

THE CORPORATION OF THE
CITY OF WHITE ROCK
CLOSED CORPORATE REPORT



DATE: June 26, 2023
TO: Mayor and Council
FROM: Anne Berry, Director of Planning and Development Services
SUBJECT: 2023 Committee Appointments – Housing Advisory Committee

RECOMMENDATIONS

THAT Council:

1. Receive for information the June 26, 2023, closed corporate report from the Director of Planning and Development Services, titled “2023 Committee Appointments – Housing Advisory Committee;”
 2. Appoint up to seven (7) community members to the Housing Advisory Committee, with a term expiring December 31, 2024; and
 3. Authorize the release of the “2023 Committee Appointments – Housing Advisory Committee” closed corporate report and the committee appointments.
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INTRODUCTION

The purpose of this corporate report is to appoint members to the Housing Advisory Committee (HAC). The HAC Terms of Reference are included for reference under Appendix A.

Volunteer opportunities for the HAC were advertised in the Peace Arch News on May 25, June 1 and June 8, 2023, inviting those interested in serving to submit an application. Committee positions were also advertised on the City’s website and through social media. The deadline for applications was June 16, 2023.

PAST PRACTICE / POLICY

Committee appointments are discussed by Council in a closed meeting in accordance with Section 90(1)(a) of the *Community Charter*, to allow for discussion including personal information about an identifiable individual.

Attached, as Appendix B, is Council Policy 120 – Council Code of Conduct for Committee Members, as a reference for further consideration during the Committee appointment process.

ANALYSIS

The purpose of the Housing Advisory Committee is to provide input to Council regarding local-level policies, programs, and incentives that may be used to support a range of housing options and affordability levels in the City.

In accordance with the HAC Terms of Reference, the Committee’s membership will consist of up to seven (7) voting members. Expertise/experience in the following fields/sectors would be considered an asset:

- (1) Non-market (not-for-profit) housing provider/developer;
- (1) For-profit developer;
- (1) Realtor or other professional engaged in the land sale/development sector;
- (2) Supportive services sector (e.g., care to seniors, supports for those with development disabilities, etc.);
- (1) Institutional sector (e.g., an employee of Peace Arch Hospital, medical services provider, etc.); and,
- (1) Community-at-large members.

The Committee’s membership will also include two (2) Councillors, who will be appointed as Chairperson and Vice-Chairperson, as well as two (2) staff liaisons, all non-voting roles.

Thirteen (13) community members have applied to serve on the Housing Advisory Committee, nine (9) of which have noted they currently live in White Rock. Six (6) applicants noted on their application forms that they have previously served on a City of White Rock committee.

STAFF RECOMMENDATIONS

Based on the information provided within each application, staff recommends that Council consider making the following appointments:

Field/Sector	Applicant
Non-market (not-for-profit) housing provider/developer	<i>No applications met this category specifically. A staff recommendation follows below this table.</i>
For-profit developer	Rick Mann
Realtor or other professional engaged in the land sale/development sector	TJ Dhillon
Supportive services sector (e.g., care to seniors, supports for those with development disabilities, etc.)	Ramona Kaptyn Redacted S. 22
Institutional sector (e.g., an employee of Peace Arch Hospital, medical services provider, etc.)	Bagwant Virk
Community-at-large member	Redacted S. 22

The above list meets six of the seven membership criteria. As no one particular application meets the *Non-market (not-for-profit) housing provider/developer category* staff recommends that Council consider appointing **Redacted S. 22** as a second Community-at-large member given ^{s. 22} experience with development, housing agreements for affordable housing, **Redacted**



CONCLUSION

Council is requested to appoint up to seven (7) community members to the Housing Advisory Committee, with a term expiring December 31, 2024.

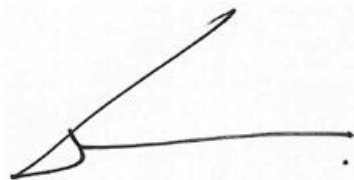
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anne Berry", written over a light blue horizontal line.

Anne Berry
Director, Planning & Development Services

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.

A handwritten signature in black ink, appearing to read "Guillermo Ferrero", written over a light blue horizontal line.

Guillermo Ferrero
Chief Administrative Officer

Appendix A: Council Policy 164 – Housing Advisory Committee Terms of Reference
Appendix B: Council Policy 120 – Council Code of Conduct for Committee Members
Appendix C: Committee Application Index/Worksheet and Compiled Applications