



Comfort Letter for Arborist Presence at Specified Stages of Construction

Planning and Development Services

15322 Buena Vista Ave., White Rock, B.C. V4B 1Y6

P: 604.541.2136 | F: 604.541.2153 www.whiterockcity.ca

This letter is to confirm that _____
Name of company/developer/property owner

has retained _____ to do the following:
Name of arborist company

- Demolition
- Excavation
- Driveway
- Other _____

near protected trees at:

_____ *street address*

_____ *postal code*

as described in the attached arborist recommendations/report. All work to be confirmed in a follow-up report submitted to the City within five (5) working days of completion of the monitored work. The follow up letter/report must be written by the arborist submitting this comfort letter.

Arborist is to do the following:

- Provide guidance and supervise work within or near critical root zone of trees to be retained on and offsite. To include but not limited too - pruning, root pruning, excavation, etc.
- Arrange for the specified growing medium to be placed in the excavation.
- Ensure that barriers are installed or re-installed according to City specification after work in the critical root zone is completed, prior to City inspection/re-inspection.
- Coordinated site development plan (CSDP) for service installers for excavation for utility servicing, particularly when using a common trench.
- Other: _____

❖ *The owner is aware that the arborist must be on site to supervise as specified in the arborist report or as agreed upon with City Staff.*

Failure to comply with this signed contract can result in possible penalty fees, stop inspections/stop work orders and project delays.

Printed name of owner:

Printed name of owner:

Signature of owner:

Signature of owner:

Phone Number:

Phone Number:

Date :

Date: