

## **POLICY INDEX: ADMINISTRATION**

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<b>POLICY NO.</b>	<b>POLICY NAME</b>	<b>DATE OF LAST AMENDMENT</b>
<b>No. 200</b>	<b>General Administration</b>	<b>September 2015</b>
<b>No. 201-01</b>	<b>Coat of Arms and City Logo</b>	<b>February 2017</b>
<b>No. 202</b>	<b>Naming of City Facilities</b>	<b>September 2015</b>
<b>No. 203</b>	<b>Commemorative Recognitions in City Parks</b>	<b>September 2015</b>
<b>No. 204</b>	<b>Records Retention Schedule</b>	<b>March 2013</b>
<b>No. 205</b>	<b>Corporate Sponsorships</b>	<b>March 2013</b>
<b>No. 207</b>	<b>Distribution of City Lapel Pins</b>	<b>September 2015</b>
<b>No. 209</b>	<b>Employee Parking at City Facilities</b>	<b>September 2015</b>
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<b>No. 213</b>	<b>Corporate Process Regarding Requirement to E-mail Records and Back Up Data Schedule</b>	<b>September 2015</b>
<b>No. 214</b>	<b>City Cell Phone Usage</b>	<b>November 2019</b>
<b>No. 215</b>	<b>Sister Cities and Friendship City Relationships</b>	<b>February 6, 2017</b>