Art Advisory Committee (PAAC) makes recommendations for updates to the City's Public Art Policy to ensure it reflects best practices and community values for the selection, placement, funding, and maintenance of the City's Public Art Program, and updates and monitors the Public Art workplan to ensure Public Art activities align with the Public Art Policy.

In accordance with the Terms of Reference, the PAAC will consist of up to seven (7) voting members; some of which will bring expertise /experience in the area of the mandate of the PAAC, and some will be representatives of the community-at-large. These members would be in addition to the two (2) Councillors (non-voting): Councillor Trevelyan (Chairperson for 2021 and Vice-Chairperson for 2022) and Councillor Chesney (Vice-Chairperson for 2021 and Chairperson for 2022). There have been six (6) applications received for PAAC. Five (5) of the

applicants have noted in their application that they have previously served on PAAC. All applicants indicated that they live in White Rock.

ALIGNMENT WITH STRATEGIC PRIORITIES

Advisory bodies of Council are established to provide feedback and advice to Council on matters within their work plan which will align with Council's strategic priorities.

OPTIONS / RISKS / ALTERNATIVES

The following options are available for Council's consideration:

1. Council to consider and appoint from the applications that have been submitted following advertising to re-establish City committees; or
2. Council direct staff for next steps regarding establishments of the membership for City committee.

CONCLUSION

Council is requested to make appointments for up to seven (7) members for each of the following Committees:

1. Arts and Cultural Advisory Committee;
2. Economic Development Advisory Committee;
3. Environmental Advisory Committee;
4. History and Heritage Advisory Committee;
5. Housing Advisory Committee; and
6. Public Art Advisory Committee.

Respectfully submitted,



Tracey Arthur
Director, Corporate Administration

Comments from the Acting Chief Administrative Officer

I concur with the recommendations of this corporate report.



Carl Isaak, RPP, MCIP, Director of Planning & Development Services and
Acting Chief Administrative Officer

Attachments see next page:

Appendix A: Arts and Cultural Advisory Committee:
Terms of Reference
Committee Application Index
Committee Application Worksheet
Committee Applications

Appendix B: Economic Development Committee:
Terms of Reference
Committee Application Index
Committee Application Worksheet
Committee Applications

Appendix C: Environmental Advisory Committee:
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Appendix D: History and Heritage Advisory Committee:
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Appendix E: Housing Advisory Committee:
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Appendix F: Public Art Advisory Committee:
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Appendix G: Council Policy 120 – Code of Conduct for Committee Members