

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



POLICY TITLE: FACILITIES LIGHTING

POLICY NUMBER: OPERATIONS / ENG. - 631

<i>Date of Council Adoption: June 15, 2015</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number: 2015-244</i>	
<i>Originating Department: Engineering and Municipal Operations</i>	<i>Date last reviewed by the Governance and Legislation Committee: May 25, 2015</i>

Policy:

1. Facility lighting systems shall be monitored throughout the year by staff and inspected when the facility building assessment inspection is scheduled and evaluated after the third year from re-lamping completion. Deficiencies or mitigating maintenance shall be prioritized and performed as soon as practicable.
2. Re-lamping shall consist of replacing all fluorescent tubes, ballasts as required, incandescent bulbs and cleaning of fixtures.
3. Due to budget constraints the City will not study lighting levels of facilities.
4. The City also relies upon the public and user groups for notification of hazardous situations and or defects. Within three (3) days of notification by the public or staff of a hazardous condition staff will assess the situation, and take photographs. The Manager, Municipal Operations or designate will be notified as soon as practical.
 - Repair of deficiencies will be carried out as soon as staff and equipment are available, or as soon as practical.
 - Temporary precautions will be taken to ensure public safety prior to the repairs being carried out, which may involve the placement of barricades, warning signs and/or temporary fixes.
 - Staff will visit the site, as required, to ensure the temporary precautions remain in place until the repairs are completed.
 - Repair of the hazard will be carried out as scheduled.
 - It is recognized that, where cost effective to do so, repairs may also be carried out to other portions of the Facility.

Rationale:

The City of White Rock wishes to demonstrate that balanced against the nature and quality of the risk involved, the City of White Rock's system of Facilities Inspection / Maintenance is reasonable in light of all circumstances including budgetary limits, available personnel and equipment and the criteria of wanting to meet the standard duty of care.